



dcstm

Department:
Community Safety and Transport Management
North West Provincial Government
REPUBLIC OF SOUTH AFRICA



ANNUAL REPORT 2018/19

Together we move North West Province Forward

Contents

1. PART A: GENERAL INFORMATION	3
1.1 DEPARTMENT GENERAL INFORMATION	4
1.2 LIST OF ABBREVIATIONS/ACRONYMS	5
1.3 FOREWORD BY THE MEC	8
1.4 REPORT OF THE ACCOUNTING OFFICER	12
1.5 STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY FOR THE ANNUAL REPORT.....	25
1.6 STRATEGIC OVERVIEW	27
1.6.1 Vision	27
1.6.2 Mission	27
1.6.3 Values	27
1.7 LEGISLATIVE AND OTHER MANDATES	28
1.8 ORGANISATIONAL STRUCTURE	34
1.9 ENTITIES REPORTING TO THE MEC	35
2. PART B: PERFORMANCE INFORMATION	37
2.1 AUDITOR GENERAL'S REPORT: PREDETERMINED OBJECTIVES	38
2.2 OVERVIEW OF DEPARTMENTAL PERFORMANCE	38
2.2.1 Service Delivery Environment	38
2.2.2 Service Delivery Improvement Plan	41
2.2.3 Organisational environment	48
2.2.4 Key policy developments and legislative changes	48
2.3. STRATEGIC OUTCOME ORIENTED GOALS	49
2.4. PERFORMANCE INFORMATION BY PROGRAMME	55
2.4.1 PROGRAMME 1: ADMINISTRATION	55
2.4.2 PROGRAMME 2: PROVINCIAL SECRETARIAT FOR POLICE SERVICES	66
2.4.3 PROGRAMME 3: TRANSPORT OPERATIONS	78
2.4.4 PROGRAMME 4: TRANSPORT REGULATION	90
2.5. TRANSFER PAYMENTS	99
2.5.1 Transfer payments to public entities	99
2.5.2 Transfer payments to all organisations other than public entities	99
2.6. CONDITIONAL GRANTS	107
2.6.1 Conditional grants and earmarked funds paid	107
2.6.2 Conditional grants and earmarked funds received	108

2.7. DONOR FUNDS	110
2.7.1 Donor Funds Received	110
2.8. CAPITAL INVESTMENT	111
2.8.1 Capital investment, maintenance and asset management plan	111
3. PART C: GOVERNANCE	112
3.1 INTRODUCTION	113
3.2 RISK MANAGEMENT	113
3.3 FRAUD AND CORRUPTION	114
3.4 MINIMISING CONFLICT OF INTEREST	115
3.5 CODE OF CONDUCT	116
3.6 HEALTH SAFETY AND ENVIRONMENTAL ISSUES	116
3.7 PORTFOLIO COMMITTEES	118
3.8 SCOPA RESOLUTIONS	120
3.9 PRIOR MODIFICATIONS TO AUDIT REPORTS	131
3.10 INTERNAL CONTROL UNIT	133
3.11 INTERNAL AUDIT AND AUDIT COMMITTEES	133
3.12 AUDIT COMMITTEE REPORT	137
4. PART D: HUMAN RESOURCE MANAGEMENT	141
4.1 INTRODUCTION	142
4.1.1 OVERVIEW OF HUMAN RESOURCES	142
4.2 HUMAN RESOURCES OVERSIGHT STATISTICS	148
5. PART E: FINANCIAL INFORMATION	197
5.1 REPORT OF THE AUDITOR GENERAL	198
5.2 ANNUAL FINANCIAL STATEMENTS	208

1. PART A: GENERAL INFORMATION

1.1 DEPARTMENT GENERAL INFORMATION

DEPARTMENT:	Community Safety and Transport Management
PHYSICAL ADDRESS:	Tirelo Building Albert Luthuli Drive Mmabatho 2745
POSTAL ADDRESS:	Private Bag X 19 Mmabatho 2735
TELEPHONE NUMBER/S:	+27(18) 200 8001/2/9
FAX NUMBER:	0866 463 669
EMAIL ADDRESS:	BMofokeng@nwpg.gov.za / MokonyamaM@dot.gov.za
WEBSITE ADDRESS:	www.nwpg.gov.za

1.2 LIST OF ABBREVIATIONS/ACRONYMS

AFS	Annual Financial Statements
AGSA	Auditor General of South Africa
AO	Accounting Officer
APP	Annual Performance Plan
AR	Annual Report
BBBEE	Broad Based Black Economic Empowerment
CBD	Central Business District
CCTV	Closed-Circuit Television
CFO	Chief Financial Officer
CIDB	Construction Industry Development Board
COIDA	Compensation for Occupational Injuries and Diseases Act
CPF	Community Police Forum
CPTED	Crime Prevention Through Environmental Design
CSF	Community Safety Forum
CSPS	Civilian Secreteriat of Police Services
DLTC	Driving Licensing Testing Centres
DMC	Departmental Management Committee
DoT	Department of Transport
DPCI	Directorate for Prioritised Crime Investigations
DPSA	Department of Public Service and Administration
DPME	Department of Performance Monitoring and Evaluation
DPW&R	Department of Public works & Roads
DVA	Domestic Violence Act
EDMC	Extended Departmental Management Committee
EEP	Employment Equity Plan
EA	Executive Authority
EAP	Employees Assistance Programme
EXTECH	Executive Technical Committee
EPWP	Expanded Public Works Programme
EXCO	Executive Council
FMPPI	Framework for Management of Programme Performance Information
HOD	Head of Department
HR	Human Resources

ICT	Information Communication Technology
IEHW	Integrated Employee Health and Wellness
IFS	Interim Financial Statement
IPID	Independent Police Investigative Directorate
IPPP	Inter Provincial Policy and Procedure
IPTN	Integrated Public Transport Network
IT	Information Technology
IYM	In Year Monitoring
IOD	Injury on Duty
IIMPACCT	Integrity Innovative Motivated Passion Accountability Client focused Commitment Teamwork
MEC	Member of the Executive Council
MISS	Minimum Information Security Standard
MOU	Memorandum of Understanding
MPAT	Management of Performance Assessment Tool
MPSA	Minister of Public Service Administration
MPSS	Minimum Physical Security Standard
MPL	Member of the Provincial Legislature
MRRRP	Mahikeng Rebranding Repositioning Renewal Programme
MMS	Middle Management Staff
MTEF	Medium Term Expenditure Framework
MTSF	Medium Term Strategic Framework
MUNIMEC	Municipality and Member of the Executive Council
NATIS	National Traffic Information System
NARSA	National Archives and Records of South Africa
NDOT	National Department of Transport
NDP	National Development Plan
NPI	Non-Profit Institutions
NLTA	National Land Transport Act
NMT	Non-Motorised Transport
NSG	National School of Government
NWTI	North West Transport Investment
OHS	Occupational Health and Safety
OLAS	Operating Licence Administration System

OoP	Office of the Premier
PAAP	Post Audit Action Plans
PFMA	Public Finance Management Act
PJCPS	Provincial Justice Crime Prevention and Security Cluster
PLTF	Provincial Land Transport Framework
PLTP	Provincial Learner Transport Policy
PMDS	Performance Development Management System
PRE	Provincial Regulatory Entity
RA	Registering Authority
RAF	Road Accident Fund
RTMC	Road Traffic Management Corporation
SACAA	South African Civil Aviation Authority
SANSBOC	South African National Small Business Operators Council
SAPS	South African Police Service
SALGA	South African Local Government Associated
SANDF	South African National Defence Force
SBD	Standard Bidding Document
SCM	Supply Chain Management
SDIP	Service Delivery Improvement Plan
SETA	Sector Education and Training Authority
SITA	State Information Technology Agency
SLA	Service Level Agreement
SMS	Senior Management Staff
SMME	Small Medium and Micro Enterprises
SONA	State of the Nation Address
SOPA	State of the Province Address
TKC	Trans Kalahari Corridor
TETA	Transport Education and Training Authority
TRA	Threats Risk Assessment
TR	Treasury Regulations
TOR	Terms of Reference
VTSD	Villages Townships & Small Dorpies
VTS	Vehicle Testing Station

1.3 FOREWORD BY THE MEC



Preamble

2018/19 came and went. It was a rocky and somewhat a difficult journey. It all started innocently then boom, civil unrests in Mahikeng, then Taung, then Klerksdorp and before anyone could realise, the whole North West Province was engulfed in sporadic and protracted service delivery protests. These resulted in a regime change, with the axing of the Premier and the Section 100 (1) national interventions being installed.

The after-taste, were we are, the end of the 2018/19 financial year, as it were, is a bitter-sweet experience. We dusted off and embarked on a progressive path to self-correct. A need to refocus ourselves and unleash much needed powerful and impactful service delivery machinery had been established, no doubt.

Our collaboration as public servants, our corporation with the administration teams and our compassion for delivery of services put together, saw us ending the 2018/19 financial year on a high note, better than when we started, is was a crescendo notation.

Achievements in Brief

The 2018/19, Annual Performance Plan (APP), has been synchronised well with the aspirations of the National Development Plan (NDP), Vision 2030. It is this NDP that mandates the Department to ensure that, the people of this Province **'are and feel safe'**,

i.e. people live without fear and their safety become a priority. Hence the Department continued to exercise oversight over the work and performance of the South African Police Service. This we did in an attempt to create an environment that will attract, maintain and increase investments opportunities.

We have mobilized our communities to participate in the prevention of crimes. We have confronted gangsterism head-on. Cases of sexual offense against women, children and old aged have been attended to and interventions conducted to mitigate the circumstances. The environment was cleared of lurking dangers and our police stations became community centres society trusted with their cases.

We took bold efforts to make the transport sector the catalyst industry to the economic growth and development in the North West Province. Massive transport infrastructure planning and development was be rolled out. Provision of commuter and learner transportation to all communities, without exception, was undertaken.

Construction, renovation and opening of Weighbridges and Vehicle Registering Authorities in Ventersdorp, Ganyesa and Lichtenburg respectively.

More than nine hundred and fifty eight thousand (958 000) vehicles were stopped and checked for driver and vehicle fitness. More than One Hundred and thirty seven thousand (+/- 137 000) summonses were issued in the Province for various traffic offenses. Six thousand six hundred (6 600) arrests were made of which more than seven hundred (700) were for drunken driving.

Issuing of new operating licenses was stopped and during this two year period, corrections, clearing and perfecting of the system was performed.

The medium to long term goals of the Department

Currently, the Department and the Province at large is faced with a challenge of shortage of Traffic Officers. In 2014, North West Provincial EXCO set, for the Department, a target of 900 traffic officers, to be employed by 2019. Whilst we have tried our level best, this ambitious target could not be achieved, due to budgetary constraints and available space, as we as a Province don't have a Traffic College. This Department, like the country has set itself a target of achieving the New Growth Path target of reaching five (5) Million jobs by 2020. We hope that we are still on course to contribute towards that feat immensely.

Challenges for the financial year under review

Our hope to resuscitate the rail and air transportations have all become exercises in futility albeit our hopes still lingering on.

Marine transportation program looks like a pipe dream as the dam, river, sea and ocean-based economy is yet to be unearthed. This is a misnomer since the North West Province boast large tracks and tacks of rivers and dams.

Unfortunately, GD Montshioa was closed and the international licence status application is still pending. Our aviation school project fizzled out too.

A desire to build a Traffic College seem to die down as did the CBD shuttle services.

Acknowledgements /Appreciation

Thanks to the Section 100 intervention led by Administrator, Mr M Mokonyama, the Head of the Department, Ms Mofokeng, Senior Management and staff in general, we managed to turn things around.

The SAPS Provincial Commissioner, Lt General Motswenyane, National Department of Transport, the Road Traffic Management Corporation (RTMC), North West Transport Investment (NTI), Community Policing Forum (CPF) board, the Community Safety Forum (CSF), Municipalities and *'Dikgosi tsa rona'* for the support, corporation, collaboration and partnership.

I wish to also congratulate the newly appointed Provincial Regulatory Entity (PRE) as well as the newly elected South African National Small Bus Operators Council (SANSBOC) and its Provincial Chairperson, Mr Kgodumo who has since been elected the National Secretary of SANSBOC.

Conclusion

The success of the Department lies in taking services to the people of North West. It lies in improving the living condition of the poor and the unemployed. It lies in the deliberate attempt to change the status quo and redress our past imbalances. This calls for our common vigilance and a concerted effort to stop crime and corruption.


The patience of the people, their poverty situation and joblessness remain unmitigated and dangerously bordering on sheer disrespect for the tax payers, for the rate payers and for the general citizens of this Province. In actual fact as government and civil service we will soon be accused of being complicit and being the cause of the sporadic and protracted civil unrests as well as service delivery protests that sometime mushrooms in the Province.

It is this abject reality that, as the Department of Community Safety and Transport Management, we are alive to. Hence our Annual Performance Plan for 2019/20 takes cue from the strategic planning session that is equally determined to bring tangible, concrete and life improving services to the people of this Province.

For the 2019/20 financial year, we set ourselves to implement far-reaching and impactful measures. We plan to contribute positively to overhauling the structure of the economy in order to produce effective social and economic transformation. Ours is to eradicate poverty, to reverse joblessness and to counter-balance stark inequalities.

As we decisively address these triple challenges we will not lose sight of the fourth demon of greed, fraud and corruption that, often than not, undermines our efforts, usurp our powers and de-focus government from its key mandate.

Only our collective wisdom, efforts, dedication, commitment, hard work and cooperation are the dosages the doctors prescribed to make us achieve our mandate and make an impact in the lives of the people we serve and are providing a service too. Your hope, our hope and **"my hope is built on nothing less....."**



Honourable Mr. J.S. Lehari

**MEC of the Department of Community Safety and Transport Management
31 MAY 2019**

1.4 REPORT OF THE ACCOUNTING OFFICER



Name: Mr. Mathabatha Mokonyama

Title: Accounting Officer

- **Overview of the operations of the Department:**
 - **Administration**

The Department is charged with the mandate to “promote Community and road safety through community mobilisation, positively influencing road user behaviour through safety awareness and traffic law enforcement, oversight of the police and to coordinate public transport services”. Department’s performance was in line with the Annual Performance Plan as aligned to the National Development Plan 2030, however not all planned targets were achieved . All Four programmes performed in line with their plans and set budget.

The Department managed to finalise and submit the Organisational Structure to DPSA and is currently awaiting approval by the DPSA Minister.

Department recruited 100 unemployed youth from all the provincial districts, and were admitted at Mpumalanga Training Traffic College for a 12 months diploma in Traffic Management. 40 newly appointed traffic officers were deployed in the Province as from 1 January 2019 to enhance traffic law enforcement visibility. At the successful completion of the diploma they will be absorbed in the Department to increase traffic law enforcement

visibility and reduce road accidents which has increased by 3, last year road fatalities in the Province were 16 and this year they were 19.

NTI Board has not been appointed as yet, it is also important to indicate that whilst the operations are ongoing the entity is still engaging Gauteng Province to increase funding. NTI is still to fill all its strategic positions for effectiveness. The Departmental MPAT 3 target was not achieved, but the overall achievement was 2.8, a decline of 0.2.

However, the year has been very challenging as it was embroiled with a number of community unrests for service delivery in most of the provincial districts. This threatened the safety of the entire communities putting pressure of the law enforcement to tirelessly work right through the Province. This by and large prompted the action of the President who placed the Province under section 100 National intervention in provincial administration, some Departments were under Section 100 (a) , and five Departments were placed under Section 100(1b) this included Community Safety and Transport Management. The Department therefore reported on the progress according the protocols and Memorandum of Understanding signed by the National Department of Transport and Community Safety and Transport Management, through the office of the Accounting Officer who was appointed by the Minister to lead the intervention team.

All Four programmes performed in line with their plans and set budget. The Department managed to finalise and submit the Organisational Structure to DPSA and is currently awaiting approval by the DPSA Minister.

Total staff members by the 31 March were 1453, with 54.40% females and 46.59% males, 2.13% people with disability. Total SMS members are 24, males 54.17%, 45.83% females. The Department endeavour to reach 50% female SMS.

The total amount spent on Township and Rural Development is R559 198 186.53, which is 60% of the total budget R995 839 000.00 of procurement of Goods and Services, during 2018/19 financial year. Services procured were Promotional Items, Learner Transport, Catering services, Cutlery, Accommodation, Stationery, Office furniture and Equipment.

During the period under review, the Department handled a number of litigation cases that had been instituted for and against it. These cases are of various categories and range from small to big cases. The total number of cases against the Department were 59 to the value of R135 689 732,89. Out of the 59 cases, 4 cases to the value of R36 909 264,29 were finalised during the year under review, which leaves the Department with the total of 55 pending cases to the value of R98 780 468,6. Out of the remaining 55 cases, there are about 10 dormant cases to the value of R35 385 840, 18 and 45 active litigation cases to the value of R61 871 204, 31. All the 55 cases are still pending. The total number of cases instituted for the Department is 75 to the value of R25 850 000, 00.

The challenges relating to some of the litigation cases are the following:

- Dormant matters that are still appearing in our registers and that have a negative impact on decreasing our litigation bill;
- In one of the matters for the Department to the value of R23 000 000, 00; the Department is unable to trace the Defendant (i.e. the Service Provider) after the summons was issued against him, which has a negative impact on our contingent asset register. The matter has been referred to Law Enforcement Agencies for further investigation.

Department provided protection services at 29 Departmental facilities across the Province, where private Security Company was deployed.

Security services conducted 348 security inspections. The purpose of these inspections is to monitor compliance in terms of Service Level Agreement (SLA).

The number of break-ins at the Departmental facilities were reduced from 1 in 2017/18 to zero during 2018/19 financial years. The challenge of non-compliance of the appointed Security Company to the Service Level Agreement exposes the state assets at risk of theft.

○ **Provincial Secretariat for Police Services**

Community Safety Audit: high levels of crime contributing factors

Conducted safety audits in 3 police station precincts with high levels of crime. The study was aimed at gaining understanding crime problems and of contributory factors, and to identify appropriate interventions to address the identified problems.

Findings:

- Poor relationships between SAPS and communities.
- Reluctance by communities to work together with SAPS in the fight against crime.
- Absence of Community Safety Forums (CSFs).

Among others, the recommendations include:

- Broaden the network of communication, municipalities, police stations and surrounding communities.
- Municipalities to understand and accept their roles on safety.
- Identification of key hot spot areas

Census Project

Aimed at assessing the effectiveness and efficiency of SAPS's provision of services to communities.

The trust deficit between the SAPS and communities is identified as major factor. Inadequacy of resources resulted in multiple problems that affect SAPS service delivery. To this end, a strategy needs to be developed to address the identified findings.

○ **Transport Operations**

During the period under review the Department was able to officially change the name of Mafikeng Airport to G.D. Montshioa Airport. The Department was also able to maintain Pilanesberg International Airport as a category six (6) licensed aerodrome; however, GD Montshioa (Mafikeng) Airport could not be upgraded to the required category six (6) but maintained at category five (5) licenced aerodrome in line with the South African Civil Aviation Authority regulations.

The Department has continued to provide both learner and commuter transport to areas of need. Equally the services were monitored by both employees of the Department and monitoring firms appointed by the Department. The Department also issued about 10 animal drawn vehicles in the rural villages at Madibe a Makgabana.

The Department could not achieve its targets due to the month long workers strike, however as demand for services grows at local level, service delivery protests affects the smooth operation of subsidised commuter buses.

The Department is also responsible to provide maintenance services to the Provincial pool fleet. The bulk of the maintenance budget goes to aging fleet, high fuel consumption and high accident rates in the Province. The lack of full implementation of advanced driving is contributing to high accident rates in the Province. Introduction of effective monitoring tool (fleet management system) will assist the Department to properly manage its fleet and thereby reducing the fuel consumption.

During the period under review the Road Safety Management Directorate managed to do the following projects and programmes; Debate, Participatory Education Technique, Scholar Patrol Programme, Presentations at various learning institutions, Learner Driver License, Driver Skills Enhancement Programme, Rangers Programme and all the four campaigns (Driver- Passenger, Cyclists, Stray Animals, Cyclists campaigns).

- **Transport Regulation**

The Province's live vehicle population recorded an increase of 10 552, an increase from 620 393 to 630 945 as at the 31st March 2019 as per the National Traffic Information System (NaTIS) report.

The Department established the Setlagole, Kgomotso, Marikana Registering Authorities and the Tweelagte Driving Licence Testing Centre which will bring services closer to the communities and contribute towards improving revenue

collection. The Ventersdorp Weighbridge and Tweelagte registering authority were officially opened to the public during the year under review.

The Province has once more successfully hosted the 8th Trans Kalahari Corridor (TKC) Joint Law Enforcement Operation at Rustenburg for a period of 5 days during November 2018. This Operation is anchored on the work of the Trans Kalahari Corridor Management Committee to ensure that the Trans Kalahari Corridor (TKC) fulfils its mandate to further deepen regional integration and economic development. With the many conflicts in the taxi industry due to illegal operation, the Department successfully converted the old permits into operating licenses. Successfully aligned operating licenses that resulted in operational conflict to have operating conditions in accordance to the National Land Transport Act

- Overview of the financial results of the Department
 - Departmental receipts

Departmental receipts	2017/2018			2018/2019		
	Estimate	Actual Amount Collected	(Over)/Under Collection	Estimate	Actual Amount Collected	(Over)/Under Collection
	R'000	R'000	R'000	R'000	R'000	R'000
Tax Receipts						
Casino taxes						
Horse racing taxes						
Liquor licences						
Motor vehicle licences	449 514	486 802	(37 288)	475 503	523 877	(48 374)
Sale of goods and services other than capital assets	230 357	211 091	19 266	239 262	201 505	37 757
Transfers received						
Fines, penalties and forfeits	18 814	16 898	1 916	19 905	19 300	605
Interest, dividends and rent on land						
Sale of capital assets	1 000	7 129	(6 129)	0	0	0
Financial transactions in assets and liabilities	0	395	(395)	0	668	(668)
Total	699 685	722 315	22 630	734 670	745 350	10 680

○ **Determination of tariffs:**

Tariffs for the registration and licensing of motor vehicles are revised annually. The consumer price index and inflation rate are used as basis in determining the increment. The proposed tariffs are submitted to the Provincial Treasury for approval and published in a Provincial Gazette.

○ **List of free services:**

No free services are rendered by the Department.

Tax revenue

The target for the year was over achieved by R48, 374m. This over collection was realised due to payments made by Local Municipalities collecting on behalf of the Department. The Department undertook measures that enforced payment of these revenues from municipalities.

Sale of goods and services

Total collection is 80% (R201, 505 m), which is an under collection of 20% (R37,757m). Some Department have not been consistent in paying over the log sheets revenue collected, stating budget pressures as a reason.

Fines, Penalties and Forfeits

The total collection under the revenue item is R19,300m against an allocated budget of R19,905m. This is about 3.04% under collection.

○ Programme Expenditure

Programme Name	2017/2018			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Administration	306 022	297 958	8064	312 220	308 473	3 747
Provincial Secretariat for Police	43 143	39 547	3596	43 640	39 441	4 199
Transport Operations	1 140 849	1 118 809	22 040	1 354 232	1 334 783	19 449
Transport Regulation	588 170	584 770	3 400	601 995	572 491	29 504
TOTAL	2 078 184	2 041 084	37 100	2 312 087	2 255 188	56 99

Programme 01: Administration

The 2% under Compensation of Employees is due to posts that could not be finalised during the financial year 2018/19. Under Transfers and Subsidies, the budget is mainly for leave gratuity and injury on duty, and only 77% of the budget was spent. Expenditure on this item is dependent on the need. Machinery and Equipment budget allocation is for ICT equipment as well as furniture and equipment and only 82% has been spent. The Strategy to acquire ICT equipment has been reviewed to avoid under spending in future.

Programme 02: Provincial Secretariat for Police Services

The programme spent 75% of the allocated budget. Most of the projects for the programme took place in the fourth quarter and therefore payments will only be processed in April 2019. Expenditure on the EPWP, which is for the implementation of crime prevention activities, has spent 91% of its allocated budget. For the financial year 2018/19, the programme appointed 456 community patrollers and they were paid stipends against this budget. A total number of 35 NPIs were funded during the financial year and the whole allocated budget of R1,030,000.00 (100%) was spent as planned.

Programme 03: Transport Operations

The overall expenditure for the programme is 99%. Under the Economic Classification Buildings & other Fixed Structure, there is 95% expenditure. There is a 95% under spending on Goods and services after an additional funding of R41 million for learner transport received during the 2nd Adjustment budget process which led to under spending because of power failure and mainframe server failure or network problems.

Programme 04: Transport Regulations

The overall expenditure for the programme is 95%, which is 5% under spending. Buildings and other fixed structures spent 48%. Only Lichtenburg weighbridge, Kgomotso Registering Authority and Madikwe VTS projects spent. Mogwase Registering Authority and Vehicle Testing Stations are still at zero spending. There were delays in implementing the project. Under Machinery and Equipment, the programme managed to procure 23 vehicles for Traffic Law enforcement and additional 53 vehicles which were allocated to Departments.

Virements

A virement of savings realised under Compensation of Employees of programme 01: Administration to Programme 03: Transport Operations to relieve the expenditure pressure on goods and services (transport Departmental activities)

A virement of a savings of R1m realised under Machinery and equipment to alleviate the expenditure pressures on Compensation of Employees of Programme 04: Transport Regulation.

Virements from Transport Regulation to Transport Operations for learner transport are as follows:

From Machinery and Equipment, R2,636m, Goods and Services R8,330m, Buildings and Other Fixed Structures R4,640m

Roll overs

No rollovers were received during the year

Unauthorised, Fruitless and wasteful expenditure

No unauthorised expenditure incurred during the year under review

R174 644.73 of fruitless and wasteful expenditure was incurred during the period under review as per table below. This is mainly for overdue accounts and cancellation fees. The cases will be investigated

Future plans of the Department

None

Public Private Partnerships

None

Discontinued activities / activities to be discontinued

None

New or proposed activities

None

Supply chain management

Unsolicited bid proposals concluded for the year under review

None

Processes and systems in place to prevent irregular expenditure

The Department has introduced and implemented an SCM checklist for procurement of goods and services for verification of compliance prior to procurement of goods and services. There are also policies in place to guide procurement of goods and services and to provide guidance in avoiding this kind of expenditure.

Challenges experienced in SCM and how they were resolved

The challenge experienced is lack of staff in contract management unit. This was resolved by including contract management function in the proposed organisational structure of the Department.

Gifts and Donations received in kind from non related parties

None

Exemptions and deviations received from the National Treasury

None

Events after the reporting date

Appointment of the Executing authority post 8th May 2019 Provincial and National elections.

Other

Any other material fact or circumstances, which may have an effect on the understanding of the financial state of affairs, not addressed elsewhere in this report.

- Acknowledgement/s or Appreciation

The Department would like to thank the MEC for the political will, efforts and unconditional guidance in driving the Department as the Executive Authority. The Department also appreciate the staff and management's contribution during the year under review. Their continued dedication, commitment and support is valued. Much appreciate and thanks goes to all staff ensuring that audit action plan is implemented and progress managed through audit steering committee meetings. The commitment and hard work has not been unnoticed

- Conclusion

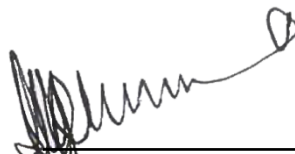
The Department, endeavours to continue to raise its bar in the provision of its services to the communities of North West, and serve with dignity, professionalism and to improve service delivery though engagements with communities in quest to achieve its mandate as outlined in the Annual Performance Plan.

- Approval and sign off

Yours faithfully



Accounting Officer
Bothale Mofokeng
Date: 31 May 2019



Mr Mathabatha Mokonyama
Administrator in terms of Section 100(1)(b)
of the Constitution of South Africa
Date: 31 August 2019

1.5 STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY FOR THE ANNUAL REPORT

To the best of my knowledge and belief, I confirm the following:

All information and amounts disclosed throughout the annual report are consistent.

The annual report is complete, accurate and is free from any omissions.

The annual report has been prepared in accordance with the guidelines on the annual report as issued by National Treasury.

The Annual Financial Statements (Part E) have been prepared in accordance with the modified cash standard and the relevant frameworks and guidelines issued by the National Treasury.

The Accounting Officer is responsible for the preparation of the annual financial statements and for the judgements made in this information.

The Accounting Officer is responsible for establishing, and implementing a system of internal control that has been designed to provide reasonable assurance as to the integrity and reliability of the performance information, the human resources information and the annual financial statements.

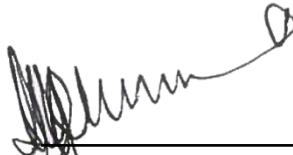
The external auditors are engaged to express an independent opinion on the annual financial statements.

In my opinion, the annual report fairly reflects the operations, the performance information, the human resources information and the financial affairs of the Department for the financial year ended 31 March 2019.

Yours faithfully



Accounting Officer
Bothale Mofokeng
Date: 31 May 2019



Mr Mathabatha Mokonyama
Administrator in terms of Section 100(1)(b)
of the Constitution of South Africa
Date: 31 August 2019

1.6 STRATEGIC OVERVIEW

1.6.1 Vision

Safe Communities and effective transport services

1.6.2 Mission

We are committed to promote community and road safety, exercise civilian oversight of police and coordinate transport services through an integrated approach.

1.6.3 Values

Each employee is committed to an I IMPACCT culture that explains our behavior as follow:

- **I**ntegrity
- **I**nnovative
- **M**otivated
- **P**assion
- **A**ccountability
- **C**lient focused
- **C**ommitment
- **T**eam work

1.7 LEGISLATIVE AND OTHER MANDATES

Constitutional Mandate	Description
The Constitution of South Africa, 1996. Act No. 108 of 1996	<p>To ensure that the provincial governments are responsible for public transport and traffic management. Section 206 (3) of the constitution provides for the Provincial Government to do the following:</p> <ul style="list-style-type: none"> • To monitor police conduct ; • To oversee the effectiveness and efficiency of the police service regarding visible policing; • To assess efficiency of visible policing; • To promote good relations between the police and community; • To liaise with national structures on crime and policing; • To promote democratic accountability and transparency in the SAPS; <p>In terms of schedule 4 and 5 of the constitution legislative competency.</p>

Legislative Mandates

Act	Brief Description
North West Province Road Traffic Act, 11 of 1997	To consolidate and amend the Provisions relating to road traffic applicable in the North West Province and to provide for matters incidental thereto.
Public Finance Management Act, 1999. Act No.1 of 1999	To regulate financial management in the national and provincial governments and to ensure that government resources are managed efficiently and effectively.
Public Service Act, 1994 as amended (Proclamation No 103 of 1994)	To provide for the organisation and administration of public services, the regulation of the conditions of employment, terms of office, discipline, retirement and discharge of members of the public service and matters Connected therewith.
The South African Police Service Act, 1995 (Act 68 of 1995)	To provide for Provincial Government to perform the following duties: <ul style="list-style-type: none"> • Provide advice; • Ensure civilian oversight of the South African Police Service; • Provide democratic accountability and transparency in SAPS; • Provide a legal advisory service; • Provide a communication and administrative support; • Monitor the implementation of policy of the SAPS; • Conduct research and evaluate the functioning of the SAPS and report thereon.
The National Land Transport Act 5 of 2009	To provide for the transformation and restructuring of the national land transportation system and to provide for incidental matters thereto
The National Road Traffic Act 93 of 1996	To provide for road traffic management throughout the Republic and for matters connected therewith.

Act	Brief Description
The National Road Traffic Act 29 of 1989	To consolidate and amend the laws relating to the registration and licensing of motor vehicles and other vehicles and the drivers thereof, and the regulation of traffic on public roads and to provide for certain requirements of fitness, and for matters incidental thereto
The Road Traffic Management Corporation Act 20 of 1999	<ul style="list-style-type: none"> • To provide for co-operative and co-ordinated strategic planning, regulation, facilitation and law enforcement in respect of road traffic matters by the national, provincial and local spheres of government • To regulate the contracting out of road traffic services and to provide for the phasing in of private investment in road traffic. • To provide for the establishment of the Road Traffic Management Corporation and to provide for matters connected therewith
The Cross Border Transport Act 4 of 1998	To provide for co-operative and co-ordinated provision of advice, regulation, facilitation and law enforcement in Respect of cross-border road transport by the public and private sectors.
The Administrative of Adjudication of Road Traffic Offences Amendment Act 22 of 1999	To regulate the execution of warrants, makes provision for the service of documents, regulates the apportionment of penalties, repeals section 6 of the Finance and Financial Adjustments Consolidation Act, 1977 and provide for incidental matters.
The Administrative of Adjudication of Road Traffic Offences Act 46 of 1998	<ul style="list-style-type: none"> • To provide for the promotion of road traffic quality by providing for a scheme to discourage road traffic contraventions, facilitate the adjudication of road traffic infringements, support the prosecution of offences in terms of the national and provincial laws relating to road traffic and implement a demerit system. • Provide for the establishment of an agency to

Act	Brief Description
	administer the scheme, provide for the establishment of a board to represent the agency and to provide for matters connected therewith.
National Road Safety Act 9 of 1972	<ul style="list-style-type: none"> • To provide for the promotion of road safety, the repeal of the South African Road Safety Council Act, 1960, and to provide for matters connected therewith.
Civilian Secretariat for Police Service Act (Act 2 of 2011)	<ul style="list-style-type: none"> • To provide for the establishment of a Civilian Secretariat for the Police Service in the Republic, • Define the objects, functions and powers of the Civilian Secretariat and for this purpose to align the operations of the Civilian Secretariat in the national and provincial spheres of government and reorganise the Civilian Secretariat into an effective and efficient organ of state. • Provide for co-operation between the Civilian Secretariat and the Independent Police Investigative Directorate, • Provide for co-operation between the Civilian Secretariat and the South African Police Service, • Provides for intervention into the affairs of Provincial Secretariats by the Civilian Secretariat and to provide for matters connected therewith.

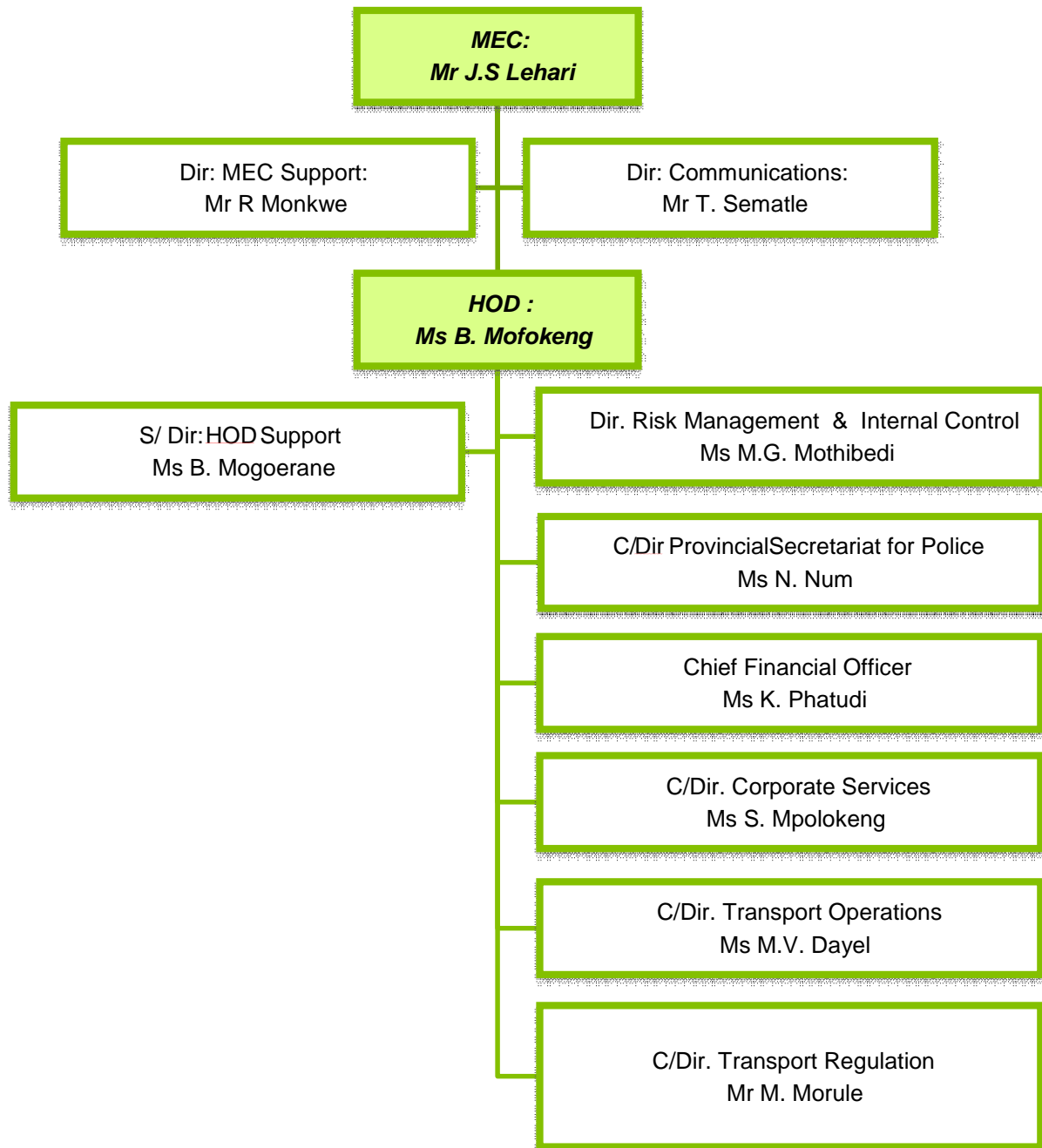
Policy Mandate

Policy	Description
National Development Plan	<ul style="list-style-type: none"> • This national plan seeks to eliminate poverty and reduce inequality by 2030. • This plan has been adopted by the Department with specific reference to Chapter 4: Economic Infrastructure as it relates to Transport and Chapter 12: Building safer communities as it relates to Community Safety.
National Crime	<ul style="list-style-type: none"> • The objective of the National Crime Prevention Strategy is

Policy	Description
Prevention Strategy	to support and obtain buy-in from different government Departments and requires participation and engagement of role players aiming to reduce crime through the Criminal Justice Pillar, environmental design, public education and information and programmes aimed at cross border controls.
National Policy on the establishment of CSFs	<ul style="list-style-type: none"> • This national policy promotes the development of a community where citizens live in a safe environment and have access to high quality services at local level, through integrated and coordinated multi-agency collaboration among organs of state and various communities. • CSFs are based on the premise that increased cooperation and interaction would improve the functioning of the criminal justice system and the delivery of crime prevention projects and provide a means for sharing information and coordinating an inter-disciplinary approach to crime prevention.
The White Paper on Safety and Security, 1999	<p>The White Paper provides for Provincial Governments to:</p> <ul style="list-style-type: none"> • Initiate and co-coordinate social crime prevention programmes; • Mobilise resources for social crime prevention programmes; • Co-ordinate a range of provincial functions in order to achieve more effective crime prevention; • Evaluate and support the social crime prevention programmes at local Government level.
(TR H 11): Abnormal load Escorting Framework	This policy provides for the escort and management
National Land Transport Act 5 of 2009, Amendment Bill	To provide for the transformation and restructuring of the national land transportation system and to provide for incidental matters thereto

Policy	Description
Firearms Control Act	To establish a comprehensive and effective system of fire arms control and to provide for matters connected therewith.
Animal Movement and Animal Products Bill	According to National Animal Pound of South Africa 2010; 1. The owner of the animal must exercise control over his or her animals so as to avoid damage to another person's property. 2. The owner of the animal or person in charge of the animal is liable for the damage caused by that animal.
NLTA amendment Bill	To provide for the transformation and restructuring of the national land transportation system and to provide for incidental matters thereto
White Paper on National Transport Policy, 1996	The key transport policy document in South Africa and guides all transport legislation and planning.
Transport Appeal Tribunal Act 39 Amendment	To hear appeals emanating from the decision made by the PRE and Cross National Public Transport regulator

1.8 ORGANISATIONAL STRUCTURE



1.9 ENTITIES REPORTING TO THE MEC

The North West Transport Investment (NTI) is under control of the Department of Community Safety and Transport Management as its public entity and for the year under review no financial transactions have been undertaken.

The table below indicates the entities that report to the MEC.

Name of Entity	Legislative Mandate	Financial Relationship	Nature of Operations
North West Transport Investment (Pty) Ltd	PFMA 1999, Companies Act, 2008	Schedule 3 D public entity in terms of the PFMA, 1999 (Act No. 1 of 1999).	<ul style="list-style-type: none"> • To provide the public with affordable, reliable, and sustainable bus transport services, to grow the organizational capacity as well as to maintain and grow the shareholders's capital invested in the company • To carry out the function of Scholar transport and other related services. • To look after

			<p>investments of the Provincial Department in it, and its subsidiaries and grow it, unless specifically authorized to reduce and/or dilute it.</p> <ul style="list-style-type: none">• To minimize financial exposure of the North West Provincial Government and ensure that its subsidiaries are self-sustainable
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2. PART B: PERFORMANCE INFORMATION

2.1 AUDITOR GENERAL'S REPORT: PREDETERMINED OBJECTIVES

The AGSA currently performs certain audit procedures on the performance information to provide reasonable assurance in the form of an audit conclusion. The audit conclusion on the performance against predetermined objectives is included in the report to management, with material findings being reported under the Predetermined Objectives heading in the Report on other legal and regulatory requirements section of the auditor's report.

Refer to page 198 of the Report of the Auditor General, published as Part E: Financial Information.

2.2 OVERVIEW OF DEPARTMENTAL PERFORMANCE

2.2.1 Service Delivery Environment

The Department operated on an interim organisational structure however managed to perform its mandate as it had finalised its internal processes in the prior year, only few additions were included before it was presented to the Office of the Premier, it still awaits feedback from DPSA. The Department managed to achieve 68% of its targets as outlined in the 2018/19 Annual Performance plan.

The high rate of accidents involving government vehicles in the Province results in litigations against the Department. Therefore, out of the 55 litigation cases, 24 (i.e. 44%) relate to motor vehicle accidents.

The security environment at Departmental facilities is not compliant, e.g. lack of installation of CCTV cameras, except at Tirelo Building, electric fencing, fire detectors, bullet proof glasses at revenue facilities. The Department's overall security level at the 29 facilities is not on the approved standard as per Minimum Information Security Standard (MISS), Minimum Physical Security Standard (MPSS) as well as Departmental Security Policy. The service provider has been notified about the findings and recommendations towards improvement of services rendered in the first quarter of 2019/20 financial year.

During the year under review Community Safety and Transport Management was placed under Administration Section 100 (1) (B) due to community protests caused by lack of service delivery and allegations of corruption. This meant that an intervention team from the National Department of Transport got deployed to work with the Department on identified intervention areas meant to restore good governance. Most of the weaknesses that were identified were in supply chain management and internal controls, and this had led to very high irregular with no consequence management, among other things. This necessitated the development of Action Plans to address these internal control weaknesses. These are being monitored on an ongoing basis. Among other interventions was the restructuring of the Departmental bid committees to ensure effectiveness, facilitating the provision of training on bidding processes, including on Demand Management and Local Content, on for the bid committee members. A review of contracts was undertaken, and work is underway to deal with those deemed to have been entered into unlawfully. Training needs of the Department have been identified. Potential areas for containment of costs in accordance with the National Treasury cost containment instructions were identified. Through support from both the Provincial Treasury and the National Department of Transport, more funds were allocated during the budget adjustment processes, both for commuter and scholar transport services. As part of cleaning up Scholar Transport, a process of thorough and detailed route verification was conducted, the outcome of which will support both the process of setting aside the tender which has been deemed irregular by the Auditor-General of South Africa, as well as lead to savings and relieving the pressure on the scholar transport budget. Work has also begun to conduct a due diligence exercise on the Northwest Transport Investment (NTI) SOE to determine its future mandate, scope, and business model. The effectiveness and efficiency of the organisation will be greatly enhanced through harnessing modern Information and Communication Technologies (ICT), both for the interface with communities and clients in the front end, as well as the managing the back end operations of the Department. Work has also begun in this regard.

Consultations were conducted with targeted Municipalities as per the Evaluation Summit resolutions of 2017, however there was lack of readiness in most of the Municipalities. This can in most instances be attributed to service delivery protests and political instability in some of the Municipalities, which hindered focus on the CSF establishments due to non-

availability of Municipality Officials. Presentations on the process to establish were made to targeted Municipalities and the Department has not received any Council Resolution.

In view of the Policy obligation for each Municipality to establish a CSF, the Department will continue engagements including seeking political intervention where there are challenges, in its endeavour to assist Municipalities to establish these structures.

The Department has the responsibility to provide subsidised commuter and learner transport services, however the continuous protests in many areas are affecting the service delivery. The issue of employee strikes in the contracted bus companies during the period under review also hampered the operations thereby affecting service delivery in a negative way. In similar vein, the Department is responsible for air transport services in the Province in which SA Express was contracted to provide scheduled air passenger services in the two Provincial Airports, that is Pilanesberg International and GD Montshioa (Mafikeng) airport. It is unfortunate that the contracted airline (SA Express) was grounded in May 2018 and subsequently its contract with the Department was terminated. Therefore, there were no scheduled air passenger services for the remaining three quarters of the year. Over and above, the airports are operating under rudiment conditions which cannot be addressed with the available budget.

The Department of Community Safety and Transport Management is equally responsible for procurement and management of white fleet in the Province. During the year under-review, the Department bought 85 cars for the whole Province. Due to limited budget, part of the budget came from different Departments. The challenge experienced in the current financial year is that some Departments opted to procure vehicles on their own, which is not within their mandate and jurisdiction.

The Department also assisted the municipalities with the development of the Integrated Development Plans which are currently in process and at final stage. The municipalities are also assisted to establish transport component where a task team comprising of SALGA, North West University, Municipalities and the Department was established to assist in this matter. The municipalities, however, do not have budget for the transport operations.

The Department experienced a large number of community unrests which resulted in deviations from Annual Performance Plan targets. Law enforcement officers were deployed to redirect traffic flow on public roads to ensure safety. Service delivery protests led to the closure of the Stella and Delareyville registering authorities. The two registering authorities were burnt down. As a result, motorists and vehicle owners were referred to the nearest registering authorities to acquire services.

The Department regulated and managed the public transport sector by providing the operating licenses to the buses, taxis and chartered services. This has resulted in issuance of 2915 operator license and permits. However, the challenge was the isolated incidents of violence orchestrated by competing interests between taxis, buses and illegal operators, which affected public transport operations throughout the Province. A total of 21 conflicts were recorded in the financial year. The Department has instituted the moratorium in the taxi services, as espoused in the NLTA, no 05 of 2009. This has positively contributed in peace and stability of the taxi industry.

2.2.2 Service Delivery Improvement Plan

The Department has an approved Service Delivery Improvement Plan (SDIP) for 2018/21 submitted to the DPSA through the Office of the Premier on the 29th March 2019. The Department also submitted its Annual SDIP report for 2017/18 on the same date. The Department's aim in the approved SDIP was to ensure that key activities identified for improvement in the Service Delivery Improvement Plan improves through thorough monitoring and proper visitation to customers. Quarterly SDIP Forum meetings were held, quarterly SDIP reports were submitted to the Office of the Premier and conducted a workshop on Change management to promote the importance of customers First.

The Department identified the issuing of Learners and Drivers Licenses and Provision of Learner Transport to all learners living in deep rural areas travelling more than 5km to school. The Department held its SDIP quarterly Forum meetings on the 25th-26th June 2018, 29th November 2018 and 25th March 2019 where discussions were about service delivery improvement to our customers.

Monitoring of Learner Transport was done on the 10th April 2018, 09th January 2019 and 25th June 2019. Visitation to the Provincial DLTCs and RAs was from the 11th -18th February 2019 with distribution of Customer Satisfaction survey forms for completion by customers. Inspections of buildings whether buildings are accessible to People with Disabilities, signages are available and challenges experienced.

Reports as per customer satisfaction surveys and conditions of the buildings were consolidated and submitted to the HOD through relevant Chief Directorates on the 25th and 29th March 2019 with challenges met and remedial. Quarterly SDIP for first to third quarters were submitted on the 23rd July 2018, 12th November 2018 and 20th March 2019 and the Annual SDIP for 2018/19, which was built on quarterly SDIP reports were submitted to the HOD on the 29th March 2019 for authorization by the EA. The report was approved and authorized on the 10th April 2019. The final report was submitted to the Office of the Premier on the 16th and 17th April 2019. Waiting areas for customers are small and is the challenge during rainy days. There are no queues for People with disabilities and elderly people. Customers for DLTCs and RAs in other areas are served in one office which is very small. Security measures need to be beefed up in offices like Madikwe and Itsoseng. The Service Level Agreements from the Landlords to be obtained for further deliberations to be done or agreed upon.

