

DEPARTMENT OF COMMUNITY SAFETY AND TRANSPORT MANAGEMENT

2016 | 17
Annual Report
Vote No 5

B O K O N E B O P H I R I M A

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PART A: GENERAL INFORMATION

1. DEPARTMENT GENERAL INFORMATION

DEPARTMENT: Community Safety and Transport Management

PHYSICAL ADDRESS: Tirelo Building
Albert Luthuli Drive
Mmabatho
2745

POSTAL ADDRESS: Private Bag X 19
Mmabatho
2735

TELEPHONE NUMBER/S: +27(18) 200 8001/2/9

FAX NUMBER: 0866 463 669

EMAIL ADDRESS: BMofokeng@nwpg.gov.za

WEBSITE ADDRESS: www.nwpg.gov.za

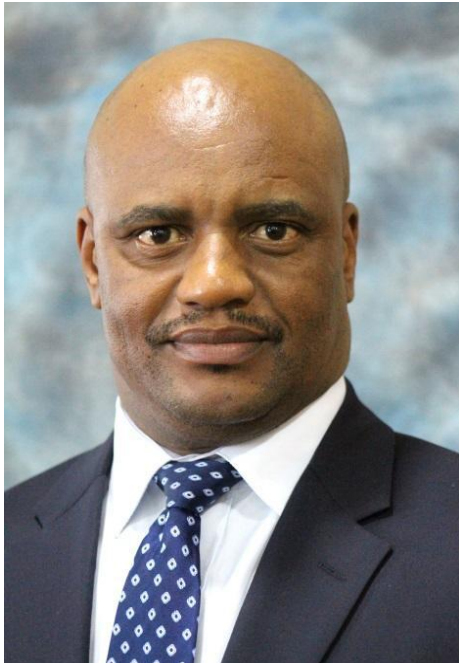
2. LIST OF ABBREVIATIONS/ACRONYMS

AFS	Annual Financial Statements
AGSA	Auditor General of South Africa
AO	Accounting Officer
APP	Annual Performance Plan
AP	Annual Report
BBBEE	Broad Based Black Economic Empowerment
CCTV	Closed-Circuit Television
CFO	Chief Financial Officer
CPF	Community Police Forum
CPTED	Crime Prevention through Environmental Design
CSF	Community Safety Forum
DLTC	Driving Licensing Testing Centres
DMC	Departmental Management Committee
DPCIJ	Directorate for Prioritized Crime Investigations
DPME	Department of Performance Monitoring and Evaluation
DRP	Disaster Recovery Plans
DVA	Domestic Violence Act
EDMC	Departmental Management Committee
EEP	Employment Equity Plan
EXTECH	Executive Council Technical Committee
EXCO	Executive Council
FMPPI	Framework for Management of Performance Information
HOD	Head of Department

HR	Human Resources
ICT	Information Communication Technology
IEHW	Integrated Employee Health and Wellness
IFS	Interim Financial Statement
IPID	Independent Police Investigative Directorate
IPPP	Inter Provincial Policy and Procedure
IPTN	Integrated Public Transport Network
IT	Information Technology
IYM	In Year Monitoring
MEC	Member of the Executive Council
MOU	Memorandum of Understanding
MPAT	Management of Performance Assessment Tool
MPSA	Minister of Public Service Administration
MPL	Member of the Provincial Legislature
MRRRP	Mahikeng Rebranding Repositioning Renewal Programme
MTEF	Medium Term Expenditure Framework
MUNIMEC	Municipality and Member of the Executive Council
NARSA	National Archives and Records of South Africa
NDOT	National Department of Transport
NDP	National Development Plan
NPI	Non Profit Institutions
NLTA	National Land Transport Act
NMT	Non-Motorised Transport
NWTI	North West Transport Investment
OLAS	Operating Licence Administration System

OoP	Office of the Premier
PFMA	Public Finance Management Act
PLTF	Provincial Land Transport Framework
PLTP	Provincial Learner Transport Policy
PMDS	Performance Development Management System
PRE	Provincial Regulatory Entity
RTMC	Road Traffic Management Corporation
SACAA	South African Civil Aviation Authority
SAPS	South African Police Service
SCM	Supply Chain Management
SDIP	Service Delivery Improvement Plan
SETA	Sector Education and Training Authority
SITA	Sector Information Technology Association
SLA	Service Level Agreement
SMME	Small Medium and Micro Enterprises
SONA	State of the Nation Address
SOPA	State of the Province Address
TETA	Transport Education and Training Authority
TRA	Threats Risk Assessment
TR	Treasury Regulations
VTS	Vehicle Testing Station
VTSD	Villages Townships and Small Dorpies

3. FOREWORD BY THE MEC



Preamble

It is yet another period to reflect on commitments presented by the Department of Community Safety and Transport Management from the beginning of the financial year 2016/17.

It must be emphasised that the services provided during the year under review were driven by the National Development Plan (NDP) and are especially interlinked with the Bokone Bophirima 5th Administration's five (5) Concretes pronounced as follows:

- Agriculture, Culture and Tourism (ACT)
- Villages, Townships and Small Dorpies (VTSD)
- Renewal, Healing and Reconciliation (RHR)
- Setsokotsane
- Saamwerk-Saamtrek

Achievements in Brief

It is with great sense of excitement to report that the Department has registered tremendous achievements with regard to implementing our departmental mandate in accordance with the above concretes during the year under review.

The department continued to deliver services with a sole intention to better the lives of our people. We continued to carry out the provision of building safer, secured and socially cohesive communities diligently as part of our Mandate.

Through our Civilian Secretariat for Police, the last financial year saw a notable progress relating to the fight against trio crimes, drug related crimes and crime against women and children. All were achieved through intensified Crime Prevention Programme; whereby our communities were mobilised to establish Community Policing Fora (CPF), Community Safety Fora (CSF) and resuscitation of Justice Crime Prevention and Security Cluster Departments (JCPSC).

MUNIMEC meetings were convened to address departmental and municipal integrated issues such as collaboration in addressing the stray animal issues with a view to reduce accidents. As a result, the program of animal rangers was established and community and traditional structures were lobbied to participate.

We have indeed made a progress in ensuring that women and children in Bokone Bophirima equally enjoyed their freedom without any fear of being attacked.

Consistent with the NDP the Department continued to ensure access to a safe, affordable and reliable public transport through provisioning of learner and subsidised commuter transport services. Learners from rural and farm arrears who find it difficult to access schools and walked longer distances were assisted. We are providing this service to 19 788 756 commuters in the three Districts of the Province.

In accelerating the pace in the delivery of bicycles to learners who walk between two (2) and five (5) kilometres to and from school, another batch of bicycles was distributed to schools during the Mandela Month. Equally, Animal-drawn-carts were provided to communities in the rural areas for ease of mobility of people, goods and services.

In the interest of bringing services closer to our communities, the department has officially opened and handed-over the much anticipated essential Motor Vehicle Registering Authority Office to the Moretele Local Municipality. This office will serve

the community and to ensure that the Province recoup the potential revenue lost to Gauteng due to the lack of registering authority services along the borders of the two provinces

The Department's commitment to intensifying road safety activities was realised through conducting numerous awareness campaigns throughout the Province as Road Safety Education, Safety Promotions and Safety Community Engagement initiatives were undertaken.

These awareness campaigns are aligned to Safety, Security, Comfort, Corruption and Crime-Free Society Campaign, as contained in the Premier`s 10 Point Plan as well as through the implementation of the Setsokotsane programme.

The improved policing and traffic visibility on our roads and towns has contributed towards the 8% reduction of road crash fatalities and commission of trio crimes in Bokone Bophirima in the year under review.

Challenges

With the limited budget we had we only managed to fund sixty (60) Non Profit Institutions (CPFs and NPOs) to assist the Department in the fight against crime by implementing social crime prevention programmes.

In this financial year we experienced heavy rains that affected conditions of our roads negatively. The consequence being; buses taking workers late to work, learners ending up not going to school, overloading of scholar busses and non-compliance by operators with the terms and conditions of their respective contracts.

Dr Kenneth Kaunda District currently does not benefit from the commuter transport service and subsidies.

Since there are few transport economists, planners and engineers the potency of our economy will never be realised. We, as a department must champion how we can use transport to ensure our economy is re-ignited.

Medium to Long Term Goals

If we are to reposition this province as an economic hub we must all acknowledge that:

- Vryburg is still the Texas of South Africa for its beef production and exportation.
- Mogwase remains a Tourism hub due to the Suncity hotel, Pilanesburg and other resorts.
- The Maize triangle starting in North West produces most grains produce and barley.
- Orkney and Stilfontein are producing gold whereas Rustenburg and Brits are imbued with Platinum.
- Our villages too; Kraaipan and Lotlhakane have opened mines with Taung to follow soon.

The begging question must then be, how do we move these products and agricultural produce from one area to another. How do we move these assert and economic spinners in and outside the province. But also how do we move the raw wealth out, into the continent and beyond?

If the Millennium goal is to be achieved your contribution is sought.

The railway lines are lying fallow without being used. Our roads are full of trucks. Our airports are basically used for passengers in the main. We are unable to tap on the maritime economy embedded in our many rivers and dams like Taung and Hartebeesspoort Dams which are only used for leisure and recreational purposes.

Since Dr K Kaunda does not have a subsidised commuter, the department will ensure that thorough engagements with relevant stakeholders ensure that Dr KK receives subsidised services.

Acknowledgements

All our achievements are made possible through continuous collaboration with all stakeholders, viz; South African Police Service, Northwest Transport Initiative, RTMC, Portfolio Committee, Community Policing Forum, Community Safety Forums,

Transport forums, Taxi associations, Bus associations, all our social partners, Le Dikgosi tsa rona, beng ba mmu. Their continued support, partnership, holding us accountable, monitoring our work and implementing our commitments continue to yield desired outcomes.

Conclusion

Amilcar Cabral always cautions us to: "Always bear in mind that the people are not fighting for ideas, for the things in anyone's head. They are fighting to win material benefits, to live better and in peace, to see their lives go forward, to guarantee the future of their children".

Working with all the Bokone Bophirima citizens, ours can only be one goal, to triumph over the evil of crime and road fatalities in our province and country, and thus hatching a future that generations coming after us will be proud of.

Let us continue changing the lives of our people for better.

Together we move Bokone Bophirima Province forward...



31/05/2017

Honourable Dr. M.N. Motlhabane

DATE

MEC of the Department of Community Safety & Transport Management
31 May 2017

2. REPORT OF THE ACCOUNTING OFFICER



Overview of the operations of the department:

The Department of Community Safety and Transport Management is charged with the responsibility to make the communities of Bokone Bophirima live in a safer environment, by providing safe transport that is reliable, affordable and continuously reducing crime levels, accident rates and ensuring safe schools.

The year under review 2016/17 was characterised by the quest to improve service delivery by taking services to the community through holding Setsokosane Programmes in Villages, Townships and Small Dorpies.

The four programmes: - Administration, Civilian Oversight, Transport Operations and Transport Regulations obligations was achieved through the provision and allocation of adequate human capital and financial resources, though there were challenges, but were not insurmountable in the implementation of the priorities, programmes and projects of the Department.

The training of staff is aligned to the workplace plan agreed and prioritised by programmes, though the budget allocated for capacity building is never enough. In view of the fact that the Department is committed to improving the lives of the people, it shares its training budget to covered unemployed youth, provides

bursaries for both Public Servants and paid for 3 year tertiary qualification for previously disadvantaged youth from the VTSD area through Kgetsia-Tsie of course this it achieved through partnership with other stakeholders.

In an attempt to improve MPAT scores, the department changed its KPA and Indicators by aligning the Strategic Objectives, KPA's and Indicators of the administration programme to MPAT 1.6 standards for 2017/18. This is a step towards improved performance.

The employment equity achievement for Senior Managers is 50% men, 50% women and the disability is at 1.65% the Department still has a challenge of reaching the set 2%.

The Department staff complement on 31 March 2017 total is 1641 with 1362 permanent staff of which 535 are traffic officials and 279 temporary employees.

Considering the population of the North West Province, the Department still has shortage of Traffic officers to increase visibility on the roads, therefore training further 40 unemployed youth is the priority for the next financial year.

The Department continued in its endeavour to institutionalise the Corporate Governance of Information Communication Technology by once more attaining a score of MPAT Level 4 in the past financial year.

Civilian Oversight

The Department planned and successfully implemented crime prevention programmes that included among others Crime Prevention through Environmental Design (CPTED) Letsema activities at prioritised hot spot areas through de-bushing and erection of crime information boards. The school safety programme in partnership with the SAPS and Department of Education and Sport Development was implemented at identified schools addressing issues of gangsterism, sexual offences and substance abuse

The CCTV cameras in Mahikeng continue to be operational with minor repairs that were done due to damages as a result of criminal activities.

In capacitating community structures, the Department provided funding for sixty (60) Non Profit Institutions (NPIs) for implementation of social crime prevention programmes.

Challenges experienced during the year under review included non-establishment of Community Safety Forums due to changes in leadership subsequent to Local Government elections.

Transport Operations

The department has managed to verify all kilometres travelled by learner transport service providers. All service providers were paid as per the verified kilometres and each claim was verified by the Supervisory and Monitoring Firms before being submitted to the Department. Learner transport contracts expired at the end of December 2016 and as per the Executive Council resolution of transferring the function to North West Transport Investment (NTI), a new tender was advertised by the entity. The contracts of service providers were extended until the 31/06/2017 to enable the NTI to finalise the awarding of the new contracts.

The Department continues to monitor the provision of commuter transport services in all areas where such service were provided. All issues of non compliance identified were dealt with as part of penalties to be imposed on defaulting operators.

During the period under the review the passenger capacity at the two Provincial airports continued to increase. Mafikeng and Pilanesburg airports continue to operate as category 5 and category 6 Aerodromes respectively. The Department continued to address non compliance issues raised by South African Civil Aviation Authority (SACAA) at the Provincial Airports.

The Department registered tremendous progress on the development of Transport plans with a specific focus on the Provincial Land Transport Framework. The policy on non- motorised transport was also realised through the distribution of bicycles and animal drawn carts to communities within the province.

The Department imposed a moratorium on the issuing of new operating licences across the Province. The process of verification and auditing of existing operating licenses was undertaken to stem out the problem of illegal and fraudulent operating licences. The Department undertook the process of route alignment and the recalling of operating licences to introduce operating conditions as a means to minimise taxi conflicts.

Transport Regulations

The Province's vehicle population recorded a increase of 11 829 to 611 0255 as per the eNatis report.

The Department established a motor vehicle registering authority within Moretele Local Municipality in order to serve the community and to ensure that the Province recoup the potential revenue lost to Gauteng Province due to lack of registering authority services along the borders of the two Provinces.

