



the dps

Department : Public Safety
North West Provincial Government
REPUBLIC OF SOUTH AFRICA

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Enq: Siphon Maduma Director SCM

SUPPLY CHAIN MANAGEMENT DIRECTORATE

TO : OFFICE OF THE MEC
OFFICE OF THE HOD
CHIEF DIRECTORS
DIRECTORS
REGIONAL MANAGERS
DISTRICTS MANAGERS
CORE PROGRAMME MANAGERS
ALL STAFF MEMBERS

FROM : MR. O MONGALE
HEAD OF DEPARTMENT

DATE : 05th OCTOBER 2009

SCM CIRCULAR NO.03 DECLARATION OF INTERESTS IN CONTRACTS AND GENERAL NOTICE OF INTEREST

Public Safety is bound by the principles set out in Section 38 (1) and (2) of the Public Finance Management Act 1 of 1999

In order to ensure that the relationship between management and staff of Public Safety is conducted on the principles of trust, honesty and integrity, all interest, whether direct or indirect, in general or in contracts must be declared. This process will be done annually.

If at any time during the year further interests are created which have to be declared, there is an ongoing duty to declare such interests as soon as they arise. Management and employees have a common law duty to act in good faith at all times.

To achieve this, please find attached a declaration of interest form that must be completed in full, signed by every employee in the Department of Public Safety and delivered to Supply Chain Management by 01 November 2009. The table needs to be completed in full.

Direct interest include interests such as directorship, direct and indirect shareholding in companies, membership in specific entities and family connections and any other interests which may be relevant to Public Safety.

**SCM CIRCULAR NO.03
DECLARATION OF INTERESTS IN CONTRACTS AND GENERAL NOTICE OF INTEREST**

Indirect interests are interests in entities obtained through family members or relatives or through an entity such as company or close corporation. So a declarer's shareholding in XYZ will be a direct interest but if XYZ holds shares in ABC the declarer will have an indirect interest in ABC.

Employees are also urged to remember that they are not allowed to perform any remuneration work outside the Public Service without the express approval of the Head of Department or member of the Executive Council. Applications forms for Remunerative Work outside Public Service are obtainable from Director Legal Services.

An attached form need to be completed by all employees in the department of Public Safety.

Kind Regards,

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Mr. S Maduma
Director: Supply Chain Management

DECLARATION OF INTEREST

LIST OF DIRECTORSHIPS, MEMBERSHIPS, PARTNERSHIPS, INDIVIDUAL BUSINESS INTERESTS and GENERAL NOTICE OF INTEREST

I hereby declare that as at the date hereof I am to be considered as having interests in contracts and / or transactions in the organizations to the extent indicated below:

NAME OF COMPANY/ PARTNERSHIP / BUSINESS VENTURE/ CLOSE CORPORATION /INDIVIDUAL	ENTITY REGISTRATION NUMBER	NATURE OF BUSINESS	NATURE / EXTENT OF INTEREST	DATE OF APPOINTEMENT

Declared By : _____

Approved By : _____

Designation: _____

Designation: _____

Employee No. : _____

Date: _____

Directorate: _____

Signature
"Working together we can do more"