The Department has completed a service delivery improvement plan. The tables below highlight the service delivery plan and the achievements to date.

Main services and standards

Main services	Beneficiaries	Current/actual standard of service	Desired standard of service	Actual achievement
Issuing of Learners and Drivers Licenses.	Needy Communities	2859 For Drivers Licenses & 4801 for Learners Drivers Licenses	5000 For Drivers Licenses & 5000 for Learners Drivers Licenses	2859 For Drivers Licenses & 4801 for Learners Drivers Licenses
Provide Learner transport to learners who resides in farms and deep rural areas travelling 5km to the nearest school	Learners living in deep rural and farm areas (number of learners provided with transport)	52 687	57 000	52 687

Batho Pele arrangements with beneficiaries (Consultation access etc.)

Current/actual arrangements	Desired arrangements	Actual achievements
<p>Consultation-consulted with customers at 5DLTCs and 7 RA's from the 11th-18th February 2019 where 258 customers were reached. Change Management Division and Road Safety held customer outreach programme at Danville on the 31st November 2018 where 31 customers were reached. SMS & MMS monitored service providers during the re-opening of schools on the 10th April 2018 and 09th January 2019 and 02nd April 2019. Meeting with stakeholders to ensure monitoring of compliance stipulated in the contracts and legislative frameworks held on</p>	<p>Aimed at consulting with customers quarterly where at least 600 customers will be reached</p>	<p>Reached out 258 customers at the DLTC's and RA's and checked 7 buildings.</p>
<p>Access-Reached out 5 DLTC's and 7 RA's from the 11th-18th February 2019.</p>	<p>Will ensure accessibility of at least 2 service points to people with disability and proper signages.</p>	<p>Report with recommendations for remedial actions available</p>

Current/actual arrangements	Desired arrangements	Actual achievements
<p>Courtesy-From 258 Customer satisfaction surveys completed in DLTCs and RA's completed, 80% customers indicated satisfactory service. 20% complaint about non-availability of waiting areas which are small or unavailable as well as non - accessibility for people with disabilities and one queue for all (elderly, pregnant women and people with disabilities).</p> <p>841 None uniformed employees provided with Nametags for easy identification by Customers in case of complaints/compliments.</p> <p>Change Management workshops conducted to 119 Admin Clerks and Supervisors conducted from 11th-13th July 2018, 25th -27th July 2018, 12th-14th September 2018, 15th -17th October 2018 and 26th -28th November 2018.</p>	<p>To ensure provision of newly appointed employees as and when requested.</p>	<p>258 Customers reached at different DLTCs and RAs.</p> <p>841 None uniformed employees provided with nametags</p> <p>119 Employees work shopped on Change Management and Batho Pele principles which lead to service delivery improvement.</p>

Current/actual arrangements	Desired arrangements	Actual achievements
<p>Information, Openness & Transparency -given to customers during visitations from the 11th -18th February 2018 and through customer satisfaction forms completed quarterly at different service points and 31 customers were reached on the 06th November 2018 outreach in Danville. Examiners explain processes to be followed during testing of Learners and Drivers Licenses as per K53. Results discussed with individual customers.</p>	<p>Aim to develop service charters for service points where full information regarding services will be displayed.</p> <p>Completion of Customer satisfaction survey forms on quarterly basis.</p> <p>Examiners explain processes to be followed during testing of Learners and Drivers Licenses as per K53. Results discussed with individual customers.</p>	<p>Departmental Service charter displayed at different service points at in the Departmental website.</p> <p>Customer satisfaction survey forms completed for 258 customers.</p>
<p>Redress –Customers informed of the process to follow after provision of the drivers/learners test. Departmental hotline displayed at different service points.</p>	<p>Suggestion boxes to be revived for proper complaints management system to be in place.</p>	<p>Complaints through Departmental helpdesk.</p>
<p>Value for money-Provision of quality Learners Licenses (cards) and waterproof durable Drivers Licenses.</p>	<p>Value for money-Provision of quality Learners Licenses (cards) and waterproof durable Drivers Licenses.</p>	<p>2859 Drivers Licenses were issued for the financial year 2018/19 out of 5000 target set & 4801 Learners Drivers Licenses were issued out of 5000 target set in the 2018/21 SDIP</p>

Service delivery information tool

Current/actual information tools	Desired information tools	Actual achievements
<p>One on one before and after drivers/learners drivers test.</p> <p>Quarterly completion of Customer satisfaction survey forms to get complaints/compliments.</p> <p>Display of Departmental service charters at different service points as well as website.</p>	<p>Suggestion boxes to be revived for proper complaints management system to be in place.</p> <p>Continue with Completion of customer satisfaction survey forms.</p> <p>One on one information given on or before examination of Drivers/Learners taken.</p>	<p>Completion of Customer satisfaction survey forms on quarterly basis.</p> <p>Display of Departmental service charters at different service points and website.</p> <p>Change Management workshops conducted to 119 employees on service delivery improvement and Batho Pele principles.</p>

Complaints mechanism

Current/actual complaints mechanism	Desired complaints mechanism	Actual achievements
<p>One on one before and after drivers/learners drivers test.</p>	<p>Suggestion boxes to be revived for proper complaints management system to be in place.</p>	<p>Explanation given to customers examined for drivers/Learners 2859 and 4801.</p>
<p>Quarterly completion of Customer satisfaction survey forms to get complaints/compliments.</p>	<p>Continue with Completion of customer satisfaction survey forms.</p>	<p>258 Customers completed customer satisfaction survey forms during visitations and quarterly</p>
<p>Display of Departmental service charters at different service points as well as website with hotline number to be called.</p>	<p>One on one information given on or before examination of Drivers/Learners taken.</p>	<p>Departmental service charters displayed at different service points in the Departmental website. Charters for five provincial DLTCs and 7 RAs are finalised and need to be submitted for printing.</p>

2.2.3 Organisational environment

The Department operated with a staff complement of 1453 employees, 776 (53.40%) females and 677 (46.59) male employees as at 31st March 2019. All the key management personnel positions were filled. However the Department is not doing well in relation to reaching the 50% target females at SMS level. Currently there is a total of 24 SMS members of which 11 are females and 13 males, which represents 45.83% females and 54.17% males. Disability status is now at 2.13% out of a total staff complement of 1453 as at the reporting period.

The approval of the newly developed Organisational Structure by the MEC could not be finalised as per the plan. The Departmental Organisational Structure was presented and consulted with the Premier on the 26 February 2019 at Sun City Resort for signing off by the Premier prior to MPSA's concurrence. As at the end of the Financial Year, the MPSA concurrence which enables the MEC to approve the Organisational Structure was not yet obtained.

The Department was placed under Section 100 (1) (b) which resulted in the appointment of an Accounting Officer from the National Department of Transport. An implementation Protocol outlining key Focus Areas of the Intervention was entered into between the National Department of Transport, represented by the Minister for Transport and the Department represented by MEC for Community Safety and Transport Management.

2.2.4 Key policy developments and legislative changes

None

2.3 STRATEGIC OUTCOME ORIENTED GOALS

HIGH LEVEL ACHIEVEMENTS

Strategic Outcome Oriented Goal 1: To provide an enabling environment that is conducive for optimum for service delivery

The Department has aligned its priorities to fall within the following categories of the *Outcome 12 "An efficient, effective and development-oriented public service"*:

- The institutionalization of long-term planning

The Departmental plans 2015-2020 Strategic Plan, 2018/19 APP and 2018/19 Operational Plan, are aligned to the Provincial Development Plan (PDP), Medium Term Strategic Framework (MTSF) and National Development Plan (NDP) 2030

- Empowering citizens to play a greater role in development

The Departmental ICT will assume a more external focus by contributing to the strengthening of services to the citizens. The Departmental ICT will align with the National Development Plan's ICT objectives of:

- Providing accessible services to the citizens
- Reducing the cost of accessing services by citizens
- Streamlining administrative processes
- Improving turnover time, strengthening accountability and responsiveness

- Intensifying the fight against corruption

Processes relating to promoting ethical behaviour and improving on the audit outcomes within the Department have also been established and are expected to be intensified during the 2018/19 financial year.

These include, but are not limited to the following:

- Intensified the functioning of the ethics committee

- Intensified the monitoring of the Post Audit Action Plans (PAAP) through the restructuring of the Audit Steering Committee.

The Department has appointed ethics officers, and has an ethics committee which Operates on set terms of reference, the ethics committee's mandate includes ensuring that there are set standards that relates to conflict of interest relating to conducting business with organs of the state. The Staff submits their applications for processing and these are then submitted to the head of Department and EA for approval. The Director Supply Chain is part of the committee and this allows the committee to engage on supply chain processes and place measures. The Head of Department has also written a memorandum to all staff to ensure that there is continuous communication and information. There is advocacy on a continuous basis relating on information that relates to changes in regulations, acts on an ongoing process. There is training geared to improve performance and improve professionalism in the personal development plan and post related requirements. To improve performance a more specific measures will be put in place to address MPAT Standards requirements

The following Outputs were Achievements for the 2018/19 financial year:

2017/18 Annual Report
2019/20 Tabled Annual Performance Plan
2018/19 Standard Operating Procedures
2018/19 Operational Plans
2018/19 Annual Financial Statements
2018/19 Budget
2018/19 Service Delivery Improvement Plan Report
2018/19 Service Delivery Improvement Plan
2018/19 Audit Action Plan

The Supply Chain Management was able to review its policies based on the Auditor General findings to address financial misconduct, the submission of CIDB grading certificate and utilisation of service providers from the Central Suppliers Database. Both Supply Chain Management and Financial Misconduct policies were reviewed and approved by Accounting Officer.

The management of contracts is still a challenge due to the non-existence of contract management unit in the Department. The submission to include contract management to Departmental structure has been approved by the Administrator and submitted to Human Resource for implementation.

Strategic Outcome Oriented Goal 2: Communities are and feel safe

The Department was placed under Section 100 (1) (b) and the Provincial Secretariat for Police Services was affected by the intervention process. The following key areas were identified for intervention by the Minister of Police in assisting the Provincial Secretariat to comply with the conditions of the Intervention process, to achieve the objectives of the Implementation Plan:

- Establishing the Provincial Secretariat in line with the Civilian Secretariat for Police Service(CSPS) Act (2011)
- Finalise job grading for affected posts
- Facilitate the implementation of the Provincial Justice Crime Prevention and Security Cluster(PJCPS) model through the national Developmental Committee(DevComm)
- Training and Development of employees specific to sector requirements
- Restoring the relationship between SAPS and the Provincial Secretariat in line with the CSPS Act(2011)

A positive progress with regard to these areas has been registered. Even though the establishment of the Provincial Secretariat is not yet finalised, the process is ongoing at National Level.

The evaluation of posts was finalised and the submission has been approved by the Accounting Officer for implementation.

Training specific to the Sector was arranged for the Chief Directorate staff and it is ongoing until June 2019.

With regard to the relations between the Secretariat and the SAPS, the Minister of Police had written an instruction letter to the Provincial Commissioner to ensure that there is cooperation at police stations regarding availability of information within the prescripts of law.

In ensuring achievement of Outcome 3 as planned, the Secretariat committed to conduct oversight on the police, coordinate crime prevention initiatives and partnerships, and this was incorporated in the objectives of Chapter 12 of the National Development Plan.

Progress regarding the above is therefore depicted as per the achievements outlined hereunder:

- The Provincial Secretariat for Police Service continued to discharge its mandate through Oversight on the SAPS and mobilization of communities against crime. The Secretariat ensured the professionalization of SAPS through station visits conducted (announced and unannounced), monitoring implementation of IPID recommendations and conducting compliance monitoring on Departmental findings.
- In mobilising communities, partnerships were formed with relevant public and private stakeholders in implementing social crime prevention programmes.

Due to a high number of Service Delivery Protests experienced by the North West Province, interventions were intensified to stabilize the volatile areas; that included Molelema Village in Taung, Dinokana in Lehurutshe and Ramokokastad.

A total number of eighty two (82) Community Police Forums were assessed on functionality and induction workshops conducted for Office Bearers in the all the Police Stations within the Province as part of empowering community structures to perform their mandate and enhance functionality and effectiveness.

One Community Safety Forum in Ngaka Modiri Molema District Municipality was successfully established and the Ramotshere Moiloa Local Municipality one was resuscitated. Those previously established were also assessed on functionality and consultations with Municipalities are ongoing to re-establish all structures.

The Department further appointed four hundred and sixty seven (467) Community Safety Patrollers in the three (3) Districts; Ngaka Modiri Molema, Bojanala and Dr Ruth Segomotsi Mompati. The project which was implemented in partnership with the Department of Public Works through EPWP had a positive bearing in the fight against crime in the identified areas, and in terms of feedback received from communities. The patrollers complemented police visibility in most areas of deployment, and significant progress was recorded. In Mahikeng and Moinooi, theft out of motor vehicles was reduced where patrollers were deployed. The patrollers at

Ramatlabama border has also assisted the police and SANDF where a significant amount of Dagga and Drugs were confiscated. In areas such as Christiana and Dinokana, burglary at residential and non-residential areas was reduced

A total of thirty nine (39) Non Profit Institutions were funded through the Transfer Payment to implement Social Crime Prevention Programmes in communities which were considered to be high contributors in crime trends and patterns provided by SAPS.

Strategic Outcome Oriented Goal 3: To ensure a compliant, accessible, affordable, safe and integrated transport system

The Department is committed to contribute towards achieving the national vision through provision of suitable modes of transport and able to link it to other regions. In that, the Department has continued to provide subsidised commuter transport to 298 Villages. The Department further provides learner transport to schools as identified by Department of Education and Sports Development throughout the Province.

The Department will continue to place emphasis on total efficiency on all modes of transport to maximise allocated funds. The Department have been subsidising air transport services at GD Montshioa and Pilanesberg Airport until the contracted airline was grounded in May 2018. However, the airports continued to provide non-scheduled (charter) services at all times. Pilanesberg International Airport continued to provide connecting services during the Botswana Airshows where international travellers use the airport to park and refuel their aircraft. Similarly, the airport participated meaningfully during the Annual Nedbank Golf Challenge which is attended by the participants from across the world.

The Department will also promote other modes that encourage social interaction, clean environment and unhindered movement of goods and services. Due to limited budget, the Department was able to distribute ten (10) animal drawn carts to the communities in Madibe A Makgabana Village.

The Department distributed 1974 bicycles and Animal Drawn Carts over the past five years in the Province

Strategic Outcome Oriented Goal 4: To promote road safety through the provision of road traffic management services

In involving communities on road safety matters, the Department recruited 65 Road Safety Rangers in order to patrol and remove stray animals away from the roads at identified hazardous hotspots across the four (04) districts of the Province (Bojanala, Dr Kenneth Kaunda, Dr Ruth Segomotsi Mompoti and Ngaka Modiri Molema).

A significant reduction of road crashes involving stray animals has been recorded since the introduction of this programme. One fatal road crash was reported during the Festive Season of 2018/19 financial year.

The Department's efforts in placing more emphasis on promotion of pedestrian safety yielded positive outcome with the Minister of Transport announcing a Provincial decrease of pedestrian fatalities by 0,2 % during the 2018/19 Festive period.

Target	2014/15	2015/16	2016/17	2017/18	2018/19
2% decrease per annum	802	-5%(765)	17%(892)	-9.3%(809)	-4.8%(770)

Fatalities and crashes

Over the MTSF period, the rate of fatal crashes has been fluctuating; a 17% increase was experienced in 2016 with greater than planned decreases experienced in the other years during the period, 5% in 2015, 9.3% in 2017 and 4.8% in 2018.

Therefore the average reduction in Fatalities and crashes over the five year period is at a decrease of 3.9%. $(802-770=32/802 \times 100=3.9\%)$

2.4 PERFORMANCE INFORMATION BY PROGRAMME

2.4.1 Programme 1: ADMINISTRATION

Purpose of the Programme

To provide the Department with the overall management and administrative, strategic, financial and corporate support services in order to ensure that it delivers on its mandate in an integrated, efficient, effective and sustainable manner.

Strategic objectives

To improve good governance in the organisation

Sub-Programmes	Strategic Objective of Sub-Programme
1.1 Office of the MEC	To improve good governance in the organisation
1.2 Office of the HOD	
1.3 Financial Management	
1.4 Corporate Services	
1.5 Legal	
1.6 Security	

Strategic objectives, performance indicators, planned targets and actual achievements

Strategic objectives:

Strategic objectives	Programme Name					
	Strategic objective Indicator	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement for 2018/2019	Comment on deviations
To improve good governance in the organisation	Improved level of compliance to MPAT Key Performance Areas (KPA's)	2.5	MPAT Level 3	MPAT Level 2.8	-0.2	Good corporate governance should be prioritised

Performance indicators

Programme / Sub-programme: Administration							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/19	Deviation from planned target to Actual Achievement 2018/19	Comment on deviations
Improved level of Strategic Management performance on MPAT standards	MPAT Level 1	MPAT Level 2	MPAT Level 2.5	MPAT Level 3	MPAT Level 2.7	-0.3	Absence of evaluation unit and Lack of capacity hampers the implementation of Project and Programme evaluations. The Department has findings on the reliability of its performance information (as reflected in the audit improvement plan).
Improved level of Governance and Accountability performance on MPAT standards	MPAT Level 3	MPAT Level 3	MPAT Level 3	MPAT Level 3	MPAT Level 2.4	-0.6	<ul style="list-style-type: none"> - The approved ICT Operational Plan was not considered by the Moderating Committee during the current period. - Failure to convene Executive meetings due to competing business activities. <p>2.4. Ethics 2.4.1 Assessment of policies and systems</p>

Programme / Sub-programme: Administration							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/19	Deviation from planned target to Actual Achievement 2018/19	Comment on deviations
							<p>to ensure professional ethics</p> <p>The Department achieved a level 2 on this sub-substandard due to the following reasons:</p> <ul style="list-style-type: none"> - Performance agreements of Ethics officers not in place (no dedicated office / structure). - No ToR for the ethics Committee, only approval to AO to establish an Ethics Committee. - Appointment letters to Ethics Committee members not signed by members accepting appointments. - Insufficient information submitted (Only 1 set of minutes within period). - No NSG certificates for ethics officers

Programme / Sub-programme: Administration							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/19	Deviation from planned target to Actual Achievement 2018/19	Comment on deviations
							<p>2.4.2. Assessment of Financial Disclosures The Department obtained a level 2.5 for this sub-standard due to the following reasons:</p> <ul style="list-style-type: none"> - Late submission / completion of financial disclosures by designated employees - No report provided by the EA on action taken against conflict of interest <p>2.4.3 Anti-Corruption and Ethics Management The Department achieved a level 2.5 on this sub-standard due to the following reasons:</p> <ul style="list-style-type: none"> - No update on mitigation plans on the approved fraud risk register. - The ethics management strategy

Programme / Sub-programme: Administration							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/19	Deviation from planned target to Actual Achievement 2018/19	Comment on deviations
							does not meet all the requirements as per Public Service Regulation 2016. 2.6. Risk Management 2.6.1. Assessment of risk management arrangements The Department achieved a level 3 on this sub-standard as planned per the APP.
Improved level of Human Resource Management performance on MPAT standards	MPAT Level 2	MPAT Level 2.5	MPAT Level 2.5	MPAT Level 3	MPAT Level 2.6	-0.4	None availability of the Approved Structure >Employee Satisfaction Survey completed by less than 50% of the staff complement > Delegations from the EA to the HOD and to all relevant performer levels are not appropriate for the levels > 8 SMS members'

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Programme / Sub-programme: Administration							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/19	Deviation from planned target to Actual Achievement 2018/19	Comment on deviations
							Annual Assessment not concluded on time > All registered disciplinary cases took more than 90 days to be finalised
Improved level of Financial Management performance on MPAT standards	MPAT Level 3	MPAT Level 2.4	MPAT Level 1.8	MPAT Level 3	MPAT Level 3.4	+0.4	Compliance to prescripts was intensified and control measures were effectively implemented
Number of oversight reports compiled on performance of the NTI	N/A	N/A	1	4	4	0	N/A
Number of reports compiled on the implementation of Provincial priorities	N/A	N/A	N/A	12	11	-1	The achievement was overstated, because the available Portfolio of Evidence (POE) does not substantiate the reported

Strategy to overcome areas of under performance

MPAT STANDARDS

The programme has performed well in some areas achieving MPAT level 4, however there are areas of under-performance, in such areas an MPAT improvement plan will be developed and implemented.

The Department will rather add additional function to the specific individuals to ensure that this is achieved

Changes to planned targets

None

Linking performance with budgets

Sub-programme expenditure

Sub-Programme Financial Management	2017/2018			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	174 121	170 856	3 265	167 188	166 230	958
Transfers and subsidies	0	211	211	264	263	1
Payments for capital assets	1 000	985	15	2 123	2 123	-
Payment for financial assets				-		-
Total	175 121	172 362	3 069	169 575	168 616	959

The sub-programme has spent 99.4% of the budget as compared to 98.42% in the previous financial year. There is a very slight improvement of 0.98% in performance. The cost drivers under the sub-programme are the Operating leases, Auditing costs and the Administrative fees.

Sub-Programme Corporate Services	2017/2018			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	69 067	66 865	2 022	74 222	73 059	1 163
Transfers and subsidies	109	653	(544)	462	291	171
Payments for capital assets	1 700	1 504	196	645	152	493
Payment for financial assets						
Total	70 876	69 022	1 854	75 329	73 502	1 827

For 2018-19 the expenditure has recorded 97.6% as compared to 97.4% in 2017-18. It is a slight increase in expenditure. The Current payments are at 98.4% with a saving of R1, 136 million under Compensation of Employees. The saving is as a result of an on-going process of filling vacant posts. There is under expenditure on payments for capital assets, and this was specifically on ICT equipment which could not be procured in the last quarter of the financial year.

Sub-Programme : Legal Services	2017/2018			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	5 635	4 939	696	11 003	10 747	256
Total	5 635	4 939	696	11 003	10 747	256

97.7% of the budget has been spent as compared to the previous year expenditure of 87.6%. The budget for legal fees had increased as a result of legal cases that had increased from to 59 compared to 44 of 2017-18. The budget is still not sufficient to settle the contingent liabilities of the Department.

Sub-Programme Security Services	2017/2018			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	35 208	34 395	813	36 218	36 067	151
Total	35 208	34 395	813	36 218	36 067	151

Total expenditure for the sub-programme is 99.6% as compared to the previous year expenditure of 97.7%. There is a slight increase in expenditure for the current year. The

allocation and spending was on current payments only. 100% has been registered for Property payments.

The process to get approval for procurement of ICT equipment was finalised in December 2018, when most service providers were closing for the festive season. The process could only be restarted in Mid-January 2019. There were issues raised relating to quotations, which could result in SCM non-compliance. This delayed the process further and led to the budget not being spent.

2.4.2 Programme 2: Provincial Secretariat for Police Service

Purpose of the Programme

- To exercise oversight function with regard to South African Police Service in the Province, coordinate crime prevention initiatives and promote community police relations.

SUB –PROGRAMMES

Sub-programmes	Strategic objectives of sub-programmes
2.2 Policy and Research	To conduct research that informs decision making on policing
2.3 Monitoring and Evaluation	To ensure SAPS provision of service is in line with statutory requirements
2.4 Safety Promotion	To ensure community participation in the fight against crime
2.5 Community Police Relations	

Strategic objectives, performance indicators, planned targets and actual achievements

The Programme has for the year under review achieved all its planned objectives in relation to Monitoring and Oversight of the SAPS, Promoting Community Police Relations and coordinating Crime Prevention Initiatives in promoting safety. The activities were aimed at raising awareness and ensuring safety in communities, e.g. in Mahikeng CBD theft out of motor vehicle has reduced since the inception of Community Safety Patrollers’ programme. As well in Debate and Mothabeng villages near Mahikeng where burglary residential and common robberies decreased as a result. The presence of community safety patrollers in communities has also served as a deterrent in reducing criminal opportunities.

Policy and Research

The Provincial Secretariat successfully conducted a Census Project at all the eighty three (83) Police Stations within the Province. Conducted safety audits in 3 police station precincts with high levels of crime. Both projects aimed at gaining understanding of crime problems and contributory factors and to identify appropriate interventions to address the identified problems.

- The Census project covered focus areas as contained in the National Monitoring Tool and Domestic Violence Act Audit Tool.
- The following were some of the major findings of both the safety audits and the census projects: - Poor relationships between SAPS and communities, reluctance by communities to work together with SAPS in the fight against crime and the absence of Community Safety Forums (CSFs). The recommendations of both projects include among others: - Broadening the network of communication between municipalities, police stations and surrounding communities.

Monitoring and Evaluation

The Programme had for the year under review, completed all its planned activities, that is:

Successfully monitored compliance to previous recommendations made by the Department to the SAPS at twenty one (21) identified Police Stations. That included following up on recommendations based on the National Monitoring Tool and Domestic Violence Act Audit Tool. One hundred and eighteen (118) intervention areas were targeted; fifty two (52) were positively implemented, twenty two (22) partially implemented and forty (40) were not implemented by the SAPS

Complaints against the SAPS were received from members of the public for the Department to intervene; all were processed and are in the process of investigation. Complaints received included; of poor feedback to victims of crime, poor response to scenes of crime by the SAPS and poor investigations. All these complaints resulted in poor service delivery to communities.

Unannounced visits to monitor SAPS service delivery at Police Stations during the night were successfully carried out at thirty (30) Police Station. The number of police stations visited was increased due to an intervention need which resulted from service delivery protests

across the Province. Challenges identified included shortage of resources, poor infrastructure and lack off and non-functional generators at Police Stations.

Awareness campaigns mainly focusing on the services rendered by the Department were carried out. The campaigns included interaction with community members, obtaining complaints and distribution of promotional materials. Awareness campaigns were carried out also as part of an intervention process in restoring broken relations between the SAPS and Communities.

The Programme further successfully monitored the implementation of IPID Recommendations by the SAPS, which was done through interaction with the SAPS and IPID.

- **Safety Promotion**

The Department achieved all of its targets as planned and these were as follows:

- ✓ In partnership with key stakeholders, coordinated and implemented school safety programme addressing challenges faced by learners, like bullying, Gangsterism, substance abuse, etc. Further participated in the School Safety Summit coordinated by the Department of Education & Sport Development to address safety in fifty five schools. The effectiveness of Adopt a Cop programme was also monitored in prioritised schools in searching for solutions to provide a better learning environment.
- ✓ PJCPS Community Engagements were held in two Districts namely Dr Kenneth Kaunda and Ngaka Modiri Molema with key role players (Department of Justice, SAPS, Health, Social Development, Traditional Leadership, Education and Community Safety and Transport Management) to raise awareness in communities regarding the criminal justice process
- ✓ Other six programmes were implemented in addressing the Prevention of violence against vulnerable groups, Rural Safety including stock theft and anti-dangerous weapons, anti-substance abuse, anti-trafficking of persons & sexual offences, Voluntarism which includes the appointment of community safety patrollers and Crime Prevention through Environmental Design. All activities were implemented across municipalities as per prioritised areas. Criteria of choosing areas is done in terms of crime trends and patterns around the policing precincts

○ **Community Police Relations**

- ✓ A total of 82 CPFs were monitored and assessed on functionality. Forty one (41) were partly functional while eleven (11) were not functional. As part of the Departmental intervention the induction workshops were provided for office bearers in all police stations
- ✓ A total of (11) CSFs were assessed against the planned (10), based on the ongoing intervention at Moses Kotane Local Municipality to restore relations at Ramokokastad village subsequent to violent protests.
- ✓ In mobilising communities against crime the Department transferred a total of R1 080 000 .00 to the Non-Profit Institutions implementing social crime prevention programmes. The initial planned for funding was 35 and based on the ongoing interventions by the Member of the Executive Council in Ramotshere Moiloa Local Municipality and identified needs in other areas; the number was increased to 39.

Strategic objectives:

Programme Name: Provincial Secretariat for Police Service						
Strategic objectives	Strategic objective indicator	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement for 2018/2019	Comment on deviations
To conduct research that informs decision making on policing	Research projects on SAPS conducted	2	2	2	0	N/A
	Surveys on SAPS conducted	1	0	N/A	N/A	N/A
To ensure SAPS provision of service is in line with statutory requirement	Number of Police stations visited to assess the implementation of 6 identified programmes	20	21	21	0	N/A
To ensure community participation in the fight against crime	Number of Municipalities implementing Integrated Crime Prevention programmes	6 Municipalities	18	18	0	N/A
	Established number of community safety structures in municipalities	0	6	1	-5	Poor participation by stakeholders including Departments of READ, FEED, Home Affairs, Justice, Public Works & Roads and Municipalities

Performance indicators

Programme / Sub-programme							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
SUB –PROGRAMME 2.2 POLICY AND RESEARCH							
Number of research reports on policing	2	2	2	2	2	0	N/A
SUB- PROGRAMME 2.3: MONITORING AND EVALUATION							
Number of reports compiled on the management of service delivery complaints received against SAPS	4	4	4	4	4	0	N/A
Number of monitoring reports compiled on implementation of IPID recommendations by SAPS	N/A	4	4	4	4	0	N/A
Number of police stations monitored	30	42	20	21	21	0	N/A

Programme / Sub-programme							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
and reports compiled							
Number of Domestic Violence Act (DVA) Compliance Reports compiled	40	42	20	21	21	0	N/A
SUB-PROGRAMME 2.4: SAFETY PROMOTION							
Number of social crime prevention programmes implemented	7	10	6	7	7	0	N/A
SUB-PROGRAMME 2.5: COMMUNITY POLICE RELATIONS							
Number of Community Safety Forums (CSFs) assessed on functionality	10	11	12	10	11	1	The additional CSF in Moses Kotane was added as part of ongoing intervention in Ramokokas tad to

Programme / Sub-programme							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
							restore relations between the police and community
Number Community Police Forums (CPFs) assessed on functionality	41	82	20	82	82	0	N/A
Number of crime fighting Non-Profit Institutions (NPI) funded	60	60	27	35	39	4	Additional four NPIs were funded, Motswedi and Zeerust NPIs were funded as part of MECs intervention to enhance their efforts in crime prevention,

Programme / Sub-programme							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
							after the community complained about SAPS service delivery. A need due to high levels of crime was also indentified in Mahikeng and Hebron.

Strategy to overcome areas of under performance

Lobby for MEC's intervention to escalate matter to MUNIMEC and other Coordinating Structures, in order to ensure cooperation and commitment by stakeholders

Changes to planned targets

None

Linking performance with budgets

Sub-programme expenditure

	2017/2018			2018/2019		
Sub-Programme	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
Programme Support	R'000	R'000	R'000	R'000	R'000	R'000
Current Payments	3 291	2 103	1 188	2 373	2 139	234
Transfers & Subsidies	93	0	93	0	0	0
Total	3384	2103	2181	2 373	2139	234

90.1% of the budget was spent during the financial year and it is a vast difference of 28% in performance compared to 2017-18 which was 62.1%. The performance of Current Payments is 82.8% for Compensation of Employees and 74.7% for Goods and services. The expenditure contributed positively on the achievement of plans for the sub-programmes.

	2017/2018			2018/2019		
Sub-Programme	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
Policy & Research	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	1836	1743	93	1 943	1 529	414
Total	1836	1743	93	1 943	1 529	414

78.8% of the total budget allocated was spent, which resulted in a decrease on expenditure performance compared to 94.9 % in 2017-18. The expenditure assisted in the achievement of planned targets.

Sub-Programme	2017/2018			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
Monitoring and Evaluation	R'000	R'000	R'000	R'000	R'000	R'000
Current Payments	14 287	13 793	494	16 069	15 316	753
Transfers & Subsidies	130	0	130	0	0	0
Total	14 417	143 793	624	16 069	15 316	753

95.3 % in expenditure performance has been recorded for the year under review which is a slight decrease of 0.4% from the previous financial year which had recorded 95.7%. All planned targets were achieved with the allocated budget.

Sub-Programme Name	2017/2018			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
Community Police Relations	R'000	R'000	R'000	R'000	R'000	R'000
Current Payments	4 516	3 479	1 037	3 644	3 642	2
Total	4 516	3 479	1 037	3 644	3 642	2

99.9% of the allocated budget has been spent in comparison to the previous year which was at 77%. There is an improvement under Current Payments on Compensation of Employees

which has resulted in a 100% performance compared to 89.6% in the previous financial year.

Sub- Programme Name	2017/2018			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
Safety Promotions	R'000	R'000	R'000	R'000	R'000	R'000
Current Payments	13 353	12 846	507	14 892	12 422	2 470
Transfers & Subsidies	5637	5583	54	0	0	0
Payments for capital assets	0	0	0	0	0	0
Total	18 990	18 429	561	19 611	16 814	2 797

85.7% was spent in 2018-19 and it is decrease in expenditure performance of 11.3% from a 97% recorded in the previous financial year. There is a decrease in performance under Households (Other transfers to households) which is earmarked for EPWP. The decrease is as a result of road rangers who were resigning during the course of the year due to permanent posts obtained and pursuing other careers. 100% of the R1,030 million was spent for payment to Non Profit Institutions. The expenditure realised assisted in achievement of reported outputs.

2.4.3 PROGRAMME 3: TRANSPORT OPERATIONS

Purpose of the Programme

To plan, regulate and facilitate the provision of integrated transport services through co-ordination and co-operation with national planning authorities, and the private sector in order to enhance implementation of safety initiatives and mobility of all communities particularly those currently without or with limited access.

SUB –PROGRAMMES

Sub-programme	Strategic objectives of sub-programme
3.2 Public Transport Services	To improve access to integrated public transport systems
3.3 Transport Safety and Compliance	
3.4 Infrastructure Planning	
3.5 Infrastructure Operations	

Strategic objectives, performance indicators, planned targets and actual achievements

Public Transport Services

- The Department provided subsidised scholar transport to 585 rural and farm schools, to afford learners who travel more than 5 km access to learning institutions
- The Department continued to provide subsidised commuter transport to 298 Villages.

Transport Safety and Compliance

Road Safety Community Engagement

- In an attempt to reduce number of road crashes involving stray animals and creating employment within identified communities, the Department implemented the Road Safety Rangers programme by appointing 65 Road Safety Rangers in order to patrol and remove stray animals away from the roads at identified hazardous hotspots across the four (04) districts of the Province (Bojanala, Dr Kenneth Kaunda, Dr Ruth Segomotsi Mompati and Ngaka Modiri Molema).

- This was achieved through the involvement of the farming communities, traditional leaders, Department of Rural, Environment and Agricultural Development, Municipalities and Faith based Organisations in ensuring the successful implementation of the Project.
- A significant reduction of road crashes involving stray animals has been recorded since the introduction of this programme. One fatal road crash was reported during the Festive Season of 2018/19 financial year.

- **Road Safety Education**

- Learner Driver License**

- The Department has been able to partner with the Road Traffic Management Corporation in implementing the Learner License Project at four identified high schools in the Province (Majeng, Mmammutla, Romaine and Seleje secondary schools). Two hundred learners participated in the project and those that were able to successfully obtain learner licenses . 41 learners obtained their learner licences and will continue with driver licenses training in the 2019/20 financial year.

- Scholar Patrol Programme**

- In an effort to reduce number of pedestrian incidents on Municipal and Provincial roads, the Department continued to register learners to participate in the Scholar Patrol Programme. However there has been decrease from 212 to 199 in number of schools participating in the scholar patrol programme due to poor maintenance of Municipal roads and the rationalisation of schools.

- **ROAD SAFETY PROMOTIONS**

The Department through various partnerships with relevant stakeholders (RAF, Transnet, Let Facilitators, Provincial and Municipal Traffic, Taxi Associations and bus companies, Traditional leaders and Department of Agriculture) both internally and externally has been able to implement road safety awareness activities, despite the increase in number of road crashes and fatalities recorded, especially on pedestrians.

Infrastructure Planning

The Department established a task team comprising of SALGA, North West University and municipalities with the responsibility to assist the municipalities to establish transport components. The task team visited all municipalities in the Province and sufficient progress has been registered. Similarly, the Department assisted all municipalities to review the Integrated Transport Plans.

Infrastructure Operations

The level of compliance in line with the South African Civil Aviation Authority regulations was maintained at Pilanesberg International Airport resulting in an achievement for the category six (6) aerodrome license.

- **Strategic objectives:**

Programme Name: Transport Operations						
Strategic objectives	Strategic Objective Indicator	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement for 2018/2019	Comment on deviations
To improve access to integrated public transport systems	Number of Villages subsidized with public transport	298	182	0	-182	Budget deficit which hampered our ability to increase availability of subsidised commuter subsidies. An increase in budget to alleviate the deficit will ensure an increase in the commuter public transport provision.
	Number of Townships subsidized public transport	21	8	0	-8	Budget deficit which hampered our ability to increase availability of subsidised commuter subsidies. An increase in budget to alleviate the deficit will ensure an increase in the commuter public transport provision.
	Number of Small Dorpies subsidized with public transport	7	6	0	-6	Budget deficit which hampered our ability to increase availability of subsidised

Programme Name: Transport Operations						
Strategic objectives	Strategic Objective Indicator	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement for 2018/2019	Comment on deviations
						commuter subsidies. An increase in budget to alleviate the deficit will ensure an increase in the commuter public transport provision.
	Increased number of subsidised flights at the two provincial airports	1016	580	0	-580	Due to the grounding of SA Express by the Airline Regulator (SACAA) at the beginning of FY 2018/19 SA Express was unable to satisfy its contractual obligations with the Department therefore the existing contract was automatically terminated. No flights operations took place during the FY 2018/19.

- *These set of Strategic Objective Indicators refers to Township and Rural Development*
- *The Department currently services 298 Villages, 21 Townships and 7 Small Dorpies. Due to budgetary constraints, the provision of subsidies public transport could not be expanded to new villages , townships and small dorpies*

Performance indicators

Performance Indicator							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
SUB-PROGRAMME: 3.2 PUBLIC TRANSPORT SERVICES							
Commuter Transport Performance Indicators							
Number of routes subsidized	841	841	784	794	781	-13	The achievement was overstated, because the available Portfolio of Evidence (POE) does not substantiate the reported
Number of kilometres subsidized	28 600 410.6	28 852 734.4	27 871 977	26 000 000	25 979 535.30	-20464.7	The national bus drivers strike from 18 April 2018 until 16 May 2018 due to wage negotiations. Employees of Thari bus embarking on strike due to retrenchment packages on the 31 May 2018. Service delivery protest from the 18 April to 24

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Performance Indicator							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
							April 2018 Across the Province
Number of trips subsidized	592 670	598 617	581 186	582 211	529 554	-52657	National bus drivers strike from 18 April 2018 until 16 May 2018 due to wage negotiations. employees of thari bus embarking on strike due to retrenchment packages on the 31 May 2018. Service delivery protest from the 18 April to 24 April 2018 Across the Province
Learner Transport Performance Indicators							
Number of learner transport operators contracted	120	115	207	207	202	-5	Some of the operators were terminated by NTI after the 2018/19 APP was tabled

Performance Indicator							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
Number of contracted learner transport kilometres operated	7426100.80	6 367 684.4	3 848 934	8 300 000	7 393 008.7	-906 991.3	The achievement was overstated, because the available Portfolio of Evidence (POE) does not substantiate the reported outputs
Number of learner transport vehicles contracted	424	420	753	703	748	45	
SUB-PROGRAMME 3.3: TRANSPORT SAFETY AND COMPLIANCE							
Number of schools involved in road safety education programme	527	544	489	494	493	-1	One of the schools withdrew from some of the road safety education programmes
Number of road safety awareness programmes implemented	7	7	4	4	4	0	N/A
SUB-PROGRAMME 3.4 INFRASTRUCTURE PLANNING							
Number of District municipalities supported to perform land transport functions	N/A	4	4	4	4	0	N/A
SUB-PROGRAMME 3.5: INFRASTRUCTURE OPERATIONS							
Increased category level at Mafikeng airport	Mafikeng Airport at Category 5	0 (Mafikeng Airport at Category 5)	Category 6 not achieved	Mafikeng Airport upgraded to	Mafikeng Airport maintained Category 5	1 category level low	The need to re-advertise the tender

Performance Indicator							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comments on deviations
				category 6			to include the local content as per the Treasury Regulation led to the delay
Level of compliance maintained at Pilanesberg airport	Pilanesberg Airport at Category 6	Pilanesberg Airport at Category 6	Category 6	Pilanesberg maintained at category 6	Category 6 aerodrome maintained	0	N/A

* Mafikeng Airport's name is changed to GD Montshioa Airport

Strategy to overcome areas of under-performance

Public Transport services

Advocate for an increase in budget to alleviate the budget deficit, to ensure an increase in the commuter public transport provision.

Continuous rationalisation of routes has to be undertaken so that new route numbers are allocated to minimise duplication.

Infrastructure operations

Compliance to Treasury Regulations when compiling Bid specifications to ensure that a competent bidder is appointed during 2019/2020 financial year.

Changes to planned targets

None

Linking performance with budgets

Sub-programme expenditure

Sub-Programme	2017/18			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Transport Operations						
Public Transport	930 983	930 951	32	1 268 592	1 250 776	17 816
Transport Safety and Compliance	34 222	28 049	6 173	28 610	27 991	619
Infrastructure Planning	17 595	17594	1	15 177	14 793	384
Infrastructure Operations	149 415	133 550	15 865	39 601	39 198	403
Total	1 132 215	1 110 144	22 071	1 354 232	1 334 783	19 449

Sub-Programme Name:	2017/18			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Public Transport Services						
Current Payments	378 042	380 118	-2 076	603 440	574 016	29 424
Transfers and Subsidies	552 941	550 833	2 108	665 152	676 760	(11 608)
Payment for capital assets	0	0	0	0	0	0
Payment of financial assets	0	0	0	0	0	0
Total	930 983	930 951	32	1 268 592	1 250 776	17 816

A 98.% of expenditure was incurred on the overall budget allocated. An amount of R82 million under Transfers and subsidies(Commuter Bus) and R41 million on Goods

and services(Learner Transport) was an additional budget allocated during the second Adjustment budget that took place in March 2019. There is an over spending of 1.4% under Transfers and subsidies related to Commuter Buses; it was due to a correction of misallocation recognised on the date of year end closure. The Current Payments have a saving of R29,4 million which is mostly attributed to saving realised on Learner transport.

Sub-Programme Name :	2017/18			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
Transport Safety and Compliance	R'000	R'000	R'000	R'000	R'000	R'000
Current Payments	31 316	27,918	31 316	27 575	27 276	299
Transfers and Subsidies	0	131	(131)	1 035	715	320
Payment for capital assets	2 906	0	2 906	0	0	0
Payment of financial assets	0	0	0	0	0	0
Total	34 222	28 049	34 222	28 610	27 991	619

The sub-programme has incurred 97.8% of the budget which is a slight increase from 81.9% spent in 2017-18.

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Sub-Programme Name: Transport System	2017/18			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current Payments	22877	22799	22877	14 512	14 129	383
Transfers and Subsidies	57	136	57	665	664	1
Payment for capital assets	0	0	0	0	0	0
Payment of financial assets	0	0	0	0	0	0
Total	22 934	22 935	22 934	15 177	14 793	384

The sub-programme has spent 97.5 % of the budget as compared to 100% incurred in 2017-18. The slight decrease in percentage is related to the variance of R383 thousand under Current Payments. The allocated budget was utilised in achieving the objectives of the sub-programme.

Sub-Programme Name: Infrastructure Operations	2017/18			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current Payments	31 770	30 597	1 173	33 913	33 833	80
Transfers and Subsidies	93 599	86 498	7 101	41	18	23
Payment for capital assets	24 046	16 455	7 591	5 647	5 347	300
Payment of financial assets	0	0	0	0	0	0
Total	149 415	133 550	15 865	39 601	39 198	403

The sub-programme has spent 99.0% of the allocated budget which is an improvement of 9.6% compared to previous financial year. This was influenced by shifting of funds under Capital Assets to Current Payments within the same Programme in order to defray excess under Leaner transport. The procurement of Fire Truck amounting to R16,000 million could not be executed due to delays related to tendering processes.

2.4.4 PROGRAMME 4: TRANSPORT REGULATION

Purpose of the Programme

To ensure the provision of a safe transport environment through the regulation of public transport operations, road traffic law enforcement and the registration and licensing of vehicles and drivers.

SUB –PROGRAMMES

Sub programme	Strategic objectives of sub-programme
4.2.1 Transport Administration and Licensing	To provide road traffic policing services
4.2.2 Inspectorate of DLTC & VTS	
4.3 Operator License and Permits	
4.4 Law Enforcement	

Strategic objectives, performance indicators, planned targets and actual achievements

Transport Administration and Licensing

- In responding to the call to direct resources and take services closer to the people, the Department therefore identified a serious need for the establishment of Motor Vehicle Registration and Licensing Authorities, Driving Licence Testing Centres and Vehicle Testing Stations at the following Local Municipalities which at the time did not render any of such services namely; Ratlou and Moses Kotane.
- Established the Setlagole, Kgomotso and Marikana Registering Authorities and the Tweelagte Driving Licence Testing Centre, which brings services closer to the communities and contribute towards improving revenue collection, however, they are not yet operational.
- The Tweelagte registering authority was officially opened to the public in October 2018.

Inspectorate of DLTC & VTS

- The community is voluntarily availing information of corruption to the members of inspectorate and The Hawks, this causes relationship between community and us to be harmonious and friendly, and it will lead to eradication of corrupt activities, and strengthened traffic policing services moving forward.
- 1 out of 17 Private Vehicle Testing Stations is non-compliant. 3 out of 9 Municipal Vehicle Testing Stations inspected have been found to be compliant as required by the Act, 25 out of 27 DLTCs were non-compliant (Yard test and Test routes) and all do not have updated Road Traffic Acts. 2 DLTCs are non-operational due to being burnt because of community service delivery protests and 1 VTS non-operational due to fire that burned the NATIS cables.

Operator Licence and Permits

The public transport sector has been confronted by taxi violence, notably, the interprovincial conflict between operators in the North West and Gauteng Provinces has been problematic (Kopanang Bahurutshe Taxi Association and Roodepoort Local and Long Distance Taxi Association). Interprovincial negotiations between the two Provincial Regulatory Entities have resolved the challenges and the situation has been stabilised.

The taxi industry has been marred by illegal operations, mainly caused by the fraudulent operating licenses. This has resulted into over saturation of the routes. This, has subsequently resulted into conflict in the public transport sector. The Department has declared a moratorium has thus declared a moratorium with the intention to curb the industry. This has led to the relative peace and stability in the taxi industry.

Law Enforcement

- The construction of the Lichtenburg weighbridge was completed. The Ventersdorp weighbridge was officially launched in August 2018. Both of these weighbridges have positively contributed to the protection of road infrastructure. The construction of Madikwe Vehicle Testing Station was completed.
- 40 newly appointed traffic officers were deployed in the Province as from 1 January 2019 and 20 new patrol vehicles were purchased to enhance law enforcement visibility

Strategic objectives:

Programme Name: Transport Regulation						
Strategic objective	Strategic Objective Indicator	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement for 2018/2019	Comment on deviations
To provide road traffic policing services	2% decrease in the actual number of road crashes and fatalities per annum (815)	-9.3% (809)	-2 (858)	-4.8% (770)	-2.8%(88)	Intensified law enforcement led to reduction in crashes and fatalities
	Amount of road traffic policing services revenue collected	R526 845 441	R495 408 000	744 053 639.80	248 645 639.8	Monies collected from municipalities owing the Department for registration of motor vehicles

Performance indicators

Performance Indicator							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
SUB-PROGRAMME 4.2.1 TRANSPORT ADMINISTRATION & LICENSING							
Number of registering authorities complying to the National Road Traffic Act	40	N/A	44	46	46	0	N/A
SUB-PROGRAMME 4.2.2: INSPECTORATE OF DLTC & VTS							
Number of compliance inspections conducted at DLTC and VTS Indicator	55	49	49	53	50	-3	Zeerust DLTC was burned during the community protest in 2017-18 FY, Delareyville DLTC was damaged During a Community protest, Natis lines at Wolmarans tad VTS were damaged by technicalities. Compliance inspection cannot occur until NATIS lines at the 3 facilities are functional. RTMC is responsible for installation of NATIS lines.