The Department is currently busy with the completion of Lichtenburg weighbridge and renovation of Taung Vehicle Testing Station.

Transport Safety and Compliance

The Department has successfully launched the Youth in Road Safety structure under the theme "nothing for the youth without the youth." This structure is geared towards assisting the Department with road safety related issues by targeting young people in the Province.

The Department further trained and registered two thousand five hundred and twenty learners from two hundred and fifty two schools who participate in the

Scholar Patrol programme. This is a Pedestrian Safety programme involving learners who voluntarily assist others to safely cross the road school during peak periods.

Eighty four (84) Road Safety Rangers were appointed as volunteers to assist with the removal of stray animals on critical roads across the Province.

This programme intends to involve community members on road safety related matters and further reduce road crashes involving stray animals.

The Department has been committed in intensifying road safety activities and conducting the 365 days awareness campaigns throughout the Province for the financial year 2016/17 through implementation of Road Safety Education, Road Safety Promotions and Road Safety Community Engagement initiatives. These awareness campaigns were aligned to the fourth campaign on the Province`s 10 point plan approach. The Road Safety interacted with community members on road safety issues throughout the Province during the implementation of the Provincial Setsokotsane programme. This led to the reduction of road crashes by 7% during the 2016 Festive period by maximising road safety activities within the Province.

Disabled learners from Special schools were included to participate in Road Safety schools projects and the process was adopted by National/ Road Traffic Management Corporation which resulted in RTMC reviewing projects policies to incorporate learners with special needs.

The Department launched and trained the Road Safety Youth structure to target assistance youth on road safety related projects.

Despite achievements registered for the year under review, the Department experienced some challenges. Amongst others the implementation of the planned Learner Driver License project in the Province due to failure by the contracted service provider to honour the contract agreement. The Department is intending to review the project for implementation during the 2017/18 financial year.

During the 2017/18 financial year the Department is intending to contribute towards the goal of the United Nations Decade of Action for Road Safety strategy which is to reduce road accidents by 50% by the year 2020.

Overview of the results and challenges for the, briefly commenting on significant events and projects for the year.

- **Overview of the financial results of the department:**
 - **Departmental receipts**

Departmental receipts	2016/2017			2015/2016		
	Estimate	Actual Amount Collected	(Over)/Under Collection	Estimate	Actual Amount Collected	(Over)/Under Collection
	R'000	R'000	R'000	R'000	R'000	R'000
Tax Receipts						
Casino taxes						
Horse racing taxes						
Liquor licences						
Motor vehicle licences	420 192	428 234	(8 042)	398 199	410 916	(12 717)
Sale of goods and services other than capital assets	216 257	172 328	43 929	202 960	177 257	25 703
Transfers received				-		
Fines, penalties and forfeits	17 918	18 212	(294)	17 065	14 961	2 104
Interest, dividends and rent on land	0	2	(2)	3 889	7	3 882
Sale of capital assets	2 000	411	1 589	3 000	10 137	(7 137)
Financial transactions in assets and liabilities	0	47 810	(47 810)	-	292	(292)
Total	656 367	666 997	10 630	625 113	613 570	11 543

Determination of tariffs:

Tariffs for the registration and licensing of motor vehicles are revised annually. The consumer price index and inflation rate are used as basis in determining the increment. The proposed tariffs are submitted to the Provincial Treasury for approval and published in a Provincial Gazette.

List of free services:

No free services are rendered by the Department.

Motor Vehicle License Tax

Total collection under tax revenue is 102%. There is 2% over collection. The current challenge remains municipalities which are collecting revenue on behalf of the department who do not honour the agreement in that they are not depositing the collected amount into the department's account as per SLA. The revenue item could have performed much better.

Goods and Services (other than capital)

Sale of goods and services item includes amongst others, kilometer logsheets revenue, abnormal license fees, taxi operator licenses, as the major revenue collection areas. As at the end of the period under review, total collection on the item is 80%. Some departments could not pay logsheets for about two months of the last quarter of the financial year due to their budget constraints.

Fines, Penalties and forfeits

102% of revenue has been collected to date. There is a 2% over collection.

More stringent measures will be put in place to ensure that the Department collects more revenue in future.

• **Programme Expenditure**

Programme Name	2015/16			2016/17		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Programme 01: Administration	206 670	197 593	9 077	269 764	269 723	41
Programme 02: Civilian Oversight	40 801	31 967	10 785	41 182	39 261	1 921
Programme 03: Transport Operations	1 011 229	1 011 044	184	1 034 202	1 021 097	13 105
Programme 04: Transport Regulation	623 042	561 856	160 017	568 746	551 486	17 260
Total	1 881 742	1 802 470	180 063	1 913 894	1 881 567	32 327

Programme 01: Administration

There was an improvement in terms of budget spent as compared to the previous financial year. During the year under review, the Department spent 99, 98% of the allocation, recording a slight under spending of only 0.02, as compared to the 4% under expenditure of the previous financial year.

Programme 02: Civilian Oversight

Total expenditure for the programme was 95.3% of the final appropriation. This reflects a major improvement from the previous year, with expenditure to the tune of 78.3%. For the year under review, under spending was on goods and services. This is as a result of projects that could not be implemented on time due to late finalisation of rollover of budget.

Programme 03: Transport Operations

The Transport Operations programme spent 98.7% of the allocated budget, as compared to the previous year expenditure of 99.98%, which is a slight decline of 1.28. Areas that registered under spending included compensation of employees

due to posts that were budgeted for but could not be filled during the financial year under review. There was also an unspent budget of R6, 9m under transfers, due to the fact that the amount available was far less than the invoice received for the period.

Programme 04: Transport Regulations

Ninety seven percent (97%) of the budget was spent for the programme, as compared to the previous year expenditure of 90.2%, registering an improvement of about 7%. For the year under review, the only area of under expenditure was capital assets, of which buildings and other fixed structures under spent by 32.5% and machinery and equipment by 37.7%.

The reason for under spending was that infrastructure projects commenced late during the financial year and will be continuing into the 2017/18 financial year. The Lichtenburg Weighbridge project started in May 2016, and the envisaged completion is December 2017.

The Taung vehicle testing station project started during the fourth quarter of the financial year and is envisaged to be finalized by May 2017.

Virements/roll overs

- **Virements**

A virement request of R3m was made to treasury and was approved. This was for the purpose of defraying over expenditure on programme 04: Transport Regulations, with the unspent funds under programme 02: Civilian Oversight. This was to offset the over expenditure on the Transport Regulation programme.

- **Roll overs**

The Department applied for a rollover of R53, 409m, and was granted in December

2016. R40m of the amount was for the Lichtenburg Weighbridge which is currently under construction. R6, 088m was for Road Safety programmes and R7, 321m was for Crime Prevention.

The Department did not incur any unauthorised expenditure for the year under review, but incurred R57, 842.56 for fruitless and wasteful expenditure.

- **Future plans of the department**

The Department has planned several projects for the year, which include among others the following:-

- Lichtenburg Weighbridge
- Vehicle Testing Station
- Establishment of Registering Authorities
- Refurbishment of hanger at the airport
- Appointment of community patrollers

- Public Private Partnerships
None

- Discontinued activities / activities to be discontinued
None

- New or proposed activities
None

Supply chain management

- Unsolicited bid
There were no unsolicited bids proposal concluded during the year under review
- Supply Chain processes and systems in place to prevent irregular expenditure
The Department developed a SCM compliance checklists and review

processes to identify and prevent irregular expenditure.

- Challenges experienced in SCM and how they were resolved

Supply chain experienced challenges with monitoring contracts; as a remedial action, the function was moved to Legal Services where an established unit existed to resolve the matter.

- Gifts and Donations received in kind from non related parties

Nil

- In kind good and services provided by the department to or received from parties other than related parties.

None

- Exemptions and deviations received from the National Treasury

None

- Events after the reporting date

None

- Other

None

Acknowledgement

The Department wishes to express its appreciation and gratitude to the Member of the Executive Council for the sterling leadership, support and guidance provided. Your political leadership has provided much needed oversight to the administration of the Department. The Political oversight structures, Audit Committee, Office of the Auditor General, Provincial internal audit have indeed enhanced the performance and achievements of the Department. The Management and Staff of the Department in general, your contribution, commitment and sacrifice has not gone unnoticed

Conclusion

In conclusion, the Department continues to commit to execute its mandate and responsibilities to the best of its collective abilities in striving to better the lives of the communities in Bokone Bophirima in general and those of the communities of the VTSD areas in particular.

The Annual performance plan and strategic objectives for 2016/17 have, indeed succeeded in ensuring that the NDP and five provincial concretes were taken to the next level through various programs, activities and events.



Botlhale Mofokeng
Accounting Officer
Department of Community Safety and Management

31/05/2017

Date

4. STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY FOR THE ANNUAL REPORT

To the best of my knowledge and belief, I confirm the following:

All information and amounts disclosed throughout the annual report are consistent.

The annual report is complete, accurate and is free from any omissions.

The annual report has been prepared in accordance with the guidelines on the annual report as issued by National Treasury.

The Annual Financial Statements (Part E) have been prepared in accordance with the modified cash standard and the relevant frameworks and guidelines issued by the National Treasury.

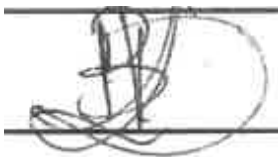
The Accounting Officer is responsible for the preparation of the annual financial statements and for the judgements made in this information.

The Accounting Officer is responsible for establishing, and implementing a system of internal control that has been designed to provide reasonable assurance as to the integrity and reliability of the performance information, the human resources information and the annual financial statements.

The external auditors are engaged to express an independent opinion on the annual financial statements.

In my opinion, the annual report fairly reflects the operations, the performance information, the human resources information and the financial affairs of the department for the financial year ended 31 March 2017.

Yours faithfully



**Accounting Officer
Mrs Bothale Mofokeng**

31 March 2017
Date

5. STRATEGIC OVERVIEW

Vision

Safe communities and effective transport services

Mission

We are committed to promote community and road safety, exercise civilian oversight of police and coordinate transport services through an integrated approach.

Values

- Integrity
- Innovative
- Motivated
- Passionate
- Accountability
- Client focused
- Commitment
- Team work

6. LEGISLATIVE AND OTHER MANDATES

Constitutional Mandate	Description
The Constitution of South Africa, 1996. Act No. 108 of 1996	To ensure that the provincial governments are responsible for public transport and traffic management. Section 206 (3) of the constitution provides for the Provincial Government to do the following: <ul style="list-style-type: none"> • To monitor police conduct ; • To oversee the effectiveness and efficiency of the police service regarding visible policing; • To assess efficiency of visible policing; • To promote good relations between the police and community; • To liaise with national structures on crime and policing; • To promote democratic accountability and transparency in the SAPS;

Legislative Mandates

Act	Brief Description
North West Province Road Traffic Act, 11 of 1997	To consolidate and amend the Provisions relating to road traffic applicable in the North West Province and to provide for matters incidental thereto.
Public Finance Management Act, 1999. Act No.1 of 1999	To regulate financial management in the national and provincial governments and to ensure that government resources are managed efficiently and effectively.
Public Service Act, 1994 as amended (Proclamation No 103 of 1994)	To provide for the organisation and administration of public services, the regulation of the conditions of employment, terms of office, discipline, retirement and discharge of members of the public service and matters Connected therewith.
The South African Police Service Act, 1995 (Act 68 of 1995)	To provide for Provincial Government to perform the following duties: <ul style="list-style-type: none"> • Provide advice; • Ensure civilian oversight of the South African Police Service; • Provide democratic accountability and transparency in SAPS; • Provide a legal advisory service; • Provide a communication and administrative support; • Monitor the implementation of policy of the SAPS; • Conduct research and evaluate the functioning of the SAPS and report thereon.
The National Land Transport Act 5 of 2009	To provide for the transformation and restructuring of the national land transportation system and to provide for incidental matters thereto
The National Road	To provide for road traffic management throughout the