Performance Indicator							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
SUB-PROGRAMME 4.3: OPERATOR LICENSE & PERMITS							
Number of Provincial Regulating Entity hearings conducted	98	87	37	42	43	1	The Provincial Regulating Entity has experience increase of the applications and backlog. In order to offset this challenge, extra sitting was arranged.
SUB-PROGRAMME 4.4 LAW ENFORCEMENT							
Number of vehicles stopped and checked	973 320	1089262	950930	1 089 261	1 082 426	-6835	Unplanned Festive Provincial events during December month where traffic officers were re-directed, had negative effect on the achievement of APP targets
Number of vehicles weighed	200 970	177826	177 086	223 000	237 234	14234	More vehicles were weighed because the target is variable and achievement depends on vehicle population for the period under

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Performance Indicator							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
							review. All weighbridges were operational including Ventersdorp Traffic Control Centre and the one side of the Potchefstroom weighbridge which had not been functional
Number of special operations conducted	1 736	1359	1072	684	690	6	More Special Operations were conducted to intensify compliance on our roads and also to implement the RTMC directives on Special Operation 'Malayisha'.
Number of speed operations conducted	9 883	10870	7982	11232	11 246	14	The over achievement is as a result of Law Enforcement to ensure compliance to speed limit on our roads and reduce fatalities and crashes experienced during

Performance Indicator							
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
							festive season on our Provincial roads
Number of roadblocks held	729	884	689	912	899	-13	Unplanned Festive Provincial events during December month where traffic officers were re-directed, had negative effect on the achievement of APP targets
Number of drunken driving operations conducted	471	625	639	912	907	-5	Redirected resources, including personnel due community protests. Festive unplanned Provincial events during December 2018.

Strategy to overcome areas of under performance

Inspectorate of DLTC and VTS

- The Department has escalated the refurbishing of the buildings to Municipalities, Members of the Executive Council (MUNIMEC) and Road Traffic Management

Corporation (RTMC) to prioritise re-cabling and deployment of equipment including technicians responsible for installation in the 2019/20 financial year.

Law Enforcement

- The Department will set realistic targets and ensure that number of quarterly targets are re-aligned during the months of high planned activities for the relevant quarter.
- The Department will participate in Joint Coordinating Structures with SAPS and other stakeholders, promote integrated planning with the aim to be proactive in limiting and preventing of unrest situations utilizing available intelligence reports.
- The subprogram annual program to be aligned with the annual activities.

Changes to planned targets

None

Linking performance with budgets

Sub-programme expenditure

Law Enforcement

Sub-Programme Name:	2017/2018			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
Law Enforcement	R'000	R'000	R'000	R'000	R'000	R'000
Current Payments	326,783	325,633	(1 150)	338,412	335,201	3,211
Transfers and Subsidies	1,069	1,821	(725)	2,088	1,748	340
Payments for Capital assets	38,407	39,659	(1 252)	21,580	13,826	7,754
Payment for financial assets	0	0	0	0	0	0
Total	366,259	367,113	(854)	362,080	350,775	11,305

The sub-programme has spent in overall 96.9% of its total budget allocation for the year under review. The major under spending is on Payments for capital assets at 64% with Other fixed structures spending with only 47.6% expenditure, this due to the delayed procurement processes for the refurbishment of the Mogwase Vehicle Testing Station.

Sub-programme expenditure

Operator Licence and Permits

Sub- Programme Name:	2017/2018			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
Operator License & Permits	R'000	R'000	R'000	R'000	R'000	R'000
Current Payments	172,430	169,821	2 609	183,696	171,377	12,319
Transfers and subsidies	3,000	3,681	(681)	4,424	3,729	695
Payments for Capital assets	11,487	9,352	2 135	12,141	10,178	1,963
Payment for financial assets	0	0	0	0	0	0
Total	186,917	182,854	4 063	200,261	185,284	14,977

The sub-programme has spent in overall 92.5% of its total budget allocation for the year under review. The major under spending is on Transfers and subsidies which is budget provision for leave gratuity.

Sub-programme expenditure

Transport Administration and Licensing

Sub- Programme Name:	2017/2018			2018/2019		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
Transport Administration and Licensing	R'000	R'000	R'000	R'000	R'000	R'000
Current Payments	32,377	31,986	391	33,270	33,167	103
Transfers and subsidies	152	352	(200)	591	355	236
Payments for Capital assets	0	0	0	3,000	181	2,819
Payment for financial assets	0	0	0	0	0	0
Total	32,529	32,338	191	36,861	33,703	3,158

The sub-programme has spent in overall 91.4% of its total budget allocation for the year under review. The major under spending is realised on payments capital assets at 6%, this due to the delays in the electricity installation implementation at the Kgomotso registering authority and the appointment of a contractor for the refurbishment and construction of the Mogwase registering authorities.

2.5 TRANSFER PAYMENTS

2.5.1 Transfer payments to public entities

Name of Public Entity	Services rendered by the public entity	Amount transferred to the public entity	Amount spent by the public entity	Achievements of the public entity
<i>N/A</i>				

2.5.2 Transfer payments to all organisations other than public entities

The table below reflects the transfer payments made for the period 1 April 2018 to 31 March 2019

Name of transferee	Type of organisation	Purpose for which funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R'000)	Amount spent by the entity	Reasons for the funds unspent by the entity
1. Mogwase CPF	Community Police Forum	Implementation of Ratanang event "Assaults" Campaign	Yes	R20 000.00	00	The CPF had challenges due to lack of coordination by the SAPS and could not implement the project. The request to implement in the first quarter of the new financial year was submitted
2. Makapanstad CPF	Community Police Forum	Thibela Bogodu campaign "Housebreaking"	Yes	R19 600.00	R14 319.63	The remaining amount of R5280.37 was a saving due to donations received by the CPF. The amount will be utilised for activities in the first quarter of the next financial year
3. Klipgat CPF	Community	Motho ke motho "Assaults"	Yes	R24 100.00	R20 922.36	The remaining amount of

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Name of transferee	Type of organisation	Purpose for which funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R'000)	Amount spent by the entity	Reasons for the funds unspent by the entity
	Police Forum	Campaign				R3177.64 was a saving due to donations received by the CPF. The amount will be utilised for activities and bank charges in the first quarter of the next financial year
4. Assen CPF	Community Police Forum	Awareness campaign on Domestic Violence	Yes	R15 250.00	00	No activities were implemented due to the CPF being dysfunctional. Intervention processes are underway to assist the CPF and the request to implement in the first quarter of the new financial year was submitted
5. Hebron CPF	Community Police Forum	#Thuma mina Awareness Campaigns	Yes	R51 500.00	R49 829.35	The amount of R1670.65 was reserved for bank charges as per approved business plan
6. Brits CPF	Community Police Forum	16 Days of activism	Yes	R14 950.00	00	No activities were implemented by the CPF, a total R4000 was misappropriated as per the findings. The Department is in the process of investigating the matter and appropriate action will be taken
7. Mahikeng CPF	Community Police Forum	Mahikeng Clean-up Campaign	Yes	R31 600.00	R31 600.00	N/A
8. Cyferskuil CPF	Community Police Forum	Awareness Campaign on Substance abuse	Yes	R20.000.00	R18 329.00	The amount of R1671.00 was reserved for bank charges as per approved business plan

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Name of transferee	Type of organisation	Purpose for which funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R'000)	Amount spent by the entity	Reasons for the funds unspent by the entity
9. Lethabile CPF	Community Police Forum	Anti-substance abuse & Housebreaking awareness campaigns	Yes	R35000.00	R31 070.95	The remaining amount of R3929.05 was a saving due to donations received by the CPF. The amount will be utilised for activities and bank charges in the first quarter of the next financial year
10. Klerksdorp CPF	Community Police Forum	Crime prevention awareness-Take it home addressing theft out/from motor vehicle	Yes	R21 100.00	R21 100.00	N/A
11. Wolmaranstad CPF	Community Police Forum	Need your help my neighbour Prayer Session on Gangsterism	Yes	R49 300.00	R 44 932.68	The remaining amount of R4367.32 was a saving due to the CPF receiving subsidy on promotional material. The amount will be utilised for activities and bank charges in the first quarter of the next financial year
12. Jouberton CPF	Community Police Forum	Moral Regeneration	Yes	R25 100.00	R24 700.00	N/A
13. Ikageng CPF	Community Police Forum	Rural Safety Awareness Campaign	Yes	R38 500.00	R 35 579.45	The amount of R2920.55 was reserved for bank charges as per approved business plan
14. Hartebeesfontein CPF	Community Police Forum	Are Tshwaraganeng Awareness Campaign	Yes	R15 465.00	R12 244.58	The remaining amount of R3220.42 was a saving due to donations received by the CPF. The amount will be utilised for activities and bank charges in the first

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Name of transferee	Type of organisation	Purpose for which funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R'000)	Amount spent by the entity	Reasons for the funds unspent by the entity
						quarter of the next financial year
15. Khulisa Social Solutions	Non-Profit Organisation	Advocacy and awareness on assault GBH, substance abuse and bullying.	Yes	R30 000.00	R23 765.00	The remaining amount of R6235.00 was a saving due to the NPO not spending the allocated funds. The challenge was experienced with service providers delaying with supplying the required service. The request to utilise the amount in the first quarter was submitted
16. Kanana CPF	Community Police Forum	Stop buying stolen goods.	Yes	R29 700.00	R28 400.00	The amount of R1300.00 was reserved for bank charges as per approved business plan
17. Makwassie CPF	Community Police Forum	16 days of No Violence against gender based violence.	Yes	R19 500.00	R18 482.00	The amount of R1018.00 was reserved for bank charges as per approved business plan
18. Potchefstroom CPF	Community Police Forum	Drug awareness campaign	Yes	R18 200.00	R 00.00	No activities were implemented due to the CPF having challenges with the targeted stakeholder which is UniWest. The request to implement in the first quarter of the new financial year was submitted
19. Ventersdorp CPF	Community Police Forum	Enough is awareness on contact crimes, domestic violence, assault GBH, rape and	Yes	R 23 000.00	R20 900.00	The amount of R2100.00 was reserved for bank charges as per approved business plan

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Name of transferee	Type of organisation	Purpose for which funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R'000)	Amount spent by the entity	Reasons for the funds unspent by the entity
		murder				
20. Ipelegeng CPF	Community Police Forum	Operational Clean Up addressing Awareness Campaign and Purchase of Promotional Material	Yes	R25,200.00	R19 563.83	The remaining amount of R5636.17 was due to the CPF receiving subsidy on promotional material. The amount will be utilised for activities and bank charges in the first quarter of the next financial year
21. Christiana CPF	Community Police Forum	"Thiba Tsotsi" Door to Door Campaign addressing Burglary, residential, Business and theft in general	Yes	R15 000.00	R3 000.00	The remaining amount of R12 000 was a saving due to the CPF receiving subsidy on promotional material and other items. A request has been submitted to utilise the amount in the first quarter of the next financial year
22. Vryburg CPF	Community Police Forum	Tsoga Protect your belongings addressing theft out of motor vehicles	Yes	R19 800.00	R6 619.40	The remaining amount of R13180.60 was a saving due to the CPF receiving subsidy on promotional material and other items. A request has been submitted to utilise the amount in the first quarter of the next financial year
23. Ultrapex Sustainable Project	Non-Profit Organisation	CPTED Activity	Yes	R30 000	R30 000	N/A
24. Lomanyaneng CPF	Community Police Forum	Kroek is n Kroek & Stock theft awareness campaigns	Yes	R51 450.00	R50 770.00	N/A

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Name of transferee	Type of organisation	Purpose for which funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R'000)	Amount spent by the entity	Reasons for the funds unspent by the entity
25.Home of Hope	Non-Profit Organisation	Assaults and Substance Abuse & burglary Awareness	Yes	48 900.00	48 900.00	N/A
26.Setlagole CPF	Community Police Forum	Burglaries awareness campaign	Yes	R23 700.00	R23 000.00	N/A
27.Youth Action for Social changes	Non-Profit Organisation	Mmila wa gago ke mang campaign	Yes	R15 350.00	R15 350.00	N/A
28.Itsoseng	Community Police Forum	Substance Abuse and drug dealership	Yes	R20 450.00	R14 450.00	The remaining amount of R6000 was a saving due to the CPF receiving subsidy on promotional material and other items. A request has been submitted to utilise the amount in the first quarter of the next financial year
29.Mooifontein	Community Police Forum	Say no to Drugs and Alcohol	Yes	R26 300.00	25 000.00	The amount of R1300.00 was reserved for bank charges as per approved business plan
30. Motswedi	Community Police Forum	Awareness campaign on burglaries	Yes	R23 950.00	R19 714.00	The remaining amount of R4236 was a saving due to the CPF receiving subsidy on other items. A request has been submitted to utilise the amount in the first quarter of the next financial year for activities and bank charges
31.Lehurutshe	Community Police Forum	House breaking Residential	Yes	R22 900.00	22 500.00	N/A

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Name of transferee	Type of organisation	Purpose for which funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R'000)	Amount spent by the entity	Reasons for the funds unspent by the entity
32. Groot Marico	Community Police Forum	Know your Neighbour	Yes	R28 925.00	26 925.00	The amount of R2000.00 was reserved for bank charges as per approved business plan
33. Madibogo	Community Police Forum	Stock theft	Yes	R28 950.00	R22 950.00	The CPF had challenges due to lack of coordination by the SAPS and could not spend the rest of the funds. The remaining amount of R6000 will be utilised in the next quarter of the new financial year as per the request submitted
34. Zeerust	Community Police Forum	House Breaking and Assault Campaign	Yes	R76 800.00	R69 054.00	The remaining amount of R7746 was not utilised to a challenge experienced with purchasing of two way radios as per approved business plan. A request was submitted to divert the funds to other activities.
35. Delareyville	Community Police Forum	Sports Crime Against	No	R26 360.00	R16 000.00	The remaining amount of R10360 was due to delay in implementation of the activities because of continuous unavailability of the signatories. Funds will be utilised in the first quarter of the new financial year and the request has been submitted by the CPF

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Name of transferee	Type of organisation	Purpose for which funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R'000)	Amount spent by the entity	Reasons for the funds unspent by the entity
36.Boitekong CPF	Community Police Forum	Business and Residential Burglary Campaign	Yes	R 15 000.00	R 7 771.88	The remaining amount of R7728.1 was a saving due to the CPF receiving subsidy on other items. A request has been submitted to utilise the amount in the first quarter of the next financial year for activities and bank charges
37.Phokeng CPF	Community Police Forum	Stop murder	Yes	R 13 800.00	R 9038.95	There was challenge experienced with stakeholders regarding poor coordination and therefore the project could not be implemented . The remaining amount of R4761.05 will be utilised in the first quarter of the new financial year and the request has been submitted by the CPF
38Mooinooi CPF	Community Police Forum	Say No to Illegal Substance Dependency	Yes	R 15 000.00	R10043.11	Challenges experienced by the CPF regarding bank accounts which needed to be reopened and that caused a delay in implementing. The remaining R4956.11will be utilised in the first quarter of the next financial year for activities and bank charges
39.Rustenburg CPF	Community Police Forum	Violence against women and children	Yes	R 10 000.00	R5285.35	The CPF received donations on other items. The remaining

Name of transferee	Type of organisation	Purpose for which funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R'000)	Amount spent by the entity	Reasons for the funds unspent by the entity
						R4714.65 will be utilised in the first quarter of the next financial year for activities and bank charges

2.6 CONDITIONAL GRANTS

2.6.1 Conditional grants and earmarked funds paid

The table below describes each of the conditional grants and earmarked funds paid by the Department.

Conditional Grant 1:

Department/ Municipality to whom the grant has been transferred	N/A
Purpose of the grant	N/A
Expected outputs of the grant	N/A
Actual outputs achieved	N/A
Amount per amended DORA	N/A
Amount transferred (R'000)	N/A
Reasons if amount as per DORA not transferred	N/A
Amount spent by the Department/ municipality (R'000)	N/A
Reasons for the funds unspent by the entity	N/A
Monitoring mechanism by the transferring Department	N/A

Conditional Grant 2:

Department/ Municipality to whom the grant has been transferred	N/A
Purpose of the grant	N/A
Expected outputs of the grant	N/A
Actual outputs achieved	N/A
Amount per amended DORA	N/A
Amount transferred (R'000)	N/A
Reasons if amount as per DORA not transferred	N/A
Amount spent by the Department/ municipality (R'000)	N/A
Reasons for the funds unspent by the entity	N/A
Monitoring mechanism by the transferring Department	N/A

2.6.2 Conditional grants and earmarked funds received

The table/s below details the conditional grants and ear marked funds received during for the period 1 April 2018 to 31 March 2019

Conditional Grant : Public Transport Operations Grant (PTOG)

Department who transferred the grant	Department of Transport
Purpose of the grant	To provide supplementary funding towards Public Transport Services provided by Provincial Departments of Transport
Expected outputs of the grant	Number of vehicles subsidised Number of routes subsidised Number of vehicle kilometres subsidised Subsidy/ Vehicle Subsidy/ Passenger Subsidy/ Kilometre operated Kilometres operated/ Vehicle Passengers/ Vehicle Passengers/ Trip operated Passenger revenue/ Kilometre Passenger revenue/ Trip operated Staff/ Vehicle
Actual outputs achieved	Number of vehicles subsidised: 1016 Number of routes subsidised:1376 Number of vehicle kilometres subsidised:4 124 624 Subsidy/ Vehicle: 95 386.13 Subsidy/ Passenger:44.25 Subsidy/ Kilometre operated: Kilometres operated/ Vehicle:43.24 Passengers/ Vehicle:8675.4 Passengers/ Trip operated:102.3 Passenger revenue/ Kilometre:33.88 Passenger revenue/ Trip operated:1625.77 Staff/ Vehicle: 6.8

Amount per amended DORA (R'000)	R192 419
Amount received (R'000)	R192 419
Reasons if amount as per DORA was not received	None
Amount spent by the Department (R'000)	R192 419
Reasons for the funds unspent by the entity	None
Reasons for deviations on performance	None
Measures taken to improve performance	None
Monitoring mechanism by the receiving Department	Monthly progress report

The table below details the conditional grants and ear marked funds received during for the period 1 April 2018 to 31 March 2019.

Incentive Grant: EPWP

Department who transferred the grant	National Department of Public Works. Expanded Public Works Programme
Purpose of the grant	Appointment of volunteers to assist in removing stray animals on the road with the ultimate intention of reducing number of road crashes involving stray animals.
Expected outputs of the grant	Reduced number of road crashes involving stray animals, job creation and poverty alleviation
Actual outputs achieved	Reduced number of road crashes involving stray animals, job creation and poverty alleviation
Amount per amended DORA	
Amount received (R'000)	R 1 000
Reasons if amount as per DORA was not received	None
Amount spent by the Department (R'000)	R 991
Reasons for the funds unspent by the entity	Absenteeism by the volunteers which led to termination of employment contracts
Reasons for deviations on performance	None
Measures taken to improve performance	Daily monitoring of the operations
Monitoring mechanism by the receiving Department	Keeping attendance registers Road Safety officers conducting announced and unannounced visits to areas of operations

2.7 DONOR FUNDS

2.7.1 Donor Funds Received

Name of donor	N/A
Full amount of the funding	N/A
Period of the commitment	N/A
Purpose of the funding	N/A
Expected outputs	N/A
Actual outputs achieved	N/A
Amount received in current period (R'000)	N/A
Amount spent by the Department (R'000)	N/A
Reasons for the funds unspent	N/A
Monitoring mechanism by the donor	N/A

2.8. CAPITAL INVESTMENT

2.8.1 Capital investment, maintenance and asset management plan

The Department managed to complete two projects, namely Madikwe VTS and Repair of Pilanesberg Airport.

There are also two projects that are in progress, namely Lichtenburg Weighbridge Project that is envisaged to be completed in August 2019 and Kgomoitso Registering Authority Project which is envisaged to be completed in June 2019

Infrastructure projects	2017/2018			2018/2019		
	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
New and replacement assets	19 848	17 619	2 229	14 077	7 824	6 253
Existing infrastructure assets						
- Upgrades and additions	9 880	471	9 409	3 570	2 451	1 119
- Rehabilitation, renovations and refurbishments	10 229	16 404	-6 172	5 580	4 379	1 201
- Maintenance and repairs						
Infrastructure transfer						
- Current						
- Capital						
Total	39 957	34 494	5 463	25 227	14 654	10 573

3. PART C: GOVERNANCE

3.1 INTRODUCTION

The Department is committed to maintain the highest standard of good governance to ensure proper management and accountability of public funds and resources. The Department therefore appointed skilled and competent staff in all key positions to ensure that public funds are used for the intended purposes and accounted for.

The Department had numerous governance structures which gave advice on all critical activities. In addition to these structures, policies and procedures are in place to ensure alignment with the mandate of the Department and other legislative requirements. Implementation and monitoring of these policies is continuing to ensure improved control environment.

The Department further aligned itself with the National and Provincial Anti-corruption strategies to ensure that all allegations of fraud and corruption are investigated and reported. This is to ensure that the reputation of the Department is maintained and resources safe-guarded.

The Department worked together with relevant external stakeholders such as the Cluster Audit Committee, Provincial Internal Audit, and Office of the Auditor General South Africa, Portfolio Committee and the Provincial Public Accounts Committee by attending meetings and implementing recommendations from these stakeholders in order to improve its control environment. The Department is committed to utilize these committees to ensure improved governance processes.

3.2 RISK MANAGEMENT

The Department had during the year under review, reviewed its risk management policies and strategies to ensure alignment to the mandate and the changing environment.

The annual risk assessment was conducted to determine whether there are new emerging risks and to identify strategies to mitigate such risks, and further to ensure achievement of

Departmental goals and objectives. This process was finalized during the first quarter of the financial year under review.

The Risk Management Committee was appointed to deal with, and provide recommendations regarding, the overall risk management activities of the Department. The committee consists of three independent members which includes the Chairperson and two internal members from the management of the Department. One internal member of the Committee resigned during the year under review and was replaced. The main activities of the committee amongst others are to review the risk register and mitigation plans, risk management policies and procedures and to progress made on implementation of risk mitigation plans. The Risk Management Committee has drafted four reports to the Accounting Officer with recommendations on the improvements of the risk management processes. These reports are also shared with Management and the Audit Committee.

The Departmental quarterly reports on the overall performance, which included the risk management activities, were presented to the Cluster Audit Committee, for advice and monitoring. Recommendations for improvements were made by the Committee and were implemented.

3.3 FRAUD AND CORRUPTION

The Department reviewed the Fraud Prevention policy; its fraud prevention plan and the whistle blowing policy during the year under review. These were communicated to all employees through workshops. The Department realized a satisfactory achievement in implementing the plan, which includes amongst others, the investigations of reported cases of fraud and corruption. Disciplinary steps were taken against those found guilty for all concluded cases.

The Departmental internal procedures for reporting suspected acts of fraud and corruption including the National Anti-Corruption Hotline were communicated to officials, in addition, the Department reviewed and approved a whistle-blowing policy which also outlines procedures for disclosing especially if the official wishes to disclose anonymously. All these processes cover confidentially of the disclosed information.

The Department is committed towards promoting sound and ethical workplace irrespective of the prevailing challenges within the transport sector. This is done through various workshops and awareness campaigns.

Cases are reported through the Departmental procedures and the National Anti-Corruption Hotline. Once received, they are investigated and reported to relevant stakeholders. Actions taken are as per the recommendations of the investigating officers. During the year under review, five cases of fraud and corruption were identified and investigated.

The Department is committed towards promoting sound and ethical workplace irrespective of the prevailing challenges within the transport sector. This is done through various workshops and awareness campaigns. Officers are exposed to a situation where motorists offer bribes when they have transgressed and this is tempting to some Officers in some instances.

It is for the reason above, the Departments conducts awareness campaigns to alert all its personnel not to engage in Fraud and Corruption related activities.

3.4 MINIMISING CONFLICT OF INTEREST

The conflict of interest is minimised by adhering to the provisions of the Public Service Regulations 2016, by conducting awareness workshops regarding doing business with organs of state.

The workshops also cover Remunerative Work outside the Public Service (RWOPS). The RWOPS policy has also been approved to re-emphasize the existing Public Service prescripts and guidelines regarding doing business with an organ of state or if you are doing your own business or a Director of a company, you should either resign as a Director of that company or resign from the Public Service.

Amongst others you should disclose your business interest and get approval for any remunerative work outside your work. The contract of employment has also got a paragraph that talks about conflict of interest by employees. Where conflict of interest has been identified, the matter is handed over to the Departmental Employee Relations and People

Management Unit for further action. There is also a proclamation of the Public Administration Management Act, 2014 that makes section 8 thereof effective from 1 April 2019. This section relates to the prohibition on public service employees, public administration employees and special advisors from conducting business with the State. This is now a criminal offence.

The Department encourages its employees to disclose their Interest through the recruitment processes, SCM processes and through reminder Circulars. Senior Managers also disclose all kinds of interest electronically. In the year under review, the Department had a total of 24 SMS members who were supposed to disclose electronically on or before 30 April 2018. All 24 SMS members are disclosed electronically prior to awarding of any business, Procurement Officers verify if all service Providers have completed the SBD 4 form to ensure those prospective service providers are not government Officials.

3.5 CODE OF CONDUCT

The newly appointed employees are all made aware of the code of conduct through induction training. Furthermore the code of conduct has been circulated to staff through the Departmental email system. Officials who fail to adhere to the Public Service Code of Conduct will be investigated and disciplined should there be grounds for action to be taken. The Department finalised 38 misconduct cases. The misconduct committed was acts of corruption, fraud, theft, negligence, misuse of government vehicle, insubordination, unbecoming behaviour, failure to submit performance agreements, conflict of interest and absenteeism.

3.6 HEALTH SAFETY AND ENVIRONMENTAL ISSUES

Health and Safety in the workplace is regulated by the Occupational Health and Safety (OHS Act), No.85 of 1993. In terms of the Act the Accounting Officer is charged with the responsibility of ensuring a workplace that is safe and without the risk to the health of employees. Inspections are conducted at various leased buildings to ensure that the Department is aware of its OHS status and put necessary interventions.

AREA	OCCUPATIONAL EXPOSURE	IMPLEMENTATION OF INTERVENTION ON OHS INSPECTIONS AND OCCUPATIONAL EXPOSURE	EFFECT ON THE DEPARTMENT
Rustenburg	<p>Unsafe and Unhygienic working environment</p> <ul style="list-style-type: none"> • Ablution facilities • Office space for Registration Authority personnel 	<p>Appointment of EPWP workers for office cleaning services</p> <p>Registering Authority personnel housed temporarily at Phokeng Mall</p>	<p>Health Hazard which might affect staff presence.</p> <p>The Department to address office space issue</p>
Taung Traffic Station	<p>Continuous leaking of septic tank from Department of Justice (Taung Magistrate Court).</p> <p>Waste material in the parking lot</p>	<p>Intervention has been sought with DPW&R for emptying the septic tank periodically.</p> <p>Permanent relocation of the septic tank from the front yard to the back yard</p> <p>Disposal of waste material</p>	<p>Health Hazard which might affect staff and their client's presence.</p> <p>Drainage Spillage causes environmental health hazards to human being.</p>
Pilanesburg Airport	<p>Leaking and falling Roof Septic Tank</p>	<p>Approval has been granted to appoint Service Provider who will maintain the premises</p>	<p>Health Hazard which might affect staff presence.</p>

There are continuous Prayer devotions and counselling offered to all employees since the Department views employee well-being as a critical aspect of an individual and the

Department. Personal Financial Management, stress management, interpersonal relations are also presented to employees. Aerobics are taking place every Wednesday at the Gym Centre.

For the period under review 5 occupational injuries claims have been registered with the Compensation Commissioner as prescribed and claim numbers have been allocated. However, the claims are subjected to be adjudicated by the Compensation Commissioner before the Employer could process claims on employee's medical costs.

3.7 PORTFOLIO COMMITTEES

Date of the Meeting	Matters raised by Portfolio Committee	How has the Department Addressed these matter
02 July 2018	SA Express grounding: it was resolved that Airport Management Company should be paid in relation to the services rendered for the period of April, May and June 2018	Administrator directed the claims back to the management companies Memo to EXCO submitted receiving attention at that level
28 August 2018	Department to support Portfolio Committee in conducting district hearings The Administrator to assist the Department in resolving the scholar transport issues	District hearings were conducted on 31/08/2018-05/09/2018 The matter was tabled at EXCO and the decision was taken to return learner Transport back to the Department
13 August 2018	The Department to clarify the role of the two CEOs at NTI and their responsibilities to the intervention team	NTI CEO provided clarity to the intervention team
23 October 2018	NTI 2 nd Quarter performance information report 2018/19 and	The Report are being implemented albeit the dire

Date of the Meeting	Matters raised by Portfolio Committee	How has the Department Addressed these matter
	corporate plan 2018/19	financial situation that faces the entity
31 October 2018	Multi-disciplinary approach in law enforcement operation in response to SAPS provincial stats presentation	Implemented through festive season operation and trans Kalahari corridor operations
25 October 2018	Include present's stimulus package in the 2 nd Draft APP	Absorbed 100 unemployed youth in traffic learnership program. 400 EPWP through civilian secretariat road safety rangers

3.8 ANY SCOPA RESOLUTIONS

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
Question 1 Par 3	Goods and Services	What monitoring controls have been implemented to ensure that sufficient audit evidence is available for all transactions before submission for audit?	<ul style="list-style-type: none"> ✓ The auditors were unable to obtain sufficient appropriate audit evidence for payments to scholar transport service providers that have been accounted for as transport provided as part of Departmental activities, which was included in goods and services. The Department has done the following to address the finding: - ✓ Amended the checklist for scholar transport and ensure that it is accurately completed prior to processing payment; The checklist has been developed and implemented, processes are in place to monitor implementation. ✓ Compiled a list of operators and ensured that correct contracts with correct kilometres are attached to vouchers and properly filed as per the list of operators; ✓ Verification of routes in all the Districts (Awaiting Approval for Bojanala and NMMD); ✓ Amendment/addendum on intervention contracts to be done after verification of routes; ✓ NTI has been instructed not to issue any new contracts; ✓ Amend the original contracts to include routes descriptions. 	Yes
Question 2 Par 4	Commitments	What systems have subsequently been implemented to ensure that commitments are correctly recorded and disclosed?	<p>The audit finding was that the Department did not have adequate systems to ensure that commitments were correctly recorded and disclosed as required by the MCS. Consequently commitments disclosed are overstated.</p> <p>In order to address the audit finding, the Department has done the following:</p> <ul style="list-style-type: none"> • Reviewed the commitment 	Yes

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
			<p>register to ensure that all contracts are recorded, with all the information as follows:</p> <ul style="list-style-type: none"> ○ Name of the operator contracted ○ Routes descriptions and distance in kilometres ○ Schools that are serviced ○ No of school days per month for the entire contract period ○ Amounts to be paid <p>This information was used to calculate the committed amount for the remaining period of the contract. The commitment register is then monitored on a monthly and quarterly basis, to determine the payment made as at the reporting date, as well as the remaining amount for the remaining contract period.</p> <ul style="list-style-type: none"> • All contract awarded will be created as projects on BAS and related budget will be committed to the project; 	
Question 3 Par 5	Movable tangible capital assets	What control measures have been implemented to ensure that assets that have been disposed off are removed from the asset register?	<p>The Department has assessed the current reporting mechanism, and has resolved that the Vehicle Monitoring System (VMS) be used as the reporting system as opposed to the current system to ensure that differences and discrepancies are identified immediately and resolved.</p> <ul style="list-style-type: none"> ✓ Reconciliations between WALKER and the Vehicle Monitoring System have been done as at the end of September 2018, and will continue every month for the entire financial year. All differences or discrepancies are being investigated and resolved. Reconciliations and other reports will be prepared by one official and reviewed by another in the fleet management unit. The same reports will be reviewed also by the Chief Financial Officer before being captured onto the financial statements ✓ The Department has also developed a reporting template. This will be used to report auctioned, written 	YES

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
			off, registered, procured and stolen vehicles to SCM through office of the Chief Financial Officer, and the asset register will be updated accordingly.	
Question 4 Par 6	Irregular expenditure	<p>4.1 Has the irregular expenditure of R105 057 894 made in contravention of the supply chain management requirements which were not included in irregular expenditure disclosed as well as other irregular expenditure been dealt with in terms of section 38 and chapter 10 of the PFMA that requires the accounting officer to investigate unauthorised, irregular and fruitless and wasteful</p>	<p>4.1.1 Not all irregular expenditure cases have been finalised, and dealt with in terms of section 38 and chapter 10 of the PFMA. Only the commuter bus services case has been finalised by the advisory committee and the Department has applied for condonement during 2018/19 financial year. The following are findings on the investigation:-</p> <ul style="list-style-type: none"> ✓ Irregular expenditure could not have been avoided by the Department of Community Safety and Transport Management, as these contracts were inherited from the erstwhile while Department of Public Works, Roads and Transport ✓ The Province has received a MINMEC extension which allowed the Department to extend the existing contracts until 31 March 2018 to allow for the finalization of the Integrated Transport Plans. ✓ To date the Department is finalizing its Provincial Land Transport Framework (PLTF) and currently assisting all district / local municipalities with developing/updating their respective Integrated Transport Plans. 	NO

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		<p>expenditure that occurred and take effective and appropriate disciplinary steps against officials who make or permit such expenditure? Please submit all the steps taken in this regard.</p>	<p>LOSSES SUFFERED BY THE STATE</p> <p>The Department was obliged to continue with the current bus companies as the MINMEC recommended. Therefore, the Department could not include or go on open tender, but services were rendered to our communities in the Three Districts, except for Dr KK district. There were no financial losses suffered by the state.</p> <p>4.1.2 Furthermore, the Department has reconstituted the Advisory committee that is responsible for the investigation on all matters that has been identified as irregular, Fruitless and Wasteful expenditure.</p> <ul style="list-style-type: none"> • The committee received training on how to deal with these expenditures on the 6th August 2018 and further training was conducted by Department of Finance on the 18th October 2018. • The committee sat on the 15th October 2018 to discuss the terms of reference/Charter which was submitted to the office of HOD for approval. 	
		<p>4.2 What was the root cause of the Irregular expenditure and how is it being addressed?</p>	<p>Root causes of irregular expenditure: Non compliance to supply chain management prescripts and legislation</p> <ul style="list-style-type: none"> - SCM tender processes not followed (i.e. SA Express, NWDC Security Tender); • Contracts exceeding the 15% threshold without Treasury approval; • Some of the Standard Bidding Documents were not attached on the payment voucher, specifically the SBD 6.2 for local contents (Uniform). 	

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
			<p>The Department is doing the following to prevent irregular expenditure:</p> <ul style="list-style-type: none"> • Reviewing and terminating irregular contracts(the Department is in the process of advertising for new contracts in line with SCM Prescripts); • Strict Implementation of policies and procedures • Conduct workshops to Supply Chain Management Practitioners, Internal Control officials and Chief user clerks on SCM processes annually and as and when the need arise; • Close supervision on application of SCM processes through verification of payment of vouchers and signing off the checklist; • Verify all Construction related Service Providers on the CIDB system to ensure that both the Department and the service provider comply with CIDB requirements – review of compliance checklist to include CIBD verification; • Monitoring of contract register on monthly basis • All bids will be subject to compliance review by internal Control function prior to award. • All bid committees are being reconstituted. • The new Accounting Officer is looking at instituting a forensic investigation to determine if any current or former official should be held accountable for any irregular expenditure. 	
Question 5 Par 11-12	Unauthorised and fruitless and wasteful expenditure	<p>5.1 Has the unauthorised expenditure Of R13 662 000 in respect of prior year subsequently been resolved ?</p>	<p>For the financial year 2014/15, the total unauthorised expenditure incurred was R13, 662m and it was over expenditure on programme 3: Transport Regulation, Compensation of Employees (Overtime Payments) and Travelling and Subsistence expenditure under goods and services which are the main cost drivers within the programme.</p> <p>An application for condonement was done and submitted to treasury based on the fact that:</p> <ul style="list-style-type: none"> • The amount was incurred to render service in the normal course of business 	

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
			<ul style="list-style-type: none"> • The services rendered were audited by Auditor General during the audit • The findings, as per the Auditor General were that the expenditure is of non-compliance and not fraudulent nature. • The recorded unauthorised expenditure should be viewed as services rendered with no intension of causing malicious loss to the state. 	
		<p>5.2 Has the fruitless and wasteful expenditure of R163 000 that was incurred in the current year and fruitless and wasteful expenditure of R3 469 000 from prior years been dealt with in terms of section 38 and chapter 10 of the PFMA? Please submit all the steps taken in this regard.</p>	<p>Cases of fruitless and wasteful expenditure have not yet been dealt with and finalised. These will be investigated by the advisory committee and are expected to be finalised in the third and fourth quarters.</p>	

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
Question 6 Par 13	Material underspending of the budget	6.1 What was the reason for the underspending of the budget on Programme 3: Transport Operations by R22 040 000?	Major under spending of the programme was on Buildings and Other Fixed Structures. Two projects could not be implemented during the year as planned. These are the aviation academy project, as well as the demarcation of building at the airport for the creation of offices. This unspent budget amounts to R9,4m. The other balance of R9,087m was on transfers, which was a balance on the amount which was to be transferred for airports management companies, and R3,5m was for planned posts that could not be filled during the financial year.	
		6.2 As underspending of Programme 3 was also reported in the prior year, to what extent was service delivery affected?	All targets as set out in the Annual Performance Plan were not affected by the under expenditure	
Question 7 Par 14	Material uncertainty relating to contingencies	Please submit details of the lawsuits in which the Department is a defendant as well as the amounts involved.	The Department has 47 litigation cases at a total value of R 133 087 551,68. Out of the 47 cases, 11 cases are dormant whilst 36 are active. The age analysis of all cases have been conducted and the dormant cases range between the years 2009 – 2015 with their total value of R35 635 840,18. The active litigation claims on the other hand range between the years 2016-2018 with the total value of R74 843 366,33 The litigation cases are based on various causes of actions with various amounts and are categorised as follows;	
Question 8 Par 21-30	Annual Performance Report	8.1 What control measures have been implemented	The Department makes use of the Provincial Monitoring and Evaluation reporting system to improve record keeping of evidence. Policy on Management of Performance Information, as approved by the	YES

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		<p>nted to improve the record keeping of evidence to support the reported achievements and 127upports?</p>	<p>Head of Department, states that Programme Managers will capture the output and upload the Portfolio of Evidence (PoE) for reported outputs and reasons for variance (for all cases of under or over-achievement) on the Provincial Monitoring and Evaluation Reporting System.</p> <p>The Departmental Policy on Management of Performance Information will be amended to strengthen controls for the management and storage of Portfolio of Evidence. This will provide clarity on responsibilities of relevant stakeholders with regard to management of evidence, submission and registration of evidence, storage and safe-keeping of evidence.</p>	

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		<p>8.2 Has an 128 supports performance management system been implemented to maintain records to enable reliable reporting on achievement of targets, as similar matters were reported in the prior year?</p>	<p>The Provincial Monitoring and Evaluation reporting system capacity is limited to can upload voluminous Portfolio of Evidence.</p> <p>To further improve this process, the Department will create a Standard Operating Procedure (SOP), within is internal Policy on PME, that will detail central storage of evidence. The SOP will also detail management and storage of both physical and electronic data.</p> <p>Measures have already been put in place to allow managers to upload indices detailing:</p> <ul style="list-style-type: none"> • how and where Portfolio of evidence is kept, • specifying the station, • room number and • the file number together with both weekly and monthly entries from the first month to the last month of the financial year under review. <p>As per the current Departmental Policy on PME, the responsibility of the safe keeping of the PoE lies with the line managers.</p> <p>However, in light of the repeated audit findings, the proposed SOP will promote centralisation of PoE especially for Chief Directorates with voluminous amounts of PoE. The Planning Monitoring and Evaluation unit will continue to verify and validate evidence on a sample basis.</p>	YES
Question 9 Par 32-40	Compliance with legislation	9.1 What control measures have been implemented to ensure that financial statements are prepared in	<ul style="list-style-type: none"> • Training on the Modified Cash Standards will be provided to preparers of inputs into the financial statements in the fourth quarter of the financial year, in preparation for the drafting of the Annual Financial Statements. • Reviewing of prepared financial statements as well as that of the audit file will 	YES

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		<p>accordance with the prescribed financial 129 reports 129 framework and 129 reports by full and proper records as required by section 40(1)(a) and (b) of the PFMA before submission for audit and what monitoring controls are in place to detect and correct material misstatements before finalising the financial statements?</p>	<p>also be strengthened in line with the approved financial statements preparation and review plan. The Provincial Internal Audit (PIA) will also continue to review the financial statements to provide assurance</p> <ul style="list-style-type: none"> • A financial statement review plan was developed and approved by the HoD, and is being implemented. This plan documents what is to be done, with responsible officials and timeframes. Also, a checklist has also been developed in accordance to the audit file index to ensure compliance, correctness and accuracy of information to be captured on the financial statements, with responsibilities attached for each note into the financial statements, as well as how and what the supporting documents for each note must be. 	

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		<p>9.2 What control measures have subsequently been implemented to improve revenue management?</p>	<p>The Department has three major revenue collection items, namely Traffic Fines, Motor Vehicle License Tax as well as Sale of Goods and Services. Currently, there are major receivables (monies owed to the Department) under traffic fines and motor vehicle licence tax. There is a plan to collect these debts for both traffic fines and motor vehicle licenses. The following is being done:-</p> <p>9.2.1 Traffic Fines, penalties and abnormal permits</p> <ul style="list-style-type: none"> • The Department has established dedicated Warrants of Arrest teams across the Province in addition to the stations weekly operations. • Three (3) Warrant of Arrest busses will be deployed throughout the Province. These busses have a database of all Warrants of Arrest issued in the Province as captured in Trafman system. All screened offenders will be allowed an opportunity to pay their fines inclusive of Contempt of Court in the busses or being arrested. • Established strengthening reporting mechanisms for reporting on Warrants of Arrest – (receivables); • Conduct constant follow-up on revenue owed i.e traffic fines, overloading fines; etc • Re-adjustment of abnormal loads permits tariffs. <p>9.3 Motor Vehicle License Tax</p> <ul style="list-style-type: none"> • Major debtors are the municipalities that collect revenue on behalf of the Department, and then fail to deposit the revenue into the Departments account. This is in breach of the agent-principal agreement between these municipalities and the Department. • As part of the enhanced internal control measure, the Department is withholding the 	<p>YES</p>

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
			provision of Face Value Documents to non paying registering authorities and this process has seen all affected municipalities making payments of outstanding debts including commitment of settling the debts in an agreed term period. <ul style="list-style-type: none"> • Constant engagements with municipalities on revenue due are continuous to enforce compliance and adherence to the service level agreement obligations. 	
		9.4 What control measures have been implemented to improve procurement and contract management?	The Department has developed contract register to record and monitor all active contracts; <ul style="list-style-type: none"> • The Department has procurement and demand plans in place, and these are monitored on a daily and monthly basis. This is done to ensure that spending is against approved plans; • There is a supply chain management checklist, which is implemented and is attached to all procurement documents to ensure compliance to prescripts; • Contracts are monitored on a monthly basis to ensure that all expiring contracts are either advertised if there is still a need; • Payments are verified against the service level agreement prior to effecting payment. 	YES

3.9 PRIOR MODIFICATIONS TO AUDIT REPORTS

The Department developed the Post Audit Action Plan (PAAP) to address issues raised during the 2017/18 financial year's audit

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it first arose	Progress made in clearing / resolving the matter
Goods and services	2017/2018	<ul style="list-style-type: none"> • A checklist has been developed specifically for Scholar Transport to address all issues raised by AGSA. • The programme has developed operators list • The programme will commence with the development of appointment letters as soon as the re-verification of all learner transport routes is concluded.
Commitments	2017/2018	<ul style="list-style-type: none"> • A checklist has been developed specifically for Scholar Transport to address all issues raised by AGSA. • The programme has developed operators list, The programme will commence with the development of appointment letters as soon as the re-verification of all learner transport routes is concluded.
Irregular expenditure	2017/2018	<ul style="list-style-type: none"> • The Department has conducted workshops on local content to SCM practitioners, Internal Control officials and Chief user clerks, All vouchers were checked which require attachment of SBD 6.2 of local content. • The Department has reviewed payment vouchers and tender documents included in the contract register
Movable Tangible Capital Assets	2016/2017	<ul style="list-style-type: none"> • All issues raised by Auditor General on Movable capital assets for prior year audit has been addressed • Standard Operating Procedure on management of government fleet has been developed • Inspection of government pool vehicles was completed and A reconciliation between the VMS and Walker assets register has been done • 10 Vehicles with no records on VMS, eNatis and standard bank system which need further investigations will be recorded as assets under investigation on the AFS.

3.10 INTERNAL CONTROL UNIT

The Departmental internal control unit is responsible for review of payment vouchers and bid documents to ensure compliance with relevant laws, policies and procedures (SCM processes) and recommends improvements where gaps were identified. All payment vouchers which were found to be non-compliant were returned to users for corrections and other processed for order generation. Advisory reports were compiled and submitted to relevant authorities for bids which were submitted for verification.

Furthermore, the unit coordinated the audit processes for both Internal Audit and Auditor General, facilitated the development of audit action plans and the monitoring thereof. Monitoring of the AGSA audit action plan was done through the Audit Steering Committee which is sitting on a weekly basis.

The unit serves as a communication channel between management and auditors in ensuring that requests for information and management responses are communicated timely to the auditors to ensure the smooth running of the audit processes.

3.11 INTERNAL AUDIT AND AUDIT COMMITTEES

Key activities and objectives of the internal audit

Key activities:

Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

Key objectives:

Provide a value add risk based internal audit service to the department.

- **Summary of audit work done**

For the financial year under review 25 assurance and advisory reports were issued to the Department. Work performed was based on a risk based internal audit plan and included audits of: risk management; supply chain management; financial

statements; report on pre-determined objectives; IT governance; and audit action plans (both internal and external). The audit work performed indicated that various significant deficiencies in internal control, risk management and governance processes exist and that this will require improvement on by the Department through timely and adequate implementation of agreed upon audit action plans.

The table below discloses relevant information on the audit committee members:

Up to 31 July 2018, term of office expired:

Name	Qualifications	Internal or external	Role	Date appointed	Date resigned	No meetings attended
Central Audit Committee						
Mr. M. Mohohlo	B.Compt, MBA	External	Chairperson	1 August 2013		2
Mr. F. Gondwe	Post Graduate Diploma in Taxation	External	Member	1 August 2013		2
Ms. P. Mzizi	CA(SA)	External	Member	1 August 2013		2
Ms. N. Mtebele	B.Com, Higher Diploma in Taxation	External	Member	1 August 2013		2
Mr. P. Tjie	B.Com, PMD	External	Member	1 August 2013		2
Cluster Audit Committee						
Ms. P. Mzizi	CA(SA)	External	Chairperson	1 August 2013		3
Ms. M. Morata	B.Proc	External	Member	1 August 2013		3
Mr. F. Sinthumule	B.Com, MBA	External	Member	1 August 2013		2
Mr. M. Mohohlo*	B.Compt, MBA	External	Member	1 August 2013		1

*Co-opted for specific meetings.

From 1 August 2018, new appointed audit committee:

Name	Qualifications	Internal or external	Role	Date appointed	Date resigned	No meetings attended
Central Audit Committee						
Mr L.Z Fihlani	CA(SA)	External	Chairperson	1 August 2018		2
Ms P. Mzizi	CA(SA)	External	Member	1 August 2018		1
Mr M. Sass	CA(SA)	External	Member	1 August 2018		1
Mr P. Tjie	B.Com, PMD	External	Member	1 August 2018		2
Mr M. Mohohlo*	B.Compt, MBA	External	Member	1 August 2018		1
Mr A.F Sinthumule *	B.Com, MBA	External	Member	1 August 2018		1
Cluster Audit Committee						
Mr. P. Tjie	B.Com, PMD	External	Chairperson	1 August 2018		2
Mr. L. Ally	CA(SA)	External	Member	1 August 2018		2
Ms. H. Moller	Dip. Business Management	External	Member	1 August 2018		2
Ms. N. Mtebele	B.Com, Higher Diploma in Taxation	External	Member	1 August 2018		2
Mr A.F Sinthumule *	B.Com, MBA	External	Member	1 August 2018		1

*Co-opted for specific meetings.