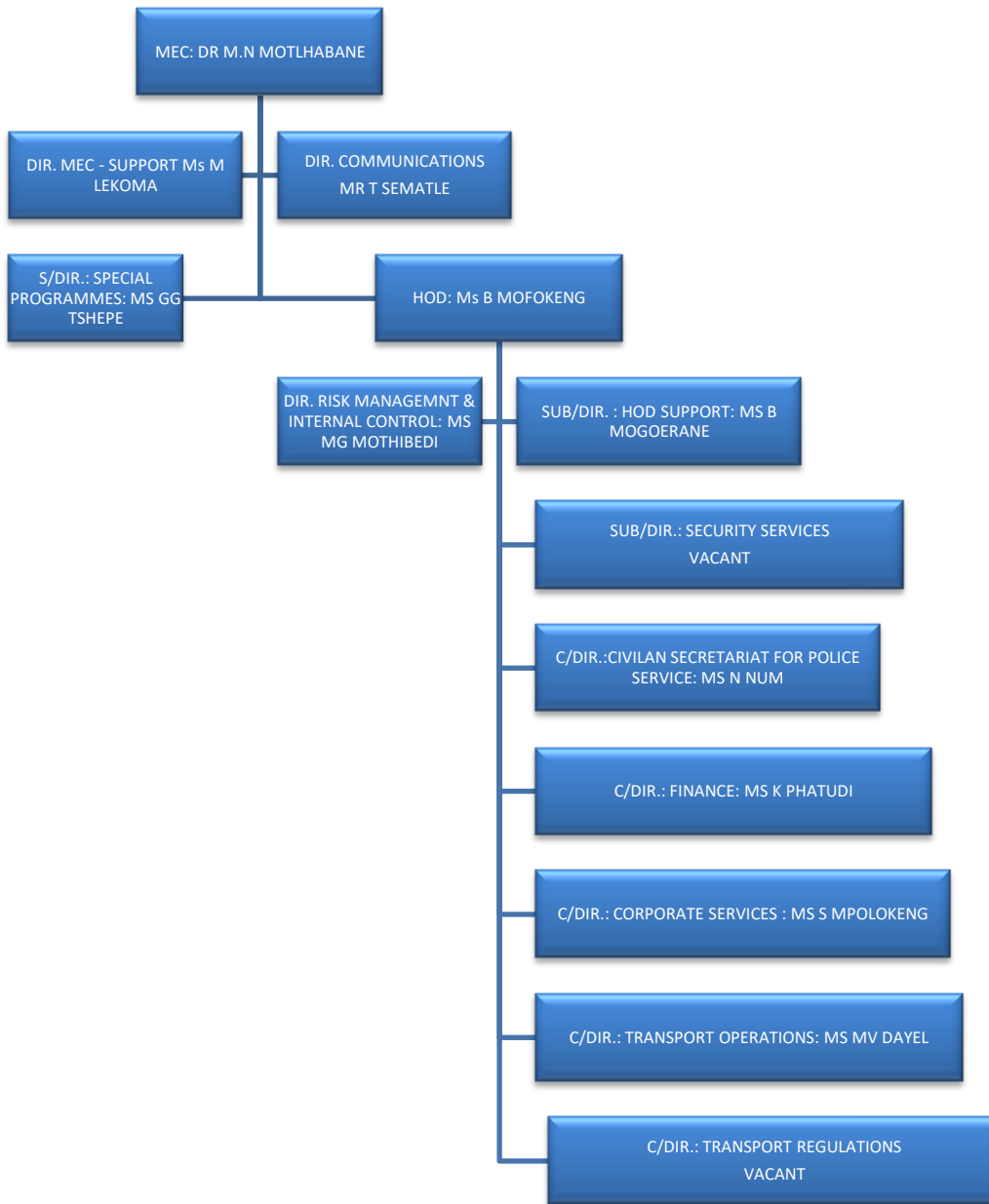
Traffic Act 93 of 1996	Republic and for matters connected therewith.
The National Road Traffic Act 29 of 1989	To consolidate and amend the laws relating to the registration and licensing of motor vehicles and other vehicles and the drivers thereof, and the regulation of traffic on public roads and to provide for certain requirements of fitness, and for matters incidental thereto
The Road Traffic Management Corporation Act 20 of 1999	<ul style="list-style-type: none"> • To provide for co-operative and co-ordinated strategic planning, regulation, facilitation and law enforcement in respect of road traffic matters by the national, provincial and local spheres of government • To regulate the contracting out of road traffic services and to provide for the phasing in of private investment in road traffic. • To provide for the establishment of the Road Traffic Management Corporation and to provide for matters connected therewith
The Cross Border Transport Act 4 of 1998	To provide for co-operative and co-ordinated provision of advice, regulation, facilitation and law enforcement in respect of cross-border road transport by the public and private sectors.
The Administrative of Adjudication of Road Traffic Offences Amendment Act 22 of 1999	To regulate the execution of warrants, makes provision for the service of documents, regulates the apportionment of penalties, repeals section 6 of the Finance and Financial Adjustments Consolidation Act, 1977 and provide for incidental matters.
The Administrative of Adjudication of Road Traffic Offences Act 46 of 1998	<ul style="list-style-type: none"> • To provide for the promotion of road traffic quality by providing for a scheme to discourage road traffic contraventions, facilitate the adjudication of road traffic infringements, support the prosecution of offences in terms of the national and provincial laws relating to road traffic and implement a demerit system. • Provide for the establishment of an agency to administer the scheme, provide for the establishment of a board to represent the agency and to provide for matters connected therewith.
National Road Safety Act 9 of 1972	<ul style="list-style-type: none"> • To provide for the promotion of road safety, the repeal of • the South African Road Safety Council Act, 1960, and to provide for matters connected therewith.
Civilian Secretariat for Police Service Act(Act 2 of 2011)	<ul style="list-style-type: none"> • To provide for the establishment of a Civilian Secretariat for the Police Service in the Republic, • Define the objects, functions and powers of the Civilian Secretariat and for this purpose to align the operations of the Civilian Secretariat in the national and provincial spheres of government and reorganise the Civilian Secretariat into an effective and efficient organ of state. • Provide for co-operation between the Civilian Secretariat and the Independent Police Investigative Directorate, • Provide for co-operation between the Civilian

	<p>Secretariat and the South African Police Service,</p> <ul style="list-style-type: none"> • Provides for intervention into the affairs of Provincial Secretariats by the Civilian Secretariat and to provide for matters connected therewith.
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Policy Mandate

Policy	Description
National Development Plan	<ul style="list-style-type: none"> • This national plan seeks to eliminate poverty and reduce inequality by 2030. • This plan has been adopted by the Department with specific reference to Chapter 4: Economic Infrastructure as it relates to Transport and Chapter 12: Building safer communities as it relates to Community Safety.
National Crime Prevention Strategy	<ul style="list-style-type: none"> • The objective of the National Crime Prevention Strategy is to support and obtain buy-in from different government departments and requires participation and engagement of role players aiming to reduce crime through the Criminal Justice Pillar, environmental design, public education and information and programmes aimed at cross border controls.
National policy on the establishment of CSFs	<ul style="list-style-type: none"> • This national policy promotes the development of a community where citizens live in a safe environment and have access to high quality services at local level, through integrated and coordinated multi-agency collaboration among organs of state and various communities. • [CSFs are based on the premise that increased cooperation and interaction would improve the functioning of the criminal justice system and the delivery of crime prevention projects and provide a means for sharing information and coordinating an inter-disciplinary approach to crime prevention.
The White Paper on Safety and Security, 1999	<p>The White Paper provides for Provincial Governments to:</p> <ul style="list-style-type: none"> • Initiate and co-coordinate social crime prevention programmes; • Mobilise resources for social crime prevention programmes; • Co-ordinate a range of provincial functions in order to achieve more effective crime prevention; • Evaluate and support the social crime prevention programmes at local Government level.
(TR H 11): Abnormal load Escorting Framework	This policy provides for the escort and management

7. ORGANISATIONAL STRUCTURE



8. ENTITIES REPORTING TO THE MEC

The table below indicates the entities that report to the MEC.

Name of Entity	Legislative Mandate	Financial Relationship	Nature of Operation
North West Transport Investment (Pty) Ltd	PFMA 1999, Schedule 3(D)	No financial assistance from the Department during the year under review.	To provide transport and investment services through its subsidiaries, North West Star (Pty) Ltd and Atteridgeville Bus Service (Pty) Ltd

PART B: PERFORMANCE INFORMATION

1. AUDITOR GENERAL'S REPORT: PREDETERMINED OBJECTIVES

The AGSA currently performs certain audit procedures on the performance information to provide reasonable assurance in the form of an audit conclusion. The audit conclusion on the performance against predetermined objectives is included in the report to management, with material findings being reported under the Predetermined Objectives heading in the Report on other legal and regulatory requirements section of the auditor's report.

Refer to page 180 of the Report of the Auditor General, published as Part E: Financial Information.

2. OVERVIEW OF DEPARTMENTAL PERFORMANCE

2.1 Service Delivery Environment

The Department of Community Safety and Transport Management's mandate is to promote community and road safety through community mobilisation, positively influencing road user behaviour through safety awareness and traffic law enforcement; oversight of the police and to coordinate public transport services.

Civilian Oversight

All targets set were successfully implemented and achieved, with other areas showing a significant increase in performance specifically with regard to crime awareness campaigns. The following were achieved:

- School Safety Programme implemented at identified schools
- Additional five(5) CCTV cameras installed in Mahikeng to cover other critical areas
- Monitored 82 CPFs and 11 CSFs to enhance their level of functionality
- Funded sixty(60) NPIs for implementation of social crime prevention programmes
- Implemented CPTED activities which included de-bushing and erection of crime information boards at identified hot spots
- Hosted a stock theft workshop with Farmers and Traditional Leaders addressing permits and branding

- Installed household safety gadgets in 95 vulnerable homes

Transport Operations

During the period under review the Department experienced service delivery challenges due to conflicts between taxi and bus operators. In an attempt to resolve the matter, the Department engaged both the taxi and bus operators. Other challenges related to service delivery protests and inaccessible road/areas as a result of flooding during the rainy seasons. Problems relating to road infrastructure were escalated to the Provincial Transport Forum where the Department of Public Works and Roads participated. Where services were affected by service delivery protests, the Department was forced to pay scheduled standing kilometres at 60% of the normal rate in terms of the contract.

Transport Regulations

The Department managed to achieve all set objectives even though there are challenges of limited resources. Traffic Law enforcement set targets were mostly exceeded due unplanned activities which required their services, Ministerial directives to intensify law enforcement activities, service delivery protests and the taxi/ public transport conflicts experienced across the Province. The over performance yielded positive results, wherein road crash fatalities were reduced by 8% during the Festive season.

Heavy motor vehicle overload control continues to be a challenge due to technical problems at most of the weighbridges across the Province.

Road Safety Education, promotions and community engagement activities were also successfully implemented in partnership with Municipalities and other stakeholders. These were implemented towards the achievement of the Global Decade of Action for road Safety campaign.

The Department continues to experience the non payment of motor vehicle License tax from the Municipalities who are appointed as agencies to collect such revenue on behalf of the Department. Continuous engagements with affected Municipalities are taking to ensure that payments are made on time.

2.2 Service Delivery Improvement Plan

The department has completed a service delivery improvement plan. The tables below highlight the service delivery plan and the achievements to date.

Main services and standards

Main services	Beneficiaries	Current/actual standard of service	Desired standard of service	Actual achievement
Issuing of Learners and Drivers Licence.	Needy communities	Learners Drivers Licence issued 13 251 . Drivers Licence issued 9 669 .	70 000 Learners Licence and 30 000 Drivers Licence	13 251 Learners Drivers Licence and 9 669 Drivers Licence.
Provide scholar transport services to all Learners travelling more than 5km to school.	Learners living in deep rural areas.	39 300	41 334	39 300

Batho Pele arrangements with beneficiaries (Consultation access etc)

Current/actual arrangements	Desired arrangements	Actual achievements
Key Activity 1: Consultation arrangements done through Setsokotsane campaigns conducted in different Districts. Customers in most cases come directly to our offices in four different Districts and consultation is done directly.	For the new financial year the District coordinators, station rep and Departmental SDIP coordinator to venture in distribution of flyers and posters to tribal offices for easy accessibility with the assistance of Communications Directorate.	Able to issue drivers and learners driver licences as indicated although other stations like Madikwe and Taung were non-operational.
Access	The department has DLTCs in all four Districts for easy accessibility.	All DLTCs are accessible by clients. There are five (5) provincial DLTCs and twenty two (22) operated by municipalities.
Openness and Transparency	Examiners explain the procedures to applicants	Total number of tested applicants for drivers and learners drivers

Information	Information is sent to schools through School Principals, Guardians and parents during parents meetings of services provided hence 180 Learners	180 Learners Drivers Licences issued to Grade 12 Learners.
Key Activity 2: Consultation	Meetings with the officials of the Department of Education/Transport Forum, Principals, School Governing Bodies (SGBs), Operators.	The Department of Education identifies a need and necessary SCM processes are followed for provision of the service. One meeting held with Public
Access	Scholar Transport buses available on weekday at the Bus stops identified by stakeholders.	All pick up points were covered as identified by all contracted learner operators.
Openness & Transparency	Achievements/challenges are published in the Annual report.	Challenges attended to immediately.
Information	Need of transport is advertised for everyone interested to compete.	All transport needs received as identified from Education Department were advertised.

Main services and standards

Batho Pele arrangements with beneficiaries (Consultation access etc)

Service delivery information tool

Current/actual information tools	Desired information tools	Actual achievements
<p>Key Activity 1: School Principals, Guardians and Parents during parents meetings.</p> <p>Bua Le Puso/ Setsokotsane-Taking Services to the People.</p> <p>Word of mouth and radio slots are used to share information.</p> <p>Key Activity 2: Need for transport is advertised for everyone interested to apply.</p>	<p>To continue with the same outreach programmes.</p> <p>To continue with the same outreach programmes.</p>	<p>8 (eight) scheduled Radio Interviews-Bua Le Puso and 45(forty five) Setsokotsane Programmes were conducted.</p> <p>All transport needs received as identified from Education Department were advertised and services provided.</p>

Complaints mechanism

Current/actual mechanism	complaints	Desired mechanism	complaints	Actual achievements
Key Activity 1:	Call Centre, suggestion boxes.	Operational suggestion boxes in all Districts.		8 (eight) complaints attended to.
Key Activity 2:	Suggestion boxes mounted in all District Offices and Head Office.	Checking of suggestion boxes regularly.		Implementation of the standard complaint management system.

2.3 Organisational environment

For the year under review, the Department managed to achieve its Mandate as set out in the Strategic Plan, Annual Performance Plan and targets, though there were some challenges. The significant impediments that impacted negatively on the performance included the resignation of the Accounting Officer which resulted in the appointment of Acting Heads of Department, temporary closure of Madikwe Drivers License Station, further temporary closure of weighbridges (Potchefstroom, Koster and Ventersdorp). There were no funded changes and or developments.

The Department operated with a staff complement of 1641 personnel as at 31st March 2017, comprising of a total of 1362 permanent staff and 279 temporary workers which is mainly interns, learnerships and contract workers.

The breakdown is as follows:

Count of Post NO.	
Programme	Active Filled
54000000 ADMINISTRATION	343
54100000 CIVILIAN OVERSIGHT	34
54200000 TRANSPORT REGULATION	1007
54300000 CRIME PREV&COMM POLICE RELAT	21
54400000 TRANSPORT OPERATIONS	236
Grand Total	1641

There is a total number of 16 SMS members of which 8 are females and 8 males;; disability status is at 1.65%

2.4 Key policy developments and legislative changes

None

STRATEGIC GOAL 1

To provide an enabling environment that is conducive for optimum service delivery

The Department administration managed to achieve the following highlights with the available resources for the period under review:

- All MPAT standards in terms of Corporate Governance of ICT were obtained once again level 4 of MPAT .16.
- There were no audit findings for the year under review.
- Partnered with GEMS to conduct health screening which included amongst others; Body mass index, cholesterol, glucose and HIV/AIDS.
- Department forged partnership with various TVET Colleges (Orbit, Vuselela & Taletso) and for the quarter under review 12 Learners are placed in the Department for experiential learning.
- The Department further appointed 8 Learners from TVET College and placed at the Districts (Ganyesa & Lehurutshe)
- The Department forged partnership with Hallmark Training Institution (MoU signed) and plays Host Employer for 22 Interns placed at various Directorates.
- 20 Learners assumed Road Traffic Management Learnership at Mpumalanga Traffic Training College
- Annual Performance Plan for 2016/17
- Standard Operating Procedures 2016/17
- Annual report 2015/16
- Midterm report

3. STRATEGIC OUTCOME ORIENTED GOALS

The Department is informed and aligned to the Medium Term Strategic Framework through Outcomes 3, 6 and 12.

The National Outcome 3 stipulates "All people in South Africa are and feel safe". The Department is committed to contribute towards achieving the National Vision through oversight of the police, coordination of crime prevention and partnerships, traffic law enforcement, road safety management and road safety awareness.

The National Outcome 6 stipulates that there should be provision of "An efficient, competitive and responsive economic infrastructure network".

The Department has also aligned priorities with Outcome 12 of "An efficient, effective and development oriented public service and an empowered, fair and inclusive citizenship".