From 1 August 2018, new appointed audit committee:

Name	Qualifications	Internal or external	Role	Date appointed	Date resigned	No meetings attended
Central Audit Committee						
Mr L.Z Fihlani	CA(SA)	External	Chairperson	1 August 2018		2
Ms P. Mzizi	CA(SA)	External	Member	1 August 2018		1
Mr M. Sass	CA(SA)	External	Member	1 August 2018		1
Mr P. Tjie	B.Com, PMD	External	Member	1 August 2018		2
Mr M. Mohohlo*	B.Compt, MBA	External	Member	1 August 2018		1
Mr A.F Sinthumule*	B.Com, MBA	External	Member	1 August 2018		1
Cluster Audit Committee						
Mr. P. Tjie	B.Com, PMD	External	Chairperson	1 August 2018		2
Mr. L. Ally	CA(SA)	External	Member	1 August 2018		2
Ms. H. Moller	Dip. Business Management	External	Member	1 August 2018		2
Ms. N. Mtebele	B.Com, Higher Diploma in Taxation	External	Member	1 August 2018		2
Mr A.F Sinthumule*	B.Com, MBA	External	Member	1 August 2018		1

*Co-opted for specific meetings.

3.12 AUDIT COMMITTEE REPORT

1. Legislative requirements

The Audit Committee herewith presents its report for the financial year ended 31 March 2019, as required by treasury regulation 3.1.13 read with section 77 of the Public Finance Management Act, 1999 (Act No. 1 of 1999, as amended by Act No. 29 of 1999).

2. Audit Committee Members and Attendance

The Audit Committee should meet at least four times per annum as the Central Audit Committee and also four times per annum as the Cluster Audit Committee as per its approved terms of reference. During the current year four scheduled meetings and two special meetings were held by the Central Audit Committee and five meetings were held by the Cluster Audit Committee.

3. Audit Committee Responsibility

The Audit Committee reports that it has complied with its responsibilities arising from section 38(1) (a) (ii) of the Public Finance Management Act, 1999 and Treasury Regulation 3.1.

The Audit Committee also reports that it has adopted appropriate formal terms of reference as its Audit Committee Charter, has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein.

4. The effectiveness of internal control

In line with the Public Finance Management Act, 1999, internal audit provides the Audit Committee and management with assurance that the internal controls are appropriate and effective. This is achieved by evaluating internal controls to determine their effectiveness and efficiency, and by developing recommendations for enhancement or improvement. The accounting officer retains responsibility for implementing such recommendations as per Treasury Regulation 3.1.12.

From the various reports of the Internal Auditors and audit report of the Auditor General of South Africa it was noted that matters were reported indicating material deficiencies in the system of internal controls in areas pertaining to financial reporting, compliance with laws and regulations and deficiencies on pre-determined objectives.

Through our analysis of audit reports and engagement with the Department we can report that the system on internal control for the period under review was not adequate and effective.

A matter of concern for the Audit Committee that has been raised with the department continuously is that the department is currently not implementing all internal and external audit action plans agreed upon. Based on our interaction with the department we conclude that the action plan management system has not been implemented adequately and effectively to address internal and external audit findings and the Audit Committee and Internal Audit have recommended specific improvements in this regard.

The Audit Committee remains concerned with the slow progress in the finalisation of irregular and fruitless and wasteful expenditure. The current status of the implementation of the guideline(s) and instruction(s) as issued by National Treasury to resolve irregular and fruitless wasteful expenditure is inadequate.

5. Risk management

The Risk Management Committee has been appointed and is chaired by an independent chairperson and advises the accounting officer. Based on the quarterly reviews performed, the departmental fraud and risk management system is not adequate and effective.

The Audit Committee remains concerned that not all the ICT risks are being addressed or mitigated.

The Audit Committee is concerned with the capacity of the risk management function which will impact service delivery negatively if the situation is not addressed.

6. In-Year Management and Quarterly Reporting

The Provincial Treasury has confirmed that the department has reported to the Treasury as is required by the Public Finance Management Act, 1999. The quality of the in-year financial and performance reporting including interim financial statements are however a concern to the Audit Committee.

The Audit Committee has engaged with management to remedy shortcomings.

The Audit Committee has recommended that the department prepare interim financial statements that comply with the financial reporting framework (Modified Cash Standard (MCS) This will assist in performing reconciliations timeously and in eliminating year-end adjustments.

7. Evaluation of Financial Statements

The Audit Committee has reviewed the draft annual financial statements prepared by the department and has advised the accounting officer to ensure that all the review notes and comments of Internal Audit and Audit Committee are fully addressed prior to submission of the annual financial statements to the Auditor General South Africa.

The Audit Committee is concerned with the financial position of the Department and the impact of accruals and commitments on the budget and service delivery for the 2019/20 financial year.

8. Evaluation of Annual Report

The Audit Committee has reviewed the draft annual report prepared by the department and has advised the accounting officer to ensure that all the review notes and comments of the Internal Audit and audit Committee are fully addressed prior to submission of the annual report to the Auditor General South Africa.

The Audit Committee has discussed the external audit outcomes on the reporting on pre-determined objectives to be included in the annual report with the Auditor General South Africa and the Accounting Officer.

9. Compliance with laws and regulations

The Audit Committee is concerned with the status of compliance with laws and regulations. If the department does not implement an adequate and effective compliance framework and system, non compliance and irregular expenditure will continue to occur.

10. Internal Audit

The accounting officer is obliged, in terms of the Public Finance Management Act, 1999, to ensure that the entity has a system of internal audit under the control and direction of the Audit Committee. The Audit Committee is satisfied that the internal audit function has properly discharged its functions and responsibilities during the year under review.

The Audit Committee also notes that the deficiencies in the risk management system mentioned above impact on the implementation of the risk based audit approach.

The Audit Committee is satisfied that the internal audit function maintains an effective internal quality assurance programme that covers all aspects of the internal audit activity and that as determined during the external quality assessment review, that a generally "conforms rating" can be applied to the internal audit work and the term "Conforms with the International Standards for the Professional Practice of Internal Auditing" may be used by the function.

11. Auditor General South Africa

We have reviewed the department's implementation plan for audit issues raised in the previous year and based on the interaction with the department and the internal audit reports, the committee is not satisfied that all matters have been adequately addressed.

The Audit Committee is not aware of any unresolved issues with respect to the current audit. The Audit Committee concurs with the Auditor General South Africa's opinion on the annual financial statements.

12. General

Signed on behalf of the Cluster Audit Committee by:



**Chairperson of the
Cluster Audit Committee**
Date

.....
M.P TJIE
01 November 2019

4. PART D: HUMAN RESOURCE MANAGEMENT

4.1 INTRODUCTION

The information contained in this part of the annual report has been prescribed by the Minister for the Public Service and Administration for all Departments in the public service.

4.1.1 OVERVIEW OF HUMAN RESOURCES

Provide commentary on the following:

- The status of human resources in the Department.

The Department has a total number of 1453 employees, 776 (53.40%) females and 677 (46.59%) male employees in the overall. However the Department is not doing well in relation to reaching the 50% target females at SMS level. Currently there are a total of 24 SMS members of which 11 are females and 13 males, which represents 45.83% females and 54.17% males. Disability status is now at 2.13% out of a total staff compliment of 1453 as at the reporting period.

The Department has increased the staff members within the underrepresented categories by recruiting 3 Indians, 12 Coloureds, 1 White and 84 Africans through the Road Traffic Management Learnership Programme in the past 2018/19 Financial Year

- Human resource priorities for the year under review and the impact of these.

HR PRIORITIES	PLAN	PROGRESS	CHALLENGES
Finalization of proposed organizational structure		The proposed organizational structure is signed by the Premier on the 26 February 2019 and submitted to DPSA for concurrency on the 10 th April 2019	None
Change Management Programmes		The Annual SDIP Report 2018/19 finalized and submitted for approval on the 29 th March 2019. The approved report submitted to OTP on the 10 th April 2019.	Delay in submission of information for compilation of SDIP Annual Report and quarterly report.
Adherence to Employment Equity Plan		2% of People with Disability has been achieved for period 2018/19.	50% of Women at SMS level not yet achieved.
Effective Performance Management Development System (PMDS)		PMDS training was conducted for employees for the financial year 2018/2019. 90% of employees were assessed and paid their bonuses and pay progression during December 2018.	Employees not complying with target dates for submission of PMDS.
Recruitment and Selection		All approved positions for filling were advertised.	None

- Workforce planning and key strategies to attract and recruit a skilled and capable workforce.

The Department has an approved MTEF HR Plan 2018/2021 which is aligned to the Strategic Plan of the Department. The HR Plan is monitored through the Annual Human Resource

Implementation Report which is submitted to the DPSA to report on the progress that has been made. The Annual HR Plan Report focuses on the Departmental HR Priorities that have been identified in the approved HR Plan.

- Employee performance management.

Performance Management pertaining to all categories 2018/19

95% Officials have submitted their performance agreements by 31 May 2018 and All Senior Managers (SMS) submitted their Performance Agreements by the due date of the 31 May 2018. Five (5) % of the entire establishment for the Department failed to submit their performance contract and Labour Relations has issued Individual letters to affected employees to provide reasons for non-compliance. At the moment the unit is conducting the training on the Approved Provincial PMDS policy throughout the entire Department until the 16th April 2019.

- Employee wellness programmes.

INTERGRATED EMPLOYEE HEALTH AND WELLNESS

AREA	OCCUPATIONAL EXPOSURE	IMPLEMENTATION OF INTERVENTION ON OHS INSPECTIONS AND OCCUPATIONAL EXPOSURE	EFFECT ON THE DEPARTMENT
Rustenburg	<p>Unsafe and Unhygienic working environment</p> <ul style="list-style-type: none"> • Ablution facilities • Office space for Registration Authority personnel 	<p>Appointment of EPWP workers for office cleaning services</p> <p>Registering Authority personnel housed temporarily at Phokeng Mall</p>	<p>Health Hazard which might affect staff presence.</p> <p>The Department to address office space issue</p>
Taung Traffic Station	<p>Continuous leaking of septic tank from Department of Justice (Taung Magistrate Court). Waste material in the parking lot</p>	<p>Intervention has been sought with DPW&R for emptying the septic tank periodically.</p> <p>Permanent relocation of the septic tank from the front yard to the back yard</p> <p>Disposal of waste material</p>	<p>Health Hazard which might affect staff and their client's presence.</p> <p>Spillage of faeces causes environmental health hazards to human being.</p>
Pilanesburg Airport	<p>Leaking and falling Roof</p> <p>Septic Tank</p>	<p>Approval has been granted to appoint Service Provider who will maintain the premises</p>	<p>Health Hazard which might affect staff presence.</p>

COIDA CASES

AREA	OCCUPATIONAL EXPOSURE	STATUS
Head Office D: SCM	<ul style="list-style-type: none"> Male employee: Occupational Diseases – Chemical contact and sustained Glaucoma (eye injury) 	All forms have been given to alleging employee for his treating doctor to complete in order for the Department to register the claims with Compensation Commissioner as prescribed in the Act.
Head Office D:HRM	<ul style="list-style-type: none"> Male employee: - Drip, slip & fall on the stairs sustained (L) shoulder & (L) leg sprains 	<ul style="list-style-type: none"> Claim registered with Compensation Commissioner. Employee has been provided with conveyance for professional medical attention
Head Office CD:CP	<ul style="list-style-type: none"> Male employee : Drip, slip & fall and sustained – ® leg and soft tissue injuries 	<ul style="list-style-type: none"> Claim registered with Compensation Commissioner. Employee has been provided with conveyance for professional medical attention
Head Office • D: SCM	<ul style="list-style-type: none"> Male employee : Fell on a broken chair during the meeting- Pains on the occipital region of the head 	<ul style="list-style-type: none"> Claim registered with Compensation Commissioner. Employee has been provided with professional medical attention
Dr Kenneth Kaunda- • Potchefstroom Traffic	<ul style="list-style-type: none"> Male traffic official was hit by a truck during stop and check on N12 road-sustained Contusion, Back sprain and ® ligament sprain 	<ul style="list-style-type: none"> Claim registered with Compensation Commissioner Employee has been provided with professional medical attention EAP counselling is provided.
Dr Kenneth Kaunda • Potchefstroom Government Garage	Male employee bumps into a Kudu with government vehicle and overturns. He sustained Laceration ® hand, back injury and muscles sprains	<ul style="list-style-type: none"> Claim registered with Compensation Commissioner. Employee has been provided with professional medical attention.

EAP/ CHAPLAIN INTERVENTIONS

PROGRAMME	DIAGNOSIS	STATUS
Transport Regulations	Stress related as a result of IOD	Trauma counselling was conducted following an accident which took place whilst the employee was on duty. The client has been referred to a Psychologist for further counselling. IOD case has been reported to the Compensation Commissioner
Transport Regulations	Ill-health	On-going counselling and emotional support Completion of annexure B for submission to Health Risk Management
Transport Regulations	Work/ family related stress	On-going counselling and emotional support
Transport Regulations	Incapacity (Anthralgia)	On-going counselling and emotional support
Transport Regulations	Grieve	On-going counselling and emotional support
Transport Operations	Gambling problem	Psycho-education was provided to the employee and rehabilitation has been recommended
Transport Regulations	Child maintenance	Employee's dependents were linked with the Department of justice for further assistance
Transport Regulations	Interpersonal relationships	Presentation on conflict management and Interpersonal skills was conducted and a confrontational session with all staff was also conducted. Matter closed
Transport Regulations	Trauma debriefing (grief)	Debriefing conducted, family support provided. Matter closed
Transport Regulations	Ill health	Emotional support and counselling provided, continuous hospital visit and support
Transport Operations	Marital problem	Marital counselling was provided. Cases have been closed.
Administration	Trauma	Trauma counselling conducted.
Transport Regulations	Marital dispute and ill health	Emotional support and counselling provided The employee is attended to by a psychologist
Administration	Ill health	Emotional support and counselling provided
Transport Regulations	Suicide attempts-employee's dependent	Individual counselling and family therapy was conducted. Case referred to the Department of social development for further assistance since the employee is no longer in the Department
Transport Regulations	Trauma debriefing (grief)	Critical Incident stress debriefing conducted, Matter closed
Administration	Emotional problem	Ongoing counselling and support
Transport Regulations	Emotional problem	Ongoing counselling and support
Administration	Ill health	Ongoing emotional support and hospital visits
Transport Regulations	Poor working	Mediation conducted, Matter closed

PROGRAMME	DIAGNOSIS	STATUS
	relations	
Transport Regulations	Trauma counselling	Critical Incident stress debriefing conducted, ongoing support
Transport Regulations	Trauma counselling	Individual counselling, ongoing support
Administration	Behavioural	Individual counselling and ongoing support
Administration	Trauma (Grief)	Critical Incident stress debriefing conducted, ongoing support
Transport Regulations	Ill health & poor work relation	Individual counselling, ongoing support

- Highlight achievements and challenges faced by the Department, as well as future human resource plans /goals.

The Department plans to decentralise all services to the Districts once the new structure is approved. The Department will continue to engage various SETAs to assist with Funding on training of personnel.

4.2 HUMAN RESOURCES OVERSIGHT STATISTICS

3.1. Personnel related expenditure

The following tables summarises the final audited personnel related expenditure by programme and by salary bands. In particular, it provides an indication of the following:

- amount spent on personnel
- amount spent on salaries, overtime, homeowner's allowances and medical aid.

Table 3.1.1 Personnel expenditure by programme for the period 1 April 2018 and 31 March 2019

Programme	Total expenditure (R'000)	Personnel expenditure (R'000)	Training expenditure (R'000)	Professional and special services expenditure (R'000)	Personnel expenditure as a % of total expenditure	Average personnel cost per employee (R'000)
54000000 ADMINISTRATION	R313 330	R 119 725 969.42	R8 292 623.10	R304 751.97	20	R 356 327.00
54100000 PROV SECRETARIAT FOR POLICE SERV	R43 640	R 30 071 005.23	0	R70 000.00	5	R 57 940.00
54400000 TRANSPORT OPERATIONS	R1 354 232	R 65 478 304.46	0	R24 915 797.32	11	R 301 743.00
54200000 TRANSPORT REGULATION	R601 995	R 378 583 516.02	0	0	64	R 377 828.00
Total	R2 312 087	R 593 858 795.13	R8 292 623.10	R25 290 549.29	100	R 286 335.00

Table 3.1.2 Personnel costs by salary band for the period 1 April 2018 and 31 March 2019

Salary band	Personnel expenditure (R'000)	% of total personnel cost	No. of employees	Average personnel cost per employee (R'000)
Lower skilled (Levels 1-2)	R11 242 806.37	2	70	R 160 612.00
Skilled (level 3-5)	R64 764 450.62	11	267	R 242 563.00
Highly skilled production (levels 6-8)	R326 766 303.40	55	850	R 384 431.00
Highly skilled supervision (levels 9-12)	R149 796 569.30	25	221	R 677 813.00
Senior and Top management (levels 13-16)	R23 954 473.08	4	25	R 108 391.00
Contract (Levels 1-2)	R2 014 078.69	0	64	R 31 470.00
Contract (Levels 3-5)	R373 807.29	0	2	R 186 904.00
Contract (Levels 6-8)	R2 134 120.29	0	12	R 177 843.00
Contract (Levels 9-12)	R3 553 885.67	1	5	R 710 777.00
Contract (Levels 13-16)	R3 992 273.76	1	3	R 1 330 758.00
Periodical Remuneration	R4 210 411.58	1	535	R 7 870.00
Abnormal Appointment	R1 055 615.08	0	23	R 45 896.00
Total	R 593 858 795. 13	100	2273	R 261 267. 00

Table 3.1.3 Salaries, Overtime, Home Owners Allowance and Medical Aid by programme for the period 1 April 2018 and 31 March 2019

Programme	Salaries		Overtime		Home Owners Allowance		Medical Aid	
	Amount (R'000)	Salaries as a % of personnel costs	Amount (R'000)	Overtime as a % of personnel costs	Amount (R'000)	HOA as a % of personnel costs	Amount (R'000)	Medical aid as a % of personnel costs
54000000 ADMINISTRATI ON	R 81 062 208.35	68	R 3 530 281.96	3	R 3 114 897.21	3	R 4 941 846.75	4
54100000 PROV SECRETARIAT FOR POLICE SERV	R 18 742 586.46	62	R 266 829.50	1	R 568 457.46	2	R 1 053 274.75	4
54200000 TRANSPORT REGULATION	R 241 414 657.71	64	R 32 716 337.57	9	R 11 509 230.54	3	R 24 250 607.33	6
54400000 TRANSPORT OPERATIONS	R 43 452 398.60	66	R 2 560 947.26	4	R 1 983 497.05	3	R 3 228 506.06	5
Total	R 384 671 851.12	65	R 39 074 396.29	7	R 17 176 082.26	3	R 33 474 234.89	6

Table 3.1.4 Salaries, Overtime, Home Owners Allowance and Medical Aid by salary band for the period 1 April 2018 and 31 March 2019

Salary band	Salaries		Overtime		Home Owners Allowance		Medical Aid	
	Amount (R'000)	Salaries as a % of personnel costs	Amount (R'000)	Overtime as a % of personnel costs	Amount (R'000)	HOA as a % of personnel costs	Amount (R'000)	Medical aid as a % of personnel costs
Skilled (level 1-2)	R 7 120 382.12	63	R 150 633.89	1	R 918 241.87	8	R 1 379 976.75	12
Skilled (level 3-5)	R 42 416 614.14	66	R 2 608 568.95	4	R 3 727 369.35	6	R 5 528 167.00	9
Highly skilled production (levels 6-8)	R 208 025 456.58	64	R 31 808 850.51	10	R 9 862 438.83	3	R 21 365 793.50	7
Highly skilled supervision (levels 9-12)	R 103 159 014.55	69	R 4 374 346.48	3	R 2 197 536.25	2	R 4 980 841.64	3
Senior management (level 13-16)	R 15 452 642.12	65	0	0	R 252 788.00	1	R 192 768.00	1
Contract (Levels 1-2)	R 1 956 400.71	97	0	0	0	0	0	0
Contract (Levels 3-5)	R 258 974.75	69	0	0	0	0	0	0
Contract (Levels 6-8)	R 1 515 468.75	71	0	0	0	0	0	0
Contract (Levels 9-12)	R 2 291 868.20	65	R 131 996.46	4	R 31 707.96	1	0	0
Contract (Levels 13-16)	R 2 475 029.20	62	0	0	R 186 000.00	5	R 26 688.00	1
Periodical Remuneration		0	0	0	0	0	0	0
Abnormal Appointment		0	0	0	0	0	0	0
Total	R 384 671 851.12	63	R 39 074 396.29	7	R 17 176 082.26	3	R 33 474 234.89	6

3.2. Employment and Vacancies

The tables in this section summarise the position with regard to employment and vacancies.

The following tables summarise the number of posts on the establishment, the number of employees, the vacancy rate, and whether there are any staff that are additional to the establishment.

This information is presented in terms of three key variables:

- programme
- salary band
- critical occupations (see definition in notes below).

Departments have identified critical occupations that need to be monitored. In terms of current regulations, it is possible to create a post on the establishment that can be occupied by more than one employee. Therefore, the vacancy rate reflects the percentage of posts that are not filled.

Table 3.2.1 Employment and vacancies by programme as on 31 March 2019

Programme	Number of posts approved on establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
54000000 ADMINISTRATION	282	250	11	65
54100000 PROV SECRETARIAT FOR POLICE SERV	55	47	15	0
54200000 TRANSPORT REGULATION	1127	1002	11	0
54400000 TRANSPORT OPERATIONS	171	147	14	5
Total	1635	1446	12	70

Table 3.2.2 Employment and vacancies by salary band as on 31 March 2019

Salary band	Number of posts approved on establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Lower skilled (1-2)	75	71	5	43
Skilled(3-5)	298	269	10	20
Highly skilled production (6-8)	962	855	11	7
Highly skilled supervision (9-12)	275	226	18	0
Senior management (13-16)	25	25	0	0
Total	1635	1446	12	70

Table 3.2.3 Employment and vacancies by critical occupations as on 31 March 2019

Critical occupation	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
ADMINISTRATIVE RELATED	206	168	18	0
ALL ARTISANS IN THE BUILDING METAL MACHINERY ETC.	14	9	36	0
ARTISAN PROJECT AND RELATED SUPERINTENDENTS	1	1	0	0
BUILDING AND OTHER PROPERTY CARETAKERS	17	17	0	0
BUS AND HEAVY VEHICLE DRIVERS	11	11	0	0
CHAPLAIN AND RELATED PROFESSIONALS	3	3	0	0
CLEANERS IN OFFICES WORKSHOPS HOSPITALS ETC.	87	80	8	0
COMMUNICATION AND INFORMATION RELATED	5	3	40	0
EMERGENCY SERVICES RELATED	2	2	0	0
FINANCE AND ECONOMICS RELATED	7	7	0	0
FINANCIAL AND RELATED PROFESSIONALS	31	27	13	1
FINANCIAL CLERKS AND CREDIT CONTROLLERS	61	53	13	0
FIRE FIGHTING AND RELATED WORKERS	48	45	6	0
GENERAL LEGAL ADMINISTRATION & REL. PROFESSIONALS	4	3	25	0
HEAD OF DEPARTMENT/CHIEF EXECUTIVE OFFICER	1	1	0	0
HUMAN RESOURCES & ORGANISAT DEVELOPM & RELATE PROF	26	24	8	0
HUMAN RESOURCES	16	13	19	0

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Critical occupation	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
CLERKS				
HUMAN RESOURCES RELATED	21	17	19	0
LANGUAGE PRACTITIONERS INTERPRETERS & OTHER COMMUN	6	3	50	0
LIBRARY MAIL AND RELATED CLERKS	10	9	10	0
LIGHT VEHICLE DRIVERS	1		100	0
LOGISTICAL SUPPORT PERSONNEL	8	7	13	0
MATERIAL-RECORDING AND TRANSPORT CLERKS	24	22	8	1
MESSENGERS PORTERS AND DELIVERERS	32	27	16	0
MOTOR VEHICLE DRIVERS	3	3	0	0
OTHER ADMINISTRAT & RELATED CLERKS AND ORGANISERS	188	172	9	20
OTHER ADMINISTRATIVE POLICY AND RELATED OFFICERS	125	101	19	5
OTHER INFORMATION TECHNOLOGY PERSONNEL.	7	7	0	0
OTHER OCCUPATIONS	1	1	0	0
REGULATORY INSPECTORS	609	558	8	43
SECRETARIES & OTHER KEYBOARD OPERATING CLERKS	23	18	22	0
SECURITY OFFICERS	4	4	0	0
SENIOR MANAGERS	23	23	0	0
TRADE LABOURERS	10	7	30	0
Total	1635	1446	12	70

Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.

- Critical occupations are defined as occupations or sub-categories within an occupation –
 - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
 - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
 - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
 - (d) in respect of which a Department experiences a high degree of difficulty to recruit or retain the services of employees.

3.3. Filling of SMS Posts

The tables in this section provide information on employment and vacancies as it relates to members of the Senior Management Service by salary level. It also provides information on advertising and filling of SMS posts, reasons for not complying with prescribed timeframes and disciplinary steps taken.

Table 3.3.1 SMS post information as on 31 March 2019

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Director-General/ Head of Department	0	0	0	0	0
Salary Level 16	1	1	100	0	0
Salary Level 15	1	1	100	0	0
Salary Level 14	5	5	100	0	0
Salary Level 13	18	18	100	0	0
Total	25	25	100.0	0	0

Table 3.3.2 SMS post information as on 30 September 2019

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Director-General/ Head of Department	0	0	0	0	0
Salary Level 16	1	1	100	0	0
Salary Level 15	1	1	100	0	0
Salary Level 14	5	5	100	0	0
Salary Level 13	18	17	94	1	5.6
Total	25	24	96.0	1	4

Table 3.3.3 Advertising and filling of SMS posts for the period 1 April 2018 and 31 March 2019

SMS Level	Advertising	Filling of Posts	
	Number of vacancies per level advertised in 6 months of becoming vacant	Number of vacancies per level filled in 6 months of becoming vacant	Number of vacancies per level not filled in 6 months but filled in 12 months
Director-General/ Head of Department	0	0	0
Salary Level 16	0	0	0
Salary Level 15	0	0	0
Salary Level 14	0	0	0
Salary Level 13	1	1	1
Total	1	1	1

Table 3.3.4 Reasons for not having complied with the filling of funded vacant SMS - Advertised within 6 months and filled within 12 months after becoming vacant for the period 1 April 2018 and 31 March 2019

Reasons for vacancies not advertised within six months

The post of Director, Operator Licence and Permits was vacated on the 1/06/2017, and was advertised on the 06/12/2017. This position couldn't attract potential candidates and, was therefore re-advertised during June'2018, and was filled on the 01/09/2018.

Reasons for vacancies not filled within twelve months

The post of Director, Operator Licence and Permits was vacated on the 1/06/2017, and was advertised on the 06/12/2017. This position couldn't attract potential candidates, and was therefore re-advertised during June'2018, and was filled on the 01/09/2018.

Notes

- In terms of the Public Service Regulations Chapter 1, Part VII C.1A.3, Departments must indicate good cause or reason for not having complied with the filling of SMS posts within the prescribed timeframes.

Table 3.3.5 Disciplinary steps taken for not complying with the prescribed timeframes for filling SMS posts within 12 months for the period 1 April 2018 and 31 March 2019

Reasons for vacancies not advertised within six months
N/A

Reasons for vacancies not filled within six months
N/A

Notes

- In terms of the Public Service Regulations Chapter 1, Part VII C.1A.2, Departments must indicate good cause or reason for not having complied with the filling of SMS posts within the prescribed timeframes. In the event of non-compliance with this regulation, the relevant executive authority or head of Department must take appropriate disciplinary steps in terms of section 16A(1) or (2) of the Public Service Act.

3.4. Job Evaluation

Within a nationally determined framework, executing authorities may evaluate or re-evaluate any job in his or her organisation. In terms of the Regulations all vacancies on salary levels 9 and higher must be evaluated before they are filled. The following table summarises the number of jobs that were evaluated during the year under review. The table also provides statistics on the number of posts that were upgraded or downgraded.

Table 3.4.1 Job Evaluation by Salary band for the period 1 April 2018 and 31 March 2019

Salary band	Number of posts approved on establishment	Number of Jobs Evaluated	% of posts evaluated by salary bands	Posts Upgraded		Posts downgraded	
				Number	% of posts evaluated	Number	% of posts evaluated
Lower Skilled (Levels 1-2)	75	0	0	0	0	0	0
Skilled (Levels 3-5)	298	0	0	0	0	0	0
Highly skilled production (Levels 6-8)	962	0	0	0	0	0	0
Highly skilled supervision (Levels 9-12)	275	0	0	0	0	0	0
Senior Management Service Band A	18	0	0	0	0	0	0
Senior Management Service Band B	5	0	0	0	0	0	0
Senior Management Service Band C	1	0	0	0	0	0	0
Senior Management Service Band D	1	0	0	0	0	0	0
Total	1635	0	0	0	0	0	0

The following table provides a summary of the number of employees whose positions were upgraded due to their post being upgraded. The number of employees might differ from the number of posts upgraded since not all employees are automatically absorbed into the new posts and some of the posts upgraded could also be vacant.

Table 3.4.2 Profile of employees whose positions were upgraded due to their posts being upgraded for the period 1 April 2018 and 31 March 2019

Gender	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
Total	0	0	0	0	0

Employees with a disability	
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The following table summarises the number of cases where remuneration bands exceeded the grade determined by job evaluation. Reasons for the deviation are provided in each case.

Table 3.4.3 Employees with salary levels higher than those determined by job evaluation by occupation for the period 1 April 2018 and 31 March 2019

Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
0	0	0	0	0
Total number of employees whose salaries exceeded the level determined by job evaluation				0
Percentage of total employed				0

The following table summarises the beneficiaries of the above in terms of race, gender, and disability.

Table 3.4.4 Profile of employees who have salary levels higher than those determined by job evaluation for the period 1 April 2018 and 31 March 2019

Gender	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
Total	0	0	0	0	0

Employees with a disability	0	0	0	0	0
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Notes

- If there were no cases where the salary levels were higher than those determined by job evaluation, keep the heading and replace the table with the following:

Total number of Employees whose salaries exceeded the grades determine by job evaluation	None
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3.5. Employment Changes

This section provides information on changes in employment over the financial year. Turnover rates provide an indication of trends in the employment profile of the Department. The following tables provide a summary of turnover rates by salary band and critical occupations (see definition in notes below).

Table 3.5.1 Annual turnover rates by salary band for the period 1 April 2018 and 31 March 2019

Salary band	Number of employees at beginning of period-1 April 2018	Appointments and transfers into the Department	Terminations and transfers out of the Department	Turnover rate
Lower skilled (Levels 1-2)	68	7	0	0
Skilled (Levels3-5)	257	22	13	5
Highly skilled production (Levels 6-8)	842	42	33	4
Highly skilled supervision (Levels 9-12)	231	1	1	8
Senior Management Service Bands A (Level 13)	16	1	1	6
Senior Management Service Bands B (Level 14)	4	0	0	0
Senior Management Service Bands C (Level 15)	0	0	0	0
Senior Management Service Bands D (Level 16)	1	0	0	0
Contracts	89	82	85	96
Periodical Remuneration	0	546	543	0
Abnormal Appointment	22	52	476	2164
Total	1530	752	1170	77

Table 3.5.2 Annual turnover rates by critical occupation for the period 1 April 2018 and 31 March 2019

Critical occupation	Number employees of at beginning of period-April 2018	Appointments and transfers into the Department	Terminations and transfers out of the Department	Turnover rate
ADMINISTRATIVE RELATED	174	3	17	10
ALL ARTISANS IN THE BUILDING METAL MACHINERY ETC.	11	1	3	27
ARTISAN PROJECT AND RELATED SUPERINTENDENTS	1	0	0	0
BUILDING AND OTHER PROPERTY CARETAKERS	17	0	0	0
BUS AND HEAVY VEHICLE DRIVERS	3	5	1	33
CHAPLAIN AND RELATED PROFESSIONALS	3	0	0	0
CLEANERS IN OFFICES WORKSHOPS HOSPITALS ETC.	95	49	26	27
CLIENT INFORM CLERKS(SWITCHB RECEPT INFORM CLERKS)	13	5	12	92
COMMUNICATION AND INFORMATION RELATED	3	0	0	0
EMERGENCY SERVICES RELATED	2	0	0	0
ENGINEERS AND RELATED PROFESSIONALS	1	0	0	0
FINANCE AND ECONOMICS RELATED	15	1	1	7
FINANCIAL AND RELATED PROFESSIONALS	18	3	4	22
FINANCIAL CLERKS AND CREDIT CONTROLLERS	78	14	24	31
FIRE FIGHTING AND RELATED WORKERS	46	0	1	2
GENERAL LEGAL ADMINISTRATION & REL. PROFESSIONALS	4	0	0	0
HUMAN RESOURCES & ORGANISAT DEVELOPM &	21	0	1	5

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Critical occupation	Number employees beginning period-April 2018	of at of	Appointments and transfers into the Department	Terminations and transfers out of the Department	Turnover rate
RELATE PROF					
HUMAN RESOURCES CLERKS	14		3	3	21
HUMAN RESOURCES RELATED	18		0	3	17
LANGUAGE PRACTITIONERS INTERPRETERS & OTHER COMMUN	3		0	0	0
LIBRARY MAIL AND RELATED CLERKS	10		1	2	20
LIGHT VEHICLE DRIVERS	6		0	0	0
LOGISTICAL SUPPORT PERSONNEL	9		0	2	22
MATERIAL-RECORDING AND TRANSPORT CLERKS	22		2	0	0
MESSENGERS PORTERS AND DELIVERERS	23		2	3	13
MOTOR VEHICLE DRIVERS	3		0	0	0
OTHER ADMINISTRAT & RELATED CLERKS AND ORGANISERS	175		579	1007	575
OTHER ADMINISTRATIVE POLICY AND RELATED OFFICERS	98		7	4	4
OTHER INFORMATION TECHNOLOGY PERSONNEL.	7		0	0	0
OTHER OCCUPATIONS	1		0	0	0
REGULATORY INSPECTORS	582		76	54	9
SECRETARIES & OTHER KEYBOARD OPERATING CLERKS	21		0	1	5
SECURITY OFFICERS	4		0	0	0
SENIOR MANAGERS	22		1	1	5
TRADE LABOURERS	7		0	0	0
TOTAL	1530		752	1170	77

Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.
- Critical occupations are defined as occupations or sub-categories within an occupation –
 - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
 - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
 - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
 - (d) in respect of which a Department experiences a high degree of difficulty to recruit or retain the services of employees.

The table below identifies the major reasons why staff left the Department.

Table 3.5.3 Reasons why staff left the Department for the period 1 April 2018 and 31 March 2019

Termination Type	Number	% of Total Resignations
Death	5	0
Resignation	44	4
Expiry of contract	1090	94
Dismissal – operational changes	0	0
Dismissal – misconduct	0	0
Dismissal – discharged	1	0
Dismissal – inefficiency	0	0
Discharged due to ill-health	1	0
Retirement	9	1
Transfer to other Public Service Departments	1	0
InterDepartmental Transfer (within NWP)	9	1
Desertion- Section 17 (A)(1) Public Service Act	3	0
Desertion	7	1
Other	0	0
Total	1160	100
Total including transfers out of PERSAL	1170	100

Table 3.5.4 Promotions by critical occupation for the period 1 April 2018 and 31 March 2019

Occupation	Employees 1 April 2018	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progression as a % of employees by occupation
ADMINISTRATIVE RELATED	174	5	3	134	77
ALL ARTISANS IN THE BUILDING METAL MACHINERY ETC.	11	0	0	3	27
ARTISAN PROJECT AND RELATED SUPERINTENDENTS	1	0	0	0	0
BUILDING AND OTHER PROPERTY CARETAKERS	17	0	0	12	71
BUS AND HEAVY VEHICLE DRIVERS	3	0	0	1	33
CHAPLAIN AND RELATED PROFESSIONALS	3	0	0	2	67
CLEANERS IN OFFICES WORKSHOPS HOSPITALS ETC.	95	0	0	65	68
CLIENT INFORM CLERKS(SWITCHB RECEIPT INFORM CLERKS)	13	0	0	0	0
COMMUNICATION AND INFORMATION RELATED	3	0	0	1	33
EMERGENCY SERVICES RELATED	2	0	0	0	0
ENGINEERS AND RELATED PROFESSIONALS	1	0	0	1	100
FINANCE AND ECONOMICS RELATED	15	2	13	2	13
FINANCIAL AND RELATED PROFESSIONALS	18	1	6	22	122
FINANCIAL CLERKS AND CREDIT CONTROLLERS	78	0	0	45	58

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Occupation	Employees 1 April 2018	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progression as a % of employees by occupation
FIRE FIGHTING AND RELATED WORKERS	46	0	0	38	83
GENERAL LEGAL ADMINISTRATION & REL. PROFESSIONALS	4	0	0	2	50
HUMAN RESOURCES & ORGANISAT DEVELOPM & RELATE PROF	21	3	14	13	62
HUMAN RESOURCES CLERKS	14	0	0	5	36
HUMAN RESOURCES RELATED	18	0	0	20	111
LANGUAGE PRACTITIONERS INTERPRETERS & OTHER COMMUN	3	1	33	3	100
LIBRARY MAIL AND RELATED CLERKS	10	0	0	5	50
LIGHT VEHICLE DRIVERS	6	0	0	4	67
LOGISTICAL SUPPORT PERSONNEL	9	0	0	4	44
MATERIAL-RECORDING AND TRANSPORT CLERKS	22	1	5	20	91
MESSENGERS PORTERS AND DELIVERERS	23	2	9	14	61
MOTOR VEHICLE DRIVERS	3	0	0	3	100
OTHER ADMINISTRAT & RELATED CLERKS AND ORGANISERS	175	1	1	130	74
OTHER ADMINISTRATIVE POLICY AND RELATED OFFICERS	98	4	4	63	64
OTHER INFORMATION TECHNOLOGY PERSONNEL.	7	0	0	4	57

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Occupation	Employees 1 April 2018	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progression as a % of employees by occupation
OTHER OCCUPATIONS	1	0	0	0	0
REGULATORY INSPECTORS	582	7	1	418	72
SECRETARIES & OTHER KEYBOARD OPERATING CLERKS	21	0	0	10	48
SECURITY OFFICERS	4	0	0	2	50
SENIOR MANAGERS	22	0	0	13	59
TRADE LABOURERS	7	0	0	3	43
TOTAL	1530	27	2	1062	69

Table 3.5.5 Promotions by salary band for the period 1 April 2018 and 31 March 2019

Salary Band	Employees 1 April 2018	Promotions to another salary level	Salary bands promotions as a % of employees by salary level	Progressions to another notch within a salary level	Notch progression as a % of employees by salary bands
Lower skilled (Levels 1-2)	68	0	0	48	71
Skilled (Levels3-5)	257	3	1	202	79
Highly skilled production (Levels 6-8)	842	18	2	622	74
Highly skilled supervision (Levels 9-12)	231	6	3	177	77
Senior Management (Level 13-16)	21	0	0	12	57
Contracts	89	0	0	1	1
Periodical Remuneration	0	0	0	0	0
Abnormal Appointment	22	0	0	0	0
Total	1530	27	2	1062	69

3.6. Employment Equity

Table 3.6.1 Total number of employees (including employees with disabilities) in each of the following occupational categories as on 31 March 2019

Occupational category	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	13	0	0	1	10	0	0	0	24
Professionals	31	0	0	2	63	0	0	0	96
Technicians and associate professionals	417	20	1	20	408	9	1	3	879
Clerks	82	1	0	0	217	5	1	6	312
Service and sales workers	32	1	0	0	17	1	0	0	51
Skilled agriculture and fishery workers	0	0	0	0	0	0	0	0	0
Craft and related trades workers	6	1	0	2	0	0	0	0	9
Plant and machine operators and assemblers	13	0	0	0	1	0	0	0	14
Elementary occupations	62	0	0	0	69	0	0	0	131
NON-PERMANENT WORKER	302	5	0	1	246	4	0	0	558
Total	958	28	1	26	1031	19	2	9	2074
Employees with disabilities	15	1	0	1	12	0	1	1	31

Table 3.6.2 Total number of employees (including employees with disabilities) in each of the following occupational bands as on 31 March 2019

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	1	0	0	0	1
Senior Management	12	0	0	1	10	0	0	0	23
Professionally qualified and experienced specialists and mid-management	59	3	0	9	41	0	1	0	113
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	428	18	1	15	493	10	1	9	975
Semi-skilled and discretionary decision making	106	2	0	0	156	5	0	0	269
Unskilled and defined decision making	50	0	0	0	84	0	0	0	134
NON-PERMANENT WORKER	302	5	0	1	246	4	0	0	558
Total	958	28	1	26	1031	19	2	9	2074
Employees with disabilities	15	1	0	1	12	0	1	1	31

On Auditors request, OCCUPATIONAL LEVEL field will be used

Table 3.6.3 Recruitment for the period 1 April 2018 and 31 March 2019

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	0	0	0	0	0
Senior Management	1	0	0	0	0	0	0	0	1
Professionally qualified and experienced specialists and mid-management	1	0	0	0	1	0	0	0	2
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	22	3	0	0	21	0	0	0	46
Semi-skilled and discretionary decision making	7	1	0	0	11	0	0	0	19
Unskilled and defined decision making	30	0	0	0	47	0	0	0	77
NON-PERMANENT WORKER	322	5	0	1	266	4	0	0	598
Total	383	9	0	1	346	4	0	0	743
TRANSFERS TO THE DEPARTMENT	3	0	0	0	6	0	0	0	9
TOTAL INCLUDING TRANSFERS TO DEPARTMENT	386	9	0	1	352	4	0	0	752
Employees with disabilities	0	0	0	0	0	0	0	0	0

Table 3.6.4 Promotions for the period 1 April 2018 and 31 March 2019

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
<i>Top Management</i>	0	0	0	0	0	0	0	0	0
Senior Management	0	0	0	0	0	0	0	0	0
Professionally qualified and experienced specialists and mid-management	2	0	0	0	1	0	0	0	3
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	7	2	0	0	12	0	0	0	21
Semi-skilled and discretionary decision making	2	0	0	0	1	0	0	0	3
Unskilled and defined decision making	0	0	0	0	0	0	0	0	0
Total	11	2	0	0	14	0	0	0	27
Employees with disabilities	0	0	0	0	1	0	0	0	1

Table 3.6.5 Terminations for the period 1 April 2018 and 31 March 2019

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	0	0	0	0	0
Senior Management	1	0	0	0	0	0	0	0	1
Professionally qualified and experienced specialists and mid-management	10	0	0	2	5	0	0	0	17
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	19	0	0	0	18	0	0	0	37
Semi-skilled and discretionary decision making	4	0	0	0	5	0	0	0	9
Unskilled and defined decision making	24	4	0	0	49	0	0	0	77
NON-PERMANENT WORKER	565	6	0	1	443	4	0	0	1019
Total	623	10	0	3	520	4	0	0	1160
TRANSFER OF A PERSON TO ANOTHER PERSAL BUREAU	1	0	0	0	0	0	0	0	1
INTER DEPARTMENTAL TRANSFER (WITHIN NWPG)	3	0	0	0	5	1	0	0	9
TOTAL INCLUDING TRANSFERS OUT OF PERSAL	627	10	0	3	525	5	0	0	1170
Employees with Disabilities	1	0	0	0	0	0	0	0	1

Table 3.6.6 Disciplinary action for the period 1 April 2018 and 31 March 2019

Disciplinary action	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Disciplinary Action	20	0	1	0	17	0	0	0	38

Table 3.6.7 Skills development for the period 1 April 2018 and 31 March 2019

Occupational category	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	6	0	0	0	3	0	0	0	9
Professionals	6	0	0	0	3	0	0	0	9
Technicians and associate professional	29	0	0	0	24	1	1	0	55
Clerks	20	0	0	0	32	0	0	0	52
Service and sales workers	183	5	0	0	192	11	0	0	391
Skilled agriculture and fishery workers	4	0	0	0	0	0	0	0	4
Craft and related trades workers	0	0	0	0	0	0	0	0	0
Plant and machine operators and assemblers	5	0	1	0	0	0	0	0	6
Elementary occupations	4	0	0	0	4	1	0	0	9
Total	0	0	0	0	0	0	0	0	535
Employees with disabilities	0	0	0	0	0	0	0	0	5

3.7. Signing of Performance Agreements by SMS Members

All members of the SMS must conclude and sign performance agreements within specific timeframes. Information regarding the signing of performance agreements by SMS members, the reasons for not complying within the prescribed timeframes and disciplinary steps taken is presented here.

Table 3.7.1 Signing of Performance Agreements by SMS members as on 31 May 2019

SMS Level	Total number of funded SMS posts	Total number of SMS members	Total number of signed performance agreements	Signed performance agreements as % of total number of SMS members
Director-General/ Head of Department	0	0	0	0
Salary Level 16	0	0	0	0
Salary Level 15	1	1	1	100
Salary Level 14	5	5	5	100
Salary Level 13	19	19	18	100
Total	26	25	24	100

The one SMS member has been newly appointed thus has to sign the Agreement within three months following the date of assumption of duty into the position of Director.

Notes

- In the event of a National or Provincial election occurring within the first three months of a financial year all members of the SMS must conclude and sign their performance agreements for that financial year within three months following the month in which the elections took place. For example if elections took place in April, the reporting date in the heading of the table above should change to 31 July 2019.

Table 3.7.2 Reasons for not having concluded Performance agreements for all SMS members as on 31 March 2019

Reasons
N/A

Notes

- The reporting date in the heading of this table should be aligned with that of Table 3.7.1.

Table 3.7.3 Disciplinary steps taken against SMS members for not having concluded Performance agreements as on 31 March 2019

Reasons
N/A

Notes

- The reporting date in the heading of this table should be aligned with that of Table 3.7.1.

3.8. Performance Rewards

To encourage good performance, the Department has granted the following performance rewards during the year under review. The information is presented in terms of race, gender, disability, salary bands and critical occupations (see definition in notes below).

Table 3.8.1 Performance Rewards by race, gender and disability for the period 1 April 2018 and 31 March 2019

Race and Gender	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within group	Cost (R'000)	Average cost per employee
African					
Male	224	656	34	R 3 001 845.30	R 13 401.10
Female	359	785	46	R 4 390 658.28	R 12 230.20
Asian					
Male	1	1	100	R 10 186.05	R 10 186.10
Female	2	2	100	R 50 059.35	R 25 029.70
Coloured					
Male	9	23	39	R 113 778.75	R 12 642.10
Female	2	2	100	R 50 059.35	R 25 029.70
White					
Male	12	25	48	R 294 456.60	R 24 538.10
Female	7	9	78	R 90 193.95	R 12 884.90
Total	624	1516	41	R 8 064 106.53	R 12 923.20
EMPLOYEES WITH DISABILITY	23	31	74	R 290 750.70	R 12 641.30

*Table 3.8.2 Performance Rewards by salary band for personnel below Senior Management
Service for the period 1 April 2018 and 31 March 2019*

Salary band	Beneficiary Profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee	
Lower Skilled (Levels 1-2)	41	70	59	R 195 819.90	R 4 776.10	0
Skilled (level 3-5)	129	267	48	R 979 355.70	R 7 591.90	0
Highly skilled production (level 6-8)	341	850	40	R 4 086 014.55	R 11 982.40	1
Highly skilled supervision (level 9-12)	113	221	51	R 2 802 916.38	R 24 804.60	0
Contract (Levels 1-12)	0	83	0	0	R 0.00	0
Total	624	1491	42	R 8 064 106.53	R 12 923.20	1

Note: No. of Employees as at 31 March 2019 = Headcount totals from Race & Gender report - **excluding** periodical appointments, abnormal appointments. (As per discussion with National Treasury & DPSA)

Table 3.8.3 Performance Rewards by critical occupation for the period 1 April 2018 and 31 March 2019

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee
ADMINISTRATIVE RELATED	81	171	47	R 2 033 555.28	R 25 105.60
ALL ARTISANS IN THE BUILDING METAL MACHINERY ETC.	5	9	56	R 73 664.55	R 14 732.90
BUILDING AND OTHER PROPERTY CARETAKERS	12	17	71	R 58 496.10	R 4 874.70
BUS AND HEAVY VEHICLE DRIVERS	6	11	55	R 47 089.20	R 7 848.20

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee
CHAPLAIN AND RELATED PROFESSIONALS	2	3	67	R 661.10	R 20 330.60
CLEANERS IN OFFICES WORKSHOPS HOSPITALS ETC.	49	80	61	R 281.90	R 5 230.20
COMMUNICATION AND INFORMATION RELATED	0	3	0	0	R 0.00
EMERGENCY SERVICES RELATED	0	2	0	0	R 0.00
ENGINEERS AND RELATED PROFESSIONALS	1	1	100	R 592.55	R 37 592.60
FINANCE AND ECONOMICS RELATED	0	5	0	0	R 0.00
FINANCIAL AND RELATED PROFESSIONALS	16	29	55	R 109.55	R 16 756.80
FINANCIAL CLERKS AND CREDIT CONTROLLERS	43	56	77	R 149.00	R 8 608.10
FIRE FIGHTING AND RELATED WORKERS	1	45	2	R 500.65	R 11 500.70
GENERAL LEGAL ADMINISTRATION & REL. PROFESSIONALS	2	4	50	R 226.55	R 29 113.30
HEAD OF DEPARTMENT/CHIEF EXECUTIVE OFFICER	0	1	0	0	R 0.00
HUMAN RESOURCES & ORGANISAT DEVELOPM & RELATE PROF	17	22	77	R 079.05	R 15 181.10
HUMAN RESOURCES CLERKS	5	13	39	R 969.95	R 10 594.00
HUMAN RESOURCES RELATED	19	19	100	R 084.75	R 23 688.70
LANGUAGE PRACTITIONERS INTERPRETERS & OTHER COMMUN	1	3	33	R 070.90	R 14 070.90
LIBRARY MAIL AND RELATED CLERKS	3	9	33	R 506.35	R 7 835.50
LOGISTICAL SUPPORT PERSONNEL	4	6	67	R 212.80	R 19 303.20

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee
MATERIAL-RECORDING AND TRANSPORT CLERKS	11	24	46	R 135 571.65	R 12 324.70
MESSENGERS PORTERS AND DELIVERERS	17	27	63	R 119 292.90	R 7 017.20
MOTOR VEHICLE DRIVERS	3	3	100	R 25 463.85	R 8 488.00
OTHER ADMINISTRAT & RELATED CLERKS AND ORGANISERS	93	192	48	R 884 278.80	R 9 508.40
OTHER ADMINISTRATIVE POLICY AND RELATED OFFICERS	53	104	51	R 742 154.40	R 14 002.90
OTHER INFORMATION TECHNOLOGY PERSONNEL.	3	7	43	R 46 688.70	R 15 562.90
OTHER OCCUPATIONS		1	0		R 0.00
REGULATORY INSPECTORS	168	598	28	R 1 874 501.25	R 11 157.70
SECRETARIES & OTHER KEYBOARD OPERATING CLERKS	7	18	39	R 93 102.60	R 13 300.40
SECURITY OFFICERS	0	4	0	0	R 0.00
SENIOR MANAGERS	0	22	0	0	R 0.00
TRADE LABOURERS	2	7	29	R 11 802.15	R 5 901.10
TOTAL	624	1516	41	R 8 064 106.53	R 12 923.20

Note: No. of Employees as at 31 March 2019 = Headcount totals from Race & Gender report - **excluding** periodical appointments, abnormal appointments. (As per discussion with National Treasury & DPSA)

Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.

- Critical occupations are defined as occupations or sub-categories within an occupation –
 - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
 - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
 - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
 - (d) in respect of which a Department experiences a high degree of difficulty to recruit or retain the services of employees;

Table 3.8.4 Performance related rewards (cash bonus), by salary band for Senior Management Service for the period 1 April 2018 and 31 March 2019

Salary band	Beneficiary Profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee	
Band A	0	17	0	R 0.00	R 0.00	0
Band B	0	4	0	R 0.00	R 0.00	0
Band C	0	0	0	R 0.00	R 0.00	0
Band D	0	1	0	R 0.00	R 0.00	0
Contract (Levels 13-16)	0	3	0	R 0.00	R 0.00	0
Total	0	25	0	R 0.00	R 0.00	0

3.9. Foreign Workers

The tables below summarise the employment of foreign nationals in the Department in terms of salary band and major occupation.

Table 3.9.1 Foreign workers by salary band for the period 1 April 2018 and 31 March 2019

Salary band	01 April 2018		31 March 2019		Change	
	Number	% of total	Number	% of total	Number	% Change
Lower skilled	0	0	0	0	0	0
Highly skilled production (Lev. 6-8)	0	0	0	0	0	0
Highly skilled supervision (Lev. 9-12)	1	100	1	100	0	0
Contract (level 9-12)	0	0	0	0	0	0
Contract (level 13-16)	0	0	0	0	0	0
Total	1	100	1	100	0	0

Table 3.9.2 Foreign workers by major occupation for the period 1 April 2018 and 31 March 2019

Major occupation	01 April 2018		31 March 2019		Change	
	Number	% of total	Number	% of total	Number	% Change
Lower skilled (Levels 1-2)	0	0	0	0	0	0
Skilled (Levels 3-5)	0	0	0	0	0	0
Highly skilled production (Levels 6-8)	0	0	0	0	0	0
Highly skilled supervision (Levels 9-12)	1	100	1	100	0	0
Senior Management (Level 13-16)	0	0	0	0	0	0
Grand Total	1	100	1	100	0	0

3.10. Leave utilisation

The Public Service Commission identified the need for careful monitoring of sick leave within the public service. The following tables provide an indication of the use of sick leave and disability leave. In both cases, the estimated cost of the leave is also provided.

Table 3.10.1 Sick leave for the period 1 January 2018 to 31 December 2019

Salary band	Total days	% Days with Medical certification	Number of Employees using sick leave	% of total employees using sick leave	Average days per employee	Estimated Cost (R'000)
Lower Skills (Level 1-2)	487	81	73	7	7	R 235 483.42
Skilled (levels 3-5)	1434	78	201	18	7	R 1 186 402.45
Highly skilled production (levels 6-8)	5310	82	662	60	8	R 6 526 417.05
Highly skilled supervision (levels 9-12)	1310	90	160	14	8	R 3 165 755.78
Top and Senior management (levels 13-16)	100	93	16	1	6	R 412 417.26
Total	8641	83	1112	100	8	R 11 526 475.96

Table 3.10.2 Disability leave (temporary and permanent) for the period 1 January 2018 to 31 December 2019

Salary band	Total days	% Days with Medical certification	Number of Employees using disability leave	% of total employees using disability leave	Average days per employee	Estimated Cost (R'000)
Lower skilled (Levels 1-2)	18	100	3	4	6	R 9 520.54
Skilled (Levels 3-5)	160	100	11	14	15	R 134 255.38
Highly skilled production (Levels 6-8)	1403	100	51	64	28	R 1 706 744.94
Highly skilled supervision (Levels 9-12)	185	100	14	18	13	R 419 081.82
Senior management (Levels 13-16)	4	100	1	1	4	R 18 521.20
Total	1770	100	80	100	22	R 2 288 123.88

The table below summarises the utilisation of annual leave. The wage agreement concluded with trade unions in the PSCBC in 2000 requires management of annual leave to prevent high levels of accrued leave being paid at the time of termination of service.

Table 3.10.3 Annual Leave for the period 1 January 2018 to 31 December 2018

Salary band	Total days taken	Number of Employees using annual leave	Average per employee
Lower skilled (Levels 1-2)	1899.25	109	17
Skilled Levels 3-5)	6473.18	277	23
Highly skilled production (Levels 6-8)	20868	855	24
Highly skilled supervision(Levels 9-12)	6076.64	243	25
Senior management (Levels 13-16)	478	21	23
Total	35795.07	1505	24

Table 3.10.4 Capped leave for the period 1 January 2018 to 31 December 2019

Salary band	Total capped days taken	Number of Employees using capped leave	Average number of days taken per employee	Average capped leave per employee as on 31 March 2022
Lower skilled (Levels 1-2)	0	0	0	0
Skilled Levels 3-5)	79	6	13	13
Highly skilled production (Levels 6-8)	111	13	9	21
Highly skilled supervision(Levels 9-12)	18	4	5	40
Senior management (Levels 13-16)			0	12
Total	208	23	9	20

The following table summarise payments made to employees as a result of leave that was not taken.

Table 3.10.5 Leave payouts for the period 1 April 2018 and 31 March 2019

Reason	Total amount (R'000)	Number of employees	Average per employee (R'000)
Leave payout for 2018/19 due to non-utilisation of leave for the previous cycle (LEAVE DISCOUNTING - UNUSED LEAVE CR)	R 0.00	0	R 0.00
Capped leave payouts on termination of service for 20YY/ZZ	R 0.00	0	R 0.00
Current leave payout on termination of service for 2018/19 (LEAVE DISCOUNTING \ GRATUITY (UNUSED LEAVE CR)	R 3 288 392.80	60	R 54 807.00
Total	R 3 288 392.80	60	R 54 807.00

3.11. HIV/AIDS & Health Promotion Programmes

Table 3.11.1 Steps taken to reduce the risk of occupational exposure

Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key steps taken to reduce the risk
<ul style="list-style-type: none"> • Traffic officials especially at Weighbridge • Fire fighters officials • Interns 	<ul style="list-style-type: none"> • Preventative programmes- Information sharing • Awareness Campaigns • Wellness screenings

Table 3.11.2 Details of Health Promotion and HIV/AIDS Programmes (tick the applicable boxes and provide the required information)

Question	Yes	No	Details, if yes
1. Has the Department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.	Yes		Ms MS Tselapedi- Director: Human Resource Management
2. Does the Department have a dedicated unit or has it designated specific staff members to promote the health and well-being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	Yes		13 Employees including 82 commercial cleaners/grounds men and 20 EPWP Contract workers EHW 0.05% Budget
3. Has the Department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of this Programme.	Yes		EAP Counselling and Spiritual Counselling sessions
4. Has the Department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.	Yes		<p>Sports & Recreation Committee</p> <ul style="list-style-type: none"> • Mr K Mmutle- Chairperson • Ms EM Mamogale- Bojanala • Ms TM Buthelezi- Secretary • Ms NG Zwane-Deputy secretary • Mr MD Mothapo- Code convenor non - contact sports • Mr MJ Monare-code convenor, contact sports • Ms IFK Selomane-DD:IEHW • Mr RA Marumoloe- Wellness manager • Mr BJ Menyatswe- Admin Clerk (wellness) • Mr SL Lovuno-HPM Manager • Ms JK Mpunzi-OHS Manager • Ms KT Lephoi- EAP Counselor <p>OHS Committee</p> <ul style="list-style-type: none"> • Mabula KP • Williams YY • Khunou MH • Maila J • Kuduntwane PB • Montshonyane KE • Modisane SS • Nko TB • Mamogale EM • Letsholo PS • Moraka KI • Baloyi Tsatsinyane OK

Question	Yes	No	Details, if yes
			<ul style="list-style-type: none"> • Mpunzi JK • Senoge MR • Boikanyo MR • Phetlu OR • Dipale J • Mothupi MD • Mabe LSM • Moseneke DJ • Mmutla Ivy • Rutiri FK • De Bryn LP • Fikela LG
5. Has the Department reviewed its employment policies and practices to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.	Yes		HIV and AIDS, TB, STI's management policy Wellness management policy SHERQ management policy Health and Productivity Management Policy
6. Has the Department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.	No		Employees do not disclose their status
7. Does the Department encourage its employees to undergo Voluntary Counselling and Testing? If so, list the results that you have achieved.	Yes		During employee wellness events, employees are encouraged to test, however they fail to disclose
8. Has the Department developed measures/indicators to monitor & evaluate the impact of its health promotion programme? If so, list these measures/indicators.	Yes		Quarterly reports for Office of the Premier and DPSA

3.12. Labour Relations

Table 3.12.1 Collective agreements for the period 1 April 2018 and 31 March 2019

Subject matter	Date
Total number of Collective agreements	None

Notes

- If there were no agreements, keep the heading and replace the table with the following:

Total number of Collective agreements	None
--	-------------

The following table summarises the outcome of disciplinary hearings conducted within the Department for the year under review.

Table 3.12.2 Misconduct and disciplinary hearings finalised for the period 1 April 2018 and 31 March 2019

Outcomes of disciplinary hearings	Number	% of total
Correctional counselling	0	0
Verbal warning	0	0
Written warning	0	0
Final written warning	18	51%
Suspended without pay	1	3%
Fine	0	0
Demotion	1	3%
Dismissal	8	23%
Not guilty	2	6%
Case withdrawn	5	14%
Total	35	100%

Notes

- If there were no agreements, keep the heading and replace the table with the following:

Total number of Disciplinary hearings finalised	None
--	-------------

Table 3.12.3 Types of misconduct addressed at disciplinary hearings for the period 1 April 2018 and 31 March 2019

Type of misconduct	Number	% of total
Corruption	2	6%
Fraud	4	11%
Bribery	1	3%
Theft	1	3%
Conflict of Interest	1	3%

Type of misconduct	Number	% of total
Conducting Business with Government	2	6%
Misuse of Government Vehicle	3	9%
Use of Vulgar Language	2	6%
Failure to submit Performance Agreements	13	36%
Absenteeism	4	11%
Unacceptable Conduct	1	3%
Failure to Take Instruction	1	3%
Total	35	100%

Table 3.12.4 Grievances logged for the period 1 April 2018 and 31 March 2019

Grievances	Number	% of Total
Number of grievances resolved	21	100%
Number of grievances not resolved	0	0
Total number of grievances lodged	21	100%

Table 3.12.5 Disputes logged with Councils for the period 1 April 2018 and 31 March 2019

Disputes	Number	% of Total
Number of disputes upheld	2	25%
Number of disputes dismissed	6	75%
Total number of disputes lodged	8	100%

Table 3.12.6 Strike actions for the period 1 April 2018 and 31 March 2019

Total number of persons working days lost	0
Total costs working days lost	0
Amount recovered as a result of no work no pay (R'000)	0

Table 3.12.7 Precautionary suspensions for the period 1 April 2018 and 31 March 2019

Number of people suspended	0
Number of people who's suspension exceeded 30 days	0

Average number of days suspended	0
Cost of suspension(R'000)	0

3.13. Skills development

This section highlights the efforts of the Department with regard to skills development.

Table 3.13.1 Training needs identified for the period 1 April 2018 and 31 March 2019

Occupational category	Gender	Number of employees as at 1 April 2018	Training needs identified at start of the reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	10	0	105	0	105
	Male	14	0	80	0	80
Professionals	Female	63	0	92	0	92
	Male	33	0	48	3	51
Technicians and associate professionals	Female	421	0	82	5	87
	Male	458	0	72	1	73
Clerks	Female	229	0	627	10	637
	Male	83	0	222	0	222
Service and sales workers	Female	18	0	363	0	363
	Male	33	0	798	1	799
Skilled agriculture and fishery workers	Female	0	0	4	0	4
	Male	0	0	14	0	14
Craft and related trades workers	Female	0	0	4	0	4
	Male	9	0	14	0	14
Plant and machine operators and assemblers	Female	1	0	2	0	2
	Male	13	0	60	0	60
Elementary occupations	Female	69	0	136	0	136
	Male	62	0	44	1	45
Sub Total	Female	811	0	1415	0	1415
	Male	705	0	1352	0	1352
Total		1516	0	2767	21	2788

Table 3.13.2 Training provided for the period 1 April 2018 and 31 March 2019

Occupational category	Gender	Number of employees as at 1 April 2018	Training provided within the reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	10	0	3	0	3
	Male	14	0	6	0	6
Professionals	Female	63	0	3	0	3
	Male	33	0	3	3	6
Technicians and associate professionals	Female	421	0	21	5	26
	Male	458	0	28	1	29
Clerks	Female	229	0	22	10	32
	Male	83	0	20	0	20
Service and sales workers	Female	18	0	203	0	203
	Male	33	0	187	1	188
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	4	0	4
Craft and related trades workers	Female	0	0	0	0	0
	Male	9	0	0	0	0
Plant and machine operators and assemblers	Female	1	0	0	0	0
	Male	13	0	6	0	6
Elementary occupations	Female	69	0	5	0	5
	Male	62	0	3	1	4
Sub Total	Female	811	0	257	0	257
	Male	705	0	257	0	257
Total		1516	0	1028	21	1049

3.14. Injury on duty

The following tables provide basic information on injury on duty.

Table 3.14.1 Injury on duty for the period 1 April 2018 and 31 March 2019

Nature of injury on duty	Number	% of total
Required basic medical attention only	4	0.3%
Temporary Total Disablement	12	0.8%
Permanent Disablement	0	0
Fatal	0	0
Total	16	1.1%

- Four officials sustain occupational injury as result of slip, drip and fall and received basic medical attention only.
- Twelve (12) officials were involved in Motor Vehicle Accidents and sustained temporary total disablement .
- No permanent and Fatal injuries were reported for the period under review

3.15. Utilisation of Consultants

The following tables relates information on the utilisation of consultants in the Department. In terms of the Public Service Regulations "consultant" means a natural or juristic person or a partnership who or which provides in terms of a specific contract on an ad hoc basis any of the following professional services to a Department against remuneration received from any source:

- (a) The rendering of expert advice;
- (b) The drafting of proposals for the execution of specific tasks; and
- (c) The execution of a specific task which is of a technical or intellectual nature, but excludes an employee of a Department.

Table 3.15.1 Report on consultant appointments using appropriated funds for the period 1 April 2018 and 31 March 2019

Project title	Total number of consultants that worked on project	Duration (work days)	Contract value in Rand

Total number of projects	Total consultants individual	Total duration Work days	Total contract value in Rand

Table 3.15.2 Analysis of consultant appointments using appropriated funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 2019 and 31 March 2019

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project

Table 3.15.3 Report on consultant appointments using Donor funds for the period 1 April 2018 and 31 March 2019

Project title	Total Number of consultants that worked on project	Duration (Work days)	Donor and contract value in Rand

Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand

Table 3.15.4 Analysis of consultant appointments using Donor funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 2018 and 31 March 2019

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project

3.16. Severance Packages

Table 3.16.1 Granting of employee initiated severance packages for the period 1 April 2018 and 31 March 2019

Salary band	Number of applications received	Number of applications referred to the MPSA	Number of applications supported by MPSA	Number of packages approved by Department
Lower skilled (Levels 1-2)				
Skilled Levels 3-5)				
Highly skilled production (Levels 6-8)				
Highly skilled supervision (Levels 9-12)				
Senior management (Levels 13-16)				
Total				

5. PART E: FINANCIAL INFORMATION



5.1 Report of the auditor-general to the North West provincial legislature on vote no. 5: Department of Community Safety and Transport Management

Report on the audit of the financial statements

Qualified opinion

1. I have audited the financial statements of the Department of Community Safety and Transport Management set out on pages 208 to 257, which comprise the appropriation statement, the statement of financial position as at 31 March 2019, and the statement of financial performance, and cash flow statement for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, except for the effects of the matters described in the basis for qualified opinion section of this auditor's report, the financial statements present fairly, in all material respects, the financial position of the Department of Community Safety and Transport Management as at 31 March 2019, and its financial performance and cash flows for the year then ended in accordance with the Modified Cash Standard (MCS) prescribed by National Treasury and the requirements of the Public Finance Management Act of South Africa, 1999 (Act No. 1 of 1999) (PFMA) and the Division of Revenue Act of South Africa, 2018 (Act No. 1 of 2018) (DoRA).

Basis for qualified opinion

Goods and services

3. I was unable to obtain sufficient appropriate audit evidence for payments to scholar transport service providers that has been accounted for as transport provided as part of departmental activities included in goods and services as information submitted by management was not sufficient to substantiate that payments made by the department were for services actually rendered. I was unable to confirm these payments by alternative means. Consequently, I was unable to determine whether any adjustment to the expense classified as transport provided as part of departmental activities of R554 867 000 (2018: R362 793 000) included in goods and services as disclosed in note 4 to the financial statements was necessary. In addition, goods and services was overstated by R5 019 034 due to overpayments to service providers which was not recovered.

Prepayments and advances

4. The department did not correctly recognise all payments made for goods or services not yet received as prepayments and advances in accordance with the MCS in the current year and prior year. As the department did not maintain adequate records of prepayments and advances made for goods or services not yet received at year-end, I was unable to determine the full extent of the understatement of prepayments and advances that should have been presented in the statement of financial position as it was impracticable to do so.

Commitments

5. The department did not have adequate systems to ensure that commitments were correctly recorded and disclosed as required by the MCS. Consequently, commitments as disclosed in note 18 to the financial statements was overstated by R240 055 789 (2018: R30 289 792).

Irregular expenditure

6. Section 40(3)(i) of the PFMA requires the disclosure of irregular expenditure incurred. The department made payments of R12 062 369 (2018: R22 543 274) in contravention with the supply chain management requirements which were not included in irregular expenditure disclosed. As the department did not quantify the full extent of the irregular expenditure, it was impracticable to determine the resultant understatement of irregular expenditure as per note 23 to the financial statements.

Context for the opinion

7. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of this auditor's report.
8. I am independent of the department in accordance with sections 290 and 291 of the International Ethics Standards Board for Accountants' *Code of ethics for professional accountants* (IESBA code), parts 1 and 3 of the International Ethics Standards Board for Accountants' *International Code of Ethics for Professional Accountants (including International Independence Standards)* and the ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA codes.
9. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of matters

10. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Unauthorised and fruitless and wasteful expenditure

11. As disclosed in note 8 to the financial statements, unauthorised expenditure of R13 662 000 in respect of prior years had not yet been resolved.
12. As disclosed in note 24 to the financial statements, fruitless and wasteful expenditure of R175 000 was incurred in the current year and fruitless and wasteful expenditure of R3 632 000 from prior years had not yet been resolved.

Underspending of the budget

13. As disclosed in the appropriation statement, the department has materially underspent the budget on Program 4: Transport Regulations by R29 504 000 due to projects not implemented as planned.

Material uncertainty relating to contingencies

14. With reference to note 17 to the financial statements, the department is the defendant in a number of lawsuits. The department is opposing these claims. The ultimate outcome of these matters could not be determined and no provision for any liability that may result was made in the financial statements.



Accruals and payables not recognised

15. As disclosed in note 19 to the financial statements, accruals and payables not recognised of R219 063 000 exceeded the payment terms of 30 days, as required by Treasury Regulation 8.2.3. This amount, in turn, exceeded the surplus of the year of R67 579 000 as per the statement of financial performance by R151 484 000. The amount of R151 484 000 would therefore have constituted unauthorised expenditure had the amounts due been paid on time.

Restatement of corresponding figures

16. As disclosed in note 30 to the financial statements, the corresponding figures for 31 March 2018 were restated as a result of an error in the financial statements of the department at, and for the year ended, 31 March 2019.

Other matter

17. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited supplementary schedules

18. The supplementary information set out on pages xx to xx does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

Responsibilities of the accounting officer for the financial statements

19. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the MCS prescribed by National Treasury and the requirements of the PFMA and the DoRA and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
20. In preparing the financial statements, the accounting officer is responsible for assessing the Department of Community Safety and Transport's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the department or to cease operations, or there is no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

21. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
22. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

Introduction and scope

23. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report material findings on the reported performance information against predetermined objectives for selected



programmes presented in the annual performance report. I performed procedures to identify findings but not to gather evidence to express assurance.

24. My procedures address the reported performance information, which must be based on the approved performance planning documents of the department. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures also did not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
25. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected programmes presented in the annual performance report of the department for the year ended 31 March 2019:

Programmes	Pages in the annual performance report
Programme 2 – Provincial secretariat for police service	66 - 77
Programme 3 – Transport operations	78 - 89
Programme 4 – Transport regulation	90 - 98

26. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
27. The material findings in respect of the usefulness and reliability of the selected programmes are as follows:

Programme 2 – Provincial secretariat for Police service

28. I did not identify any material findings on the usefulness and reliability of the reported performance information for this programme.

Programme 3 – Transport operations

Indicator: Number of contracted learner transport kilometres operated

29. The achievement for this indicator against the target of 8 300 000 reported in the annual performance report was 7 393 008.7. However, the supporting evidence provided did not agree to the reported achievement and indicated an achievement of 8 727 812. In addition, the comment provided for the deviation between the planned target and the reported achievement did not agree with the supporting documentation provided.

Programme 4 – Transport regulation

Various indicators: No evidence was provided to support the comments on deviations between the planned target and the actual achievement

30. I was unable to obtain sufficient appropriate audit evidence to support the comments on deviations between the planned targets and the achievement reported in the annual performance report. This was due to limitations placed on the scope of my work. I was unable to confirm the reported comments for the deviations by alternative means. Consequently, I was unable to determine whether any adjustments were required to the reported comments for deviations for the indicators listed below:



Indicator description	Deviation	Comments on deviation
Number of vehicles weighed	14 234	More vehicles were weighed because the target is variable and achievement depends on vehicle population for the period under review. All weighbridges were operational including Ventersdorp Traffic Control Centre and the one side of the Potchefstroom weighbridge which had not been functional
Number of special operations conducted	6	More special operations were conducted to intensify compliance on our roads and also to implement the RTMC directives on special operation 'Malayisha'
Number of speed operation conducted	14	The over achievement is as a result of law enforcement to ensure compliance to speed limit on our roads and reduce fatalities and crashes experienced during festive season on our provincial roads

Various indicators: Comments on deviations do not agree with the supporting documentation provided

31. The comments provided on the deviations between the planned target and the reported achievement did not agree with the supporting documentation provided for the indicators listed below:

Indicator description	Deviation	Comments on deviation
Number of vehicles stopped and checked	(6 835)	Unplanned festive provincial events during December month where traffic officers were re-directed, had negative effect on the achievement of APP targets
Number of roadblocks held	(13)	Unplanned festive provincial events during December month where traffic officers were re-directed, had negative effect on the achievement of APP targets

Other matter

32. I draw attention to the matter below.

Achievement of planned targets

33. Refer to the annual performance report on pages xx to xx for information on the achievement of planned targets for the year and explanations provided for the under and over achievement of a number of targets. This information should be considered in the context of the material findings on the usefulness and reliability of the reported performance information in paragraphs 29 to 32 of this report.

Report on audit of compliance with legislation

Introduction and scope

34. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the compliance of the department with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

35. The material findings on compliance with specific matters in key legislation are as follows:



Strategic planning and performance management

36. Specific information systems were not established to enable the monitoring of progress made towards achieving targets, core objectives and service delivery as required by Public Service Regulation 25(1)(e)(i) and (iii).

Annual financial statements

37. The financial statements submitted for auditing were not prepared in accordance with the prescribed financial reporting framework and supported by full and proper records, as required by section 40(1)(a) and (b) of the PFMA. Material misstatements of expenditure and disclosure items identified by the auditors in the submitted financial statements were corrected, but the uncorrected material misstatements and supporting records that could not be provided resulted in the financial statements receiving a qualified opinion.

Expenditure management

38. Effective and appropriate steps were not taken to prevent irregular expenditure, as required by section 38(1)(c)(ii) of the PFMA and Treasury Regulation 9.1.1. As reported in the basis for qualified opinion the full extent of the irregular expenditure could not be quantified. The majority of the irregular expenditure disclosed in the financial statements was caused by non-compliance with Treasury Regulation 16A6.1.
39. Effective internal controls were not in place for approval and processing of payments, as required by Treasury Regulation 8.1.1. The non-compliance resulted in material irregularities as reported in the section on material irregularities.
40. Payments were not made within 30 days or an agreed period after receipt of an invoice, as required by Treasury Regulation 8.2.3.

Revenue management

41. Effective and appropriate steps were not taken to collect all money due, as required by section 38(1)(c)(i) of the PFMA.
42. Interest was not charged on debts, as required by Treasury Regulation 11.5.1.

Consequence management

43. I was unable to obtain sufficient appropriate audit evidence that disciplinary steps were taken against officials who had incurred irregular and fruitless and wasteful expenditure as required by section 38(1)(h)(iii) of the PFMA. This was due to proper and complete records that were not maintained as evidence to support the investigations into irregular and fruitless and wasteful expenditure.

Procurement and contract management

44. Some of the goods and services of a transaction value above R500 000 were procured without inviting competitive bids and deviations were approved by the accounting officer but it was practical to invite competitive bids, as required by Treasury Regulations 16A6.1 and 16A6.4.
45. Some of the construction contracts were awarded to contractors that did not qualify for the contract in accordance with Construction Industry Development Board Regulations 17 and 25(7A).
46. The bid documentation for procurement of commodities designated for local content and production, did not stipulate the minimum threshold for local production and content as required by regulation 8(2) of the 2017 Preferential Procurement Regulations.



Other information

47. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report which includes the audit committee's report. The other information does not include the financial statements, the auditor's report thereon and those selected programmes presented in the annual performance report that have been specifically reported on in this auditor's report.
48. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.
49. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected programmes presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
50. I did not receive the other information prior to the date of this auditor's report. After I receive and read this information, and if I conclude that there is a material misstatement, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

Internal control deficiencies

51. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance thereon. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for qualified opinion, the findings on the performance report and the findings on compliance with legislation included in this report.
- ✓ Leadership did not adequately exercise oversight responsibility regarding financial and performance reporting and compliance with legislation. The department did not have sufficient monitoring and reviewing controls to ensure that financial and performance reports submitted for audit were accurate and complete and that action plans developed were adequately and timeously implemented.
 - ✓ Management did not adequately monitor the outputs of the risk management activities, to ensure the prior year qualification areas and control deficiencies were addressed. Non-compliance with laws and regulations could have been prevented had compliance been properly reviewed and monitored and control measures implemented.
 - ✓ Although internal audit fulfilled their functions they had limited impact due to the lack of adequate implementation of their recommendations by the department.

Material irregularities

52. In accordance with the PAA and the material irregularities regulations, I have a responsibility to report on material irregularities identified during the audit.

Material irregularities identified during the audit

53. The material irregularities identified are as follows:



Participation in a contract for learner driver training services of another department – procurement beyond scope of contract

54. The department, by opting to participate in a contract awarded by the Free State Department of Police, Roads and Transport, awarded a R35 000 000 contract for the learner driver training and capacitation program in October 2015. However, the department did not comply with the requirements of Treasury Regulation 16A6.6 since the department procured beyond the scope of the original contract. A payment of R21 318 570 was made in November 2015 to the supplier in relation to this contract for which services have not been received to date, by participating in the contract the department did not evaluate the ability of the supplier to deliver the required services. The payment made is likely to result in a financial loss if not recovered from the supplier. The accounting officer performed a detailed review of the relevant documentation to identify all the responsible officials. A criminal case was opened with the Directorate for Priority Crimes Investigation (Hawks) on the matter in 2017 and upon completion of the investigation the accounting officer plans to institute disciplinary action against the officials found responsible for the loss. A civil claim was also instituted against the supplier on 8 September 2017 to recover the loss. I will follow up on this matter and the implementation of the planned actions during my next audit.

Procurement process not followed to appoint scholar transport suppliers

55. The department paid scholar transport suppliers directly without following a procurement process as prescribed by Treasury Regulation 16A6.1. The department paid R554 867 000 in the current financial year to the respective suppliers. The payments made to these suppliers is likely to result in a material financial loss as the price paid for scholar transport is significantly higher than the market price. The accounting officer instituted a forensic investigation by an independent firm into the matter which commenced in March 2019. Upon completion of the forensic investigation the accounting officer plans to institute disciplinary action against the officials found responsible and recover all monies lost. I will follow up on the investigation and the implementation of the planned actions during my next audit.

Payments made for scholar transport services that were not received

56. Payments of R554 867 000 were made to scholar transport suppliers in the current financial year. Effective internal controls were not in place for the approval and processing of these payments as required by Treasury Regulation 8.1.1, resulting in some suppliers being paid for services not delivered. This non-compliance is likely to result in a material financial loss if not recovered from the suppliers. The accounting officer instituted a forensic investigation by an independent firm into the matter which commenced in March 2019. Upon completion of the forensic investigation the accounting officer plans to institute disciplinary action against the officials found responsible and recover all monies lost. I will follow up on the investigation and the implementation of the planned actions during my next audit.

Other material irregularity

57. I identified a material irregularity during the audit and notified the accounting officer thereof as required by material irregularity regulation 3(2). By the date of this auditor's report, I had not yet completed the process of evaluating the response from the accounting officer. This material irregularity will be included in next year's auditor's report.

Other reports

58. In addition to the investigations relating to material irregularities, I draw attention to the following engagements conducted by various parties that had, or could have, an impact on the matters reported in the department's financial statements, reported performance information, compliance with applicable legislation and other related matters. These reports did not form



part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislation.

Investigations

59. The Special Investigative Unit (SIU) was mandated to investigate irregularities and maladministration of the scholar transport tender in terms of proclamation no. 02 of 2018, as published in the Government Gazette No. 41837 on 19 January 2018. This investigation was still in progress at the date of this auditor's report.

Auditor-General

Rustenburg

31 October 2019



AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure – Auditor-general’s responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements, and the procedures performed on reported performance information for selected programmes and on the department’s compliance with respect to the selected subject matters.

Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in the auditor’s report, I also:
 - identify and assess the risks of material misstatement of the financial statements whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
 - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the department’s internal control.
 - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer.
 - conclude on the appropriateness of the accounting officer’s use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Department of Community Safety and Transport Management’s ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor’s report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify the opinion on the financial statements. My conclusions are based on the information available to me at the date of the auditor’s report. However, future events or conditions may cause a department to cease to continue as a going concern.
 - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
4. I also confirm to the accounting officer that I have complied with relevant ethical requirements regarding independence, and communicate all relationships and other matters that may reasonably be thought to have a bearing on my independence and where applicable, related safeguards.



5.2 ANNUAL FINANCIAL STATEMENTS

Summary of significant accounting policies	
<p>The financial statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. Management has concluded that the financial statements present fairly the department's primary and secondary information.</p> <p>The historical cost convention has been used, except where otherwise indicated. Management has used assessments and estimates in preparing the annual financial statements. These are based on the best information available at the time of preparation.</p> <p>Where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act (PFMA), Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the PFMA and the annual Division of Revenue Act.</p>	
1	<p>Basis of preparation</p> <p>The financial statements have been prepared in accordance with the Modified Cash Standard.</p>
2	<p>Going concern</p> <p>The financial statements have been prepared on a going concern basis.</p>
3	<p>Presentation currency</p> <p>Amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.</p>
4	<p>Rounding</p> <p>Unless otherwise stated financial figures have been rounded to the nearest one thousand Rand (R'000).</p>
5	<p>Foreign currency translation</p> <p>Cash flows arising from foreign currency transactions are translated into South African Rands using the spot exchange rates prevailing at the date of payment / receipt.</p>
6	<p>Comparative information</p>
6.1	<p>Prior period comparative information</p> <p>Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.</p>
6.2	<p>Current year comparison with budget</p> <p>A comparison between the approved, final budget and actual amounts for each programme and economic classification is included in the appropriation statement.</p>
7	<p>Revenue</p>
7.1	<p>Appropriated funds</p> <p>Appropriated funds comprises of departmental allocations as well as direct charges against the revenue fund (i.e. statutory appropriation).</p> <p>Appropriated funds are recognised in the statement of financial performance on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the statement of financial performance on the date the adjustments become</p>

	<p>effective.</p> <p>The net amount of any appropriated funds due to / from the relevant revenue fund at the reporting date is recognised as a payable / receivable in the statement of financial position.</p>
7.2	<p>Departmental revenue</p> <p>Departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the relevant revenue fund, unless stated otherwise.</p> <p>Any amount owing to the relevant revenue fund at the reporting date is recognised as a payable in the statement of financial position.</p>
7.3	<p>Accrued departmental revenue</p> <p>Accruals in respect of departmental revenue (excluding tax revenue) are recorded in the notes to the financial statements when:</p> <ul style="list-style-type: none"> • it is probable that the economic benefits or service potential associated with the transaction will flow to the department; and • the amount of revenue can be measured reliably. <p>The accrued revenue is measured at the fair value of the consideration receivable.</p> <p>Accrued tax revenue (and related interest and / penalties) is measured at amounts receivable from collecting agents.</p> <p>Write-offs are made according to the department's debt write-off policy</p>
8	Expenditure
8.1	Compensation of employees
8.1.1	<p>Salaries and wages</p> <p>Salaries and wages are recognised in the statement of financial performance on the date of payment.</p>
8.1.2	<p>Social contributions</p> <p>Social contributions made by the department in respect of current employees are recognised in the statement of financial performance on the date of payment.</p> <p>Social contributions made by the department in respect of ex-employees are classified as transfers to households in the statement of financial performance on the date of payment.</p>
8.2	<p>Other expenditure</p> <p>Other expenditure (such as goods and services, transfers and subsidies and payments for capital assets) is recognised in the statement of financial performance on the date of payment. The expense is classified as a capital expense if the total consideration paid is more than the capitalisation threshold.</p>
8.3	<p>Accruals and payables not recognised</p> <p>Accruals and payables not recognised are recorded in the notes to the financial statements at cost at the reporting date.</p>
8.4	Leases
8.4.1	<p>Operating lease</p> <p>Operating lease payments made during the reporting period are recognised as current expenditure in the statement of financial performance on the date of payment.</p> <p>The operating lease commitments are recorded in the notes to the financial statements.</p>
8.4.2	<p>Finance leases</p> <p>Finance lease payments made during the reporting period are recognised as capital expenditure</p>

	<p>in the statement of financial performance on the date of payment.</p> <p>The finance lease commitments are recorded in the notes to the financial statements and are not apportioned between the capital and interest portions.</p> <p>Finance lease assets acquired at the end of the lease term are recorded and measured at the lower of:</p> <ul style="list-style-type: none"> • cost, being the fair value of the asset; or • the sum of the minimum lease payments made, including any payments made to acquire ownership at the end of the lease term, excluding interest.
9	Aid Assistance
9.1	<p>Aid assistance received</p> <p>Aid assistance received in cash is recognised in the statement of financial performance when received. In-kind aid assistance is recorded in the notes to the financial statements on the date of receipt and is measured at fair value.</p> <p>Aid assistance not spent for the intended purpose and any unutilised funds from aid assistance that are required to be refunded to the donor are recognised as a payable in the statement of financial position.</p>
9.2	<p>Aid assistance paid</p> <p>Aid assistance paid is recognised in the statement of financial performance on the date of payment. Aid assistance payments made prior to the receipt of funds are recognised as a receivable in the statement of financial position.</p>
10	<p>Cash and cash equivalents</p> <p>Cash and cash equivalents are stated at cost in the statement of financial position.</p> <p>Bank overdrafts are shown separately on the face of the statement of financial position as a current liability.</p> <p>For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.</p>
11	<p>Prepayments and advances</p> <p>Prepayments and advances are recognised in the statement of financial position when the department receives or disburses the cash.</p> <p>Prepayments and advances are initially and subsequently measured at cost.</p>
12	<p>Loans and receivables</p> <p>Loans and receivables are recognised in the statement of financial position at cost plus accrued interest, where interest is charged, less amounts already settled or written-off. Write-offs are made according to the department's write-off policy.</p>
13	<p>Investments</p> <p>Investments are recognised in the statement of financial position at cost.</p>
14	Financial assets
14.1	<p>Financial assets (not covered elsewhere)</p> <p>A financial asset is recognised initially at its cost plus transaction costs that are directly attributable to the acquisition or issue of the financial asset.</p> <p>At the reporting date, a department shall measure its financial assets at cost, less amounts already settled or written-off, except for recognised loans and receivables, which are measured at</p>

	cost plus accrued interest, where interest is charged, less amounts already settled or written-off.
14.2	<p>Impairment of financial assets</p> <p>Where there is an indication of impairment of a financial asset, an estimation of the reduction in the recorded carrying value, to reflect the best estimate of the amount of the future economic benefits expected to be received from that asset, is recorded in the notes to the financial statements.</p>
15	<p>Payables</p> <p>Payables recognised in the statement of financial position are recognised at cost.</p>
16	<p>Capital Assets</p>
16.1	<p>Immovable capital assets</p> <p>Immovable assets reflected in the asset register of the department are recorded in the notes to the financial statements at cost or fair value where the cost cannot be determined reliably. Immovable assets acquired in a non-exchange transaction are recorded at fair value at the date of acquisition. Immovable assets are subsequently carried in the asset register at cost and are not currently subject to depreciation or impairment.</p> <p>Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use.</p> <p>Additional information on immovable assets not reflected in the assets register is provided in the notes to financial statements.</p>
16.2	<p>Movable capital assets</p> <p>Movable capital assets are initially recorded in the notes to the financial statements at cost. Movable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition.</p> <p>Where the cost of movable capital assets cannot be determined reliably, the movable capital assets are measured at fair value and where fair value cannot be determined; the movable assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.</p> <p>Movable capital assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Biological assets are subsequently carried at fair value. [Add this sentence on biological assets if the department has elected to revalue its biological assets at reporting date]</p> <p>Subsequent expenditure that is of a capital nature forms part of the cost of the existing asset when ready for use.</p>
16.3	<p>Intangible assets</p> <p>Intangible assets are initially recorded in the notes to the financial statements at cost. Intangible assets acquired through a non-exchange transaction are measured at fair value as at the date of acquisition.</p> <p>Internally generated intangible assets are recorded in the notes to the financial statements when the department commences the development phase of the project.</p> <p>Where the cost of intangible assets cannot be determined reliably, the intangible capital assets are measured at fair value and where fair value cannot be determined; the intangible assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.</p>

	<p>Intangible assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use.</p>
16.4	<p>Project Costs: Work-in-progress</p> <p>Expenditure of a capital nature is initially recognised in the statement of financial performance at cost when paid.</p> <p>Amounts paid towards capital projects are separated from the amounts recognised and accumulated in work-in-progress until the underlying asset is ready for use. Once ready for use, the total accumulated payments are recorded in an asset register. Subsequent payments to complete the project are added to the capital asset in the asset register.</p> <p>Where the department is not the custodian of the completed project asset, the asset is transferred to the custodian subsequent to completion.</p>
17	<p>Provisions and Contingents</p>
17.1	<p>Provisions</p> <p>Provisions are recorded in the notes to the financial statements when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate of the obligation can be made. The provision is measured as the best estimate of the funds required to settle the present obligation at the reporting date.</p>
17.2	<p>Contingent liabilities</p> <p>Contingent liabilities are recorded in the notes to the financial statements when there is a possible obligation that arises from past events, and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department or when there is a present obligation that is not recognised because it is not probable that an outflow of resources will be required to settle the obligation or the amount of the obligation cannot be measured reliably.</p>
17.3	<p>Contingent assets</p> <p>Contingent assets are recorded in the notes to the financial statements when a possible asset arises from past events, and whose existence will be confirmed by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department.</p>
17.4	<p>Commitments</p> <p>Commitments (other than for transfers and subsidies) are recorded at cost in the notes to the financial statements when there is a contractual arrangement or an approval by management in a manner that raises a valid expectation that the department will discharge its responsibilities thereby incurring future expenditure that will result in the outflow of cash.</p>
18	<p>Unauthorised expenditure</p> <p>Unauthorised expenditure is recognised in the statement of financial position until such time as the expenditure is either:</p> <ul style="list-style-type: none"> • approved by Parliament or the Provincial Legislature with funding and the related funds are received; or • approved by Parliament or the Provincial Legislature without funding and is written off against the appropriation in the statement of financial performance; or

	<ul style="list-style-type: none"> transferred to receivables for recovery. <p>Unauthorised expenditure is measured at the amount of the confirmed unauthorised expenditure.</p>
19	<p>Fruitless and wasteful expenditure</p> <p>Fruitless and wasteful expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the total value of the fruitless and or wasteful expenditure incurred.</p> <p>Fruitless and wasteful expenditure is removed from the notes to the financial statements when it is resolved or transferred to receivables for recovery.</p> <p>Fruitless and wasteful expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.</p>
20	<p>Irregular expenditure</p> <p>Irregular expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the value of the irregular expenditure incurred unless it is impracticable to determine, in which case reasons therefor are provided in the note.</p> <p>Irregular expenditure is removed from the note when it is either condoned by the relevant authority, transferred to receivables for recovery or not condoned and is not recoverable.</p> <p>Irregular expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.</p>
21	<p>Changes in accounting policies, accounting estimates and errors</p> <p>Changes in accounting policies that are effected by management have been applied retrospectively in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the change in policy. In such instances the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.</p> <p>Changes in accounting estimates are applied prospectively in accordance with MCS requirements.</p> <p>Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.</p>
22	<p>Events after the reporting date</p> <p>Events after the reporting date that are classified as adjusting events have been accounted for in the financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in the notes to the financial statements.</p>
23	<p>Principal-Agent arrangements</p> <p>The department is party to a principal-agent arrangement for [xxxxxxxxxx]. In terms of the arrangement the department is the [principal / agent] and is responsible for [xxxxxxxxxx]. All related revenues, expenditures, assets and liabilities have been recognised or recorded in terms of the relevant policies listed herein. Additional disclosures have been provided in the notes to the financial statements where appropriate.</p>
24	<p>Departures from the MCS requirements</p> <p>None</p>
25	<p>Capitalisation reserve</p>

	<p>The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are recognised in the capitalisation reserves when identified in the current period and are transferred to the National/Provincial Revenue Fund when the underlying asset is disposed and the related funds are received.</p>
26	<p>Recoverable revenue</p> <p>Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.</p>
27	<p>Related party transactions</p> <p>A related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party. Related party transactions within the Minister/MEC's portfolio are recorded in the notes to the financial statements when the transaction is not at arm's length.</p> <p>Key management personnel are those persons having the authority and responsibility for planning, directing and controlling the activities of the department. The number of individuals and their full compensation is recorded in the notes to the financial statements.</p>
28	<p>Inventories (Effective from date determined in a Treasury Instruction)</p> <p>At the date of acquisition, inventories are recognised at cost in the statement of financial performance.</p> <p>Where inventories are acquired as part of a non-exchange transaction, the inventories are measured at fair value as at the date of acquisition.</p> <p>Inventories are subsequently measured at the lower of cost and net realisable value or where intended for distribution (or consumed in the production of goods for distribution) at no or a nominal charge, the lower of cost and current replacement value.</p> <p>The cost of inventories is assigned by using the weighted average cost basis.</p>
29	<p>Public-Private Partnerships</p> <p>Public Private Partnerships are accounted for based on the nature and or the substance of the partnership. The transaction is accounted for in accordance with the relevant accounting policies.</p> <p>A summary of the significant terms of the PPP agreement, the parties to the agreement, and the date of commencement thereof together with the description and nature of the concession fees received, the unitary fees paid, rights and obligations of the department are recorded in the notes to the financial statements.</p>
30	<p>Employee benefits [Provisions and Contingents]</p> <p>The value of each major class of employee benefit obligation (accruals, payables not recognised and provisions) is disclosed in the Employee benefits note.</p>

**Appropriation Statement
for the year ended 31 March 2019**

Appropriation per programme									
	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Voted funds and Direct charges	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Programme									
1. Administration	326 231	-	(14 011)	312 220	308 474	3 746	98.8%	306 022	297 958
2. Provincial Secretariat for Police Service	47 680	-	(4 040)	43 640	39 440	4 200	90.4%	43 143	39 547
3. Transport Operations	1 355 128	-	(896)	1 354 232	1 334 783	19 449	98.6%	1 140 849	1 118 809
4. TRANSPORT REGULATIONS	583 048	-	18 947	601 995	572 491	29 504	95.1%	588 170	584 770
Programme sub total	2 312 087	-	-	2 312 087	2 255 188	56 899	97.5%	2 078 184	2 041 084
TOTAL	2 312 087	-	-	2 312 087	2 255 188	56 899	97.5%	2 078 184	2 041 084
Reconciliation with Statement of Financial Performance									
Add									
:									
Departmental receipts			10 680					22 630	
Actual amounts per Statement of Financial Performance (Total Revenue)			2 322 767					2 100 814	
Actual amounts per Statement of Financial Performance Expenditure				2 255 188					2 041 084

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Appropriation per economic classification									
	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	1 455 664	109 749	22 052	1 587 465	1 534 406	53 059	96.7%	1 341 691	1 316 907
Compensation of employees	613 228	(9 390)	(8 712)	595 126	585 260	9 866	98.3%	572 483	555 323
Salaries and wages	537 192	(24 171)	(2 593)	510 428	502 027	8 401	98.4%	489 417	479 689
Social contributions	76 036	14 781	(6 119)	84 698	83 233	1 465	98.3%	83 066	75 634
Goods and services	842 436	119 139	30 764	992 339	948 953	43 386	95.6%	769 208	761 274
Administrative fees	74 633	(10 956)	2 530	66 207	66 207	-	100.0%	70 290	69 811
Advertising	5 739	(243)	979	6 475	6 153	322	95.0%	6 271	9 141
Minor assets	1 894	(633)	-	1 261	1 138	123	90.2%	1 833	1 318
Audit costs: External	9 145	(979)	-	8 166	8 142	24	99.7%	8 374	7 788
Bursaries: Employees	390	(1)	-	389	389	-	100.0%	372	372
Catering: Departmental activities	2 170	876	(280)	2 766	2 504	262	90.5%	2 251	2 205
Communication (G&S)	8 570	(1 053)	-	7 517	7 516	1	100.0%	8 622	8 569
Computer services	411	720	-	1 131	331	800	29.3%	598	564
Consultants: Business and advisory services	23 858	3 990	(1 748)	26 100	25 291	809	96.9%	21 922	28 251
Legal services	1 184	9 350	(180)	10 354	10 251	103	99.0%	1 253	1 188
Contractors	6 404	594	-	6 998	6 792	206	97.1%	8 107	9 180
Agency and support / outsourced services	-	15	-	15	13	2	86.7%	-	-
Fleet services	136 092	7 109	(11 004)	132 197	123 312	8 885	93.3%	123 962	123 896
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	1 856	985
Inventory: Farming supplies	-	-	-	-	-	-	-	-	23
Inventory: Food and food supplies	-	3	-	3	2	1	66.7%	130	89
Inventory: Fuel, oil and gas	40	7	-	47	8	39	17.0%	1 044	924
Inventory: Materials and supplies	21	19	-	40	28	12	70.0%	1 859	239