The Contribution of the Department in giving expression to the three Outcomes are elaborated through implementation linked to the following Strategic Goals:-

STRATEGIC GOAL 2

To provide civilian oversight to the South African Police Service and coordinate crime prevention initiatives

In giving expression to the National Development Plan OUTCOME 3 and in line with the Department's Strategic Goal, the following programmes were carried out successfully:

In monitoring compliance by the SAPS to Domestic Violence Act, forty one (41) Police Stations were visited and remedial actions communicated with the SAPS for implementation. There has been a satisfactory improvement on the part of the SAPS's in implementation of these remedial actions. Service Delivery at front line desks were also assessed with urgent interventions and remedial actions implemented.

In giving expression to the National Development Plan OUTCOME 3 and in line with the Department's Strategic Goal, the following programmes were carried out successfully:

Anti-Stock Theft, Anti Human Trafficking, Anti Sexual Offences, School Safety programme, Anti Gangsters, Know Your Neighbour, Destroying the Market for Stolen Goods and Crime Prevention through Environmental Design.

Mobilization of communities was done through funding of NPIs to implement crime awareness campaigns. Assessment of CPFs and CSFs were conducted to enhance their level of functionality and provide remedial measures where required.

STRATEGIC GOAL 3

To promote road safety through the provision of road traffic management services

Significant numbers of schools were reached through road safety education programmes and projects. The objective of the programmes is to ensure that young road users are educated on how to keep safe on the road. These programmes and projects include Scholar Patrols, School Debates, Participatory Education Technique research project and learner driver license project.

Traffic law enforcement operations were conducted with increased focus on Festive Season, Easter and the October Transport month, as well as unplanned for events including visits to the province by the President and National Ministers.

Security Check Points were established around Mahikeng to ensure driver and vehicle fitness, and create a visible traffic law enforcement presence.

Equipment procured for traffic law enforcement includes uniform and other equipment. Roadblock trailers were overhauled and fitted with new equipment.

The construction of a new weighbridge at Lichtenburg is ongoing. The project is currently more than 40 percent complete.

STRATEGIC GOAL 4

To ensure a compliant, accessible, affordable, safe and integrated transport system

The Department maintained the standards of Airports to ensure compliance to SACAA Regulations, as well as ensuring safety at both Airports. The Department managed to extend learner transport services to more rural areas and ensured provision of subsidized commuter transport. Through the newly established Taxi Crack Team, the Department has carried out operations throughout the Province to monitor the level of Public Transport Operator's compliance. This led to stability in the taxi industry throughout the Province.

4. PERFORMANCE INFORMATION BY PROGRAMME

4.1 Programme 1: ADMINISTRATION

Purpose of the Programme

To provide the Department with the overall management and administrative, strategic, financial and corporate support services in order to ensure that it delivers on its mandate in an integrated, efficient, effective and sustainable manner.

Strategic objectives

To provide effective leadership and corporate support services.

Sub- Programmes	Strategic Objective of Sub-Programme
1.1 OFFICE OF THE MEC	To provide effective leadership and corporate support service
1.1.1 MEC Support services	
1.2 OFFICE OF THE HOD	
1.2.1 HOD Support	
1.2.2 Risk Management & Internal Control	
1.3 FINANCIAL MANAGEMENT	
1.3.1 Financial Accounting and Budget Planning	
1.3.2 Supply Chain Management	
1.4 CORPORATE SERVICES	
1.4.1 Strategic Support Services	
1.4.2 Strategic Planning, Monitoring and Evaluation	
1.4.3 Human Resource Management	
1.4.4 Special Programmes	
1.5 LEGAL	
1.6 SECURITY	

Strategic objectives, performance indicators, planned targets and actual achievements

- ***Risk Management and Internal Control***

The period under review was characterised by extensive focus on ensuring that all outstanding issues related to the audits are resolved through the development of the audit action plans, risk registers and compliance monitoring. Progress on implementation of action plans were evaluated and presented on an ongoing basis to management. The Department is anticipating an improvement in the audit outcome depending on the scope of the audit procedures.

Programme Name					
Strategic objectives	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2016/2017	Comment on deviations
To provide effective leadership and corporate support services	Qualified Audit Report	Unqualified Audit Report	Qualified opinion		

Performance indicators

Performance Indicator	Actual Achievement 2013/2014	Actual Achievement 2014/2015	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2016/2017	Comment on deviations
Sub Programme 1.1. Office of the MEC							
Number of Justice Crime Prevention and Security (JCPS) cluster meetings Coordinated	N/A	N/A	N/A	4	1	-3	Lack of coordination due to demanding schedule
Sub Programme 1.2 Office of the Head Of Department							
1.2.1 HOD Support							
Number of performance review sessions conducted by the departmental management	N/A	4	4	4	4	0	None
1.2.2. Risk Management and Internal Control							
Number of risk assessment sessions conducted	1	1	1	1	1	0	None

Number of monitoring reports compiled on the implementation of risk mitigation strategies	4	4	3	3	3	0	None
Number of fraud and corruption awareness campaigns conducted	1	5	5	5	5	0	None
Sub Programme 1.3: FINANCIAL MANAGEMENT							
1.3.1: Financial Accounting and Budget Planning							
Number of Departmental budgets submitted to Treasury within the prescribed period.	2	2	2	2	2	0	None
Number of In-Year monitoring reports submitted within the prescribed period.	12	12	12	12	12	0	None
Number of Financial Statements submitted within the prescribed period.	4	4	4	4	4	0	None
1.3.2 Supply Chain Management							
Number of departmental procurement plans compiled	1	1	1	1	1	0	None

Number of asset reconciliation reports compiled	4	4	4	4	4	0	None
Sub Programme 1.4: Corporate Services							
1.4.1 Strategic Support Services							
Number of reports compiled on the implementation of Corporate Governance of Information Communication Technology Framework	4	4	4	4	4	0	None
Number of inspections conducted in compliance to National Archives and Records of South Africa (NARSA)	2	4	4	4	4	0	None
1.4.2 Strategic Planning, Monitoring and Evaluation							
Number of Annual Performance Plans (APP) developed	1	2	1	1	1	0	None
Number of Annual Reports (AR) compiled	1	1	1	1	1	0	

Number of Quarterly Reports submitted to oversight bodies	12	12	12	12	12	0	None
Number of visits conducted to verify reported outputs	121	160	154	188	182	-6	Other quarters were not targeted for
1.4.3. Human Resource Management							
Number of Integrated Employee Health and Wellness (IEHW) programmes implemented	13	5	10	10	10	0	None
Number of HR plan reports submitted	N/A	1	1	1	1	0	None
1.4.4. Special Programmes							
Number of Service Delivery Improvement Plan (SDIP) reviewed	N/A	N/A	1	1	1	0	None
Sub Programme 1.5. Legal							
Number of reports on legal support services rendered	100%	2	4	4	4	0	None

Sub Programme 1.6. Security							
Number of Security Compliance Inspections conducted	10	240	252	292	272	-20	Other stations were omitted during the tender security process.

Strategy to overcome areas of under performance

The relocation of the Justice Crime Prevention and Security (JCPS) coordinating function to provincial secretariat.

The department will ensure accurate targeting and prior to tendering process the department will strengthen consultation processes and quality assures documents.

Changes to planned targets

None

Linking performance with budgets

Sub-programme expenditure

Sub-Programme Office of the MEC	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	13 509	13 391	118	13 072	13 053	19
Transfers and subsidies	0	0	0	0	60	(60)
Payments for capital assets	0	0	0	129	177	42
Payment for financial assets	0	0	0			
Total	13 509	13 391	118	13 291	13 291	0

The sub-programme office of the MEC spent the whole budget for the year under review (100%), as compared to the prior year, where the expenditure was 99%.

Sub-Programme Office of the HoD	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	4 014	3 869	145	6 378	6 284	94
Transfers and subsidies				0	100	(100)
Payments for capital assets						
Payment for financial assets						
Total	4 014	3 869	145	6 378	6 384	(6)

The sub-programme office of the HoD spent 100.09% of the allocated budget for the year, as compared to the prior year, where the expenditure was 96%. What contributed to the over expenditure is the payment of leave gratuity due to an official resigning. This was expenditure not planned for but had to be processed.

Sub-Programme Financial Management	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	82 284	3 869	145	6 378	6 284	94
Transfers and subsidies				24	24	0
Payments for capital assets	6 217	6 185	32	5 746	5 746	0
Payment for financial assets						
Total	91 501	85 996	5 505	154 528	154 775	(246)

The sub-programme over spent its budget in 2016/17 by 0.16%. The total percentage spent is 100.16%. The major cost driver for the sub-programme is bank charges, as a result of many transactions caused by revenue deposits. For the previous financial year the sub-programme spent 93.98%.

Sub-Programme Corporate Services	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	58 453	58 982	(529)	59 327	59 985	(710)
Transfers and subsidies	633	592	41	651	601	50
Payments for capital assets	5 980	3 173	2 807	1 923	1 204	718
Payment for financial assets						
Total	65 066	62 747	2 319	61 901	61 790	111

Total expenditure for the subprogramme for 2016/17 is 99.91%, as compared to the prior year expenditure of 96.45%. There is an improvement of 3.46%

Sub-Programme Legal Services	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	6 421	6 338	83	5 277	5 628	(351)
Transfers and subsidies						
Payments for capital assets						
Payment for financial assets						
Total	6 421	6 338	83	5 277	5 628	(351)

Total expenditure for the subprogramme for 2016/17 is 106.65%, as compared to the prior year expenditure of 98.71%. Legal fees contributed to the over expenditure.

Sub-Programme Security Services	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	23 209	22 622	587	27 776	27 222	554
Transfers and subsidies	2 950	2 630	320	0	21	(21)
Payments for capital assets	0	0	0	612	612	0
Payment for financial assets						
Total	26 159	25 252	907	28 388	27 854	533

Total expenditure for the sub-programme for 2016/17 is 98, 12%, as compared to the prior year expenditure of 96.53%. There was a slight improvement in expenditure for the current year. Major under spending was on current payments

4.2 Programme 2: Civilian Oversight

Purpose of the Programme

To exercise oversight function with regard to South African Police Service in the Province, coordinate crime prevention initiatives and promote community police relations.

SUB –PROGRAMMES

Sub programme	Strategic objectives of sub programme
Policy and Research	To conduct research and formulate policies that inform decision making processes on policing matters
Monitoring and Evaluation	To oversee SAPS Compliance to statutory requirements and service delivery
Safety Promotion	To provide integrated social crime prevention initiatives
Community Police Relations	To improve the relationship between the police and the community, and mobilisation of stakeholders

Strategic objectives, performance indicators, planned targets and actual achievements

Civilian Oversight

The Department achieved all its planned targets linked to its Mandate of ensuring that people are and feel safe.

Policy and Research

Two research projects which focused on the designated vulnerable groups the elderly women and children were conducted, findings of which will inform the intervention mechanisms to strengthen safety of the targeted population. Dockets closed as undetected, research was finalised and the findings thereof revealed lack of capacity to investigate and provide feedback to affected communities.

Monitoring and Evaluation

Through unannounced visits revealed that the shift strength per shift is compromised due to reported ill health and shortage of resources.

Safety promotions

The Department managed to strengthen collaborations with other stakeholders in the fight against gangsterism. There were important dialogues held which focused on stock theft, gangsterism and domestic violence.

Thirteen (13) Activities were implemented to address Crime Prevention through Environmental Design in the form of de-bushing and erecting information boards at identified hotspots areas.

Community police relations

Sixty (60) Non Profit Institutions funded successfully implemented programmes aimed at fighting crime through:- awareness campaigns, door to door visits and community engagements on crime related topics.

Strategic objectives:

Strategic objectives	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2016/2017	Comment on deviations
Sub Programme 2.2 Policy And Research					
To conduct research and formulate policies that informs decision-making processes on policing matters	2	0	0	0	None

SUB PROGRAMME 2.3 Monitoring And Evaluation					
To oversee SAPS compliance to statutory requirements and service delivery	42	20	20	0	None
SUB PROGRAMME 2.4 Safety Promotion					
To provide integrated social crime prevention initiatives	7	23	23	0	None
SUB PROGRAMME 2.5 Community Police Relations					
To improve the relationship between the police and the community and mobilisation of stakeholders	41	100%(20)	20	0	None

Performance indicators

Performance Indicator	Actual Achievement 2013/2014	Actual Achievement 2014/2015	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2015/2016	Comments
SUB PROGRAMME 2.2 Policy and Research							
Number of research reports on special projects compiled	N/A	1	2	2	2	0	None
SUB PROGRAMME 2.3 Monitoring and Evaluation							
Number of management reports compiled on service delivery complaints against SAPS	4	4	4	4	4	0	None
Number of reports compiled on	N/A	N/A	4	4	4	0	None

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Performance Indicator	Actual Achievement 2013/2014	Actual Achievement 2014/2015	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2015/2016	Comments on deviations
implementation of IPID recommendations by SAPS							
Number of reports on the implementation of National Monitoring Tool recommendations compiled	N/A	1	1	1	1	0	None
Number of police stations monitored and reports compiled	N/A	30	42	20	20	0	None
Number of Domestic Violence Act (DVA) Compliance Reports compiled	40	40	42	20	20	0	None
Number of Monitoring and Evaluation reports on Special Projects compiled	1	1	1	2	2	0	None
SUB PROGRAMME 2.4 Safety Promotion							
Number of crime prevention programmes implemented	N/A	N/A	N/A	9	10	1	Implementation of Provincial Setsokotsane programme
SUB PROGRAMME 2.5 Community Police Relations							
Number of functional Community	N/A	New	10	11	11	0	None

Performance Indicator	Actual Achievement 2013/2014	Actual Achievement 2014/2015	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2015/2016	Comments on deviations
Safety Forums (CSFs) assessed							
Number of non-profit institutions funded	43	49	80	60	60	0	None
Number of functional Community Police Forums (CPFs) assessed	0	45	41	41	82	41	More integrated and effective approach was deployed during the year

Strategy to overcome areas of under performance

- None

Changes to planned targets

- None

Linking performance with budgets

Sub-programme expenditure

Sub-Programme Programme Support	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	1 393	1 336	57	2 028	1 733	690
Transfers and subsidies	-	-	-	88	51	37
Payments for capital assets	-	-	-			
Payment for financial assets	-		-			
Total	1 393	1 336	57	2 116	1 784	727

Seventy one Percent (71%) of the budget was spent during the financial year. This is a decrease in expenditure performance as compared to the prior year, where the programme spent 95, 91%.

What led to the under spending is the late approval of roll overs which led to funds not being spent during the financial year as planned.