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Inventory: Other supplies	3	(3)	-	-	-	-	-	-	-
Consumable supplies	5 296	(3 988)	2 500	3 808	3 401	407	89.3%	3 179	2 333
Consumable: Stationery, printing and office supplies	6 201	(1 169)	-	5 032	4 765	267	94.7%	5 765	5 230
Operating leases	35 355	11 888	599	47 842	47 829	13	100.0%	47 037	39 719
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Property payments	31 935	2 573	-	34 508	34 439	69	99.8%	39 517	35 460
Transport provided: Departmental activity	440 540	115 164	27 657	583 361	554 867	28 494	95.1%	358 234	362 793
Travel and subsistence	38 023	(2 601)	(983)	34 439	32 937	1 502	95.6%	41 982	38 401
Training and development	4 437	(7 264)	11 400	8 573	8 293	280	96.7%	7 679	6 665
Operating payments	9 142	(6 518)	(399)	2 225	1 721	504	77.3%	3 261	2 830
Venues and facilities	636	1 009	-	1 645	1 407	238	85.5%	1 797	1 667
Rental and hiring	317	1 230	(307)	1 240	1 217	23	98.1%	2 013	1 633
Interest and rent on land	-	-	-	-	193	(193)	-	-	310
Interest (Incl. interest on unitary payments (PPP))	-	-	-	-	193	(193)	-	-	-
Rent on land	-	-	-	-	-	-	-	-	310
Transfers and subsidies	760 522	(82 813)	1 777	679 486	688 975	(9 489)	101.4%	656 787	649 913
Provinces and municipalities	-	83	-	83	-	83	-	-	-
Provinces	-	83	-	83	-	83	-	-	-
Provincial agencies and funds	-	83	-	83	-	83	-	-	-
Departmental agencies and accounts	3 073	-	-	3 073	2 957	116	96.2%	2 905	2 897
Departmental agencies (non-business entities)	3 073	-	-	3 073	2 957	116	96.2%	2 905	2 897
Public corporations and private enterprises	749 440	(84 376)	-	665 064	676 744	(11 680)	101.8%	646 418	637 331
Public corporations	749 440	(84 376)	-	665 064	676 744	(11 680)	101.8%	646 418	637 331
Subsidies on products and production (pc)	84 376	(84 376)	-	-	-	-	-	-	-
Other transfers to public corporations	665 064	-	-	665 064	676 744	(11 680)	101.8%	646 418	637 331
Non-profit institutions	1 030	-	-	1 030	1 030	-	100.0%	974	905
Households	6 979	1 480	1 777	10 236	8 244	1 992	80.5%	6 490	8 780
Social benefits	1 090	2 206	1 468	4 764	3 758	1 006	78.9%	1 827	3 564
Other transfers to households	5 889	(726)	309	5 472	4 486	986	82.0%	4 663	5 216
Payments for capital assets	95 901	(26 936)	(23 829)	45 136	31 807	13 329	70.5%	79 706	74 264
Buildings and other fixed structures	56 520	(12 117)	(20 193)	24 210	14 654	9 556	60.5%	39 957	34 495

*Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province*

Buildings	49 520	(13 223)	(26 193)	10 104	8 084	2 020	80.0%	-	-
Other fixed structures	7 000	1 106	6 000	14 106	6 570	7 536	46.6%	39 957	34 495
Machinery and equipment	39 381	(14 819)	(3 636)	20 926	17 153	3 773	82.0%	39 749	39 769
Transport equipment	17 041	1 117	-	18 158	13 861	4 297	76.3%	27 322	25 807
Other machinery and equipment	22 340	(15 936)	(3 636)	2 768	3 292	(524)	118.9%	12 427	13 962
	2 312 087	-	-	2 312 087	2 255 188	56 899	97.5%	2 078 184	2 041 084

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Programme 1: Administration	1	2	3	4	5	6	7	8	9
	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. Office of the MEC	17 116	-	(1 475)	15 641	15 466	175	98.9%	14 314	13 857
2. Office of the HOD	5 254	(100)	(700)	4 454	4 076	378	91.5%	4 868	3 894
3. Financial Management	177 470	(8 628)	733	169 575	168 616	959	99.4%	175 121	172 052
4. Corporate Support	85 345	1 613	(11 629)	75 329	73 502	1 827	97.6%	70 876	68 821
5. Legal Services	6 043	5 800	(840)	11 003	10 747	256	97.7%	5 635	4 939
6. Security	35 003	1 315	(100)	36 218	36 067	151	99.6%	35 208	34 395
	326 231	-	(14 011)	312 220	308 474	3 746	98.8%	306 022	297 958
Economic classification									
Current payments	321 777	(65)	(13 011)	308 701	305 622	3 079	99.0%	303 053	289 525
Compensation of employees	135 633	-	(13 850)	121 783	119 228	2 555	97.9%	115 983	110 290
Salaries and wages	116 087	1 154	(10 700)	106 541	104 030	2 511	97.6%	100 068	96 507
Social contributions	19 546	(1 154)	(3 150)	15 242	15 198	44	99.7%	15 915	13 783
Goods and services	186 144	(65)	839	186 918	186 394	524	99.7%	187 070	178 925
Administrative fees	74 633	(15 116)	2 530	62 047	62 047	-	100.0%	65 688	66 280
Advertising	1 860	276	(521)	1 615	1 614	1	99.9%	1 610	1 505
Minor assets	1 326	(125)	-	1 201	1 138	63	94.8%	1 333	1 291
Audit costs: External	9 145	(979)	-	8 166	8 142	24	99.7%	8 374	7 788
Bursaries: Employees	390	(1)	-	389	389	-	100.0%	372	372
Catering: Departmental activities	591	260	-	851	813	38	95.5%	509	435
Communication (G&S)	8 570	(1 053)	-	7 517	7 516	1	100.0%	8 622	8 569
Computer services	411	-	-	411	331	80	80.5%	598	564
Legal services	1 184	5 800	(180)	6 804	6 803	1	100.0%	1 195	1 150
Contractors	107	57	-	164	155	9	94.5%	149	114
Agency and support / outsourced services	-	15	-	15	13	2	86.7%	-	-
Fleet services (including government motor transport)	-	70	-	70	17	53	24.3%	68	-
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	181	178
Inventory: Farming supplies	-	-	-	-	-	-	-	-	23
Inventory: Food and food supplies	-	-	-	-	-	-	-	93	55
Inventory: Fuel, oil and gas	-	6	-	6	5	1	83.3%	1	1
Inventory: Materials and supplies	-	40	-	40	28	12	70.0%	42	217
Inventory: Other supplies	3	(3)	-	-	-	-	-	-	-
Consumable supplies	1 513	(617)	-	896	877	19	97.9%	1 091	816

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Consumable: Stationery, printing and office supplies	5 044	(1 513)	-	3 531	3 531	-	100.0%	4 771	4 515
Operating leases	35 355	10 594	599	46 548	46 548	-	100.0%	45 757	39 719
Property payments	31 935	1 662	-	33 597	33 597	-	100.0%	32 324	32 324
Transport provided: Departmental activity	279	(149)	-	130	130	-	100.0%	131	130
Travel and subsistence	7 555	(111)	(989)	6 455	6 296	159	97.5%	7 443	7 108
Training and development	4 437	1 401	(600)	5 238	5 238	-	100.0%	4 196	4 165
Operating payments	670	(485)	-	185	162	23	87.6%	1 109	521
Venues and facilities	426	267	-	693	671	22	96.8%	748	656
Rental and hiring	110	(82)	-	28	28	-	100.0%	52	35
Interest and rent on land	-	-	-	-	-	-	-	-	310
Rent on land	-	-	-	-	-	-	-	-	310
Transfers and subsidies	751	-	-	751	577	174	76.8%	109	878
Households	751	-	-	751	577	174	76.8%	109	878
Social benefits	351	-	289	640	577	63	90.2%	332	324
Other transfers to households	400	-	(289)	111	-	111	-	(223)	554
Payments for capital assets	3 703	65	(1 000)	2 768	2 275	493	82.2%	2 860	7 555
Other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	3 703	65	(1 000)	2 768	2 275	493	82.2%	2 860	7 555
Transport equipment	-	-	-	-	-	-	-	-	-
Other machinery and equipment	3 703	65	(1 000)	2 768	2 275	493	82.2%	2 860	7 555
Payment for financial assets	-	-	-	-	-	-	-	-	-
	326 231	-	(14 011)	312 220	308 474	3 746	98.8%	306 022	297 958

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Programme 2: Provincial Secretariat for Police Service									
	1	2	3	4	5	6	7	8	9
	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1 Programme Support	3 373	-	(1 000)	2 373	2 139	234	90.1%	3 384	2 103
2 Policy and Research	2 138	(195)	-	1 943	1 529	414	78.7%	1 836	1 743
3 Monitoring and Evaluation	14 221	1 500	348	16 069	15 316	753	95.3%	14 417	13 793
4 Safety Promotion	22 907	(1 169)	(2 127)	19 611	16 814	2 797	85.7%	18 990	18 429
5 Community Police Relation	5 041	(136)	(1 261)	3 644	3 642	2	99.9%	4 516	3 479
	47 680	-	(4 040)	43 640	39 440	4 200	90.4%	43 143	39 547
Economic classification									
Current payments	42 161	820	(4 060)	38 921	35 048	3 873	90.0%	37 283	33 964
Compensation of employees	30 184	-	(2 413)	27 771	26 682	1 089	96.1%	27 440	24 925
Salaries and wages	27 089	(537)	(2 444)	24 108	23 184	924	96.2%	23 901	21 659
Social contributions	3 095	537	31	3 663	3 498	165	95.5%	3 539	3 266
Goods and services	11 977	820	(1 647)	11 150	8 366	2 784	75.0%	9 843	9 039
Administrative fees	-	-	-	-	-	-	-	-	-
Advertising	641	342	-	983	697	286	70.9%	371	321
Minor assets	-	60	-	60	-	60	-	-	-
Catering: Departmental activities	857	433	(280)	1 010	922	88	91.3%	775	642
Consultants: Business and advisory services	3 011	(2 009)	(641)	361	70	291	19.4%	(1 421)	-
Contractors	685	300	-	985	969	16	98.4%	3 305	3 249
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	450	447
Inventory: Food and food supplies	-	-	-	-	-	-	-	13	13
Consumable supplies	13	843	-	856	659	197	77.0%	-	-
Consumable: Stationery, printing and office supplies	254	-	-	254	20	234	7.9%	42	-
Transport provided: Departmental activity	59	155	-	214	116	98	54.2%	322	219
Travel and subsistence	5 501	(347)	(20)	5 134	4 079	1 055	79.5%	5 435	3 706
Training and development	-	280	-	280	-	280	-	-	-
Operating payments	596	6	(399)	203	91	112	44.8%	175	170
Venues and facilities	210	121	-	331	285	46	86.1%	298	220
Rental and hiring	150	636	(307)	479	458	21	95.6%	78	52

*Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province*

Transfers and subsidies	5 519	(820)	20	4 719	4 392	327	93.1%	5 860	5 583
Non-profit institutions	1 030	-	-	1 030	1 030	-	100.0%	974	905
Households	4 489	(820)	20	3 689	3 362	327	91.1%	4 886	4 678
Social benefits	-	-	20	20	18	2	90.0%	-	16
Other transfers to households	4 489	(820)	-	3 669	3 344	325	91.1%	4 886	4 662
	47 680	-	(4 040)	43 640	39 440	4 200	90.4%	43 143	39 547

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Programme 3: Transport Operations	1	2	3	4	5	6	7	8	9
	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. Programme Support: Operations	3 452	(1 220)	20	2 252	2 025	227	89.9%	3 295	2 054
2. Public Transport Services	1 139 112	108 823	20 657	1 268 592	1 250 776	17 816	98.6%	930 983	930 951
3. Transport Safety And Compliance	32 883	(4 050)	(223)	28 610	27 991	619	97.8%	34 222	28 049
4. Transport Systems	17 707	(3 135)	605	15 177	14 793	384	97.5%	22 934	22 935
5. Infrastructure Operations	161 974	(100 418)	(21 955)	39 601	39 198	403	99.0%	149 415	134 820
	1 355 128	-	(896)	1 354 232	1 334 783	19 449	98.6%	1 140 849	1 118 809
Economic classification									
Current payments	551 498	110 177	19 997	681 672	651 262	30 410	95.5%	467 300	463 513
Compensation of employees	81 168	(9 390)	(7 000)	64 778	63 847	931	98.6%	66 681	59 700
Salaries and wages	65 864	(6 326)	(4 000)	55 538	55 015	523	99.1%	55 203	51 634
Social contributions	15 304	(3 064)	(3 000)	9 240	8 832	408	95.6%	11 478	8 066
Goods and services	470 330	119 567	26 997	616 894	587 415	29 479	95.2%	400 619	403 813
Administrative fees	-	-	-	-	-	-	-	1 042	-
Advertising	2 238	(1)	-	2 237	2 202	35	98.4%	2 336	5 361
Minor assets	250	(250)	-	-	-	-	-	500	27
Catering: Departmental activities	407	(4)	-	403	364	39	90.3%	566	761
Consultants: Business and advisory services	18 247	7 829	(660)	25 416	24 916	500	98.0%	20 663	25 750
Contractors	2 651	(2 570)	-	81	1	80	1.2%	626	906
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	1 125	216
Inventory: Food and food supplies	-	-	-	-	-	-	-	7	7
Inventory: Fuel, oil and gas	-	1	-	1	-	1	-	1 043	920
Inventory: Materials and supplies	21	(21)	-	-	-	-	-	1 817	22
Consumable supplies	760	(422)	-	338	202	136	59.8%	491	489
Operating leases	-	-	-	-	-	-	-	1 280	-
Property payments	-	411	-	411	402	9	97.8%	4 502	498
Transport provided: Departmental activity	440 202	115 158	27 657	583 017	554 621	28 396	95.1%	357 130	362 444
Travel and subsistence	4 262	224	-	4 486	4 271	215	95.2%	3 919	4 002
Training and development	-	-	-	-	-	-	-	983	-
Operating payments	1 235	(1 011)	-	224	156	68	69.6%	1 092	1 080
Venues and facilities	-	227	-	227	227	-	100.0%	337	442
Rental and hiring	57	(4)	-	53	53	-	100.0%	1 160	888
Transfers and subsidies	750 629	(84 376)	660	666 913	678 174	(11 261)	101.7%	646 597	637 598
Public corporations and private enterprises	749 440	(84 376)	-	665 064	676 744	(11 680)	101.8%	646 418	637 331
Public corporations	749 440	(84 376)	-	665 064	676 744	(11 680)	101.8%	646 418	637 331
Subsidies on products and production	84 376	(84 376)	-	-	-	-	-	-	-
(pc) Other transfers to public corporations	665 064	-	-	665 064	676 744	(11 680)	101.8%	646 418	637 331

*Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province*

Households	1 189	-	660	1 849	1 430	419	77.3%	179	267
Social benefits	189	-	293	482	382	100	79.3%	179	267
Other transfers to households	1 000	-	367	1 367	1 048	319	76.7%	-	-
Payments for capital assets	53 001	(25 801)	(21 553)	5 647	5 347	300	94.7%	26 952	17 698
Buildings and other fixed structures	37 000	(9 800)	(21 553)	5 647	5 347	300	94.7%	9 880	471
Buildings	37 000	(11 923)	(21 553)	3 524	3 524	-	100.0%	-	-
Other fixed structures	-	2 123	-	2 123	1 823	300	85.9%	9 880	471
Machinery and equipment	16 001	(16 001)	-	-	-	-	-	17 072	17 227
Transport equipment	-	-	-	-	-	-	-	12 631	15 600
Other machinery and equipment	16 001	(16 001)	-	-	-	-	-	4 441	1 627
	1 355 128	-	(896)	1 354 232	1 334 783	19 449	98.6%	1 140 849	1 118 809

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Programme 4: TRANSPORT REGULATIONS	1	2	3	4	5	6	7	8	9	
	2018/19					2017/18				
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure	
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	
Sub programme										
1. Programme Support (Traff)	2 256	511	26	2 793	2 729	64	97.7%	2 465	2 465	
2. Transport Admin & Licensing	45 300	(8 186)	(253)	36 861	33 703	3 158	91.4%	32 529	32 338	
3. Operator Licences and Permits	187 476	13 566	(781)	200 261	185 284	14 977	92.5%	186 917	182 854	
4. Law Enforcement	348 016	(5 891)	19 955	362 080	350 775	11 305	96.9%	366 259	367 113	
	583 048	-	18 947	601 995	572 491	29 504	95.1%	588 170	584 770	
Economic classification										
Current payments	540 228	(1 183)	19 126	558 171	542 474	15 697	97.2%	534 055	529 905	
Compensation of employees	366 243	-	14 551	380 794	375 503	5 291	98.6%	362 379	360 408	
Salaries and wages	328 152	(18 462)	14 551	324 241	319 798	4 443	98.6%	310 245	309 889	
Social contributions	38 091	18 462	-	56 553	55 705	848	98.5%	52 134	50 519	
Goods and services	173 985	(1 183)	4 575	177 377	166 778	10 599	94.0%	171 676	169 497	
Administrative fees	-	4 160	-	4 160	4 160	-	100.0%	3 560	3 531	
Advertising	1 000	(860)	1 500	1 640	1 640	-	100.0%	1 954	1 954	
Minor assets	318	(318)	-	-	-	-	-	-	-	
Catering: Departmental activities	315	187	-	502	405	97	80.7%	401	367	
Computer services	-	720	-	720	-	720	-	-	-	
Consultants: Business and advisory services	2 000	(1 551)	(447)	2	-	2	-	2 067	2 107	
Legal services	-	3 550	-	3 550	3 448	102	97.1%	58	38	
Contractors	2 961	2 807	-	5 768	5 667	101	98.2%	4 027	4 911	
Fleet services (including government motor transport)	136 092	7 039	(11 004)	132 127	123 295	8 832	93.3%	123 894	123 896	
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	100	144	
Inventory: Food and food supplies	-	3	-	3	2	1	66.7%	17	14	
Inventory: Fuel, oil and gas	40	-	-	40	3	37	7.5%	-	3	
Consumable supplies	3 010	(3 792)	2 500	1 718	1 663	55	96.8%	1 597	1 028	
Consumable: Stationery, printing and office supplies	903	344	-	1 247	1 214	33	97.4%	952	715	
Operating leases	-	1 294	-	1 294	1 281	13	99.0%	-	-	
Property payments	-	500	-	500	440	60	88.0%	2 691	2 638	
Transport provided: Departmental activity	-	-	-	-	-	-	-	651	-	
Travel and subsistence	20 705	(2 367)	26	18 364	18 291	73	99.6%	25 185	23 585	
Training and development	-	(8 945)	12 000	3 055	3 055	-	100.0%	2 500	2 500	
Operating payments	6 641	(5 028)	-	1 613	1 312	301	81.3%	885	1 059	
Venues and facilities	-	394	-	394	224	170	56.9%	414	349	
Rental and hiring	-	680	-	680	678	2	99.7%	723	658	
Interest and rent on land	-	-	-	-	193	(193)	-	-	-	
Interest (Incl. interest on unitary payments (PPP))	-	-	-	-	193	(193)	-	-	-	

*Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province*

Transfers and subsidies	3 623	2 383	1 097	7 103	5 832	1 271	82.1%	4 221	5 854
Provinces and municipalities	-	83	-	83	-	83	-	-	-
Provinces	-	83	-	83	-	83	-	-	-
Provincial agencies and funds	-	83	-	83	-	83	-	-	-
Departmental agencies and accounts	3 073	-	-	3 073	2 957	116	96.2%	2 905	2 897
Departmental agencies (non-business entities)	3 073	-	-	3 073	2 957	116	96.2%	2 905	2 897
Households	550	2 300	1 097	3 947	2 875	1 072	72.8%	1 316	2 957
Social benefits	550	2 206	866	3 622	2 781	841	76.8%	1 316	2 957
Other transfers to households	-	94	231	325	94	231	28.9%	-	-
Payments for capital assets	39 197	(1 200)	(1 276)	36 721	24 185	12 536	65.9%	49 894	49 011
Buildings and other fixed structures	19 520	(2 317)	1 360	18 563	9 307	9 256	50.1%	30 077	34 024
Buildings	12 520	(1 300)	(4 640)	6 580	4 560	2 020	69.3%	-	-
Other fixed structures	7 000	(1 017)	6 000	11 983	4 747	7 236	39.6%	30 077	34 024
Machinery and equipment	19 677	1 117	(2 636)	18 158	14 878	3 280	81.9%	19 817	14 987
Transport equipment	17 041	1 117	-	18 158	13 861	4 297	76.3%	14 691	10 207
Other machinery and equipment	2 636	-	(2 636)	-	1 017	(1 017)	-	5 126	4 780
	583 048	-	18 947	601 995	572 491	29 504	95.1%	588 170	584 770

*Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province*

Statement of Financial Performance

	<i>Note</i>	2018/19 R'000	2017/18 R'000
REVENUE			
Annual appropriation	1	2 312 087	2 078 184
Departmental revenue	2	10 680	22 630
TOTAL REVENUE		2 322 767	2 100 814
EXPENDITURE			
Current expenditure			
Compensation of employees	3	585 260	555 324
Goods and services	4	948 953	761 104
Interest and rent on land	5	193	310
Aid assistance		-	-
Total current expenditure		1 534 406	1 316 738
Transfers and subsidies			
Transfers and subsidies	6	688 975	649 915
Aid assistance		-	-
Total transfers and subsidies		688 975	649 915
Expenditure for capital assets			
Tangible assets	7	31 807	74 431
Intangible assets	7	-	-
Total expenditure for capital assets		31 807	74 431
TOTAL EXPENDITURE		2 255 188	2 041 084
SURPLUS/(DEFICIT) FOR THE YEAR		67 579	59 730
Reconciliation of Net Surplus/(Deficit) for the year			
Voted Funds		56 899	37 100
Annual appropriation		56 488	-
Conditional grants		411	-
Departmental revenue and NRF Receipts	13	10 680	22 630
Aid assistance		-	-
SURPLUS/(DEFICIT) FOR THE YEAR		67 579	59 730

Statement of Financial Position

	<i>Note</i>	2018/19 R'000	2017/18 R'000
ASSETS			
Current Assets			
		64 642	48 113
Unauthorised expenditure	8	13 662	13 662
Cash and cash equivalents	9	50 537	33 973
Other financial assets		-	-
Prepayments and advances		-	-
Receivables	11	443	478
Loans		-	-
Aid assistance prepayments		-	-
Aid assistance receivable		-	-
Non-Current Assets			
Investments		-	-
Receivables		-	-
Loans		-	-
Other financial assets		-	-
TOTAL ASSETS		64 642	48 113
LIABILITIES			
Current Liabilities			
Voted funds to be surrendered to the Revenue Fund	12	56 899	37 100
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	13	2 261	4 665
Bank overdraft		-	-
Payables	14	5 482	6 348
Aid assistance repayable		-	-
Aid assistance unutilised		-	-
Non-Current Liabilities			
Payables		-	-
TOTAL LIABILITIES		64 642	48 113
NET ASSETS		-	-
TOTAL		-	-

Well done, Pos
balances

Well done, Pos
balances

Cash Flow Statement

	<i>Not e</i>	2018/19 R'000	2017/18 R'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts		3 057 437	2 793 370
Annual appropriated funds received	1.1	2 312 087	2 078 184
Statutory appropriated funds received		-	-
Departmental revenue received	2	745 350	715 186
Interest received		-	-
NRF Receipts		-	-
Aid assistance received		-	-
Net (increase)/ decrease in working capital		(831)	(9 185)
Surrendered to Revenue Fund		(784 854)	(762 460)
Surrendered to RDP Fund/Donor		-	-
Current payments		(1 534 213)	(1 316 428)
Interest paid	5	(193)	(310)
Payments for financial assets		-	-
Transfers and subsidies paid		(688 975)	(649 915)
Net cash flow available from operating activities	15	48 371	55 072
CASH FLOWS FROM INVESTING ACTIVITIES			
Distribution/dividend received		-	-
Payments for capital assets	7	(31 807)	(74 431)
Proceeds from sale of capital assets	2.3	-	7 129
(Increase)/ decrease in loans		-	-
(Increase)/ decrease in investments		-	-
(Increase)/ decrease in other financial assets		-	-
Net cash flows from investing activities		(31 807)	(67 302)
CASH FLOWS FROM FINANCING ACTIVITIES			
Increase/ (decrease) in net assets		-	-
Increase/ (decrease) in non-current payables		-	-
Net cash flows from financing activities		-	-
Net increase/ (decrease) in cash and cash equivalents		16 564	(12 230)
Cash and cash equivalents at beginning of period		33 973	46 203
Unrealised gains and losses within cash and cash equivalents		-	-
Cash and cash equivalents at end of period	16	50 537	33 973

Notes to the Annual Financial Statements

1

1.1 Annual Appropriation	2018/19			2017/18	
	Final Appropriation R'000	Actual Funds Received R'000	Funds not requested / not received R'000	Final Appropriation R'000	Appropriation Received R'000
Programmes					
Administration	312 220	312 220	-	306 022	306 022
Provincial Secretariat for Police Service	43 640	43 640	-	43 940	43 940
Transport Operations	1 354 232	1 354 232	-	1 145 849	1 145 849
TRANSPORT REGULATIONS	601 995	601 995	-	582 373	582 373
Total	2 312 087	2 312 087	-	2 078 184	2 078 184

All the funds requested were received and the savings will be surrendered back to Pay Master General Account

1.2 Conditional grants**	Note	2018/19 R'000	2017/18 R'000
Total grants received	47	<u>194 859</u>	<u>110 952</u>
Provincial grants included in Total Grants received		<u>-</u>	<u>-</u>

(** It should be noted that the Conditional grants are included in the amounts per the Final Appropriation in Note 1.1)

All the funds requested were received and the savings will be surrendered back to Pay Master General Account

2 Departmental Revenue	Note	2018/19 R'000	2017/18 R'000
Tax revenue		523 877	486 802
Sales of goods and services other than capital assets	2.1	201 505	211 091
Fines, penalties and forfeits	2.2	19 300	16 898
Sales of capital assets	2.4	-	7 129
Transactions in financial assets and liabilities	2.5	668	395
Total revenue collected		<u>745 350</u>	<u>722 315</u>
Less: Own revenue included in appropriation	15	<u>734 670</u>	<u>699 685</u>
Departmental revenue collected		<u>10 680</u>	<u>22 630</u>

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

		2018/19 R'000	2017/18 R'000
2.1	Sales of goods and services other than capital assets		
	Sales of goods and services produced by the department	201 505	211 091
	Administrative fees	23 387	22 615
	Other sales	178 118	188 476
	Total	201 505	211 091
2.2	Fines, penalties and forfeits		
	Fines	17 261	15 322
	Penalties	2 039	1 576
	Total	19 300	16 898
2.3	Sales of capital assets		
	Tangible assets		7 129
	Machinery and equipment	-	7 129
	Total	-	7 129
2.4	Transactions in financial assets and liabilities		
	Other Receipts including Recoverable Revenue	668	395
	Total	668	395
3	Compensation of Employees		
3.1	Salaries and wages		
	Basic salary	384 846	355 500
	Performance award	8 100	7 280
	Service Based	811	525
	Compensative/circumstantial	45 000	56 948
	Other non-pensionable allowances	63 270	59 437
	Total	502 027	479 690

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

		2018/19	2017/18
		R'000	R'000
3.2	Social Contributions		
	Employer contributions		
	Pension	49 620	45 575
	Medical	33 485	29 911
	UIF	-	1
	Bargaining council	128	147
	Total	83 233	75 634
	Total compensation of employees	585 260	555 324
	Average number of employees	1 767	1 747
		2018/19	2017/18
		R'000	R'000
4	Goods and services		
	Administrative fees	66 207	69 812
	Advertising	6 154	9 140
	Minor assets	1 139	1 319
	Bursaries (employees)	389	295
	Catering	2 504	2 280
	Communication	7 517	7 720
	Computer services	331	564
	Consultants: Business and advisory services	25 291	28 251
	Legal services	10 251	1 188
	Contractors	6 792	9 182
	Agency and support / outsourced services	13	-
	Audit cost – external	8 142	4 882
	Fleet services	123 312	123 895
	Inventory	38	2 260
	Consumables	8 166	7 563
	Operating leases	48 104	40 401
	Property payments	34 161	38 364
	Rental and hiring	1 217	1 632
	Transport provided as part of the departmental activities	554 867	362 793
	Travel and subsistence	32 936	38 403
	Venues and facilities	1 408	1 667
	Training and development	8 293	6 664
	Other operating expenditure	1 721	2 829
	Total	948 953	761 104

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

		2018/19 R'000	2017/18 R'000
4.1	Minor assets		
	Tangible assets		
	Machinery and equipment	1 139	1 319
	Total	1 139	1 319
4.2	Computer services		
	SITA computer services	331	564
	Total	331	564
4.3	Audit cost – external		
	Regularity audits	8 142	4 882
	Total	8 142	4 882
4.4	Inventory		
	Food and food supplies	2	-
	Fuel, oil and gas	8	-
	Materials and supplies	28	2 260
	Total	38	2 260
4.5	Consumables		
	Consumable supplies	3 403	2 600
	Uniform and clothing	2 498	1 093
	IT consumables	11	-
	Other consumables	894	1 507
	Stationery, printing and office supplies	4 763	4 963
	Total	8 166	7 563
4.6	Property payments		
	Other	34 161	38 364
	Total	34 161	38 364
4.7	Travel and subsistence		
	Local	32 936	38 403
	Total	32 936	38 403

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

	Note	2018/19 R'000	2017/18 R'000
4.8 Other operating expenditure	4		
Resettlement costs		210	321
Other		1 511	2 508
Total		1 721	2 829
	Note	2018/19 R'000	2017/18 R'000
5 Interest and Rent on Land			
Interest paid		193	310
Total		193	310
	Note	2018/19 R'000	2017/18 R'000
6 Transfers and Subsidies			
Departmental agencies and accounts	ANNEXURE 1A	2 957	2 897
Public corporations and private enterprises	ANNEXURE 1B	676 744	637 332
Non-profit institutions	ANNEXURE 1C	1 030	905
Households	ANNEXURE 1D	8 244	8 781
Total		688 975	649 915
	Note	2018/19 R'000	2017/18 R'000
7 Expenditure for capital assets			
Tangible assets		31 807	74 431
Buildings and other fixed structures	27	14 655	34 494
Machinery and equipment	28	17 152	39 937
Total		31 807	74 431
7.1 Analysis of funds utilised to acquire capital assets - 2018/19			
	Voted Funds	Aid assistance	TOTAL
	R'000	R'000	R'000
Tangible assets	31 807	-	31 807
Buildings and other fixed structures	14 655		14 655
Machinery and equipment	17 152		17 152
Total	31 807	-	31 807

7.2 Analysis of funds utilised to acquire capital assets - 2017/18

	Voted Funds R'000	Aid assistance R'000	TOTAL R'000
Tangible assets	74 431	-	74 431
Buildings and other fixed structures	34 494	-	34 494
Machinery and equipment	39 937	-	39 937
Total	74 431	-	74 431

	<i>Note</i>	2018/19 R'000	2017/18 R'000
8 Unauthorised Expenditure			
8.1 Reconciliation of unauthorised expenditure			
Opening balance		13 662	13 662
As restated		13 662	13 662
Closing balance		13 662	13 662
Analysis of closing balance		R'000	R'000
Unauthorised expenditure awaiting authorisation		13 662	13 662
Total		13 662	13 662

	2018/19 R'000	2017/18 R'000
8.2 Analysis of unauthorised expenditure awaiting authorisation per economic classification		
Current	13 662	13 662
Total	13 662	13 662

	2018/19 R'000	2017/18 R'000
8.3 Analysis of unauthorised expenditure awaiting authorisation per type		
Unauthorised expenditure relating to overspending of the vote or a main division within the vote	13 662	13 662
Total	13 662	13 662

	<i>Note</i>	2018/19 R'000	2017/18 R'000
9 Cash and Cash Equivalents			
Consolidated Paymaster General Account		50 427	34 174
Cash receipts		65	-
Disbursements		45	(201)
Total		50 537	33 973

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

	Note	R'000	R'000
10 Prepayments and Advances			
Staff advances		-	-
Travel and subsistence		-	-
Prepayments (Not expensed)		-	-
Advances paid (Not expensed)		-	-
SOCPEN advances		-	-
Total		<u>-</u>	<u>-</u>

10.1 Advances paid (Expensed)

	Balance as at 1 April 2018	Less: Received in the current year	Add/Less: Other	Add: Current Year advances	Amount as at 31 March 2019
	R'000	R'000	R'000	R'000	R'000
National departments					-
Provincial departments					-
Public entities	5 000		(5 000)		-
Other institutions					-
Total	<u>5 000</u>	<u>-</u>	<u>(5 000)</u>	<u>-</u>	<u>-</u>

	Note	2018/19			2017/18		
		Curre nt	Non- current	Total	Current	Non- curr ent	Total
		R'000	R'000	R'000	R'000	R'000	R'000
11 Receivables							
Recoverable expenditure	11.1	141		141	77	-	77
Staff debt	11.2	(4 998)		(4 998)	401	-	401
Total		<u>443</u>	<u>-</u>	<u>443</u>	<u>478</u>	<u>-</u>	<u>478</u>

	Note	2018/19 R'000	2017/18 R'000
11.1 Recoverable expenditure (disallowance accounts)	11		
(Group major categories, but list material items)			
Disall Damages & Losses		41	31
Disall Dishonoured Cheques		102	46
Sal: ACB Recall		(2)	-
Total		<u>141</u>	<u>77</u>

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

		2018/19	2017/18
		R'000	R'000
11.2	Staff debt	Note	
	(Group major categories, but list material items)	11	
	Debt Account	703	637
	Debt Receivable Income	(5 697)	(247)
	Debt Receivable Interest	(5)	(1)
	Sal: Tax Debt	1	12
	Total	<u>(4 998)</u>	<u>401</u>
		Note	
12	Voted Funds to be Surrendered to the Revenue Fund	2018/19	2017/18
	Opening balance	R'000	R'000
		37 100	32 326
	Prior period error	12.2	
	As restated	37 100	32 326
	Transfer from statement of financial performance (as restated)	56 899	37 100
	Paid during the year	(37 100)	(32 326)
	Closing balance	<u>56 899</u>	<u>37 100</u>
		Note	
13	Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	2018/19	2017/18
	Opening balance	R'000	R'000
		4 665	12 484
	Prior period error		
	As restated	4 665	12 484
	Transfer from Statement of Financial Performance (as restated)	10 680	22 630
	Own revenue included in appropriation	734 670	699
	Paid during the year	(747 754)	685
	Closing balance	<u>2 261</u>	<u>4 665</u>
		Note	
14	Payables - current	2018/19	2017/18
	Clearing accounts	R'000	R'000
		139	48
	Other payables	5 343	6 300
	Total	<u>5 482</u>	<u>6 348</u>
		Note	
14.1	Clearing accounts	2018/19	2017/18
	(Identify major categories, but list material amounts)	R'000	R'000
	Sal:Income tax	137	47
	Sal:GEHS refund	-	1
	Sal:Pension Fund	2	-
	Total	<u>139</u>	<u>48</u>

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

	Note	2018/19 R'000	2017/18 R'000
14.2 Other payables	14		
(Identify major categories, but list material amounts)			
Payables		5 343	6 300
Total		5 343	6 300
	Note	2018/19 R'000	2017/18 R'000
15 Net cash flow available from operating activities			
Net surplus/(deficit) as per Statement of Financial Performance		67 579	59 730
Add back non cash/cash movements not deemed operating activities		(19 208)	(4 658)
(Increase)/decrease in receivables		35	82
(Increase)/decrease in prepayments and advances		-	-
(Increase)/decrease in other current assets		-	-
Increase/(decrease) in payables – current		(866)	(9 267)
Proceeds from sale of capital assets			(7 129)
Proceeds from sale of investments			-
(Increase)/decrease in other financial assets		-	-
Expenditure on capital assets		31 807	74 431
Surrenders to Revenue Fund		(784 854)	(762 460)
Surrenders to RDP Fund/Donor			-
Voted funds not requested/not received		-	-
Own revenue included in appropriation		734 670	699 685
Other non-cash items			-
Net cash flow generated by operating activities		48 371	55 072
	Note	2018/19 R'000	2017/18 R'000
16 Reconciliation of cash and cash equivalents for cash flow purposes			
Consolidated Paymaster General account		50 427	34 174
Fund requisition account		-	-
Cash receipts		65	-
Disbursements		45	(201)
Total		50 537	33 973
	Note	2018/19 R'000	2017/18 R'000
17 Contingent liabilities and contingent assets			
17.1 Contingent liabilities			
Liable to	Nature		
Housing loan guarantees	Employees		17
Claims against the department		98 780	132 372
Total		98 780	132 389

The above cases have not reached a stage that will allow the department to make a reliable estimate of possible settlement amount. Therefore, the claim amount is regarded as possible liability should the matter not be successfully defended.

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Contingent assets		2018/19	2017/18
Nature of contingent asset	Note	R'000	R'000
Constituted claims against Caswell Mthombeni		21 314	21 314
Total		21 314	21 314

A constituted claim against Caswell Mthombeni for implementation of Road Safety programmes. The services were never rendered.

	Note	2018/19 R'000	2017/18 R'000
18 Commitments			
Current expenditure			
Approved and contracted		2 655 572	3 174 892
Approved but not yet contracted		-	-
		2 655 572	3 174 892
Capital Expenditure			
Approved and contracted		-	6 169
Approved but not yet contracted		5 657	5 063
		5 657	11 232
Total Commitments		2 661 229	3 186 124

Indicate whether a commitment is for longer than a year

Scholar transport R1,946735 b , Batlagae Tshawe JV R3,799m, ATNS R20,149m, AIG R1,016m

			2018/19 R'000	2017/18 R'000
19 Accruals and payables not recognised				
19.1 Accruals				
Listed by economic classification	30 days	30+ days	Total	Total
Goods and services	56 608	215 950	272 558	90 738
Transfers and subsidies	88 421	-	88 421	136 221
Capital assets	12	1 029	1 041	455
Total	145 041	216 979	362 020	227 414
Listed by programme level		Note	2018/19 R'000	2017/18 R'000
ADMINISTRATION			10 151	10 413
PROVINCIAL SECRETARIET FOR POLICE SERVICE			31	100
TRANSPORT OPERATIONS			329 832	1 356
TRANSPORT REGULATIONS			22 006	215 545
Total			362 020	227 414

Include reasons for material accruals

				2018/19	2017/18
19.2 Payables not recognised					
Listed by economic classification	30 days	30+ days	Total		Total
Goods and services	26 844	834	27 678		6 759
Transfers and subsidies	7 603	1 250	8 853		-
Total	34 447	2 084	36 531		6 759

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Listed by programme level	Note	R'000	R'000
ADMINISTRATION		7 521	5 588
PROVINCIAL SECRETARIET FOR POLICE SERVICE		-	7
TRANSPORT OPERATIONS		27 315	6
TRANSPORT REGULATIONS		1 695	1 158
Total		36 531	6 759

<i>Included in the above totals are the following:</i>	Note	2018/19 R'000	2017/18 R'000
Confirmed balances with departments	Annex 5	4 417	6 395
Confirmed balances with other government entities	Annex 5	11 012	998
Total		15 429	7 393

	Note	2018/19 R'000	2017/18 R'000
20 Employee benefits			
Leave entitlement		29 755	29 460
Service bonus		17 016	15 857
Performance awards		10 153	10 018
Capped leave commitments		40 426	40 166
Other		1 155	824
Total		98 505	96 325

At this stage the department is not able to reliably measure the long term portion of the long service awards. Included in the leave entitlement is an amount of R361 for negative leave and R133 for capped leave

The negative leave credits amounting to -R361 and negative capped leave credits amounting to -R133 were excluded from leave entitlement

21 Lease commitments

21.1 Operating leases

2018/19	Specialised military assets R'000	Land R'000	Buildings other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year			39 568		39 568
Later than 1 year and not later than 5 years			3 403		3 403
Total lease commitments	-	-	42 971	-	42 971

2017/18	Specialised military assets R'000	Land R'000	Buildings other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year	-	-	31 981	-	31 981
Later than 1 year and not later than 5 years	-	-	-	-	-
Later than five years	-	-	-	-	-
Total lease commitments	-	-	31 981	-	31 981

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

A commitment is recognised for 12 months on month to month contracts

21.2 Finance leases **

2018/19	Speciali sed military assets R'000	Land R'000	Buildings and other fixed structures R'000	Machiner y and equipment R'000	Total R'000
Not later than 1 year				4 305	4 305
Later than 1 year and not later than 5 years				2 262	2 262
Later than five years					-
Total lease commitments	-	-	-	6 567	6 567

2017/18	Speciali sed military assets R'000	Land R'000	Buildings and other fixed structures R'000	Machiner y and equipment R'000	Total R'000
Not later than 1 year	-	-	-	4 499	4 499
Later than 1 year and not later than 5 years	-	-	-	4 803	4 803
Later than five years	-	-	-		-
Total lease commitments	-	-	-	9 302	9 302

22 Accrued departmental revenue

	Note	2018/19 R'000	2017/18 R'000
Tax revenue		167 202	174 863
Sales of goods and services other than capital assets		63 740	52 336
Fines, penalties and forfeits		368 520	286 366
Total		599 462	513 565

22.1 Analysis of accrued departmental revenue

	Note	2018/19 R'000	2017/18 R'000
Opening balance		513 564	438 601
Less: Amounts received		633 480	617 637
Add: Amounts recognised		758 009	724 626
Less: Amounts written-off/reversed as irrecoverable		38 631	32 025
Closing balance		599 462	513 565

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

		2018/19 R'000	2017/18 R'000
22.2	Accrued department revenue written off		
	Nature of losses		
	(Group major categories, but list material items)		
	Motor Vehicle Licence	34 372	26 499
	Government Motor Fleet	-	68
	Traffic Fines	4 210	5 458
	Total	38 582	32 025
		2018/19	2017/18
		R'000	R'000
22.3	Impairment of accrued departmental revenue		
	Estimate of impairment of accrued departmental revenue	294 816	229 093
	Total	294 816	229 093
		2018/19	2017/18
		R'000	R'000
	<i>Note</i>		
Impairment calculated at 80% based on the traffic fine collected v/s issued.			
		2018/19	2017/18
		R'000	R'000
23	Irregular expenditure		
	23.1 Reconciliation of irregular expenditure		
	Opening balance	3 961 150	2 720 543
	Prior period error		156 014
	As restated	3 961 150	2 876 557
	Add: Irregular expenditure - relating to current year	1 301 088	1 084 593
	Irregular expenditure awaiting condonation	5 262 238	3 961 150
	Analysis of awaiting condonation per age classification		
	Current year	1 301 088	1 084 593
	Prior years	3 961 150	2 876 557
	Total	5 262 238	3 961 150
		2018/19	
		R'000	
23.2	Details of irregular expenditure – added current year (relating to current and prior years)		
	Incident		
	Disciplinary steps taken/criminal proceedings		
	Finance Lease	Still under investigation	785
	Lease contract	Still under investigation	36 251
	No Tender documents	Still under investigation	32 116
	Scholar Transport	Still under investigation	554 783
	Commuter Transport	Not condoned by National Treasury	677 153
	Total		1 301 088

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

23.3	Prior period error	Note	2017/18 R'000
	Nature of prior period error		
	Prior Year error		156 014
	Relating to 2017/18		103 381
	Current Year		103 381
	Total		259 395

This error includes transaction which were not included as irregular expenditure in 2017/18 financial year where SCM process were not followed

24	Fruitless and wasteful expenditure	2018/19 R'000	2017/18 R'000
24.1	Reconciliation of fruitless and wasteful expenditure		
	Opening balance	3 632	3 469
	Prior period error	-	-
	As restated	3 632	3 469
	Fruitless and wasteful expenditure – relating to prior year	-	-
	Fruitless and wasteful expenditure – relating to current year	175	163
	Less: Amounts resolved	-	-
	Closing balance	3 807	3 632
24.2	Analysis of awaiting resolution per economic classification		
	Current	175	1 435
	Capital	3 632	2 197
	Transfers and subsidies	-	-
	Total	3 807	3 632

24.3	Analysis of Current year's (relating to current & prior years) fruitless and wasteful expenditure	2018/19 R'000
	Incident	Disciplinary steps taken/criminal proceedings
	Incident on overdue account	Under investigation 175
	Total	175

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

	Note	2018/19 R'000	2017/18 R'000
25 Related party transactions			
Revenue received			
Total		-	-

	Note	2018/19 R'000	2017/18 R'000
Other			
Guarantees issued/received			-
<i>List other contingent liabilities between department and related party</i>			16 297
Total		-	16 297

	No. of Individuals	2018/19 R'000	2017/18 R'000
26 Key management personnel			
Political office bearers (provide detail below)			-
Officials:			-
Level 15 to 16	2	3 636	3 464
Level 14 (incl CFO if at a lower level)	5	6 355	5 936
Level 13	21	19 743	19 235
Family members of key management personnel			-
Total		29 734	28 635

27 Movable Tangible Capital Assets
MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance R'000	Value adjustments R'000	Additions R'000	Disposals R'000	Closing balance R'000
MACHINERY AND EQUIPMENT	607 998	-	22 548	406	630 140
Transport assets	521 675		20 041	-	541 716
Computer equipment	13 302		152	331	13 123
Furniture and office equipment	6 909		2 083	12	8 980
Other machinery and equipment	66 112		272	63	66 321
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	607 998	-	22 548	406	630 140

Include discussion here where deemed relevant

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Movable Tangible Capital Assets under investigation

	Number	Value
Included in the above total of the movable tangible capital assets per the asset register are assets that are under investigation:		R'000
Machinery and equipment	10	1 269

The approval to retire the untraceable assets(vehicle) has been obtained from the Accounting officer, however he indicated that further investigation be conducted on the ones without record, hence they are still appearing in the Fixed Asset Register

**27.1 Additions
ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019**

	Cash	Non-cash	(Capital work-in-progress current costs and finance lease payments)	Received current, not paid (Paid current year, received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
MACHINERY AND EQUIPMENT	17 152	6 181	(785)	-	22 548
Transport assets	13 860	6 181			20 041
Computer equipment	152				152
Furniture and office equipment	2 083				2 083
Other machinery and equipment	1 057		(785)		272
TOTAL ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS	17 152	6 181	(785)	-	22 548

Include discussion here where deemed relevant

**27.2 Disposals
DISPOSALS OF MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019**

	Sold for cash	Non-cash disposal	Total disposals	Cash received Actual
	R'000	R'000	R'000	R'000
MACHINERY AND EQUIPMENT	-	406	406	-
Computer equipment		331	331	
Furniture and office equipment		12	12	
Other machinery and equipment		63	63	
TOTAL DISPOSAL OF MOVABLE TANGIBLE CAPITAL ASSETS	-	406	406	-

27.3 Movement for 2017/18

MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2018

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing balance R'000
MACHINERY AND EQUIPMENT	576 093	(5 915)	70 171	32 351	607 998
Transport assets	504 469	(5 490)	55 047	32 351	521 675
Computer equipment	17 288	(4 850)	864	-	13 302
Furniture and office equipment	8 104	(2 790)	1 595	-	6 909
Other machinery and equipment	46 232	7 215	12 665	-	66 112
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	576 093	(5 915)	70 171	32 351	607 998

27.3.1	Prior period error	Note	2017/18 R'000
	Nature of prior period error Assets reported stolen, sold, transferred, taken by insurance relating to 2014/15 & 2016/17		(5 915)
	Total		(5 915)

27.4 Minor assets

MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Specialised military assets R'000	Intangible assets R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Opening balance	-	-	-	21 948	-	21 948
Value adjustments						-
Additions				1 138		1 138
Disposals				1 919		1 919
TOTAL MINOR ASSETS	-	-	-	21 167	-	21 167
	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
Number of R1 minor assets						-
Number of minor assets at cost				11 461		11 461
TOTAL NUMBER OF MINOR ASSETS	-	-	-	11 461	-	11 461

Minor assets

MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2018

	Specialised military assets R'000	Intangible assets R'000	Heritage asset s R'000	Machinery and equipment R'000	Biological asset s R'000	Total R'000
Opening balance	-	-	-	20 901	-	20 901
Prior period error	-	-	-	-	-	-
Additions	-	-	-	1 319	-	1 319
Disposals	-	-	-	272	-	272
TOTAL MINOR ASSETS	-	-	-	21 948	-	21 948

	Specialised military assets	Intangible assets	Heritage asset s	Machinery and equipment	Biological asset s	Total
Number of R1 minor assets	-	-	-	-	-	-
Number of minor assets at cost	-	-	-	12 437	-	12 437
TOTAL NUMBER OF MINOR ASSETS	-	-	-	12 437	-	12 437

27.5 Movable assets written off

MOVABLE ASSETS WRITTEN OFF FOR THE YEAR ENDED 31 MARCH 2019

	Specialised military assets R'000	Intangible assets R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Assets written off	-	-	-	232	-	232
TOTAL MOVABLE ASSETS WRITTEN OFF	-	-	-	232	-	232

MOVABLE ASSETS WRITTEN OFF FOR THE YEAR ENDED 31 MARCH 2018

	Specialis- ed military assets R'000	Intangible asset s R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Assets written off	-	-	-	32 351	-	32 351
TOTAL MOVABLE ASSETS WRITTEN OFF	-	-	-	32 351	-	32 351

28 **Immovable Tangible Capital Assets**

MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance R'000	Value adjustm ents R'000	Additions R'000	Disposals R'000	Closing balance R'000
BUILDINGS AND OTHER FIXED STRUCTURES	-	-	23 490	-	23 490
Dwellings	-	-	-	-	-
Non-residential buildings	-	-	-	-	-
Other fixed structures	-	-	23 490	-	23 490
HERITAGE ASSETS	-	-	-	-	-
Heritage assets	-	-	-	-	-
LAND AND SUBSOIL ASSETS	-	-	-	-	-
Land	-	-	-	-	-
Mineral and similar non-regenerative resources	-	-	-	-	-
TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS	-	-	23 490	-	23 490

Additions

28.1 **ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019**

	Cash R'000	Non-cash R'000	(Capital work-in- progress current costs and finance lease payments) R'000	Received curre nt, not paid (Paid curre nt year, receiv ed prior year) R'000	Total R'000
BUILDINGS AND OTHER FIXED STRUCTURES	14 654	19 110	(10 274)	-	23 490
Dwellings	-	-	-	-	-
Non-residential buildings	-	-	-	-	-
Other fixed structures	14 654	19 110	(10 274)	-	23 490
TOTAL ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS	14 654	19 110	(10 274)	-	23 490

Capital Work-in-progress

28.2 **CAPITAL WORK-IN-PROGRESS AS AT 31 MARCH 2019**

	Opening Balance 1 April 2018 R'000	Current Year WIP R'000	Ready for use (Assets to the AR) / Contracts terminated R'000	Closing Balance 31 March 2019 R'000
Heritage assets	-	-	-	-
Buildings and other fixed structures	72 924	10 274	19 110	64 088
TOTAL	72 924	10 274	19 110	64 088

Note
[Annexure 7](#)

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Age analysis on ongoing projects	Planned, constructio n not started	Number of projects Planned, constructio n started	2018/19 Total R'000
0 to 1 year	2	4	5 528
1 to 3 year(s)		1	471
3 to 5 years		2	58 089
Longer than 5 years			
Total	<u>2</u>	<u>7</u>	<u>64 088</u>

CAPITAL WORK-IN-PROGRESS AS AT 31 MARCH 2018

Note	Opening Balan ce R'000	Prior period error R'000	Current Year WIP R'000	Ready for use (Assets to the AR) / Contract s terminat ed R'000	Closing Balance 31 March 2018 R'000
Heritage assets	-	-	-	-	-
Buildings and other fixed structures	38 430		34 494	-	72 924
TOTAL	<u>38 430</u>	<u>-</u>	<u>34 494</u>	<u>-</u>	<u>72 924</u>

Age analysis on ongoing projects	Planned, constructio n not started	Number of projects Planned, constructio n started	2017/18 Total R'000
0 to 1 year	-	471	-
1 to 3 year(s)	-	-	-
3 to 5 years	-	72 453	-
Longer than 5 years	-	-	-
Total	<u>-</u>	<u>72 924</u>	<u>-</u>

**S42 Immovable
assets**

28.3 Assets to be transferred in terms of S42 of the PFMA - 2018/19

	No of Assets	Value of Assets R'000
BUILDINGS AND OTHER FIXED STRUCTURES	3	23 490
Dwellings		
Non-residential buildings		
Other fixed structures	3	23 490
TOTAL	<u>3</u>	<u>23 490</u>

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

29 Principal-agent arrangements

		2018/19	2017/18
29.1 Department acting as the principal		R'000	Fee paid R'000
	Municipalities	51 753	53 768
	SAPO	3 247	2 870
	Total	55 000	56 638

The Department act as the principal for external registering and post office who collect revenue (Motor vehicle licence) on behalf of the department. The Department is liable for commission to be paid to registering authorities and post office who collect on behalf of the department.

30 Prior period errors

		2017/18		Restated amount
		Amount bef error correction	Prior period error	nt
		R'000	R'000	R'000
30.1	Correction of prior period errors			
	Assets: (e.g. Receivables, Investments, Accrued departmental revenue, Movable tangible capital assets, etc.)			-
	Transport assets	27 504 469	(5 490)	498 979
	Computer equipment	27 17 288	(4 850)	12 438
	Furniture & office equipment	27 8 104	(2 790)	5 314
	Other Machinery & equipment	27 46 232	7 215	53 447
	Accrued Departmental revenue-Bapong traffic fines	22 263 240	23 126	286 366
	Net effect	839 333	17 211	856 544

(5 915) is for transport assets retired from the system and reclassification of assets categories by Provincial Treasury.
R21214 for prepayment for services not rendered by Caswell Mthombeni

	Other: (e.g. Irregular expenditure, fruitless and wasteful expenditure, etc.)			-
	Irregular Expenditure	23 3 701 754	259 395	3 961 149
	Constituted claims against Caswell Mthombeni	17	21 314	21 314
	Net effect	3 701 754	280 709	3 982 463

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

STATEMENT OF CONDITIONAL GRANTS RECEIVED

31

NAME OF GRANT	GRANT ALLOCATION					SPENT				2017/18	
	Division of Revenue Act/Provincial Grants	Roll Overs	DORA Adjustments	Other Adjustments	Total Available	Amount received by department	Amount spent by department	Under / (overspending)	% of available funds spent by dept	Division of Revenue Act	Amount spent by department
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Public Transport Operation Grant	110 419			82 000	192 419	192 419	192 419	-	100%	109 098	109 098
EPWP Grant	2 440				2 440	2 440	2 029	411	83%	1 854	1 854
	112 859	-	-	82 000	194 859	194 859	194 448	411		110 952	110 952

ANNEXURE 1A

STATEMENT OF TRANSFERS TO DEPARTMENTAL AGENCIES AND ACCOUNTS

DEPARTMENT/AGENCY/ACCOUNT	TRANSFER ALLOCATION				TRANSFER		2017/18
	Adjusted appropriation	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000
Government fleet licence fees					-	2 957	2 897
Total	-	-	-	-	-	2 957	2 897

ANNEXURE 1B

STATEMENT OF TRANSFERS/SUBSIDIES TO PUBLIC CORPORATIONS AND PRIVATE ENTERPRISES

NAME OF PUBLIC CORPORATION/PRIVATE ENTERPRISE	TRANSFER ALLOCATION				EXPENDITURE				2017/18
	Adjusted appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	Capital	Current	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000
Public corporations									
Transfers	-	-	-	-	676 744		-	-	637 332
AMAROSA TRADING (PTY)					-	217 693			186 110
ATAMELANG BUS TRANSPORT					-	152 900			135 933
MVELATRANS(BOJANALA BUS)					-	287 227			222 509
PUMUTRA TRANSPORT ENTERPRISE					-	18 924			17 793
SOUTH AFRICAN EXPRESS					-				74 987
Sub total: Public corporations	-	-	-	-	676 744		-	-	637 332
TOTAL	-	-	-	-	676 744		-	-	637 332

ANNEXURE 1C

STATEMENT OF TRANSFERS TO NON-PROFIT INSTITUTIONS

NON-PROFIT INSTITUTIONS	TRANSFER ALLOCATION				EXPENDITURE		2017/18
	Adjusted appropriati on Act	Roll Overs	Adjustment s	Total Available	Actual Transfer	% of Available funds transferred	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
Bloemhof				-			17
Brits				-	15		41
Ganyesa							31
Groot Marico					30		13
Haartbeespoortdam							10
Hartebeesfontein					15		38
Ikageng					38		41
Itsoseng					20		58
Jouberton					25		57
Kanana					30		21
Khuma							37
Lehurutshe					23		50
Letlhabile					35		47
Lichtenburg							43
Madikwe							42
Mafikeng					32		9
Mothotlung							34
Taung							16
Ventersdorp					23		20
Vryburg					20		8
Wolmaranstad					49		58
Mmabatho							45
Gay Umbrella							40
Angels of Tomorrow							40
Thuo-Boswa Farmers							21
Banna ba kae(NPO)							40
EXT 39 Forum for patrolers							28
Ultrapex Sustainable					30		
Phokeng					14		
Mooinooi					15		
Lomanyaneng					51		
Klerksdorp					21		
Home of hope against					39		
Boitekong					15		

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Youth Action for soci					15	
Rustenburg					10	
Setlagole					24	
Ipelegeng					25	
Delareyville					26	
Mogwase					20	
Makwassie					20	
Klipgat					24	
Potchefstroom					18	
Mooifontein					26	
Cyferskuil					20	
Christiana					15	
Assen					15	
Makapanstad					20	
Khulisa Social Solution					30	
Madibogo				-	29	
Zeerust				-	77	
Motswedi					24	
Hebron					52	
					1 030	905
Total					1 030	905

ANNEXURE 1D

STATEMENT OF TRANSFERS TO HOUSEHOLDS

HOUSEHOLDS	TRANSFER ALLOCATION				EXPENDITURE		2017/18
	Adjusted appropriati on Act	Roll Overs	Adjustme nts	Total Available	Actual Transfer	% of Available funds transferred	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
Injury on duty	383			383	326	85%	144
Leave gratuity	4 381			4 381	3 431	78%	3 421
Bursaries(non employees)	111			111	-	0%	366
Claims agains state	692			692	460	66%	188
EPWP Programme	4 669			4 669	4 027	86%	4 662
	10 236	-	-	10 236	8 244		8 781
Total	10 236	-	-	10 236	8 244		8 781

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

**ANNEXURE 1E
STATEMENT OF ACTUAL MONTHLY EXPENDITURE
PER GRANT**

GRANT TYPE	APRIL	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
	2018	2018	2018	2018	2018	2018	2018	2018	2018	2019	2019	2019	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Public Transport Operation Grant		2 441	9 625		7 492	38 014	29 708	8 859	6 994	10 511		78 775	192 419
EPWP Grant			7	2	108	106	185	344	359	963	698	(743)	2 029
Total	-	2 441	9 632	2	7 600	38 120	29 893	9 203	7 353	11 474	698	78 032	448

**ANNEXURE 3A
STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH 2019**

NATURE OF LIABILITY	Opening balance 1 April 2018	Liabilities incurred during the year	Liabilities paid/ cancelled/ reduced during the year	Liabilities recoverable (Provide details hereunder)	Closing balance 31 March 2019
	R'000	R'000	R'000	R'000	R'000

Claims against the department

MBD Credit Solutions & INCA or Mosiamisi Business Solutions	4 038				4 038
Nel S.J.	25				25
Mahishi P	100				100
Du Plooy J.P.J	818				818
Serbel CC	18				18
Mmolawa K.S.	5 000				5 000
Lengane Inv Holdings	6 091				6 091
Lengane Inv Holdings	1 063				1 063
Lengane Inv Holdings	19 500				19 500
Lekau K.S.	409				409
Gaelejwe G Shotec Trade 20 cc	6 700				6 700
Lapeng Investments	2 830				2 830
S De Wet Carol	900				900
Mongale M.I	16				16
Williams W.S.	200		200		400
Maruping Peter Leeuw	250				250
Mothibi S.M	400				400
Seleka S	100				100
Ase Ami	36				36
Lekopanye K.G.	16				16
Mokotedi M.J	100				100

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Mqonjane LL	250			250
Moate L	521			521
Thusang Bana Transport Services	21 428			21 428
Mokhobotlwane K	43			43
Segoati M.T	22			22
Moela B.J	120			120
Redefine Properties	226			226
Majola J.J	23			23
Schempers M	84			84
Mochabapula Consulating CC	23 729			23 729
Nkumande S.F	46			46
Tinye M.G.	33			33
Adv Lungile Tyatya	93			93
Arbitration : Atamelang Bus Transport	12 276	12 276		0
Arbitration : Thari/ Amarosa Bus Company	24 280	24 280		0
Lekala L.A.	570			570
Smec SA(PTY) (LTD)		52	52	-
K.I Mashela		41		41
C. P Potgieter		120		120
NSP Du Plooy		34		34
Gavin Keenton		40		40
L J Thobega		14		14
S M Mvula		82		82
E H Lombaard		31		31
DADA Motors		300	300	-
GIBB(PTY) LTD		359		359
Sebesho B.J		24		24
Setumo M.S		89		89
Moheta M.A		22		22
TVD Poel		15		15
Mosasi A.B		125		125
Molotsi K		500		500
I Tshoba		69		69
O.L Seothaeng		200		200
Roux D.F.		93		93
Numbi Auto White River (Pty) (Ltd)		59		59
B.S.Matlhoola		847		847
Subtotal	132 372	3 316	36 908	-
TOTAL	132 372	3 316	36 908	-

ANNEXURE 4

INTER-GOVERNMENT PAYABLES

GOVERNMENT ENTITY	Confirmed balance outstanding		Unconfirmed balance outstanding		Total	
	31/03/2019	31/03/2018	31/03/2019	31/03/2018	31/03/2019	31/03/2018
	R'000	R'000	R'000	R'000	R'000	R'000

DEPARTMENTS

Current						
CULTURE, ARTS AND TRADITIONAL AF	64				64	-
FINANCE NW	17				17	-
NAT: DEPT JUSTICE & CONST DEV	3 596				3 596	-
OFFICE OF THE PREMIER - NORTH WE	720				720	-
SA POLICE SERVICE 00001 000	19				19	-
Subtotal	4 416	-	-	-	4 416	-
Total Departments	4 416	-	-	-	4 416	-

OTHER GOVERNMENT ENTITY

Current						
AUDITOR-GENERAL OF SOUTH AFRICA	898				898	-
ESKOM HOLDINGS SOC LTD - GAUTENG	51				51	-
KGETLENGRIVIER LOCAL MUNICIPALIT	45				45	-
NALEDI - NW LOCAL MUNICIPALITY	30				30	-
NORTH WEST DEVELOPMENT CORPORATION	4 891				4 891	-
MAFIKENG - NW LOCAL MUNICIPALITY	135				135	-
SIU	1 913				1 913	-
NORTHWEST-UNIVERSITY	32				32	-
AIR TRAFFIC AND NAVIGATION SERVI	2 503				2 503	-
SOUTH AFRICAN QUALIFICATIONS AUT	3				3	-
STATE INFORMATION TECHNOLOGY AGE	94				94	-
TELKOM SA	416				416	-
Subtotal	11 011	-	-	-	11 011	-
Total Other Government Entities	11 011	-	-	-	11 011	-
TOTAL INTERGOVERNMENTAL	15 427	-	-	-	15 427	-

ANNEXURE 5

Movement in Capital Work-in-Progress

MOVEMENT IN CAPITAL WORK-IN-PROGRESS FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance	Current Year Capital WIP	Ready for use (Asset register) / Contract terminated	Closing balance
	R'000	R'000	R'000	R'000
BUILDINGS AND OTHER FIXED STRUCTURES	72 924	10 274	(19 110)	64 088
Dwellings	-	-	-	-
Non-residential buildings	-	-	-	-
Other fixed structures	72 924	10 274	(19 110)	64 088
TOTAL	<u>72 924</u>	<u>10 274</u>	<u>(19 110)</u>	<u>64 088</u>

5.2 ANNUAL FINANCIAL STATEMENTS

Summary of significant accounting policies

The financial statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. Management has concluded that the financial statements present fairly the department's primary and secondary information.

The historical cost convention has been used, except where otherwise indicated. Management has used assessments and estimates in preparing the annual financial statements. These are based on the best information available at the time of preparation.

Where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act (PFMA), Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the PFMA and the annual Division of Revenue Act.

1	<p>Basis of preparation</p> <p>The financial statements have been prepared in accordance with the Modified Cash Standard.</p>
2	<p>Going concern</p> <p>The financial statements have been prepared on a going concern basis.</p>
3	<p>Presentation currency</p> <p>Amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.</p>
4	<p>Rounding</p> <p>Unless otherwise stated financial figures have been rounded to the nearest one thousand Rand (R'000).</p>
5	<p>Foreign currency translation</p> <p>Cash flows arising from foreign currency transactions are translated into South African Rands using the spot exchange rates prevailing at the date of payment / receipt.</p>
6	<p>Comparative information</p>
6.1	<p>Prior period comparative information</p> <p>Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.</p>
6.2	<p>Current year comparison with budget</p> <p>A comparison between the approved, final budget and actual amounts for each programme and economic classification is included in the appropriation statement.</p>
7	<p>Revenue</p>
7.1	<p>Appropriated funds</p> <p>Appropriated funds comprises of departmental allocations as well as direct charges against the revenue fund (i.e. statutory appropriation).</p> <p>Appropriated funds are recognised in the statement of financial performance on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the statement of financial performance on the date the adjustments become</p>

	<p>effective.</p> <p>The net amount of any appropriated funds due to / from the relevant revenue fund at the reporting date is recognised as a payable / receivable in the statement of financial position.</p>
7.2	<p>Departmental revenue</p> <p>Departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the relevant revenue fund, unless stated otherwise.</p> <p>Any amount owing to the relevant revenue fund at the reporting date is recognised as a payable in the statement of financial position.</p>
7.3	<p>Accrued departmental revenue</p> <p>Accruals in respect of departmental revenue (excluding tax revenue) are recorded in the notes to the financial statements when:</p> <ul style="list-style-type: none"> • it is probable that the economic benefits or service potential associated with the transaction will flow to the department; and • the amount of revenue can be measured reliably. <p>The accrued revenue is measured at the fair value of the consideration receivable.</p> <p>Accrued tax revenue (and related interest and / penalties) is measured at amounts receivable from collecting agents.</p> <p>Write-offs are made according to the department's debt write-off policy</p>
8	Expenditure
8.1	Compensation of employees
8.1.1	<p>Salaries and wages</p> <p>Salaries and wages are recognised in the statement of financial performance on the date of payment.</p>
8.1.2	<p>Social contributions</p> <p>Social contributions made by the department in respect of current employees are recognised in the statement of financial performance on the date of payment.</p> <p>Social contributions made by the department in respect of ex-employees are classified as transfers to households in the statement of financial performance on the date of payment.</p>
8.2	<p>Other expenditure</p> <p>Other expenditure (such as goods and services, transfers and subsidies and payments for capital assets) is recognised in the statement of financial performance on the date of payment. The expense is classified as a capital expense if the total consideration paid is more than the capitalisation threshold.</p>
8.3	<p>Accruals and payables not recognised</p> <p>Accruals and payables not recognised are recorded in the notes to the financial statements at cost at the reporting date.</p>
8.4	Leases
8.4.1	<p>Operating lease</p> <p>Operating lease payments made during the reporting period are recognised as current expenditure in the statement of financial performance on the date of payment.</p> <p>The operating lease commitments are recorded in the notes to the financial statements.</p>
8.4.2	<p>Finance leases</p> <p>Finance lease payments made during the reporting period are recognised as capital expenditure</p>

	<p>in the statement of financial performance on the date of payment.</p> <p>The finance lease commitments are recorded in the notes to the financial statements and are not apportioned between the capital and interest portions.</p> <p>Finance lease assets acquired at the end of the lease term are recorded and measured at the lower of:</p> <ul style="list-style-type: none"> • cost, being the fair value of the asset; or • the sum of the minimum lease payments made, including any payments made to acquire ownership at the end of the lease term, excluding interest.
9	Aid Assistance
9.1	<p>Aid assistance received</p> <p>Aid assistance received in cash is recognised in the statement of financial performance when received. In-kind aid assistance is recorded in the notes to the financial statements on the date of receipt and is measured at fair value.</p> <p>Aid assistance not spent for the intended purpose and any unutilised funds from aid assistance that are required to be refunded to the donor are recognised as a payable in the statement of financial position.</p>
9.2	<p>Aid assistance paid</p> <p>Aid assistance paid is recognised in the statement of financial performance on the date of payment. Aid assistance payments made prior to the receipt of funds are recognised as a receivable in the statement of financial position.</p>
10	<p>Cash and cash equivalents</p> <p>Cash and cash equivalents are stated at cost in the statement of financial position.</p> <p>Bank overdrafts are shown separately on the face of the statement of financial position as a current liability.</p> <p>For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.</p>
11	<p>Prepayments and advances</p> <p>Prepayments and advances are recognised in the statement of financial position when the department receives or disburses the cash.</p> <p>Prepayments and advances are initially and subsequently measured at cost.</p>
12	<p>Loans and receivables</p> <p>Loans and receivables are recognised in the statement of financial position at cost plus accrued interest, where interest is charged, less amounts already settled or written-off. Write-offs are made according to the department's write-off policy.</p>
13	<p>Investments</p> <p>Investments are recognised in the statement of financial position at cost.</p>
14	Financial assets
14.1	<p>Financial assets (not covered elsewhere)</p> <p>A financial asset is recognised initially at its cost plus transaction costs that are directly attributable to the acquisition or issue of the financial asset.</p> <p>At the reporting date, a department shall measure its financial assets at cost, less amounts already settled or written-off, except for recognised loans and receivables, which are measured at</p>

	cost plus accrued interest, where interest is charged, less amounts already settled or written-off.
14.2	<p>Impairment of financial assets</p> <p>Where there is an indication of impairment of a financial asset, an estimation of the reduction in the recorded carrying value, to reflect the best estimate of the amount of the future economic benefits expected to be received from that asset, is recorded in the notes to the financial statements.</p>
15	<p>Payables</p> <p>Payables recognised in the statement of financial position are recognised at cost.</p>
16	<p>Capital Assets</p>
16.1	<p>Immovable capital assets</p> <p>Immovable assets reflected in the asset register of the department are recorded in the notes to the financial statements at cost or fair value where the cost cannot be determined reliably. Immovable assets acquired in a non-exchange transaction are recorded at fair value at the date of acquisition. Immovable assets are subsequently carried in the asset register at cost and are not currently subject to depreciation or impairment.</p> <p>Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use.</p> <p>Additional information on immovable assets not reflected in the assets register is provided in the notes to financial statements.</p>
16.2	<p>Movable capital assets</p> <p>Movable capital assets are initially recorded in the notes to the financial statements at cost. Movable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition.</p> <p>Where the cost of movable capital assets cannot be determined reliably, the movable capital assets are measured at fair value and where fair value cannot be determined; the movable assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.</p> <p>Movable capital assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Biological assets are subsequently carried at fair value. [Add this sentence on biological assets if the department has elected to revalue its biological assets at reporting date]</p> <p>Subsequent expenditure that is of a capital nature forms part of the cost of the existing asset when ready for use.</p>
16.3	<p>Intangible assets</p> <p>Intangible assets are initially recorded in the notes to the financial statements at cost. Intangible assets acquired through a non-exchange transaction are measured at fair value as at the date of acquisition.</p> <p>Internally generated intangible assets are recorded in the notes to the financial statements when the department commences the development phase of the project.</p> <p>Where the cost of intangible assets cannot be determined reliably, the intangible capital assets are measured at fair value and where fair value cannot be determined; the intangible assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.</p>

	<p>Intangible assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use.</p>
16.4	<p>Project Costs: Work-in-progress</p> <p>Expenditure of a capital nature is initially recognised in the statement of financial performance at cost when paid.</p> <p>Amounts paid towards capital projects are separated from the amounts recognised and accumulated in work-in-progress until the underlying asset is ready for use. Once ready for use, the total accumulated payments are recorded in an asset register. Subsequent payments to complete the project are added to the capital asset in the asset register.</p> <p>Where the department is not the custodian of the completed project asset, the asset is transferred to the custodian subsequent to completion.</p>
17	<p>Provisions and Contingents</p>
17.1	<p>Provisions</p> <p>Provisions are recorded in the notes to the financial statements when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate of the obligation can be made. The provision is measured as the best estimate of the funds required to settle the present obligation at the reporting date.</p>
17.2	<p>Contingent liabilities</p> <p>Contingent liabilities are recorded in the notes to the financial statements when there is a possible obligation that arises from past events, and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department or when there is a present obligation that is not recognised because it is not probable that an outflow of resources will be required to settle the obligation or the amount of the obligation cannot be measured reliably.</p>
17.3	<p>Contingent assets</p> <p>Contingent assets are recorded in the notes to the financial statements when a possible asset arises from past events, and whose existence will be confirmed by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department.</p>
17.4	<p>Commitments</p> <p>Commitments (other than for transfers and subsidies) are recorded at cost in the notes to the financial statements when there is a contractual arrangement or an approval by management in a manner that raises a valid expectation that the department will discharge its responsibilities thereby incurring future expenditure that will result in the outflow of cash.</p>
18	<p>Unauthorised expenditure</p> <p>Unauthorised expenditure is recognised in the statement of financial position until such time as the expenditure is either:</p> <ul style="list-style-type: none"> • approved by Parliament or the Provincial Legislature with funding and the related funds are received; or • approved by Parliament or the Provincial Legislature without funding and is written off against the appropriation in the statement of financial performance; or

	<ul style="list-style-type: none"> transferred to receivables for recovery. <p>Unauthorised expenditure is measured at the amount of the confirmed unauthorised expenditure.</p>
19	<p>Fruitless and wasteful expenditure</p> <p>Fruitless and wasteful expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the total value of the fruitless and or wasteful expenditure incurred.</p> <p>Fruitless and wasteful expenditure is removed from the notes to the financial statements when it is resolved or transferred to receivables for recovery.</p> <p>Fruitless and wasteful expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.</p>
20	<p>Irregular expenditure</p> <p>Irregular expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the value of the irregular expenditure incurred unless it is impracticable to determine, in which case reasons therefor are provided in the note.</p> <p>Irregular expenditure is removed from the note when it is either condoned by the relevant authority, transferred to receivables for recovery or not condoned and is not recoverable.</p> <p>Irregular expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.</p>
21	<p>Changes in accounting policies, accounting estimates and errors</p> <p>Changes in accounting policies that are effected by management have been applied retrospectively in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the change in policy. In such instances the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.</p> <p>Changes in accounting estimates are applied prospectively in accordance with MCS requirements.</p> <p>Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.</p>
22	<p>Events after the reporting date</p> <p>Events after the reporting date that are classified as adjusting events have been accounted for in the financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in the notes to the financial statements.</p>
23	<p>Principal-Agent arrangements</p> <p>The department is party to a principal-agent arrangement for [xxxxxxxxxx]. In terms of the arrangement the department is the [principal / agent] and is responsible for [xxxxxxxxxx]. All related revenues, expenditures, assets and liabilities have been recognised or recorded in terms of the relevant policies listed herein. Additional disclosures have been provided in the notes to the financial statements where appropriate.</p>
24	<p>Departures from the MCS requirements</p> <p>None</p>
25	<p>Capitalisation reserve</p>

	<p>The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are recognised in the capitalisation reserves when identified in the current period and are transferred to the National/Provincial Revenue Fund when the underlying asset is disposed and the related funds are received.</p>
26	<p>Recoverable revenue</p> <p>Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.</p>
27	<p>Related party transactions</p> <p>A related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party. Related party transactions within the Minister/MEC's portfolio are recorded in the notes to the financial statements when the transaction is not at arm's length.</p> <p>Key management personnel are those persons having the authority and responsibility for planning, directing and controlling the activities of the department. The number of individuals and their full compensation is recorded in the notes to the financial statements.</p>
28	<p>Inventories (Effective from date determined in a Treasury Instruction)</p> <p>At the date of acquisition, inventories are recognised at cost in the statement of financial performance.</p> <p>Where inventories are acquired as part of a non-exchange transaction, the inventories are measured at fair value as at the date of acquisition.</p> <p>Inventories are subsequently measured at the lower of cost and net realisable value or where intended for distribution (or consumed in the production of goods for distribution) at no or a nominal charge, the lower of cost and current replacement value.</p> <p>The cost of inventories is assigned by using the weighted average cost basis.</p>
29	<p>Public-Private Partnerships</p> <p>Public Private Partnerships are accounted for based on the nature and or the substance of the partnership. The transaction is accounted for in accordance with the relevant accounting policies.</p> <p>A summary of the significant terms of the PPP agreement, the parties to the agreement, and the date of commencement thereof together with the description and nature of the concession fees received, the unitary fees paid, rights and obligations of the department are recorded in the notes to the financial statements.</p>
30	<p>Employee benefits [Provisions and Contingents]</p> <p>The value of each major class of employee benefit obligation (accruals, payables not recognised and provisions) is disclosed in the Employee benefits note.</p>

Appropriation Statement for the year ended 31 March 2019

Appropriation per programme									
	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Voted funds and Direct charges	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Programme									
1. Administration	326 231	-	(14 011)	312 220	308 474	3 746	98.8%	306 022	297 958
2. Provincial Secretariat for Police Service	47 680	-	(4 040)	43 640	39 440	4 200	90.4%	43 143	39 547
3. Transport Operations	1 355 128	-	(896)	1 354 232	1 334 783	19 449	98.6%	1 140 849	1 118 809
4. TRANSPORT REGULATIONS	583 048	-	18 947	601 995	572 491	29 504	95.1%	588 170	584 770
Programme sub total	2 312 087	-	-	2 312 087	2 255 188	56 899	97.5%	2 078 184	2 041 084
TOTAL	2 312 087	-	-	2 312 087	2 255 188	56 899	97.5%	2 078 184	2 041 084
Reconciliation with Statement of Financial Performance									
Add									
:									
Departmental receipts			10 680					22 630	
Actual amounts per Statement of Financial Performance (Total Revenue)			2 322 767					2 100 814	
Actual amounts per Statement of Financial Performance Expenditure				2 255 188					2 041 084

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Appropriation per economic classification									
	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	1 455 664	109 749	22 052	1 587 465	1 534 406	53 059	96.7%	1 341 691	1 316 907
Compensation of employees	613 228	(9 390)	(8 712)	595 126	585 260	9 866	98.3%	572 483	555 323
Salaries and wages	537 192	(24 171)	(2 593)	510 428	502 027	8 401	98.4%	489 417	479 689
Social contributions	76 036	14 781	(6 119)	84 698	83 233	1 465	98.3%	83 066	75 634
Goods and services	842 436	119 139	30 764	992 339	948 953	43 386	95.6%	769 208	761 274
Administrative fees	74 633	(10 956)	2 530	66 207	66 207	-	100.0%	70 290	69 811
Advertising	5 739	(243)	979	6 475	6 153	322	95.0%	6 271	9 141
Minor assets	1 894	(633)	-	1 261	1 138	123	90.2%	1 833	1 318
Audit costs: External	9 145	(979)	-	8 166	8 142	24	99.7%	8 374	7 788
Bursaries: Employees	390	(1)	-	389	389	-	100.0%	372	372
Catering: Departmental activities	2 170	876	(280)	2 766	2 504	262	90.5%	2 251	2 205
Communication (G&S)	8 570	(1 053)	-	7 517	7 516	1	100.0%	8 622	8 569
Computer services	411	720	-	1 131	331	800	29.3%	598	564
Consultants: Business and advisory services	23 858	3 990	(1 748)	26 100	25 291	809	96.9%	21 922	28 251
Legal services	1 184	9 350	(180)	10 354	10 251	103	99.0%	1 253	1 188
Contractors	6 404	594	-	6 998	6 792	206	97.1%	8 107	9 180
Agency and support / outsourced services	-	15	-	15	13	2	86.7%	-	-
Fleet services	136 092	7 109	(11 004)	132 197	123 312	8 885	93.3%	123 962	123 896
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	1 856	985
Inventory: Farming supplies	-	-	-	-	-	-	-	-	23
Inventory: Food and food supplies	-	3	-	3	2	1	66.7%	130	89
Inventory: Fuel, oil and gas	40	7	-	47	8	39	17.0%	1 044	924
Inventory: Materials and supplies	21	19	-	40	28	12	70.0%	1 859	239

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Inventory: Other supplies	3	(3)	-	-	-	-	-	-	-
Consumable supplies	5 296	(3 988)	2 500	3 808	3 401	407	89.3%	3 179	2 333
Consumable: Stationery, printing and office supplies	6 201	(1 169)	-	5 032	4 765	267	94.7%	5 765	5 230
Operating leases	35 355	11 888	599	47 842	47 829	13	100.0%	47 037	39 719
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Property payments	31 935	2 573	-	34 508	34 439	69	99.8%	39 517	35 460
Transport provided: Departmental activity	440 540	115 164	27 657	583 361	554 867	28 494	95.1%	358 234	362 793
Travel and subsistence	38 023	(2 601)	(983)	34 439	32 937	1 502	95.6%	41 982	38 401
Training and development	4 437	(7 264)	11 400	8 573	8 293	280	96.7%	7 679	6 665
Operating payments	9 142	(6 518)	(399)	2 225	1 721	504	77.3%	3 261	2 830
Venues and facilities	636	1 009	-	1 645	1 407	238	85.5%	1 797	1 667
Rental and hiring	317	1 230	(307)	1 240	1 217	23	98.1%	2 013	1 633
Interest and rent on land	-	-	-	-	193	(193)	-	-	310
Interest (Incl. interest on unitary payments (PPP))	-	-	-	-	193	(193)	-	-	-
Rent on land	-	-	-	-	-	-	-	-	310
Transfers and subsidies	760 522	(82 813)	1 777	679 486	688 975	(9 489)	101.4%	656 787	649 913
Provinces and municipalities	-	83	-	83	-	83	-	-	-
Provinces	-	83	-	83	-	83	-	-	-
Provincial agencies and funds	-	83	-	83	-	83	-	-	-
Departmental agencies and accounts	3 073	-	-	3 073	2 957	116	96.2%	2 905	2 897
Departmental agencies (non-business entities)	3 073	-	-	3 073	2 957	116	96.2%	2 905	2 897
Public corporations and private enterprises	749 440	(84 376)	-	665 064	676 744	(11 680)	101.8%	646 418	637 331
Public corporations	749 440	(84 376)	-	665 064	676 744	(11 680)	101.8%	646 418	637 331
Subsidies on products and production (pc)	84 376	(84 376)	-	-	-	-	-	-	-
Other transfers to public corporations	665 064	-	-	665 064	676 744	(11 680)	101.8%	646 418	637 331
Non-profit institutions	1 030	-	-	1 030	1 030	-	100.0%	974	905
Households	6 979	1 480	1 777	10 236	8 244	1 992	80.5%	6 490	8 780
Social benefits	1 090	2 206	1 468	4 764	3 758	1 006	78.9%	1 827	3 564
Other transfers to households	5 889	(726)	309	5 472	4 486	986	82.0%	4 663	5 216
Payments for capital assets	95 901	(26 936)	(23 829)	45 136	31 807	13 329	70.5%	79 706	74 264
Buildings and other fixed structures	56 520	(12 117)	(20 193)	24 210	14 654	9 556	60.5%	39 957	34 495

*Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province*

Buildings	49 520	(13 223)	(26 193)	10 104	8 084	2 020	80.0%	-	-
Other fixed structures	7 000	1 106	6 000	14 106	6 570	7 536	46.6%	39 957	34 495
Machinery and equipment	39 381	(14 819)	(3 636)	20 926	17 153	3 773	82.0%	39 749	39 769
Transport equipment	17 041	1 117	-	18 158	13 861	4 297	76.3%	27 322	25 807
Other machinery and equipment	22 340	(15 936)	(3 636)	2 768	3 292	(524)	118.9%	12 427	13 962
	2 312 087	-	-	2 312 087	2 255 188	56 899	97.5%	2 078 184	2 041 084

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Programme 1: Administration	1	2	3	4	5	6	7	8	9
	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. Office of the MEC	17 116	-	(1 475)	15 641	15 466	175	98.9%	14 314	13 857
2. Office of the HOD	5 254	(100)	(700)	4 454	4 076	378	91.5%	4 868	3 894
3. Financial Management	177 470	(8 628)	733	169 575	168 616	959	99.4%	175 121	172 052
4. Corporate Support	85 345	1 613	(11 629)	75 329	73 502	1 827	97.6%	70 876	68 821
5. Legal Services	6 043	5 800	(840)	11 003	10 747	256	97.7%	5 635	4 939
6. Security	35 003	1 315	(100)	36 218	36 067	151	99.6%	35 208	34 395
	326 231	-	(14 011)	312 220	308 474	3 746	98.8%	306 022	297 958
Economic classification									
Current payments	321 777	(65)	(13 011)	308 701	305 622	3 079	99.0%	303 053	289 525
Compensation of employees	135 633	-	(13 850)	121 783	119 228	2 555	97.9%	115 983	110 290
Salaries and wages	116 087	1 154	(10 700)	106 541	104 030	2 511	97.6%	100 068	96 507
Social contributions	19 546	(1 154)	(3 150)	15 242	15 198	44	99.7%	15 915	13 783
Goods and services	186 144	(65)	839	186 918	186 394	524	99.7%	187 070	178 925
Administrative fees	74 633	(15 116)	2 530	62 047	62 047	-	100.0%	65 688	66 280
Advertising	1 860	276	(521)	1 615	1 614	1	99.9%	1 610	1 505
Minor assets	1 326	(125)	-	1 201	1 138	63	94.8%	1 333	1 291
Audit costs: External	9 145	(979)	-	8 166	8 142	24	99.7%	8 374	7 788
Bursaries: Employees	390	(1)	-	389	389	-	100.0%	372	372
Catering: Departmental activities	591	260	-	851	813	38	95.5%	509	435
Communication (G&S)	8 570	(1 053)	-	7 517	7 516	1	100.0%	8 622	8 569
Computer services	411	-	-	411	331	80	80.5%	598	564
Legal services	1 184	5 800	(180)	6 804	6 803	1	100.0%	1 195	1 150
Contractors	107	57	-	164	155	9	94.5%	149	114
Agency and support / outsourced services	-	15	-	15	13	2	86.7%	-	-
Fleet services (including government motor transport)	-	70	-	70	17	53	24.3%	68	-
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	181	178
Inventory: Farming supplies	-	-	-	-	-	-	-	-	23
Inventory: Food and food supplies	-	-	-	-	-	-	-	93	55
Inventory: Fuel, oil and gas	-	6	-	6	5	1	83.3%	1	1
Inventory: Materials and supplies	-	40	-	40	28	12	70.0%	42	217
Inventory: Other supplies	3	(3)	-	-	-	-	-	-	-
Consumable supplies	1 513	(617)	-	896	877	19	97.9%	1 091	816

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Consumable: Stationery, printing and office supplies	5 044	(1 513)	-	3 531	3 531	-	100.0%	4 771	4 515
Operating leases	35 355	10 594	599	46 548	46 548	-	100.0%	45 757	39 719
Property payments	31 935	1 662	-	33 597	33 597	-	100.0%	32 324	32 324
Transport provided: Departmental activity	279	(149)	-	130	130	-	100.0%	131	130
Travel and subsistence	7 555	(111)	(989)	6 455	6 296	159	97.5%	7 443	7 108
Training and development	4 437	1 401	(600)	5 238	5 238	-	100.0%	4 196	4 165
Operating payments	670	(485)	-	185	162	23	87.6%	1 109	521
Venues and facilities	426	267	-	693	671	22	96.8%	748	656
Rental and hiring	110	(82)	-	28	28	-	100.0%	52	35
Interest and rent on land	-	-	-	-	-	-	-	-	310
Rent on land	-	-	-	-	-	-	-	-	310
Transfers and subsidies	751	-	-	751	577	174	76.8%	109	878
Households	751	-	-	751	577	174	76.8%	109	878
Social benefits	351	-	289	640	577	63	90.2%	332	324
Other transfers to households	400	-	(289)	111	-	111	-	(223)	554
Payments for capital assets	3 703	65	(1 000)	2 768	2 275	493	82.2%	2 860	7 555
Other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	3 703	65	(1 000)	2 768	2 275	493	82.2%	2 860	7 555
Transport equipment	-	-	-	-	-	-	-	-	-
Other machinery and equipment	3 703	65	(1 000)	2 768	2 275	493	82.2%	2 860	7 555
Payment for financial assets	-	-	-	-	-	-	-	-	-
	326 231	-	(14 011)	312 220	308 474	3 746	98.8%	306 022	297 958

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Programme 2: Provincial Secretariat for Police Service									
	1	2	3	4	5	6	7	8	9
	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1 Programme Support	3 373	-	(1 000)	2 373	2 139	234	90.1%	3 384	2 103
2 Policy and Research	2 138	(195)	-	1 943	1 529	414	78.7%	1 836	1 743
3 Monitoring and Evaluation	14 221	1 500	348	16 069	15 316	753	95.3%	14 417	13 793
4 Safety Promotion	22 907	(1 169)	(2 127)	19 611	16 814	2 797	85.7%	18 990	18 429
5 Community Police Relation	5 041	(136)	(1 261)	3 644	3 642	2	99.9%	4 516	3 479
	47 680	-	(4 040)	43 640	39 440	4 200	90.4%	43 143	39 547
Economic classification									
Current payments	42 161	820	(4 060)	38 921	35 048	3 873	90.0%	37 283	33 964
Compensation of employees	30 184	-	(2 413)	27 771	26 682	1 089	96.1%	27 440	24 925
Salaries and wages	27 089	(537)	(2 444)	24 108	23 184	924	96.2%	23 901	21 659
Social contributions	3 095	537	31	3 663	3 498	165	95.5%	3 539	3 266
Goods and services	11 977	820	(1 647)	11 150	8 366	2 784	75.0%	9 843	9 039
Administrative fees	-	-	-	-	-	-	-	-	-
Advertising	641	342	-	983	697	286	70.9%	371	321
Minor assets	-	60	-	60	-	60	-	-	-
Catering: Departmental activities	857	433	(280)	1 010	922	88	91.3%	775	642
Consultants: Business and advisory services	3 011	(2 009)	(641)	361	70	291	19.4%	(1 421)	-
Contractors	685	300	-	985	969	16	98.4%	3 305	3 249
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	450	447
Inventory: Food and food supplies	-	-	-	-	-	-	-	13	13
Consumable supplies	13	843	-	856	659	197	77.0%	-	-
Consumable: Stationery, printing and office supplies	254	-	-	254	20	234	7.9%	42	-
Transport provided: Departmental activity	59	155	-	214	116	98	54.2%	322	219
Travel and subsistence	5 501	(347)	(20)	5 134	4 079	1 055	79.5%	5 435	3 706
Training and development	-	280	-	280	-	280	-	-	-
Operating payments	596	6	(399)	203	91	112	44.8%	175	170
Venues and facilities	210	121	-	331	285	46	86.1%	298	220
Rental and hiring	150	636	(307)	479	458	21	95.6%	78	52

*Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province*

Transfers and subsidies	5 519	(820)	20	4 719	4 392	327	93.1%	5 860	5 583
Non-profit institutions	1 030	-	-	1 030	1 030	-	100.0%	974	905
Households	4 489	(820)	20	3 689	3 362	327	91.1%	4 886	4 678
Social benefits	-	-	20	20	18	2	90.0%	-	16
Other transfers to households	4 489	(820)	-	3 669	3 344	325	91.1%	4 886	4 662
	47 680	-	(4 040)	43 640	39 440	4 200	90.4%	43 143	39 547

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Programme 3: Transport Operations	1	2	3	4	5	6	7	8	9
	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. Programme Support: Operations	3 452	(1 220)	20	2 252	2 025	227	89.9%	3 295	2 054
2. Public Transport Services	1 139 112	108 823	20 657	1 268 592	1 250 776	17 816	98.6%	930 983	930 951
3. Transport Safety And Compliance	32 883	(4 050)	(223)	28 610	27 991	619	97.8%	34 222	28 049
4. Transport Systems	17 707	(3 135)	605	15 177	14 793	384	97.5%	22 934	22 935
5. Infrastructure Operations	161 974	(100 418)	(21 955)	39 601	39 198	403	99.0%	149 415	134 820
	1 355 128	-	(896)	1 354 232	1 334 783	19 449	98.6%	1 140 849	1 118 809
Economic classification									
Current payments	551 498	110 177	19 997	681 672	651 262	30 410	95.5%	467 300	463 513
Compensation of employees	81 168	(9 390)	(7 000)	64 778	63 847	931	98.6%	66 681	59 700
Salaries and wages	65 864	(6 326)	(4 000)	55 538	55 015	523	99.1%	55 203	51 634
Social contributions	15 304	(3 064)	(3 000)	9 240	8 832	408	95.6%	11 478	8 066
Goods and services	470 330	119 567	26 997	616 894	587 415	29 479	95.2%	400 619	403 813
Administrative fees	-	-	-	-	-	-	-	1 042	-
Advertising	2 238	(1)	-	2 237	2 202	35	98.4%	2 336	5 361
Minor assets	250	(250)	-	-	-	-	-	500	27
Catering: Departmental activities	407	(4)	-	403	364	39	90.3%	566	761
Consultants: Business and advisory services	18 247	7 829	(660)	25 416	24 916	500	98.0%	20 663	25 750
Contractors	2 651	(2 570)	-	81	1	80	1.2%	626	906
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	1 125	216
Inventory: Food and food supplies	-	-	-	-	-	-	-	7	7
Inventory: Fuel, oil and gas	-	1	-	1	-	1	-	1 043	920
Inventory: Materials and supplies	21	(21)	-	-	-	-	-	1 817	22
Consumable supplies	760	(422)	-	338	202	136	59.8%	491	489
Operating leases	-	-	-	-	-	-	-	1 280	-
Property payments	-	411	-	411	402	9	97.8%	4 502	498
Transport provided: Departmental activity	440 202	115 158	27 657	583 017	554 621	28 396	95.1%	357 130	362 444
Travel and subsistence	4 262	224	-	4 486	4 271	215	95.2%	3 919	4 002
Training and development	-	-	-	-	-	-	-	983	-
Operating payments	1 235	(1 011)	-	224	156	68	69.6%	1 092	1 080
Venues and facilities	-	227	-	227	227	-	100.0%	337	442
Rental and hiring	57	(4)	-	53	53	-	100.0%	1 160	888
Transfers and subsidies	750 629	(84 376)	660	666 913	678 174	(11 261)	101.7%	646 597	637 598
Public corporations and private enterprises	749 440	(84 376)	-	665 064	676 744	(11 680)	101.8%	646 418	637 331
Public corporations	749 440	(84 376)	-	665 064	676 744	(11 680)	101.8%	646 418	637 331
Subsidies on products and production	84 376	(84 376)	-	-	-	-	-	-	-
(pc) Other transfers to public corporations	665 064	-	-	665 064	676 744	(11 680)	101.8%	646 418	637 331

*Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province*

Households	1 189	-	660	1 849	1 430	419	77.3%	179	267
Social benefits	189	-	293	482	382	100	79.3%	179	267
Other transfers to households	1 000	-	367	1 367	1 048	319	76.7%	-	-
Payments for capital assets	53 001	(25 801)	(21 553)	5 647	5 347	300	94.7%	26 952	17 698
Buildings and other fixed structures	37 000	(9 800)	(21 553)	5 647	5 347	300	94.7%	9 880	471
Buildings	37 000	(11 923)	(21 553)	3 524	3 524	-	100.0%	-	-
Other fixed structures	-	2 123	-	2 123	1 823	300	85.9%	9 880	471
Machinery and equipment	16 001	(16 001)	-	-	-	-	-	17 072	17 227
Transport equipment	-	-	-	-	-	-	-	12 631	15 600
Other machinery and equipment	16 001	(16 001)	-	-	-	-	-	4 441	1 627
	1 355 128	-	(896)	1 354 232	1 334 783	19 449	98.6%	1 140 849	1 118 809