Sub-Programme Policy and Research	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	781	781	-	2 123	1464	659
Transfers and subsidies						
Payments for capital assets						
Payment for financial assets	-		-			
Total	781	781	-	2 123	1464	659

The sub programme also under performed during the year as compared to the previous year. There is a decrease in expenditure at 68.96% as compared to the prior year, where the programme spent 100%. Budgeted posts could not be filled as planned

Sub-Programme Monitoring and Evaluation	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	12 738	12 739	(1)	14 370	13 853	517
Transfers and subsidies	-	68	(68)	124	0	124
Payments for capital assets	72	18	54	0	0	0
Payment for financial assets	-		-	0	0	0
Total	12 810	12 825	(15)	14 494	13 853	614

95, 58% of the budget was spent during the financial year. This is a slight decrease in expenditure performance as compared to the prior year, where the programme spent 100.12%. What led to the under spending is the late approval of roll overs which led to funds not being spent during the financial year as planned, as projects could not be implemented.

Sub-Programme Community Police Relations	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	3 959	3 956	3	3 908	3 867	65
Transfers and subsidies	0	0	0	0	0	0
Payments for capital assets	0	0	0	0	0	0
Payment for financial	0	0	0	0	0	0

assets						
Total	3 959	3 956	3	3 908	3 867	65

98.35% of the budget was spent during the financial year. This is an insignificant decrease in expenditure performance as compared to the prior year, where the programme spent 99.92%.

Sub-Programme Social Crime Prevention	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	11 658	11 394	264	17 022	16 832	1 570
Transfers and subsidies	2 174	1 675	499	1 029	971	58
Payments for capital assets	8 026	-	8 026	490	490	0
Payment for financial assets	-		-			
Total	21 858	13 069	8 789	18 541	18 293	1 628

91.83% of the budget was spent during the financial year. This is a significant improvement in expenditure performance as compared to the prior year, where the programme spent 59.79%. Although there was an improvement in expenditure, there could have been even more spending had it not been for the late approval of roll overs which led to some projects not being implemented during the financial year as planned.

4.3 Programme 3: Transport Operations

Purpose of the Programme

To plan, regulate and facilitate the provision of integrated transport services through co-ordination and co-operation with national planning authorities, and the private sector in order to enhance implementation of safety initiatives and mobility of all communities particularly those currently without or with limited access

SUB PROGRAMMES

Sub-Programme	Strategic Objectives of Sub-Programmes
Public Transport Services	To facilitate access to an integrated public transport system with a focus on rural areas
Transport Safety and Compliance	To promote road safety with targeted stakeholders
Infrastructure Planning	To provide a planning framework that guides the implementation of transport systems
Infrastructure Operations	To ensure compliant airport operations that increase air transport movement

Strategic objectives, performance indicators, planned targets and actual achievements

- ***Transport Safety and Compliance***

Road Safety awareness activities were successfully implemented and resulted in a noticeable change in road user behaviour which resulted in reduction of road crash fatalities by 8% during the Festive season

- ***Infrastructure Planning***

The Department distributed more bicycles than anticipated due to the National grand received from the Department of Transport

- ***Infrastructure Operations***

The two Provincial Airports mainly Mahikeng and Pilanesburg were fully operational. The Department continued to subsidize three routes which resulted in an increase in passenger capacity.

Strategic objectives:

Strategic objectives	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2016/2017	Comment on deviations
Sub Programme 3.2 PUBLIC TRANSPORT SERVICES					
To facilitate access to an integrated public transport system with a focus on rural areas	592 670	603 656	598 617	-5 039	<ul style="list-style-type: none"> • Flooding in some villages • Community Protests • Conflict with taxi's
SUB PROGRAMME 3.3 TRANSPORT SAFETY AND COMPLIANCE					
To promote road safety with targeted stakeholders	3	3	3	0	None
SUB PROGRAMME 3.4 INFRASTRUCTURE PLANNING					
To provide a planning framework that guides the implementation of transport systems	0	Develop 6 documents	0	0	Process of development will be finalised during 2018/19 financial year
SUB PROGRAMME 3.5: INFRASTRUCTURE OPERATIONS					
To ensure compliant airport operations that increase air transport movement	1	Category 6 compliance for Mahikeng Airport and Category 6 compliance for Pilanesburg airport	1	0	Insufficient fire cover due to lack of training for fire personnel and unavailability of fire trucks

Performance Indicators

Performance Indicator	Actual Achievement 2013/2014	Actual Achievement 2014/2015	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
SUB PROGRAMME 3.2 PUBLIC TRANSPORT SERVICES							
Number of routes subsidized	838	841	841	842	841	-1	Rationalisation of Delareyville route to Mahikeng
Number of kilometres subsidized	N/A	48 919.64	28 600 410.60	29 000 000	28 852 734.4	-147 265.6	<ol style="list-style-type: none"> 1. Flooding in some villages 2. Community Protests 3. Conflicts with taxis 4. Strike action by workers/ protests
Number of trips subsidized	584 320	595 925	592 670	601 852	598 617	-5 039	<ol style="list-style-type: none"> 1. Flooding in some villages 2. Community Protests 3. Conflicts with taxis 4. Strike action by workers/ protests
Number of learner transport operators	126	122	120	122	115	-7	Termination of contracts

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Performance Indicator	Actual Achievement 2013/2014	Actual Achievement 2014/2015	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
contracted							
Number of subsidized learner transport kilometres operated	30 322	40 413	7 426 100.80	8 235 000	6 367 684.4	-1 867 315.6	Decrease in operated kilometres as a result of verification process
Number of vehicles operating subsidized learner transport	331	399	424	420	420	0	None
Number of bicycles distributed to identified schools	N/A	N/A	N/A	240	704	464	More bicycles received from DoT. Mandela Day celebration by Transport Minister October Transport Month launch leading to increase
Number of animal drawn carts (ADC) distributed to identified communities	N/A	N/A	N/A	80	80	0	None
SUB PROGRAMME 3.3 TRANSPORT SAFETY AND COMPLIANCE							
Number of compliance evaluations conducted on community	4	4	4	4	4	0	None

Performance Indicator	Actual Achievement 2013/2014	Actual Achievement 2014/2015	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
road safety council							
Number of schools involved in road safety education programme	1 602	341	527	431	544	113	Implementation of Provincial priorities
Number of road safety awareness programmes implemented	60	105	7	7	7	0	None
Number of compliance visits on existing scholar patrols	447	205	295	338	307	31	Some schools withdrew from the scholar patrol programme
SUB PROGRAMME 3.4 INFRASTRUCTURE PLANNING							
Number of District Municipalities assisted to perform land transport function	N/A	N/A	New	4	4	0	None
Number of Provincial transport policies developed	N/A	N/A	New	1	1	0	None
SUB PROGRAMME 3.5 INFRASTRUCTURE OPERATIONS							
Number of airports upgraded to category 6	N/A	New	1	1	0	-1	None compliance to South African Civil Aviation Authority regulation(

Performance Indicator	Actual Achievement 2013/2014	Actual Achievement 2014/2015	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
							SACAA) Awaiting the delivery of fire trucks
Number subsidized flights provided at the Provincial Airports	N/A	N/A	New	384	456	72	Increase in flights movement
Number of air passenger routes subsidized	N/A	N/A	New	3	3	0	None

Reasons for deviations

Strategy to overcome areas of under performance

Transport Safety and Compliance

Departmental intervention through procurement of markings paints for faded pedestrian crossings at all affected scholar patrol points.

Infrastructure Operations

An over achievement registered on the number of flights provided at Provincial Airports was due to an increase in demand and flights movement

Changes to planned targets

None

Linking performance with budgets

Departments must provide a summary of the actual expenditure in comparison to the adjusted appropriation for both the current year and previous year. The information must be provided at a sub-programme level and must agree to the appropriation statement of the audited financial statements. Reasons for variations should be linked to the information discussed above in the organisational environment and the service delivery environment. The department must also report on how expenditure contributed to achievement of outputs.

Sub-programme expenditure

Sub-Programme Programme Support	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	2 009	1 937	72	1 255	1 229	26
Transfers and subsidies	0	72	(72)	0	0	0
Payments for capital assets	0	0	0	0	0	0
Payment for financial assets	0	0	0	0	0	0
Total	2 009	1 937	0	1 255	1 229	26

97.93% of the budget was spent during the financial year. This is a slight increase in expenditure performance as compared to the prior year, where the programme spent 96, 42%.

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Sub-Programme Public Transport Services	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	282 784	276 610	6 174	301 806	275 262	(1,588)
Transfers and subsidies	619 554	640 405	(20 851)	565 518	586 545	6 975
Payments for capital assets	96	64	32	0	0	0
Payment for financial assets	0	0	0	0	0	0
Total	902 434	917 079	(14 645)	867 324	861 807	5 386

Total expenditure for the sub programme for 2016/17 is 99.38%. For the prior year, there was over expenditure of 1,62%. Only 0.62% of the budget could not be spent, and this was on transfer payments where contracted commuter bus service providers are paid. The reason for non expenditure is because invoices received were more than the budget available.

Sub-Programme Transport Safety and Compliance	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	53 856	45 791	8 065	27 945	25 084	2 861
Transfers and subsidies	121	-	121	0	23	(23)
Payments for capital assets	9 500	4 112	5 388	4 388	1 395	2 993
Payment for financial assets	0	0	0	0	0	0
Total	63 477	49 903	13 574	32 333	26 502	5 831

Total expenditure for the sub-programme for 2016/17 is 81.97%. For the prior year, there was 78.62% expenditure. There is a slight improvement. Major under spending

was on payments for capital assets as well as current payments. This sub programme was also affected by late transfer of rollover of funds.

Sub-Programme Transport Systems	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	12 175	12 121	54	17 540	17 594	(55)
Transfers and subsidies	52	24	28	55	0	55
Payments for capital assets	106	106	-			
Payment for financial assets						
Total	12 333	12 251	82	17 595	17 594	0

The sub programme spent 100% of its allocated budget. All planned projects as per APP were met. In the prior year, expenditure was also satisfactory at 99.33%

Sub-Programme Infrastructure Operations	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	29 820	29 821	(1)	38 606	39 211	(604)
Transfers and subsidies	90	169	(79)	67 835	67 649	35
Payments for capital assets	1 820	593	1 227	8 649	6 326	2 323
Payment for financial assets	0	0	0	0	0	0
Total	31 730	30 583	1 147	114 940	113 186	1 755

The sub programme spent 98.86% of its allocated budget. The only under expenditure was on Payments for capital assets. This is due to the delays in finalisation and delivery of fire trucks for the airport. These unspent funds will be

requested as roll over. In the prior year, expenditure was at 96,39%. A slight improvement has been registered.

4.4 Programme 4: TRANSPORT REGULATION

Purpose of the Programme

To ensure the provision of a safe transport environment through the regulation of public transport operations, road traffic law enforcement and the registration and licensing of vehicles and drivers.

SUB-PROGRAMMES

Sub-Programme		Strategic Objective for Sub-Programme
Transport Administration and Licensing	Transport Administration and Licensing	To monitor and control the registration and licensing of all motor vehicles and to render services regarding the administration of applications in terms of the National Road Traffic Act (Act 93 of 1996)
	Inspectorate of DLTC and VTS	To ensure compliance in terms of K53 testing standards in accordance with the National Road Traffic Act 93 of 1996
Operator License and Permits		To regulate, monitor and oversee public transport operations in accordance with statutory requirements
Law Enforcement		To maintain law and order on land transport by providing quality traffic policing (law enforcement) services as stipulated by relevant legislation

Strategic objectives, performance indicators, planned targets and actual achievements

The programme achieved the following milestones in addressing its strategic objective for the year under review, though there were challenges:

Traffic Law Enforcement

Traffic law enforcement operations were conducted with increased focus on Festive Season, Easter Arrive Alive and October Transport month including unplanned events.

Inspectorate of Driver License Testing Centres and Vehicle Testing Stations

All vehicle testing stations and driver License testing Centres across the Province were visited to ensure compliance in terms of K53 testing standards in accordance with the National Road Traffic Act 93 of 1996.

Transport Administration and Licensing

Compliance inspections were conducted at all motor vehicle registration and licensing authorities across the Province

Strategic objectives:

Strategic objectives	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2016/2017	Comment on deviations
Sub Programme 4.2.1 TRANSPORT ADMINISTRATION AND LICENSING					
To monitor and control the registration and licensing of all motor vehicles and to render services regarding the administration of applications in terms of the National Road Traffic Act (Act 93 of	38	40	40	0	None

Strategic objectives	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2016/2017	Comment on deviations
1996)					
SUB PROGRAMME 4.2.2: INSPECTORATE OF DLTC AND VTS					
To ensure compliance in terms of K53 testing standards in accordance with the National Road Traffic Act 93 of 1996	55	49	49	0	None
SUB PROGRAMME 4.3 OPERATOR LICENSE AND PERMITS					
To regulate, monitor and oversee public transport operations in accordance with statutory requirements	10 926	7 200	4 160	-3 040	The moratorium on issuing of new operating licences.
SUB PROGRAMME 4.4 LAW ENFORCEMENT					
To maintain law and order on land transport by providing quality traffic policing (law enforcement) services as stipulated by relevant legislation	425	720	885	165	There was an increase in 2016 of almost 12000 new registered vehicles in North West and an increase of more than 134000 new licensed drivers.

Reasons for deviation

None

Performance indicators

Performance Indicator	Actual Achievement 2013/2014	Actual Achievement 2014/2015	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
SUB PROGRAMME 4.2.1 TRANSPORT ADMINISTRATION AND LICENSING							
Number of compliance inspections conducted at registration and licensing authorities	N/A	N/A	New	40	40	0	None
SUB PROGRAMME 4.2.2: INSPECTORATE OF DLTC AND VTS							
Number of compliance inspections conducted at DLTC and VTS	N/A	New	55	49	49	0	None
SUB PROGRAMME 4.3: OPERATOR LICENSE AND PERMITS							
Number of Provincial Regulating Entity hearings conducted	N/A	N/A	98	144	87	57	Dissolution of the Provincial Regulatory Entity
SUB PROGRAMME 4.4: LAW ENFORCEMENT							
Number of vehicles stopped and	1 101 432	1 015 636	973 320	917 074	1 089 262	172 188	Unplanned activities i.e. visits by the

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Performance Indicator	Actual Achievement 2013/2014	Actual Achievement 2014/2015	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
checked							State President, as well as Manifesto launch resulted in increased traffic flow and law enforcement operations.
Number of vehicles weighed	173 887	150 697	200 970	205 000	177826	-27174	Deviation as a result of technical problems experienced at weighbridges throughout the reporting period.
Number of driving license tested in terms of K53 at provincial DLTC	4 829	5 294	6 332	5 825	6413	588	More applications were received than planned for.
Number of special operations conducted	3 075	1 961	1 736	1 116	1359	243	Intensified law enforcement activities led to exceeding of the target.
Number of speed	11 110	11 283	9 883	9 808	108 70	1062	Intensified law enforcement

Performance Indicator	Actual Achievement 2013/2014	Actual Achievement 2014/2015	Actual Achievement 2015/2016	Planned Target 2016/2017	Actual Achievement 2016/2017	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
operations conducted							activities led to exceeding of the target.
Number of roadblocks held	1 330	8 94	729	751	884	133	Intensified law enforcement activities and additional roadblock equipment procured led to exceeding of the target.
Number of drunken driving operations conducted	N/A	N/A	471	412	625	213	Intensified law enforcement activities led to exceeding of the target.