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Programme 4: TRANSPORT REGULATIONS	1	2	3	4	5	6	7	8	9	
	2018/19					2017/18				
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure	
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	
Sub programme										
1. Programme Support (Traff)	2 256	511	26	2 793	2 729	64	97.7%	2 465	2 465	
2. Transport Admin & Licensing	45 300	(8 186)	(253)	36 861	33 703	3 158	91.4%	32 529	32 338	
3. Operator Licences and Permits	187 476	13 566	(781)	200 261	185 284	14 977	92.5%	186 917	182 854	
4. Law Enforcement	348 016	(5 891)	19 955	362 080	350 775	11 305	96.9%	366 259	367 113	
	583 048	-	18 947	601 995	572 491	29 504	95.1%	588 170	584 770	
Economic classification										
Current payments	540 228	(1 183)	19 126	558 171	542 474	15 697	97.2%	534 055	529 905	
Compensation of employees	366 243	-	14 551	380 794	375 503	5 291	98.6%	362 379	360 408	
Salaries and wages	328 152	(18 462)	14 551	324 241	319 798	4 443	98.6%	310 245	309 889	
Social contributions	38 091	18 462	-	56 553	55 705	848	98.5%	52 134	50 519	
Goods and services	173 985	(1 183)	4 575	177 377	166 778	10 599	94.0%	171 676	169 497	
Administrative fees	-	4 160	-	4 160	4 160	-	100.0%	3 560	3 531	
Advertising	1 000	(860)	1 500	1 640	1 640	-	100.0%	1 954	1 954	
Minor assets	318	(318)	-	-	-	-	-	-	-	
Catering: Departmental activities	315	187	-	502	405	97	80.7%	401	367	
Computer services	-	720	-	720	-	720	-	-	-	
Consultants: Business and advisory services	2 000	(1 551)	(447)	2	-	2	-	2 067	2 107	
Legal services	-	3 550	-	3 550	3 448	102	97.1%	58	38	
Contractors	2 961	2 807	-	5 768	5 667	101	98.2%	4 027	4 911	
Fleet services (including government motor transport)	136 092	7 039	(11 004)	132 127	123 295	8 832	93.3%	123 894	123 896	
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	100	144	
Inventory: Food and food supplies	-	3	-	3	2	1	66.7%	17	14	
Inventory: Fuel, oil and gas	40	-	-	40	3	37	7.5%	-	3	
Consumable supplies	3 010	(3 792)	2 500	1 718	1 663	55	96.8%	1 597	1 028	
Consumable: Stationery, printing and office supplies	903	344	-	1 247	1 214	33	97.4%	952	715	
Operating leases	-	1 294	-	1 294	1 281	13	99.0%	-	-	
Property payments	-	500	-	500	440	60	88.0%	2 691	2 638	
Transport provided: Departmental activity	-	-	-	-	-	-	-	651	-	
Travel and subsistence	20 705	(2 367)	26	18 364	18 291	73	99.6%	25 185	23 585	
Training and development	-	(8 945)	12 000	3 055	3 055	-	100.0%	2 500	2 500	
Operating payments	6 641	(5 028)	-	1 613	1 312	301	81.3%	885	1 059	
Venues and facilities	-	394	-	394	224	170	56.9%	414	349	
Rental and hiring	-	680	-	680	678	2	99.7%	723	658	
Interest and rent on land	-	-	-	-	193	(193)	-	-	-	
Interest (Incl. interest on unitary payments (PPP))	-	-	-	-	193	(193)	-	-	-	

*Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province*

Transfers and subsidies	3 623	2 383	1 097	7 103	5 832	1 271	82.1%	4 221	5 854
Provinces and municipalities	-	83	-	83	-	83	-	-	-
Provinces	-	83	-	83	-	83	-	-	-
Provincial agencies and funds	-	83	-	83	-	83	-	-	-
Departmental agencies and accounts	3 073	-	-	3 073	2 957	116	96.2%	2 905	2 897
Departmental agencies (non-business entities)	3 073	-	-	3 073	2 957	116	96.2%	2 905	2 897
Households	550	2 300	1 097	3 947	2 875	1 072	72.8%	1 316	2 957
Social benefits	550	2 206	866	3 622	2 781	841	76.8%	1 316	2 957
Other transfers to households	-	94	231	325	94	231	28.9%	-	-
Payments for capital assets	39 197	(1 200)	(1 276)	36 721	24 185	12 536	65.9%	49 894	49 011
Buildings and other fixed structures	19 520	(2 317)	1 360	18 563	9 307	9 256	50.1%	30 077	34 024
Buildings	12 520	(1 300)	(4 640)	6 580	4 560	2 020	69.3%	-	-
Other fixed structures	7 000	(1 017)	6 000	11 983	4 747	7 236	39.6%	30 077	34 024
Machinery and equipment	19 677	1 117	(2 636)	18 158	14 878	3 280	81.9%	19 817	14 987
Transport equipment	17 041	1 117	-	18 158	13 861	4 297	76.3%	14 691	10 207
Other machinery and equipment	2 636	-	(2 636)	-	1 017	(1 017)	-	5 126	4 780
	583 048	-	18 947	601 995	572 491	29 504	95.1%	588 170	584 770

*Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province*

Statement of Financial Performance

	<i>Note</i>	2018/19 R'000	2017/18 R'000
REVENUE			
Annual appropriation	1	2 312 087	2 078 184
Departmental revenue	2	10 680	22 630
TOTAL REVENUE		2 322 767	2 100 814
EXPENDITURE			
Current expenditure			
Compensation of employees	3	585 260	555 324
Goods and services	4	948 953	761 104
Interest and rent on land	5	193	310
Aid assistance		-	-
Total current expenditure		1 534 406	1 316 738
Transfers and subsidies			
Transfers and subsidies	6	688 975	649 915
Aid assistance		-	-
Total transfers and subsidies		688 975	649 915
Expenditure for capital assets			
Tangible assets	7	31 807	74 431
Intangible assets	7	-	-
Total expenditure for capital assets		31 807	74 431
TOTAL EXPENDITURE		2 255 188	2 041 084
SURPLUS/(DEFICIT) FOR THE YEAR		67 579	59 730
Reconciliation of Net Surplus/(Deficit) for the year			
Voted Funds		56 899	37 100
Annual appropriation		56 488	-
Conditional grants		411	-
Departmental revenue and NRF Receipts	13	10 680	22 630
Aid assistance		-	-
SURPLUS/(DEFICIT) FOR THE YEAR		67 579	59 730

Statement of Financial Position

	<i>Note</i>	2018/19 R'000	2017/18 R'000
ASSETS			
Current Assets			
Unauthorised expenditure	8	13 662	13 662
Cash and cash equivalents	9	50 537	33 973
Other financial assets		-	-
Prepayments and advances		-	-
Receivables	11	443	478
Loans		-	-
Aid assistance prepayments		-	-
Aid assistance receivable		-	-
Non-Current Assets			
Investments		-	-
Receivables		-	-
Loans		-	-
Other financial assets		-	-
TOTAL ASSETS		64 642	48 113
LIABILITIES			
Current Liabilities			
Voted funds to be surrendered to the Revenue Fund	12	56 899	37 100
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	13	2 261	4 665
Bank overdraft		-	-
Payables	14	5 482	6 348
Aid assistance repayable		-	-
Aid assistance unutilised		-	-
Non-Current Liabilities			
Payables		-	-
TOTAL LIABILITIES		64 642	48 113
NET ASSETS		-	-
TOTAL		-	-

Well done, Pos
balances

Well done, Pos
balances

Cash Flow Statement

	<i>Not e</i>	2018/19 R'000	2017/18 R'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts		3 057 437	2 793 370
Annual appropriated funds received	1.1	2 312 087	2 078 184
Statutory appropriated funds received		-	-
Departmental revenue received	2	745 350	715 186
Interest received		-	-
NRF Receipts		-	-
Aid assistance received		-	-
Net (increase)/ decrease in working capital		(831)	(9 185)
Surrendered to Revenue Fund		(784 854)	(762 460)
Surrendered to RDP Fund/Donor		-	-
Current payments		(1 534 213)	(1 316 428)
Interest paid	5	(193)	(310)
Payments for financial assets		-	-
Transfers and subsidies paid		(688 975)	(649 915)
Net cash flow available from operating activities	15	48 371	55 072
CASH FLOWS FROM INVESTING ACTIVITIES			
Distribution/dividend received		-	-
Payments for capital assets	7	(31 807)	(74 431)
Proceeds from sale of capital assets	2.3	-	7 129
(Increase)/ decrease in loans		-	-
(Increase)/ decrease in investments		-	-
(Increase)/ decrease in other financial assets		-	-
Net cash flows from investing activities		(31 807)	(67 302)
CASH FLOWS FROM FINANCING ACTIVITIES			
Increase/ (decrease) in net assets		-	-
Increase/ (decrease) in non-current payables		-	-
Net cash flows from financing activities		-	-
Net increase/ (decrease) in cash and cash equivalents		16 564	(12 230)
Cash and cash equivalents at beginning of period		33 973	46 203
Unrealised gains and losses within cash and cash equivalents		-	-
Cash and cash equivalents at end of period	16	50 537	33 973

Notes to the Annual Financial Statements

1

1.1 Annual Appropriation	2018/19			2017/18	
	Final Appropriation R'000	Actual Funds Received R'000	Funds not requested / not received R'000	Final Appropriation R'000	Appropriation Received R'000
Programmes					
Administration	312 220	312 220	-	306 022	306 022
Provincial Secretariat for Police Service	43 640	43 640	-	43 940	43 940
Transport Operations	1 354 232	1 354 232	-	1 145 849	1 145 849
TRANSPORT REGULATIONS	601 995	601 995	-	582 373	582 373
Total	2 312 087	2 312 087	-	2 078 184	2 078 184

All the funds requested were received and the savings will be surrendered back to Pay Master General Account

1.2 Conditional grants**	Note	2018/19 R'000	2017/18 R'000
Total grants received	47	<u>194 859</u>	<u>110 952</u>
Provincial grants included in Total Grants received		<u>-</u>	<u>-</u>

(** It should be noted that the Conditional grants are included in the amounts per the Final Appropriation in Note 1.1)

All the funds requested were received and the savings will be surrendered back to Pay Master General Account

2 Departmental Revenue	Note	2018/19 R'000	2017/18 R'000
Tax revenue		523 877	486 802
Sales of goods and services other than capital assets	2.1	201 505	211 091
Fines, penalties and forfeits	2.2	19 300	16 898
Sales of capital assets	2.4	-	7 129
Transactions in financial assets and liabilities	2.5	668	395
Total revenue collected		<u>745 350</u>	<u>722 315</u>
Less: Own revenue included in appropriation	15	<u>734 670</u>	<u>699 685</u>
Departmental revenue collected		<u>10 680</u>	<u>22 630</u>

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

		2018/19 R'000	2017/18 R'000
2.1	Sales of goods and services other than capital assets		
	Sales of goods and services produced by the department	201 505	211 091
	Administrative fees	23 387	22 615
	Other sales	178 118	188 476
	Total	201 505	211 091
2.2	Fines, penalties and forfeits		
	Fines	17 261	15 322
	Penalties	2 039	1 576
	Total	19 300	16 898
2.3	Sales of capital assets		
	Tangible assets		
	Machinery and equipment	-	7 129
	Total	-	7 129
2.4	Transactions in financial assets and liabilities		
	Other Receipts including Recoverable Revenue	668	395
	Total	668	395
3	Compensation of Employees		
	3.1 Salaries and wages		
	Basic salary	384 846	355 500
	Performance award	8 100	7 280
	Service Based	811	525
	Compensative/circumstantial	45 000	56 948
	Other non-pensionable allowances	63 270	59 437
	Total	502 027	479 690

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

		2018/19	2017/18
		R'000	R'000
3.2	Social Contributions		
	Employer contributions		
	Pension	49 620	45 575
	Medical	33 485	29 911
	UIF	-	1
	Bargaining council	128	147
	Total	83 233	75 634
	Total compensation of employees	585 260	555 324
	Average number of employees	1 767	1 747
		2018/19	2017/18
		R'000	R'000
4	Goods and services		
	Administrative fees	66 207	69 812
	Advertising	6 154	9 140
	Minor assets	1 139	1 319
	Bursaries (employees)	389	295
	Catering	2 504	2 280
	Communication	7 517	7 720
	Computer services	331	564
	Consultants: Business and advisory services	25 291	28 251
	Legal services	10 251	1 188
	Contractors	6 792	9 182
	Agency and support / outsourced services	13	-
	Audit cost – external	8 142	4 882
	Fleet services	123 312	123 895
	Inventory	38	2 260
	Consumables	8 166	7 563
	Operating leases	48 104	40 401
	Property payments	34 161	38 364
	Rental and hiring	1 217	1 632
	Transport provided as part of the departmental activities	554 867	362 793
	Travel and subsistence	32 936	38 403
	Venues and facilities	1 408	1 667
	Training and development	8 293	6 664
	Other operating expenditure	1 721	2 829
	Total	948 953	761 104

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

		2018/19 R'000	2017/18 R'000
4.1	Minor assets		
	Tangible assets		
	Machinery and equipment	1 139	1 319
	Total	1 139	1 319
4.2	Computer services		
	SITA computer services	331	564
	Total	331	564
4.3	Audit cost – external		
	Regularity audits	8 142	4 882
	Total	8 142	4 882
4.4	Inventory		
	Food and food supplies	2	-
	Fuel, oil and gas	8	-
	Materials and supplies	28	2 260
	Total	38	2 260
4.5	Consumables		
	Consumable supplies	3 403	2 600
	Uniform and clothing	2 498	1 093
	IT consumables	11	-
	Other consumables	894	1 507
	Stationery, printing and office supplies	4 763	4 963
	Total	8 166	7 563
4.6	Property payments		
	Other	34 161	38 364
	Total	34 161	38 364
4.7	Travel and subsistence		
	Local	32 936	38 403
	Total	32 936	38 403

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

	Note	2018/19 R'000	2017/18 R'000
4.8 Other operating expenditure	4		
Resettlement costs		210	321
Other		1 511	2 508
Total		1 721	2 829
	Note	2018/19 R'000	2017/18 R'000
5 Interest and Rent on Land			
Interest paid		193	310
Total		193	310
	Note	2018/19 R'000	2017/18 R'000
6 Transfers and Subsidies			
Departmental agencies and accounts	ANNEXURE 1A	2 957	2 897
Public corporations and private enterprises	ANNEXURE 1B	676 744	637 332
Non-profit institutions	ANNEXURE 1C	1 030	905
Households	ANNEXURE 1D	8 244	8 781
Total		688 975	649 915
	Note	2018/19 R'000	2017/18 R'000
7 Expenditure for capital assets			
Tangible assets		31 807	74 431
Buildings and other fixed structures	27	14 655	34 494
Machinery and equipment	28	17 152	39 937
Total		31 807	74 431
7.1 Analysis of funds utilised to acquire capital assets - 2018/19			
	Voted Funds	Aid assistance	TOTAL
	R'000	R'000	R'000
Tangible assets	31 807	-	31 807
Buildings and other fixed structures	14 655		14 655
Machinery and equipment	17 152		17 152
Total	31 807	-	31 807

7.2 Analysis of funds utilised to acquire capital assets - 2017/18

	Voted Funds R'000	Aid assistance R'000	TOTAL R'000
Tangible assets	74 431	-	74 431
Buildings and other fixed structures	34 494	-	34 494
Machinery and equipment	39 937	-	39 937
Total	74 431	-	74 431

	<i>Note</i>	2018/19 R'000	2017/18 R'000
8 Unauthorised Expenditure			
8.1 Reconciliation of unauthorised expenditure			
Opening balance		13 662	13 662
As restated		13 662	13 662
Closing balance		13 662	13 662
Analysis of closing balance		R'000	R'000
Unauthorised expenditure awaiting authorisation		13 662	13 662
Total		13 662	13 662
8.2 Analysis of unauthorised expenditure awaiting authorisation per economic classification		R'000	R'000
Current		13 662	13 662
Total		13 662	13 662
8.3 Analysis of unauthorised expenditure awaiting authorisation per type		R'000	R'000
Unauthorised expenditure relating to overspending of the vote or a main division within the vote		13 662	13 662
Total		13 662	13 662
9 Cash and Cash Equivalents		2018/19 R'000	2017/18 R'000
Consolidated Paymaster General Account		50 427	34 174
Cash receipts		65	-
Disbursements		45	(201)
Total		50 537	33 973

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

	Note	R'000	R'000
10 Prepayments and Advances			
Staff advances		-	-
Travel and subsistence		-	-
Prepayments (Not expensed)		-	-
Advances paid (Not expensed)		-	-
SOCPEN advances		-	-
Total		<u>-</u>	<u>-</u>

10.1 Advances paid (Expensed)

	Balance as at 1 April 2018	Less: Received in the current year	Add/Less: Other	Add: Current Year advances	Amount as at 31 March 2019
	R'000	R'000	R'000	R'000	R'000
National departments					-
Provincial departments					-
Public entities	5 000		(5 000)		-
Other institutions					-
Total	<u>5 000</u>	<u>-</u>	<u>(5 000)</u>	<u>-</u>	<u>-</u>

	Note	2018/19			2017/18		
		Curre nt	Non- current	Total	Current	Non- curr ent	Total
		R'000	R'000	R'000	R'000	R'000	R'000
11 Receivables							
Recoverable expenditure	11.1	141		141	77	-	77
Staff debt	11.2	(4 998)		(4 998)	401	-	401
Total		<u>443</u>	<u>-</u>	<u>443</u>	<u>478</u>	<u>-</u>	<u>478</u>

	Note	2018/19 R'000	2017/18 R'000
11.1 Recoverable expenditure (disallowance accounts)	11		
(Group major categories, but list material items)			
Disall Damages & Losses		41	31
Disall Dishonoured Cheques		102	46
Sal: ACB Recall		(2)	-
Total		<u>141</u>	<u>77</u>

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

		2018/19	2017/18
		R'000	R'000
11.2	Staff debt	Note	
	(Group major categories, but list material items)	11	
	Debt Account	703	637
	Debt Receivable Income	(5 697)	(247)
	Debt Receivable Interest	(5)	(1)
	Sal: Tax Debt	1	12
	Total	<u>(4 998)</u>	<u>401</u>
		Note	
12	Voted Funds to be Surrendered to the Revenue Fund	2018/19	2017/18
	Opening balance	R'000	R'000
		37 100	32 326
	Prior period error	12.2	
	As restated	37 100	32 326
	Transfer from statement of financial performance (as restated)	56 899	37 100
	Paid during the year	(37 100)	(32 326)
	Closing balance	<u>56 899</u>	<u>37 100</u>
		Note	
13	Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	2018/19	2017/18
	Opening balance	R'000	R'000
		4 665	12 484
	Prior period error		
	As restated	4 665	12 484
	Transfer from Statement of Financial Performance (as restated)	10 680	22 630
	Own revenue included in appropriation	734 670	699
	Paid during the year	(747 754)	685
	Closing balance	<u>2 261</u>	<u>4 665</u>
		Note	
14	Payables - current	2018/19	2017/18
	Clearing accounts	R'000	R'000
		139	48
	Other payables	5 343	6 300
	Total	<u>5 482</u>	<u>6 348</u>
		Note	
14.1	Clearing accounts	2018/19	2017/18
	(Identify major categories, but list material amounts)	R'000	R'000
	Sal:Income tax	137	47
	Sal:GEHS refund	-	1
	Sal:Pension Fund	2	-
	Total	<u>139</u>	<u>48</u>

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

		2018/19	2017/18
		R'000	R'000
14.2 Other payables	Note		
	14		
(Identify major categories, but list material amounts)			
Payables		5 343	6 300
Total		5 343	6 300
		2018/19	2017/18
		R'000	R'000
15 Net cash flow available from operating activities	Note		
Net surplus/(deficit) as per Statement of Financial Performance		67 579	59 730
Add back non cash/cash movements not deemed operating activities		(19 208)	(4 658)
(Increase)/decrease in receivables		35	82
(Increase)/decrease in prepayments and advances		-	-
(Increase)/decrease in other current assets		-	-
Increase/(decrease) in payables – current		(866)	(9 267)
Proceeds from sale of capital assets			(7 129)
Proceeds from sale of investments			-
(Increase)/decrease in other financial assets		-	-
Expenditure on capital assets		31 807	74 431
Surrenders to Revenue Fund		(784 854)	(762 460)
Surrenders to RDP Fund/Donor			-
Voted funds not requested/not received		-	-
Own revenue included in appropriation		734 670	699 685
Other non-cash items			-
Net cash flow generated by operating activities		48 371	55 072
		2018/19	2017/18
		R'000	R'000
16 Reconciliation of cash and cash equivalents for cash flow purposes	Note		
Consolidated Paymaster General account		50 427	34 174
Fund requisition account		-	-
Cash receipts		65	-
Disbursements		45	(201)
Total		50 537	33 973
		2018/19	2017/18
		R'000	R'000
17 Contingent liabilities and contingent assets	Note		
17.1 Contingent liabilities			
Liable to	Nature		
Housing loan guarantees	Employees		17
Claims against the department		98 780	132 372
Total		98 780	132 389

The above cases have not reached a stage that will allow the department to make a reliable estimate of possible settlement amount. Therefore, the claim amount is regarded as possible liability should the matter not be successfully defended.

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Contingent assets		2018/19	2017/18
Nature of contingent asset	Note	R'000	R'000
Constituted claims against Caswell Mthombeni		21 314	21 314
Total		21 314	21 314

A constituted claim against Caswell Mthombeni for implementation of Road Safety programmes. The services were never rendered.

	Note	2018/19 R'000	2017/18 R'000
18 Commitments			
Current expenditure			
Approved and contracted		2 655 572	3 174 892
Approved but not yet contracted		-	-
		2 655 572	3 174 892
Capital Expenditure			
Approved and contracted		-	6 169
Approved but not yet contracted		5 657	5 063
		5 657	11 232
Total Commitments		2 661 229	3 186 124

Indicate whether a commitment is for longer than a year

Scholar transport R1,946735 b , Batlagae Tshawe JV R3,799m, ATNS R20,149m, AIG R1,016m

			2018/19 R'000	2017/18 R'000
19 Accruals and payables not recognised				
19.1 Accruals				
Listed by economic classification	30 days	30+ days	Total	Total
Goods and services	56 608	215 950	272 558	90 738
Transfers and subsidies	88 421	-	88 421	136 221
Capital assets	12	1 029	1 041	455
Total	145 041	216 979	362 020	227 414
Listed by programme level		Note	2018/19 R'000	2017/18 R'000
ADMINISTRATION			10 151	10 413
PROVINCIAL SECRETARIET FOR POLICE SERVICE			31	100
TRANSPORT OPERATIONS			329 832	1 356
TRANSPORT REGULATIONS			22 006	215 545
Total			362 020	227 414

Include reasons for material accruals

				2018/19	2017/18
19.2 Payables not recognised					
Listed by economic classification	30 days	30+ days	Total		Total
Goods and services	26 844	834	27 678		6 759
Transfers and subsidies	7 603	1 250	8 853		-
Total	34 447	2 084	36 531		6 759

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Listed by programme level	Note	R'000	R'000
ADMINISTRATION		7 521	5 588
PROVINCIAL SECRETARIET FOR POLICE SERVICE		-	7
TRANSPORT OPERATIONS		27 315	6
TRANSPORT REGULATIONS		1 695	1 158
Total		36 531	6 759

<i>Included in the above totals are the following:</i>	Note	2018/19 R'000	2017/18 R'000
Confirmed balances with departments	Annex 5	4 417	6 395
Confirmed balances with other government entities	Annex 5	11 012	998
Total		15 429	7 393

	Note	2018/19 R'000	2017/18 R'000
20 Employee benefits			
Leave entitlement		29 755	29 460
Service bonus		17 016	15 857
Performance awards		10 153	10 018
Capped leave commitments		40 426	40 166
Other		1 155	824
Total		98 505	96 325

At this stage the department is not able to reliably measure the long term portion of the long service awards. Included in the leave entitlement is an amount of R361 for negative leave and R133 for capped leave

The negative leave credits amounting to -R361 and negative capped leave credits amounting to -R133 were excluded from leave entitlement

21 Lease commitments

21.1 Operating leases

2018/19	Specialised military assets R'000	Land R'000	Buildings other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year			39 568		39 568
Later than 1 year and not later than 5 years			3 403		3 403
Total lease commitments	-	-	42 971	-	42 971

2017/18	Specialised military assets R'000	Land R'000	Buildings other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year	-	-	31 981	-	31 981
Later than 1 year and not later than 5 years	-	-	-	-	-
Later than five years	-	-	-	-	-
Total lease commitments	-	-	31 981	-	31 981

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

A commitment is recognised for 12 months on month to month contracts

21.2 Finance leases **

2018/19	Speciali sed military assets R'000	Land R'000	Buildings and other fixed structures R'000	Machiner y and equipment R'000	Total R'000
Not later than 1 year				4 305	4 305
Later than 1 year and not later than 5 years				2 262	2 262
Later than five years					-
Total lease commitments	-	-	-	6 567	6 567

2017/18	Speciali sed military assets R'000	Land R'000	Buildings and other fixed structures R'000	Machiner y and equipment R'000	Total R'000
Not later than 1 year	-	-	-	4 499	4 499
Later than 1 year and not later than 5 years	-	-	-	4 803	4 803
Later than five years	-	-	-		-
Total lease commitments	-	-	-	9 302	9 302

22 Accrued departmental revenue

	Note	2018/19 R'000	2017/18 R'000
Tax revenue		167 202	174 863
Sales of goods and services other than capital assets		63 740	52 336
Fines, penalties and forfeits		368 520	286 366
Total		599 462	513 565

22.1 Analysis of accrued departmental revenue

	Note	2018/19 R'000	2017/18 R'000
Opening balance		513 564	438 601
Less: Amounts received		633 480	617 637
Add: Amounts recognised		758 009	724 626
Less: Amounts written-off/reversed as irrecoverable		38 631	32 025
Closing balance		599 462	513 565

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

		2018/19 R'000	2017/18 R'000
22.2	Accrued department revenue written off		
	Nature of losses		
	(Group major categories, but list material items)		
	Motor Vehicle Licence	34 372	26 499
	Government Motor Fleet	-	68
	Traffic Fines	4 210	5 458
	Total	38 582	32 025
		2018/19	2017/18
		R'000	R'000
22.3	Impairment of accrued departmental revenue		
	Estimate of impairment of accrued departmental revenue	294 816	229 093
	Total	294 816	229 093
		2018/19	2017/18
		R'000	R'000
	Note		
		2018/19	2017/18
		R'000	R'000
23	Irregular expenditure		
23.1	Reconciliation of irregular expenditure		
	Opening balance	3 961 150	2 720 543
	Prior period error		156 014
	As restated	3 961 150	2 876 557
	Add: Irregular expenditure - relating to current year	1 301 088	1 084 593
	Irregular expenditure awaiting condonation	5 262 238	3 961 150
	Analysis of awaiting condonation per age classification		
	Current year	1 301 088	1 084 593
	Prior years	3 961 150	2 876 557
	Total	5 262 238	3 961 150
23.2	Details of irregular expenditure – added current year (relating to current and prior years)	2018/19	
		R'000	
	Incident		
	Disciplinary steps taken/criminal proceedings		
	Finance Lease	785	
	Lease contract	36 251	
	No Tender documents	32 116	
	Scholar Transport	554 783	
	Commuter Transport	677 153	
		Not condoned by National Treasury	
	Total	1 301 088	

Impairment calculated at 80% based on the traffic fine collected v/s issued.

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

23.3	Prior period error	Note	2017/18 R'000
	Nature of prior period error		
	Prior Year error		156 014
	Relating to 2017/18		103 381
	Current Year		103 381
	Total		259 395

This error includes transaction which were not included as irregular expenditure in 2017/18 financial year where SCM process were not followed

24	Fruitless and wasteful expenditure	2018/19 R'000	2017/18 R'000
24.1	Reconciliation of fruitless and wasteful expenditure		
	Opening balance	3 632	3 469
	Prior period error	-	-
	As restated	3 632	3 469
	Fruitless and wasteful expenditure – relating to prior year	-	-
	Fruitless and wasteful expenditure – relating to current year	175	163
	Less: Amounts resolved	-	-
	Closing balance	3 807	3 632
24.2	Analysis of awaiting resolution per economic classification		
	Current	175	1 435
	Capital	3 632	2 197
	Transfers and subsidies	-	-
	Total	3 807	3 632

24.3	Analysis of Current year's (relating to current & prior years) fruitless and wasteful expenditure	2018/19 R'000
	Incident	Disciplinary steps taken/criminal proceedings
	Incident on overdue account	Under investigation 175
	Total	175

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

	Note	2018/19 R'000	2017/18 R'000
25 Related party transactions			
Revenue received			
Total		-	-

	Note	2018/19 R'000	2017/18 R'000
Other			
Guarantees issued/received			-
<i>List other contingent liabilities between department and related party</i>			16 297
Total		-	16 297

	No. of Individuals	2018/19 R'000	2017/18 R'000
26 Key management personnel			
Political office bearers (provide detail below)			-
Officials:			-
Level 15 to 16	2	3 636	3 464
Level 14 (incl CFO if at a lower level)	5	6 355	5 936
Level 13	21	19 743	19 235
Family members of key management personnel			-
Total		29 734	28 635

27 Movable Tangible Capital Assets
MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance R'000	Value adjustment s R'000	Additions R'000	Disposals R'000	Closing balance R'000
MACHINERY AND EQUIPMENT	607 998	-	22 548	406	630 140
Transport assets	521 675		20 041	-	541 716
Computer equipment	13 302		152	331	13 123
Furniture and office equipment	6 909		2 083	12	8 980
Other machinery and equipment	66 112		272	63	66 321
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	607 998	-	22 548	406	630 140

Include discussion here where deemed relevant

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Movable Tangible Capital Assets under investigation

	Number	Value
Included in the above total of the movable tangible capital assets per the asset register are assets that are under investigation:		R'000
Machinery and equipment	10	1 269

The approval to retire the untraceable assets(vehicle) has been obtained from the Accounting officer, however he indicated that further investigation be conducted on the ones without record, hence they are still appearing in the Fixed Asset Register

**27.1 Additions
ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019**

	Cash	Non-cash	(Capital work-in-progress current costs and finance lease payments)	Received current, not paid (Paid current year, received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
MACHINERY AND EQUIPMENT	17 152	6 181	(785)	-	22 548
Transport assets	13 860	6 181			20 041
Computer equipment	152				152
Furniture and office equipment	2 083				2 083
Other machinery and equipment	1 057		(785)		272
TOTAL ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS	17 152	6 181	(785)	-	22 548

Include discussion here where deemed relevant

**27.2 Disposals
DISPOSALS OF MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019**

	Sold for cash	Non-cash disposal	Total disposals	Cash received Actual
	R'000	R'000	R'000	R'000
MACHINERY AND EQUIPMENT	-	406	406	-
Computer equipment		331	331	
Furniture and office equipment		12	12	
Other machinery and equipment		63	63	
TOTAL DISPOSAL OF MOVABLE TANGIBLE CAPITAL ASSETS	-	406	406	-

27.3 Movement for 2017/18

MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2018

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing balance R'000
MACHINERY AND EQUIPMENT	576 093	(5 915)	70 171	32 351	607 998
Transport assets	504 469	(5 490)	55 047	32 351	521 675
Computer equipment	17 288	(4 850)	864	-	13 302
Furniture and office equipment	8 104	(2 790)	1 595	-	6 909
Other machinery and equipment	46 232	7 215	12 665	-	66 112
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	576 093	(5 915)	70 171	32 351	607 998

27.3.1	Prior period error	Note	2017/18 R'000
	Nature of prior period error Assets reported stolen, sold, transferred, taken by insurance relating to 2014/15 & 2016/17		(5 915)
	Total		(5 915)

27.4 Minor assets

MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Specialised military assets R'000	Intangible assets R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Opening balance	-	-	-	21 948	-	21 948
Value adjustments						-
Additions				1 138		1 138
Disposals				1 919		1 919
TOTAL MINOR ASSETS	-	-	-	21 167	-	21 167
	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
Number of R1 minor assets						-
Number of minor assets at cost				11 461		11 461
TOTAL NUMBER OF MINOR ASSETS	-	-	-	11 461	-	11 461

Minor assets

MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2018

	Specialised military assets R'000	Intangible assets R'000	Heritage asset s R'000	Machinery and equipment R'000	Biological asset s R'000	Total R'000
Opening balance	-	-	-	20 901	-	20 901
Prior period error	-	-	-	-	-	-
Additions	-	-	-	1 319	-	1 319
Disposals	-	-	-	272	-	272
TOTAL MINOR ASSETS	-	-	-	21 948	-	21 948

	Specialised military assets	Intangible assets	Heritage asset s	Machinery and equipment	Biological asset s	Total
Number of R1 minor assets	-	-	-	-	-	-
Number of minor assets at cost	-	-	-	12 437	-	12 437
TOTAL NUMBER OF MINOR ASSETS	-	-	-	12 437	-	12 437

27.5 Movable assets written off

MOVABLE ASSETS WRITTEN OFF FOR THE YEAR ENDED 31 MARCH 2019

	Specialised military assets R'000	Intangible assets R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Assets written off	-	-	-	232	-	232
TOTAL MOVABLE ASSETS WRITTEN OFF	-	-	-	232	-	232

MOVABLE ASSETS WRITTEN OFF FOR THE YEAR ENDED 31 MARCH 2018

	Specialis- ed military assets R'000	Intangible asset s R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Assets written off	-	-	-	32 351	-	32 351
TOTAL MOVABLE ASSETS WRITTEN OFF	-	-	-	32 351	-	32 351

28 **Immovable Tangible Capital Assets**

MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance R'000	Value adjustm ents R'000	Additions R'000	Disposals R'000	Closing balance R'000
BUILDINGS AND OTHER FIXED STRUCTURES	-	-	23 490	-	23 490
Dwellings	-	-	-	-	-
Non-residential buildings	-	-	-	-	-
Other fixed structures	-	-	23 490	-	23 490
HERITAGE ASSETS	-	-	-	-	-
Heritage assets	-	-	-	-	-
LAND AND SUBSOIL ASSETS	-	-	-	-	-
Land	-	-	-	-	-
Mineral and similar non-regenerative resources	-	-	-	-	-
TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS	-	-	23 490	-	23 490

Additions

28.1 **ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019**

	Cash R'000	Non-cash R'000	(Capital work-in- progress current costs and finance lease payments) R'000	Received curre nt, not paid (Paid curre nt year, receiv ed prior year) R'000	Total R'000
BUILDINGS AND OTHER FIXED STRUCTURES	14 654	19 110	(10 274)	-	23 490
Dwellings	-	-	-	-	-
Non-residential buildings	-	-	-	-	-
Other fixed structures	14 654	19 110	(10 274)	-	23 490
TOTAL ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS	14 654	19 110	(10 274)	-	23 490

Capital Work-in-progress

28.2 **CAPITAL WORK-IN-PROGRESS AS AT 31 MARCH 2019**

	Opening Balance 1 April 2018 R'000	Current Year WIP R'000	Ready for use (Assets to the AR) / Contracts terminated R'000	Closing Balance 31 March 2019 R'000
Heritage assets	-	-	-	-
Buildings and other fixed structures	72 924	10 274	19 110	64 088
TOTAL	72 924	10 274	19 110	64 088

Note
[Annexure 7](#)

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Age analysis on ongoing projects	Planned, constructio n not started	Number of projects Planned, constructio n started	2018/19 Total R'000
0 to 1 year	2	4	5 528
1 to 3 year(s)		1	471
3 to 5 years		2	58 089
Longer than 5 years			
Total	<u>2</u>	<u>7</u>	<u>64 088</u>

CAPITAL WORK-IN-PROGRESS AS AT 31 MARCH 2018

	Opening Balan ce	Prior period error	Current Year WIP	Ready for use (Assets to the AR) / Contract s terminat ed	Closing Balance 31 March 2018
<i>Note</i>	R'000	R'000	R'000	R'000	R'000
Annexure 7					
Heritage assets	-	-	-	-	-
Buildings and other fixed structures	38 430	-	34 494	-	72 924
TOTAL	<u>38 430</u>	<u>-</u>	<u>34 494</u>	<u>-</u>	<u>72 924</u>

Age analysis on ongoing projects	Planned, constructio n not started	Number of projects Planned, constructio n started	2017/18 Total R'000
0 to 1 year	-	471	-
1 to 3 year(s)	-	-	-
3 to 5 years	-	72 453	-
Longer than 5 years	-	-	-
Total	<u>-</u>	<u>72 924</u>	<u>-</u>

**S42 Immovable
assets**

28.3 Assets to be transferred in terms of S42 of the PFMA - 2018/19

	No of Assets	Value of Assets R'000
BUILDINGS AND OTHER FIXED STRUCTURES	3	23 490
Dwellings		
Non-residential buildings	3	23 490
Other fixed structures		
TOTAL	<u>3</u>	<u>23 490</u>

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

29 Principal-agent arrangements

		2018/19	2017/18
29.1 Department acting as the principal		R'000	Fee paid R'000
	Municipalities	51 753	53 768
	SAPO	3 247	2 870
	Total	55 000	56 638

The Department act as the principal for external registering and post office who collect revenue (Motor vehicle licence) on behalf of the department. The Department is liable for commission to be paid to registering authorities and post office who collect on behalf of the department.

30 Prior period errors

		2017/18		Restated amount	
		Amount bef error correction	Prior period error	nt	
		R'000	R'000	R'000	
30.1	Correction of prior period errors				
	Assets: (e.g. Receivables, Investments, Accrued departmental revenue, Movable tangible capital assets, etc.)			-	
	Transport assets	27	504 469	(5 490)	498 979
	Computer equipment	27	17 288	(4 850)	12 438
	Furniture & office equipment	27	8 104	(2 790)	5 314
	Other Machinery & equipment	27	46 232	7 215	53 447
	Accrued Departmental revenue-Bapong traffic fines	22	263 240	23 126	286 366
	Net effect		839 333	17 211	856 544

(5 915) is for transport assets retired from the system and reclassification of assets categories by Provincial Treasury.
R21214 for prepayment for services not rendered by Caswell Mthombeni

Other: (e.g. Irregular expenditure, fruitless and wasteful expenditure, etc.)

	Irregular Expenditure	23	3 701 754	259 395	3 961 149
	Constituted claims against Caswell Mthombeni	17		21 314	21 314
	Net effect		3 701 754	280 709	3 982 463

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

31 STATEMENT OF CONDITIONAL GRANTS RECEIVED

NAME OF GRANT	GRANT ALLOCATION					SPENT				2017/18	
	Division of Revenue Act/Provincial Grants	Roll Overs	DORA Adjustments	Other Adjustments	Total Available	Amount received by department	Amount spent by department	Under / (overspending)	% of available funds spent by dept	Division of Revenue Act	Amount spent by department
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Public Transport Operation Grant	110 419			82 000	192 419	192 419	192 419	-	100%	109 098	109 098
EPWP Grant	2 440				2 440	2 440	2 029	411	83%	1 854	1 854
	112 859	-	-	82 000	194 859	194 859	194 448	411		110 952	110 952

ANNEXURE 1A

STATEMENT OF TRANSFERS TO DEPARTMENTAL AGENCIES AND ACCOUNTS

DEPARTMENT/AGENCY/ACCOUNT	TRANSFER ALLOCATION				TRANSFER		2017/18
	Adjusted appropriation	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000
Government fleet licence fees					-	2 957	2 897
Total						2 957	2 897

ANNEXURE 1B

STATEMENT OF TRANSFERS/SUBSIDIES TO PUBLIC CORPORATIONS AND PRIVATE ENTERPRISES

NAME OF PUBLIC CORPORATION/PRIVATE ENTERPRISE	TRANSFER ALLOCATION				EXPENDITURE				2017/18
	Adjusted appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	Capital	Current	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000
Public corporations									
Transfers	-	-	-	-	676 744		-	-	637 332
AMAROSA TRADING (PTY)					-	217 693			186 110
ATAMELANG BUS TRANSPORT					-	152 900			135 933
MVELATRANS(BOJANALA BUS)					-	287 227			222 509
PUMUTRA TRANSPORT ENTERPRISE					-	18 924			17 793
SOUTH AFRICAN EXPRESS					-				74 987
Sub total: Public corporations						676 744			637 332
TOTAL						676 744			637 332

ANNEXURE 1C

STATEMENT OF TRANSFERS TO NON-PROFIT INSTITUTIONS

NON-PROFIT INSTITUTIONS	TRANSFER ALLOCATION				EXPENDITURE		2017/18
	Adjusted appropriati on Act	Roll Overs	Adjustment s	Total Available	Actual Transfer	% of Available funds transferred	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
Bloemhof				-			17
Brits				-	15		41
Ganyesa							31
Groot Marico					30		13
Haartbeespoortdam							10
Hartebeesfontein					15		38
Ikageng					38		41
Itsoseng					20		58
Jouberton					25		57
Kanana					30		21
Khuma							37
Lehurutshe					23		50
Letlhabile					35		47
Lichtenburg							43
Madikwe							42
Mafikeng					32		9
Mothotlung							34
Taung							16
Ventersdorp					23		20
Vryburg					20		8
Wolmaranstad					49		58
Mmabatho							45
Gay Umbrella							40
Angels of Tomorrow							40
Thuo-Boswa Farmers							21
Banna ba kae(NPO)							40
EXT 39 Forum for patrolers							28
Ultrapex Sustainable					30		
Phokeng					14		
Mooinooi					15		
Lomanyaneng					51		
Klerksdorp					21		
Home of hope against					39		
Boitekong					15		

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Youth Action for soci					15	
Rustenburg					10	
Setlagole					24	
Ipelegeng					25	
Delareyville					26	
Mogwase					20	
Makwassie					20	
Klipgat					24	
Potchefstroom					18	
Mooifontein					26	
Cyferskuil					20	
Christiana					15	
Assen					15	
Makapanstad					20	
Khulisa Social Solution					30	
Madibogo				-	29	
Zeerust				-	77	
Motswedi					24	
Hebron					52	
					1 030	905
Total					1 030	905

ANNEXURE 1D

STATEMENT OF TRANSFERS TO HOUSEHOLDS

HOUSEHOLDS	TRANSFER ALLOCATION				EXPENDITURE		2017/18
	Adjusted appropriati on Act	Roll Overs	Adjustme nts	Total Available	Actual Transfer	% of Available funds transferred	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
Injury on duty	383			383	326	85%	144
Leave gratuity	4 381			4 381	3 431	78%	3 421
Bursaries(non employees)	111			111	-	0%	366
Claims agains state	692			692	460	66%	188
EPWP Programme	4 669			4 669	4 027	86%	4 662
	10 236	-	-	10 236	8 244		8 781
Total	10 236	-	-	10 236	8 244		8 781

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

**ANNEXURE 1E
STATEMENT OF ACTUAL MONTHLY EXPENDITURE
PER GRANT**

GRANT TYPE	APRIL	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
	2018	2018	2018	2018	2018	2018	2018	2018	2018	2019	2019	2019	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Public Transport Operation Grant		2 441	9 625		7 492	38 014	29 708	8 859	6 994	10 511		78 775	192 419
EPWP Grant			7	2	108	106	185	344	359	963	698	(743)	2 029
Total	-	2 441	9 632	2	7 600	38 120	29 893	9 203	7 353	11 474	698	78 032	448

**ANNEXURE 3A
STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH 2019**

NATURE OF LIABILITY	Opening balance 1 April 2018	Liabilities incurred during the year	Liabilities paid/ cancelled/ reduced during the year	Liabilities recoverable (Provide details hereunder)	Closing balance 31 March 2019
	R'000	R'000	R'000	R'000	R'000

Claims against the department

MBD Credit Solutions & INCA or Mosiamisi
Business Solutions

	4 038				4 038
Nel S.J.	25				25
Mahishi P	100				100
Du Plooy J.P.J	818				818
Serbel CC	18				18
Mmolawa K.S.	5 000				5 000
Lengane Inv Holdings	6 091				6 091
Lengane Inv Holdings	1 063				1 063
Lengane Inv Holdings	19 500				19 500
Lekau K.S.	409				409
Gaelejwe G Shotec Trade 20 cc	6 700				6 700
Lapeng Investments	2 830				2 830
S De Wet Carol	900				900
Mongale M.I	16				16
Williams W.S.	200		200		400
Maruping Peter Leeuw	250				250
Mothibi S.M	400				400
Seleka S	100				100
Ase Ami	36				36
Lekopanye K.G.	16				16
Mokotedi M.J	100				100

Annual Report for 2018/19 Financial Year
Vote 5: Department of Community Safety and Transport Management
North West Province

Mqonjane LL	250			250
Moate L	521			521
Thusang Bana Transport Services	21 428			21 428
Mokhobotlwane K	43			43
Segoati M.T	22			22
Moela B.J	120			120
Redefine Properties	226			226
Majola J.J	23			23
Schempers M	84			84
Mochabapula Consulating CC	23 729			23 729
Nkumande S.F	46			46
Tinye M.G.	33			33
Adv Lungile Tyatya	93			93
Arbitration : Atamelang Bus Transport	12 276	12 276		0
Arbitration : Thari/ Amarosa Bus Company	24 280	24 280		0
Lekala L.A.	570			570
Smec SA(PTY) (LTD)		52	52	-
K.I Mashela		41		41
C. P Potgieter		120		120
NSP Du Plooy		34		34
Gavin Keenton		40		40
L J Thobega		14		14
S M Mvula		82		82
E H Lombaard		31		31
DADA Motors		300	300	-
GIBB(PTY) LTD		359		359
Sebesho B.J		24		24
Setumo M.S		89		89
Moheta M.A		22		22
TVD Poel		15		15
Mosasi A.B		125		125
Molotsi K		500		500
I Tshoba		69		69
O.L Seothaeng		200		200
Roux D.F.		93		93
Numbi Auto Whte River (Pty) (Ltd)		59		59
B.S.Matlhoola		847		847
Subtotal	132 372	3 316	36 908	-
TOTAL	132 372	3 316	36 908	-

ANNEXURE 4

INTER-GOVERNMENT PAYABLES

GOVERNMENT ENTITY	Confirmed balance outstanding		Unconfirmed balance outstanding		Total	
	31/03/2019	31/03/2018	31/03/2019	31/03/2018	31/03/2019	31/03/2018
	R'000	R'000	R'000	R'000	R'000	R'000

DEPARTMENTS

Current						
CULTURE, ARTS AND TRADITIONAL AF	64				64	-
FINANCE NW	17				17	-
NAT: DEPT JUSTICE & CONST DEV	3 596				3 596	-
OFFICE OF THE PREMIER - NORTH WE	720				720	-
SA POLICE SERVICE 00001 000	19				19	-
Subtotal	4 416	-	-	-	4 416	-
Total Departments	4 416	-	-	-	4 416	-

OTHER GOVERNMENT ENTITY

Current						
AUDITOR-GENERAL OF SOUTH AFRICA	898				898	-
ESKOM HOLDINGS SOC LTD - GAUTENG	51				51	-
KGETLENGRIVIER LOCAL MUNICIPALIT	45				45	-
NALEDI - NW LOCAL MUNICIPALITY	30				30	-
NORTH WEST DEVELOPMENT CORPORATION	4 891				4 891	-
MAFIKENG - NW LOCAL MUNICIPALITY	135				135	-
SIU	1 913				1 913	-
NORTHWEST-UNIVERSITY	32				32	-
AIR TRAFFIC AND NAVIGATION SERVI	2 503				2 503	-
SOUTH AFRICAN QUALIFICATIONS AUT	3				3	-
STATE INFORMATION TECHNOLOGY AGE	94				94	-
TELKOM SA	416				416	-
Subtotal	11 011	-	-	-	11 011	-
Total Other Government Entities	11 011	-	-	-	11 011	-
TOTAL INTERGOVERNMENTAL	15 427	-	-	-	15 427	-

ANNEXURE 5

Movement in Capital Work-in-Progress

MOVEMENT IN CAPITAL WORK-IN-PROGRESS FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance	Current Year Capital WIP	Ready for use (Asset register) / Contract terminated	Closing balance
	R'000	R'000	R'000	R'000
BUILDINGS AND OTHER FIXED STRUCTURES	72 924	10 274	(19 110)	64 088
Dwellings	-	-	-	-
Non-residential buildings	-	-	-	-
Other fixed structures	72 924	10 274	(19 110)	64 088
TOTAL	<u>72 924</u>	<u>10 274</u>	<u>(19 110)</u>	<u>64 088</u>



dcstm

Department:
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North West Provincial Government
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PR206/2019

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**Cnr Albert Luthuli &
James Moroka Road, Mmabatho**