Strategy to overcome areas of under performance

- **Operator Licences and Permits**

Establishment of interim Provincial Regulatory Entity comprising of employees of the Department.

- **Law Enforcement**

Any technical difficulties at all weighbridges will be addressed continually.

Department's should provide the strategies to address under performance.

Changes to planned targets

None

Linking performance with budgets

Sub-Programme Operator License and Permits	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	154 242	154 038	204	166 301	163 332	2 969
Transfers and subsidies	2 584	1 812	772	2 226	2 445	(219)
Payments for capital assets	20 120	18 143	1 977	11 372	5 850	5 522
Payment for financial assets	0	0	0	0	0	
Total	176 946	173 993	2 953	179 899	171 627	8 272

The sub programme spent 95.40% of its allocated budget. Major under expenditure was on Payments for capital assets, due to late delivery of motor vehicles, and on current payments. In the prior year, expenditure was at 98, 33%. A slight decrease has been registered.

Sub-Programme Law Enforcement	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	276 755	276 712	43	294 816	303 695	(8 879)
Transfers and subsidies	2 602	2 044	558	1 075	1 175	(100)
Payments for capital assets	74 350	16 728	57 622	9 682	9 230	452
Payment for financial assets	0	0	0	0	0	0
Total	353 707	295 484	58 223	305 573	314 100	(8 527)

The sub programme over spent the budget at 101.42% of its allocated budget. Major cost drivers for the sub programme is travelling and subsistence expenditure for traffic law enforcement officers and is paid from current payments. There is a slight under expenditure on Payments for capital assets, due to late delivery of equipments.

Sub-Programme Transport Admin and Licensing	2015/2016			2016/2017		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	92 075	92 074	1	35 626	35 986	(360)
Transfers and subsidies	314	314		145	205	(60)
Payments for capital assets				47 500	29 565	17 935
Payment for financial assets	0	0	0	0	0	0
Total	92 389	92 388	1	83 271	65 756	17 515

The sub programme over spent the budget at 102.79% of its allocated budget. Both current payments and Transfers and subsidies have overspent. Payment for capital assets has under spent by 17,935m and this is on infrastructure projects which will be carried through to the 2017/18 financial year.

5. TRANSFER PAYMENTS

5.1 Transfer payments to payments to Public entities

None

5.2 Transfer payments to all organisations other than public entities

The table below reflects the transfer payments which were budgeted for in the period 1 April 2016 to 31 March 2017

Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred	Amount spent by the entity	Reasons for the funds unspent by the entity
Hartebeespoortdam	CPF	Implementation of Anti robberies & Burglaries awareness campaign	Yes	R9 700	R8036.35	Balance R1664 To be utilised for administrative fees including bank charges
Mogwase	CPF	Implementation of Anti substance abuse awareness campaign	Yes	R13 675	R6 981	Balance R6694 Did not purchase gazebo as planned Catering was sponsored by Moses Kotane Local Municipality PA system sponsored. Balance to be used in the next project
Provincial Board	CPF	Implementation of Community outreach activities (Anti stock theft, robberies and burglaries)	Yes	R53 475	R52 266	Balance R1209 To be utilised for administrative fees including bank charges
Lethabong	CPF	Implementation of "Tlhokomela Moagisani" Residential &	Yes	R14 000.00 (Top-up)	R18 970.61	N/A. There was a previous balance hence the

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Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred	Amount spent by the entity	Reasons for the funds unspent by the entity
		Business burglaries				expenditure was more than the transfer.
Sun City	CPF	Implementation of "Operation Tlhokomela" Contact crime awareness campaign	Yes	R16 250	R15 820	The CPF managed to mobilize other resources like the PA system which did not require funding, hence the saving.
Phokeng	CPF	Implementation of "A e nne modiga" campaign (Contact crimes)	Yes	R17 800	R15 424	Balance R2376 to be utilised in the next project and bank charges
Rustenburg Cluster Board	CPF	Implementation of sports against crime (all crimes)	Yes	R18 000	R0.00	Structure did not incur expenditure due to non functionality. The funds to be utilised in the next financial year after the structural arrangements are finalised
Rustenburg CPF	CPF	Installation of Anti rape information boards	Yes	R13 000	R0.00	Poor relations between the CPF & SAPS led to non-implementation. Rollover request to implement in the next financial year was

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Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred	Amount spent by the entity	Reasons for the funds unspent by the entity
						submitted by the structure
Marikana	CPF	Implementation of "Kwanele Mawethu" sport against crime	Yes	R20 450 (Top Up)	R14 660.56	PA system was sponsored. Promotional material not purchased as per approved business plan Tent hire not paid for as it was not delivered. Balance to be used in the next project
Brits	CPF	Implementation of "a re kopaneng" Addressing crime in general	Yes	R13 300 (Top up)	R14 900.78	N/A. There was a previous balance hence the expenditure was more than the transfer.
Piet Plessis	CPF	Implementation of "Anti stock theft" awareness campaign	Yes	R12 900	R11 216.48	Balance R1684 to be utilised for administrative fees including bank charges
Bray	CPF		Yes	R12 700.00	R9 911.97	Balance R2789 to be utilised in the next project and administrative fees including bank charges
Hartebeesfontein	CPF	Crime Prevention Summit	Yes	R18 350	R14 882.29	Balance R3582 to be utilised in

Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred	Amount spent by the entity	Reasons for the funds unspent by the entity
		addressing stock theft, all burglaries, general theft and rape				the next project and administrative fees including bank charges
Khuma	CPF	Ubuntu Project (know your neighbour)	Yes	R19 240	R17 387	Balance R1853 to be utilised in the next project and administrative fees including bank charges
Klerksdorp	CPF	Crime Prevention Summit on moral regeneration addressing substance abuse	Yes	R16 200	R15 670.74	N/A. R530 utilised for administrative fees including bank charges
Jouberton	CPF	Ubukhasikhasi project addressing gangsterism, murder, all robberies, theft from motor vehicle and substance abuse.	Yes	R14 055	R12 417.30	Balance R1638 to be utilised for administrative fees including bank charges
Kanana	CPF	Sports against crime addressing gangsterism and substance abuse	Yes	R18 200	R15 333.19	Balance R2867 to be utilised in the next project and administrative fees including bank

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Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred	Amount spent by the entity	Reasons for the funds unspent by the entity
						charges
Ikageng	CPF	Prayer against crime addressing rape, assaults and domestic violence.	Yes	R15 000	R9668.78	Balance R5332 to be used to purchase CPF reflector jackets in the next financial year.
Leeudoringstad	CPF	Go lekane re utlwile ka botlhoko tsebe addressing rape, domestic violence, child abuse, house breaking and substance abuse	Yes	R16 400	R9887.36	Balance R6513 Roll over request submitted to buy a second pull up banner and branding of CPF reflectors.
Makwassie	CPF	Sports against crime addressing all assaults	Yes	R14 600	R12 288.60	Balance R1712 to be utilised in the next project and administrative fees including bank charges
Wolmaranstad	CPF	Matlo gosha mabapi (awareness campaign on house breaking)	Yes	R16 400	R9 022.70	Balance R7378 . A rollover request submitted for utilization in the next financial year.
Ventersdorp	CPF	Are ageng awareness campaign on	Yes	R15 000	R10 475.31	Balance R4525 to buy reflector

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Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred	Amount spent by the entity	Reasons for the funds unspent by the entity
		16 days of activism against women, elderly people and children addressing murder, sexual offence, robberies and assaults, domestic violence.				jackets for the CPF executive committee members.
Kgorogo Social Investments NPO.	NPO	16 days of activism against violence on women and children	Yes	R20 000	R17 054.94	Balance R2946 to be utilised in the next project and administrative fees including bank charges
Ditau Night Patrollers NPO	NPO	Gangsterism awareness campaign	Yes	R19 600	R800 for bank charges.	R18 800 transferred to Wolmaranst ad CPF after a resolution was taken by all stakeholders due to structural challenges within the NPO. This was done in the best interest of the community
Magogong Anti-Crime Organization	NPO	Awareness Campaign on	Yes	R 15 000	R 624.12	Balance R1376 to be utilised for

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Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred	Amount spent by the entity	Reasons for the funds unspent by the entity
		Stock-Theft				administrative fees including bank charges
Ganyesa	CPF	Are itseng tsa rona awareness campaigns addressing house breakings.	Yes	R 16 500	R 15 328.87	Balance R1172 to be utilised for administrative fees including bank charges
Stella	CPF	Report the market of stolen goods project addressing theft cases and house breakings.	Yes	R 6 700	R 6700	N/A
Huhudi	CPF	Bolelang Awareness campaign addressing house breakings.	Yes	R 10 750	R 10 750	N/A
Vryburg	CPF	Matlo go sha mabapi addressing burglaries	Yes	R 15 000	R 7 764.95	Balance R7236 . A roll over request submitted to utilise funds in the next financial year.
Setlagole	CPF	Are thusaneng Awareness campaign addressing burglaries.	Yes	R 15,000	R 15,000	N/A.
Pudimoe	CPF	Awareness campaign on No Violence	Yes	R 15 000	R 14 375.74	Balance R625 to be utilised for

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Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred	Amount spent by the entity	Reasons for the funds unspent by the entity
		against Women and children addressing rape and assaults.				administrative fees including bank charges
Kgomotso	CPF	Sports against crime addressing drugs and substance abuse that leads to rape, burglaries & assaults.	Yes	R 15 000	R 15 000	N/A
Reivilo	CPF	Stock-Theft Awareness Campaign-Thiba Kgomo	No	R 9 600	R 00.00	No expenditure due to lack of support from SAPS, which led to non-functionality of the CPF. A Request for Roll-Over submitted.
Bedwang	CPF	Say no to stolen goods projects addressing house breaking & theft	Yes	R 14 000	R 14 000	N/A
Mmakau	CPF	Anti-House Breaking campaign addressing house breaking	Yes	R 14 750	R14 000	Balance utilised for administrative fees including bank charges
Hebron	CPF	Sports Against Crime	Yes	R 20 000	R20 000	N/A

Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred	Amount spent by the entity	Reasons for the funds unspent by the entity
		addressing substance abuse, sexual offences & theft general				
Makapanstad	CPF	Sports Against Crime addressing substance abuse, sexual offences & theft general	Yes	R 17 450	R 17 450	N/A
Lethabile	CPF	Campaign on residential and business burglaries	Yes	R 15 300	R 15 300	N/A
Groot Marico	CPF	Churches against crime addressing drugs and substance abuse that leads to rape, burglaries & assaults.	Yes	R 15 000	R 15 000	N/A
Cyferskuil	CPF	Stock-Theft Awareness Campaign-Thiba kgomo	Yes	R 15 000	R 13 800	Balance R2800 to be utilised in the next project and administrative fees including for bank charges
Bethanie	CPF	Are Thusaneng Awareness campaign addressing burglaries.	Yes	R 15 950	R 14 950	Balance R1000 utilised for administrative fees including bank

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Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred	Amount spent by the entity	Reasons for the funds unspent by the entity
						charges
Mothotlung	CPF	Awareness Campaign on burglaries	Yes	R 10 600	R 9 500	Balance R1100 utilised for administrative fees including bank charges
Mooinooi	CPF	Awareness Campaign on substance abuse, which lead to rape and assaults	Yes	R 16 825	R 16 825	N/A
Lehurutshe	CPF	Awareness on burglaries	Yes	R 16 500	R 15 500	Balance R1000 utilised for administrative fees including bank charges
Jericho	CPF	Campaign on residential and business burglaries	Yes	R 15 600	R 15 600	N/A
Klipgat	CPF	Say no to stolen goods	Yes	R20 200	R 19 500	Balance R700 utilised for administrative fees including bank charges
Makgobistad	CPF	Implementation of Are Tlhokomelan eng awareness campaign. Addressing Assaults cases.	Yes	R13 400	R00	The CPF was non functional. Requested rollover to implement in the next financial year

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Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred	Amount spent by the entity	Reasons for the funds unspent by the entity
Lomanyaneng	CPF	Implementation of A Big NO ka Dikgobalo awareness campaign. Addressing contact crimes.	Yes	R14 700	R8 020.34	Balance to be utilised in the next project and rollover request submitted
Mooifontein	CPF	Implementation of Community outreach activities (Anti stock theft, robberies and burglaries)	Yes	R11 750	R10 474.00	Balance utilised for administrative fees including bank charges
Itsoseng	CPF	Implementation of " Bula Matlho-Bua" Addressing Theft General and Copper cables.	Yes	R15 200	R14 683.77	Balance utilised for administrative fees including bank charges
Lichtenburg	CPF	Implementation of "Stock Theft awareness campaign" Addressing Stock Theft	Yes	R7 950 (Top Up)	R 8 851.00	Balance utilised for administrative fees including bank charges
Coligny	CPF	Implementation of " A e nne modiga" campaign (Contact crimes)	Yes	R8 350.00	R6 337.84	Balance utilised for administrative fees including bank charges
Sannieshof	CPF	Implementation of sports against crime (contact crimes)	Yes	R13 000	R11 215.04	Balance utilised for administrative fees including bank charges
Biesiesvlei	CPF	Implementation of Project	Yes	R18 000	R15 345.67	Balance utilised for

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Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred	Amount spent by the entity	Reasons for the funds unspent by the entity
		Golekane. Addressing all assaults cases.				administrative fees including bank charges
Ottosdal	CPF	Implementation of Ela Tlhoko Ditlamorago Tsa Nnotagi (Addressing contact crimes).	Yes	R18 900	R15 989.19	Balance utilised for administrative fees including bank charges
Motswedi	CPF	Implementation of Nnang Podi Matseba. Addressing House Robberies and Business Robberies.	Yes	R18 900	R16 641.96	Balance utilised for administrative fees including bank charges
Swaruggens	CPF	Door to door campaign addressing all House breaking and Theft cases.	Yes	R7 950 (Top up)	R10743.20	Balance utilised for administrative fees including bank charges
Home of Hope	NPO	Dialogue Door to door (Addressing Domestic violence and Door to Door addressing contact crimes).	Yes	R8 850 (Top Up)	R13 850	Balance utilised for administrative fees including bank charges
Respect for Sports Development	NPO	Implementation of Football against Substance abuse and crime awareness campaign. Addressing substance abuse and	Yes	R15 000	R14 674.73	Balance utilised for administrative fees including bank charges

Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred	Amount spent by the entity	Reasons for the funds unspent by the entity
		contact crimes.				
One Foundation	NPO	Implementation of "Ikitse Mosh" Addressing substance abuse	Yes	R19 940.00	R12 827.14	Balance utilised for administrative fees including bank charges

6. CONDITIONAL GRANTS

6.1. Conditional grants and earmarked funds paid

NONE

6.2. Conditional grants and earmarked funds received

Conditional Grant 1: Public Transport Grant

<i>Department who transferred the grant</i>	<i>National Department of Transport</i>
Purpose of the grant	<i>To provide supplementary funding towards public transport services provided by the Provincial Departments of the users of services.</i>
Expected outputs of the grant	<i>Number of vehicles subsidised Number of cumulative annual vehicles subsidised Number of scheduled trips operated Number of trips operated Number of passengers Number of kilometres Number of employees</i>
Actual outputs achieved	<i>Number of vehicles subsidised – 82 Number of routes subsidised - 369 Number of vehicles km's subsidised – 4 736 511.4 Subsidy/Vehicle – R 100 341.12 Subsidy/Passenger- R 36.59 Subsidy/ Kilometre operated – R 20.85 Kilometres operated/Vehicle - 4 813.5 Passengers/Vehicle – 2 745.4 Passengers/Trip operated – 27.4 Passenger revenue/ Kilometre – R 7.79 Passenger revenue/ Trip operated – R 373.86 Staff / Vehicle 2.0</i>
Amount per amended DORA(R'000)	<i>R 0.00</i>

<i>Department who transferred the grant</i>	<i>National Department of Transport</i>
Amount received (R'000)	<i>R 100 865</i>
Reasons if amount as per DORA was not received	<i>None</i>
Amount spent by the Department (R'000)	<i>R98 780 506.72</i>
Reasons for the funds unspent by entity	<i>The closure of the systems as operators submitted claims late and could not be processed</i>
Reasons for deviations on performance	<i>The closure of the systems as operators submitted claims late and could not be processed.</i>
Measures taken to improve performance	<i>None</i>
Monitoring mechanism by receiving Department	<i>Monthly progress reports</i>

Conditional Grant 2: Extended Public Works Programme

The Department did not receive any conditional grants linked to Extended Public Works Programme for the year under review.

7. DONOR FUNDS

7.1. Donor Funds Received

Name of donor	<i>Road Traffic Management Corporation</i>
Full amount of the funding	<i>R35 000.000</i>
The purpose of the donor funding	<i>Road safety activities in the Province</i>
Outputs achieved	<i>Training of 2500 unemployed youth for learner driver license project Appointment of professional services(consultants) Procurement of the following: events truck, two booze busses</i>
Was the funding received in cash or in-kind	<i>Funds transfer to the Department Vote.</i>
Amount spent from the donor funds	<i>R 26 933 692.84</i>
The monitoring/reporting to the donor	<i>Submission of progress reports</i>
Reasons for any unspent funds and if the project is complete will the funds be returned to the donor.	<i>Budget allocated for the four mobile electronic road safety message boards was not spent due to delay by the manufacturer which resulted to roll-over of the funds.</i>

8. CAPITAL INVESTMENT

8.1. Capital investment, maintenance and asset management plan

Infrastructure projects	2015/2016			2016/2017		
	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
New and replacement assets	-	-	-	30 000	20 152	9 847
Existing infrastructure assets	-	-	-			
Upgrades and additions	71 000	13 134	57 866			
Rehabilitation, renovations and refurbishments	-	-	-	7 500	5 144	2 356
Maintenance and repairs	-	-	-			
Infrastructure transfer	-	-	-			
- Current	-	-	-			
- Capital	-	-	-			
Total	71 000	13 134	57 866	37 500	25 296	12 204

PART C: GOVERNANCE

1. INTRODUCTION

The Department is committed to maintain the highest standard of good governance to ensure management and accountability of public funds and resources. The Department therefore appointed skilled and competent staff in all key positions.

The Department had numerous governance structures which drove advice on all critical activities. In addition to these structures, policies and procedures are in place to ensure alignment with the mandate of the Department. Implementation and monitoring of these policies is continuing to ensure improved control environment.

The Department further aligned itself with the National and Provincial Anti-corruption strategies to ensure that all allegations of fraud and corruption are investigated and reported. This is to ensure that the reputation of the Department is maintained and resources safe-guarded.

The Department worked together with relevant external stakeholders such as the Cluster Audit Committee, Provincial Internal Audit, and Office of the Auditor General South Africa, Portfolio Committee and the Provincial Public Accounts Committee by attending meeting and implementing recommendations from these stakeholders in order to improve its control environment. The Department is committed to utilise these committees to ensure improved governance processes.

2. RISK MANAGEMENT

The Department had during the year under review reviewed its risk management policies and strategies to ensure alignment to the mandate and the changing environment.

The Department conducted its annual risk assessment together with the planning processes to determine whether there are new emerging risks and to identify strategies to mitigate such risks, and further to ensure achievement of departmental goals and objectives. This process was finalised during the first quarter of the financial year under review.

The Risk Management Committee was appointed to deal with and provide recommendations with regards to the overall risk management activities of the Department. The committee consisted of management of the Department and one manager from Provincial Legislature within the Province. The main activities of the committee amongst others were to review the risk register and mitigation plans, risk management policies and procedures and to progress made on implementation of risk mitigation plans. The Department further, has commenced with the recruitment processes for the appointment of independent Risk Management Committee members and Chairperson.

The Departmental quarterly reports on risk management activities were also presented to the cluster Audit Committee, for advice and monitoring the effectiveness of risk management. Recommendations for improvements were made by the committee and were implemented. Though there is consistent management of risks within the Department, this has not translated into apparent improvement on service delivery. The Department therefore is committed to align the risk management processes with other departmental programmes.

3. FRAUD AND CORRUPTION

The Department reviewed the Fraud Prevention policy; its fraud prevention plan and the whistle blowing policy during the year under review. The Department realises a satisfactory achievement in implementing the plan, amongst others the investigations of fraud and corruption cases were conducted and disciplinary steps taken against those found guilty.

The Departmental internal procedures for reporting suspected acts of fraud and corruption including the National Anti-Corruption Hotline were communicated to officials, in addition, the Department reviewed and approved a whistle-blowing policy which also outlines procedures for disclosing especially if the official wishes to disclose anonymously. All these processes cover confidentially of the disclosed information.

Cases are reported through the Departmental procedures and the National Anti-Corruption Hotline. Once received, they are investigated and reported to relevant stakeholders. Actions taken are as per the recommendations of the investigating officers. During the year under review, five cases of fraud and corruption were identified and investigated.

The Department is committed towards promoting sound and ethical workplace irrespective of the prevailing challenges within the transport sector. This is done through various workshops and awareness campaigns. Officers are exposed to a situation where motorists offer bribes when they have transgressed and this is tempting to some Officers in some instances.

There were 08 cases relating to Fraud and Corruption handled during the year under review of which 0 are at hearing stage, 7 is awaiting verdict 1 is awaiting the sanction.

It is for the reason above, the Departments conducts awareness campaigns to alert all its personnel not to engage in Fraud and Corruption related activities.

4. MINIMISING CONFLICT OF INTEREST

The Department encourages its employees to disclose their Interest through the recruitment processes, SCM processes and through reminder Circulars. Senior Managers also disclose all kinds of interest electronically. In the year under review, the Department had a total of 19 SMS members who were supposed to disclose electronically on or before 30 April 2017. All 19 SMS members disclosed electronically

Prior to awarding of any business, Procurement Officers verify if all service Providers have completed the SBD 4 form to ensure those prospective service providers are not government Officials.

5. CODE OF CONDUCT

The Department is utilizing the Code of Conduct to inform employees about the standard of

Performance and conduct expected of them. In cases of non-compliance to the Code of Conduct and PSCBC Resolution 1/ 2003: Disciplinary Code and Procedures for the Public Service is implemented to which employees are either charged with non-performance or misconduct.

The Department encourages good ethical practices as prescribed in the Public Service Code of Conduct through various trainings and workshops. There is however challenge of reported various acts of misconduct ranging from allegations of theft, negligence, unbecoming conduct and fraud.

6. HEALTH SAFETY AND ENVIRONMENTAL ISSUES

The Department is committed to providing and maintaining as far as it is reasonably practical, a working environment that is safe and without risk to the health of his employees.

Monthly inspections were conducted at various leased buildings to ensure that the Department is aware of its OHS status and put necessary interventions. Where challenges were identified, such were raised with the landlord to correct such and other challenges were addressed through extensive cleaning Campaigns by Departmental Personnel.

The Department has partnered with Government Employee Medical Scheme (GEMS) to offer continuous health screenings at various offices. Every Wednesday from 14h30-16h00 as per approved Provincial Sports & Recreation Policy and the Premiers pronouncement on his 10 key point plan on health issues employees are participating in various fitness programmes of their choice within the department.

This is key to assisting the Department to be informed of the Health status of its workforce and also for Employees to take care of themselves.

The Department also encouraged its personnel to participate in other Provincial Health related projects such as Obesity Health walk. The Department successfully co-hosted the National Employee Wellness Sports & Recreation Tournament which was held from the 02 - 05 November 2016. 130 sports participants were nominated to represent the Department in various sporting codes i.e. Soccer (men & ladies) netball; volleyball; tennis; marathon and golf. All of the above are done in an effort to promote a healthy lifestyle amongst all staff members.

7. PORTFOLIO COMMITTEES

Date	Discussions	Details	Response by the department	Resolved (Yes/No)
9 March 2016	Departmental APP- 2016/2017	2016/2017	All recommendations by the portfolio committee were incorporated Programme four Program purpose was amended	Yes
13 October 2016	Departmental Annual Report - 2015/2016	2015/2016	Responses were consolidated and submitted to the portfolio committee	Yes
26 May 2016	Achievements and challenges on Scholar transport	Concerns about the impediments on service delivery	The department managed to ensure that learners are transported on a regular basis for the year. The nature of roads which had an effect on the service during rainy seasons was a challenge to our service providers.	
30 August 2016	The department' 1st draft of the Annual		All recommendations by the portfolio committee were	Yes

	Performance Plan		incorporated	
26 January 2017	The Scholar transport and the handing over of the project to the departmental entity- NTI	The Strategy to be used Implementation of the SOPA pronouncement and the capacity of the entity to execute the responsibility	The department met with NTI before /after the transfer could take place and to ensure a smooth transfer of the function.	Yes
21 February 2017	The department's 2nd and third quarterly reports	2016/2017 Financial year	Report were tabled and accepted by the portfolio committee	Yes

8. SCOPA RESOLUTIONS

RESOLUTION NUMBER	SUBJECT	DETAILS	DEPARTMENTAL RESPONSE	RESOLVED YES / NO
Question 1 Par 6	Transfers and Subsidies	What control measures have been subsequently been implemented to improve the document management system in respect of subsidies as this matter was reported in prior years	<p>The Department standardized monitoring tool for on-board monitoring, and the Supervising and Monitoring Firm (SMF) sends its monitoring forms on a weekly basis to the department, but also attaches copies on their monthly reports which are submitted to the Department. These are properly filed and will be availed to the auditors.</p> <p>The Department also conducts adhoc on-board monitoring and spot checks and reports are filed.</p> <p>On a monthly basis, the Department collects printouts from the four operators' tracker systems which are also filed in the office. Electronic copies of these are also submitted by operators and are</p>	Yes

			filed	
	Accrued Departmental Revenue Question (2.1)	What monitoring controls have been implemented to ensure that accrued Departmental Revenue and related impairment has been correctly accounted for as required by MCS?	<p>The Department has ensured that the following is done:- Revenue is captured and accounted for correctly on a daily basis</p> <p>Timeous reconciliation is done and all anomalies corrected immediately</p> <p>Modified Cash Standard will also be work shopped to all the sections that make inputs into the financial statements</p>	YES
	Accrued Departmental Revenue Question (2.2)	Why was the prior year qualification regarding accrued Departmental Revenue not addressed before finalising the current year financial statements	<p>Prior year qualification was on the basis that the department did not account for outstanding traffic fines as accrued departmental revenue as required by MCS.</p> <p>Although the alternative procedures performed indicated that accrued revenue of R26 131 875 was not recorded, the information that was available was incomplete and unreliable.</p> <p>During the current year however, (2015/16 audit), the amount disclosed was overstated. What led to the qualification in the current year is that the information on the system was not correct and reliable.</p> <p>In order to address this in the 2016/17 financial year, the Department has done the following:- Review/updating Trafman with system controls to avoid human</p>	YES

			<p>errors which resulted in the current inaccuracies in the data captured.</p> <p>Development of Standard Operating Procedures (SOP) to standardise process in stations</p> <p>Station Managers to ensure that monthly reconciliation of Trafman and traffic fines are performed</p> <p>A uniform filing system for Portfolio Of Evidence (POE) will be developed and implemented. This will also be incorporated into the existing SOP for POE.</p> <p>Appointment of data capturers including support staff and supervisors.</p> <p>Review of prior year data on Trafman for corrections of summons</p>	
	<p>Irregular Expenditure (3.1)</p>	<p>Has the irregular expenditure of R891 829 000 that was incurred in the current year and R948 536 000 from the prior years been dealt with in terms of section 38 and chapter 10 of the PFMA that requires the accounting to investigate unauthorised, irregular and fruitless and wasteful expenditure that occurred and take effective and appropriate disciplinary steps against all officials who make or permit such expenditure? Please submit all the steps taken in this</p>	<p>The Accounting Officer appointed a committee that investigates all cases irregular expenditure and make recommendations.</p> <p>The following is a report on all cases that appear on the departmental irregular expenditure register:-</p> <p>Less than three quotations : During the period 2010/11 2014/15, the Department of Community Safety paid R1 930 029.33 for services where less than three quotations were</p>	

		<p>regard</p> <p>The following are areas of irregular expenditure for the Department:-</p> <ul style="list-style-type: none"> • Less than three quotations • Overtime Payments • SCM non compliance • Services without an order • Scholar Transport • Commuter Transport • Tender processes not followed (No tenders documents) • Extension of Security Services contracts in excess of 15% • Finance lease (cell phones and 3Gs) • Performance Bonus • Overspending on compensation of employees (Traffic Overtime and S & T) 	<p>sourced.</p> <p>An investigation into procurement where less than three quotations were sourced revealed that the following service providers were either sole providers or were the manufacturers of the machines serviced or repaired, and no other providers could be used for the service</p> <p>✓ Alco Safe (PTY) Ltd, for the repair of speed machines, recorded in the irregular expenditure of R72 026.34</p> <p>✓ Truvelo manufactures and Klerkscale, used for the repairs of weighbridge equipments, recorded in the irregular expenditure of R 1 083 456.92</p> <p>✓ NOSA for providing training on SAMTRAC, it was established that NOSA is exclusively accredited to provide SAMTRAC, which is accredited by both the International Institute of Risk and Safety Management (IIRSM) and the United Kingdom's Institute of Occupational Safety and Health (IOSH). Also NOSA is the founder of SANTRAC. Total irregular expenditure recorded here is R19,820.00</p> <p>✓ ENR Business Enterprise for the amount of R1855.07 was investigated and it was established that the expenditure was for</p>	
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			<p>repairs of the laptop and it was impossible for the department to request three quotations looking into the risk involved - opening of the laptop by different service providers. ENR is also on the SITA contract. The total amount is R1,855.07</p> <p>✓ IJ Pretorius T/A Hurricane Locksmith – R39 900.00 for replacement of strong room door at Mogwase registering Authority.</p> <p>✓ This was an emergency procurement because of the cash that the registering authority collects on a daily basis</p> <p>✓ Department of Community Safety (Boekenhoudkloof) for the amount of R 3 080.00 and R 17 969.00, City of Tshwane Metropolitan Municipality for the amount of R 277 522.00 and R 414 400 was investigated by the Committee and it was Established that there are only 13 Government Colleges that have been approved by Road Traffic Management Cooperation for Traffic training in the country.</p> <p>There is limited space in this colleges and quotation are only received if there is space available for learners. It is also ideal that learners are accommodated in these college facilities where they are studying.</p> <p>These colleges were the only ones who were</p>
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			<p>willing to accommodate the department request.</p> <p>The total expenditure investigated is R1 930 029.33. The committee recommended that the expenditure be removed from the register for the following reasons:-</p> <p>It was impossible to get more than 3 quotations as these providers are either sole providers or owners of the machines to be repaired There was no negligence or financial loss to the state No official could be held accountable as these procurements are found not to be fraudulent</p> <p>Services rendered without an order</p> <p>An investigation was conducted on all service rendered without an order. The committee established that 21 out of 76 items on service rendered without an order in the 2012/2013 to 2014/15 financial years to the amount of R144 627.47 were due to closure of system during the end of financial year.</p> <p>The committee further consulted on these matters and found that these expenditures were a non compliance issue which does not constitute irregular expenditure.</p> <p>Measures put in place A letter requesting condonement was</p>	
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			<p>written to Treasury. A response was received on the 20th of October 2016, with the following recommendations: Each type of expenditure be investigated</p> <p>Motivation for deviation be attached. If the accounting officer is convinced with the motivation, may condone the expenditure as per guidance</p> <p>Action should be taken to stop similar incidences</p> <p>Inform the treasury about the process followed and conclusion of the condoned amount</p> <p>Status to date</p> <p>The committee is preparing a request for condonement to the accounting officer, in line with the recommendations of the Provincial Treasury. It is planned that this will be finalised by the 30 November 2016.</p> <p>Performance Awards</p> <p>During the financial year 2010/11, the Department processed performance bonus payments amounting to R4 245 182.74.</p> <p>The total compensation of employee's budget for that financial year was R235 898 000.00 and 1, 5% of that was R3 538 470.00, which was supposed to have been the total limit paid as</p>	
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	<p>Irregular Expenditure (3.2)</p> <p>Irregular Expenditure (3.3)</p> <p>Irregular Expenditure (3.4)</p>		<p>performance bonuses.</p> <p>The total amount however paid was in excess by R706 712.74.</p> <p>In terms of the incentive framework, an approval was supposed to have been sought from the MEC for the excess before payments could be made. The following are what led to the omission:-</p> <ul style="list-style-type: none"> • Separate and late approvals were made for different levels (level 1 – 10) and level 11 - 12. • Payments that were made on behalf of other departments, where refunds were not received on time (before the end of the Financial Year) • Detection of the excess could only be detected after the above mentioned was processed on the PERSAL, and this was already after the reporting of financial statement <p>During investigation by the Departmental Irregular Expenditure Committee, it was discovered that late processing and overlapping of PMDS payments between 2009/2010 and 2010/2011 Financial Year caused the</p>	
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	<p>Par 12 Material under spending Question 4</p>	<p>Question 3.2 Please include your irregular register that contains the details of each matter.</p> <p>Question 3.3 What is the root cause of the irregular expenditure for the current and prior years and how is it being addressed</p> <p>Question 3.4 What steps have</p>	<p>Department to exceed the 1.5% of PMDS performance bonuses(copies of prior approved submission attached).</p> <p>The amount was thus not exceeded for a specific PMDS Cycle (2010/2011) but exceeded the amount due to the combination of payments for all backlog years made in one Financial Year, but approval was granted to all payments made.</p> <p>The submission for the 2009/2010 PMDS cycle was approved on 22 March 2011 for salary levels 1-10 and for salary levels 11- 12 during August 2011 respectively.</p> <p>Status to date A request for condonement was written to the Executive Authority on the 31 August 2016, and was approved on the 19th of October 2106.</p> <p>Overtime Payments During the financial year 2010/11, for the Department of Community Safety paid R17 236 838.96 for overtime worked by the Departmental officials. This overtime was classified as irregular for the following reasons: The Department did not have a departmental policy, but was using the treasury guides The overtime was paid without a pre-approval by the head of</p>	
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	<p>Par 13 significant uncertainties Question 5</p> <p>Par 17-24 Predetermined objectives Question 6</p>	<p>subsequently been taken to prevent irregular expenditure as required by section 38(1)(c)(ii) of the PFMA and Treasury Regulation 9.1.1</p> <p>What was the reason for the under spending of the budget by R61 177 000 and to what extent was service delivery affected?</p>	<p>department</p> <p>The Department did an investigation, and it was confirmed that the overtime was indeed worked and that there was no fraudulent claims. The Department then developed its own policy and has put in place proper controls to ensure that this irregularity does not continue in future.</p> <p>A request for condonement was prepared and submitted to treasury, and the following are the was provided as recommendations:</p> <ul style="list-style-type: none"> • All the necessary documents of the investigation and other related documentary evidence be submitted to Treasury for consolidation and for evaluation and further recommend to the Department of Public Service and Administration (DPSA) for condonement. <p>Status</p> <p>The committee will meet to consolidate a report and compile documents for submission to Treasury by 30 November 2016</p> <p>a) Finance Leases</p>	
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		<p>Please submit details of legal claims against the department and the status of each case including the financial implications thereof</p> <p>Question 6.1 What monitoring controls have been implemented to ensure that performance indicators are well defined by having clear definitions so that data can be collected consistently and is easy to understand and use?</p>	<p>The Department of Community Safety and Transport has, over the years, incurred irregular expenditure as a result of cell phone, data cards and labour saving devices contracts, which are classified as finance leases. The total amount paid as at 31 March 2016 is R3 924 252.24.</p> <p>The Department has written a request for condonement of the Treasury, and is still awaiting a response.</p> <p>There has been a gradual facing out of the use of contract cell phones for officials, and replacing that with allowances for those who qualify in line with the Departmental policy.</p> <p>b) Overspending of Compensation of Employees budget</p> <p>The Department of Community Safety and Transport over spent its compensation of employees budget in the 2014-15 financial year by R1 452 000. The over expenditure was as a result of overtime payments for traffic law enforcement during the year.</p> <p>A request for condonement has been written to Treasury, and the Department is awaiting a response. For future, proper processes have been put in place so that this anomaly does not occur</p>	
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			<p>again.</p> <p style="text-align: center;">c) Inherited Contracts</p> <p>For contracts which are inherited from Public Works and Roads (both previous and current) of which the Head of Department has no jurisdiction over the officials there, the irregular expenditure has been included in the Irregular Expenditure Register and assistance will be sought from the Treasury.</p> <p>Register Attached to the POE</p> <p>Outlined on the POE</p> <p>The Department is doing the following to prevent irregular expenditure</p> <p>Developed departmental policies, procedure manuals and standard operation procedures for all the departmental business processes</p> <p>Developed a supply chain management compliance checklist which is being implemented and monitored daily for detection and prevention of irregular expenditure.</p> <p>Programme 01: Administration</p> <p>This was a result of kilometre log sheet expenditure for the department not paid over as revenue as initially budgeted. This was due to the change in accounting policy and in compliance to the</p>	
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			<p>Modified Cash Standards (MCS).</p> <p>The unspent funds has since been paid over to the Treasury as part of voted funds surrenders</p> <p>Programme 02: Civilian Oversight Contracts for EPWP community patrollers were only finalised in the last quarter of the financial year</p> <p>Late transfer of the budget for the implementation of the CCTV camera project. The budget (R7,3m) has been rolled over and will be spent in the current financial year</p> <p>Programme 04: Transport Regulations Major underspending was on infrastructure projects. There was a delay in the implementation of project in the 2015/16 financial year. A contractor has since been appointed for the construction of a weighbridge, and has commenced with project, which is currently about 23% complete . It is envisaged that the project will be completed in December 2017. The deparment has received a rollover of R40m from that budget.</p> <p>The other infrastructure project which could not be finalised in the previous year is the construction of a vehicle testing station in Taung.</p>	
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			<p>The Tribal Authority in Taung has availed land for this purpose and a tribal resolution was received on the 24th of October 2016. Planning had already begun during the last quarter of 2015/16 financial year. The Department received the tribal resolution from Kgosi Mankuroane on the 24th October 2016.</p> <p>The project will commence and will be implemented through the Department of Public Works and Roads. Road safety projects budget had under spent by R6m, and a roll over thereof has been approved. The funds will be spent in the current financial year.</p> <p>Service delivery was not affected by this as all planned activities were achieved.</p> <p>(Register attached)</p> <p>Response: The Department develops predetermined objectives with their corresponding performance indicators. Consolidated inputs are translated into first and second drafts of the 2016/17 APP, which are subsequently submitted to oversight bodies for feedback.</p> <p>The recommendations received from Office of the Premier/DPME and AGSA were incorporated into the 2016/17 APP.</p>	
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			<p>The final APP was submitted to other oversight bodies and subsequently tabled at the Provincial Legislature.</p> <p>The Department compiled a comprehensive Technical Indicator Descriptions (Annexure E) which forms part of the Annual Performance Plan.</p> <p>As guided by the Departmental Policy on Management of Performance Information, the Strategic Planning, Monitoring & Evaluation directorate coordinates the consolidation and compilation of progress against set targets on a monthly, quarterly and annual basis. The Department facilitates and conducts quarterly performance review sessions through which performance information is reviewed regularly (prescribed frequency).</p> <p>The reports are subjected to multiple levels of quality assurance prior to submission to external stakeholder/oversight bodies.</p> <p>The Department conducts validations to ascertain that there is adequate Portfolio of Evidence to justify reported outputs. Below is the detailed system description flow as extracted from the Departmental Policy on Management of Performance</p>	
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			<p>Information:</p> <p>Systems description for reporting on Performance Information Collection of information</p> <p>The Monitoring and Evaluation unit receive reporting templates from Treasury, analyse and align to all programmes and circulate for inputs</p> <p>The Monitoring and Evaluation unit draw a schedule and confirm dates with programme managers to conduct a workshop/one on one to capacitate them on the reporting template.</p> <p>All officials delegated to compile their directorates` reports, must consolidate their programme inputs and submit to programme his/her manager for quality assurance, collation and ratification</p> <p>The delegated official must make sure that Portfolio of Evidence is compiled for all outputs reported for validation and audit purposes</p> <p>Programme managers submit their inputs to the M&E unit accompanied by a letter of commitment signed by the programme manager to ensure quality and accountability of the submitted report.</p> <p>The M&E unit analyse and advice where gaps</p>
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			<p>are identified and consolidate into a Final Departmental Quarterly, Mid Term Review report and the Annual Report, after all review sessions.</p> <p>Inputs from all programme managers are recorded and all officials submitting programme inputs sign the register upon submission of their hard copies to the M&E unit.</p> <p>The final report is presented at the departmental review session by individual programme managers for analysis by all senior managers.</p> <p>The final version is approved and signed-off by the HOD and the MEC(Annual Report, APP and Strategic Plan) and submitted to all stakeholders from the office of the HOD/MEC.</p>	
	<p>Performance Information (6.1)</p>	<p>Question 6.1 What monitoring controls have been implemented to ensure that performance indicators are well defined by having clear definitions so that data can be collected consistently and is easy to understand and use?</p>	<p>Response: The Department develops predetermined objectives with their corresponding performance indicators. Consolidated inputs are translated into first and second drafts of the 2016/17 APP, which are subsequently submitted to oversight bodies for feedback.</p> <p>The recommendations received from Office of the Premier/DPME and AGSA were incorporated into the 2016/17 APP. The final APP was submitted to other oversight bodies and subsequently tabled at the Provincial</p>	

	<p style="text-align: center;">Question 6.2</p>	<p>Have appropriate systems to collect, collate, verify and store performance information subsequently been implemented to ensure valid, accurate and complete reporting of actual achievements against planned objectives, indicators and targets?</p>	<p>Legislature. The Department compiled a comprehensive Technical Indicator Descriptions (Annexure E) which forms part of the Annual Performance Plan.</p> <p>As guided by the Departmental Policy on Management of Performance Information, the Strategic Planning, Monitoring & Evaluation directorate coordinates the consolidation and compilation of progress against set targets on a monthly, quarterly and annual basis. The Department facilitates and conducts quarterly performance review sessions through which performance information is reviewed regularly (prescribed frequency).</p> <p>The reports are subjected to multiple levels of quality assurance prior to submission to external stakeholder/oversight bodies.</p> <p>The Department conducts validations to ascertain that there is adequate Portfolio of Evidence to justify reported outputs.</p> <p>Response: Recording of information</p> <p>Inputs from all programme managers are recorded and all official submitting programme inputs sign the register upon submission of their hard copies to the M&E unit.</p>	
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			<p>Processing and reporting of Information</p> <ul style="list-style-type: none"> • The final QPR/AR is presented at the departmental review session for analysis by all Extended Departmental Management Committee (EDMC) members Programme managers submit their final revised reports to the M&E for consolidation • The final version is submitted to the HOD/MEC for signing off and submission to all relevant stakeholders. The M&E Unit will be provided with the proof of submission for audit purposes. <p>Validation of reported outputs</p> <p>The M&E Unit will develop a checklist for verification of outputs reported as informed by Annexure E of the APP on Technical Indicator Description</p> <ul style="list-style-type: none"> • The programme manager must sign the checklist before it can be administered to ensure consistency between the checklist and the source documents 	
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			<p>captured in Annexure E of the APP</p> <ul style="list-style-type: none"> • The M&E Units will draw schedules to conduct physical verification of reported outputs and confirm it with all relevant managers before the actual visit. • The Validation report will be developed and submitted to all programme managers with recommendations to ensure compliance to the policy. 	
	<p>Financial Statements Par 28-39 Compliance with Legislation</p> <p>Question 7</p> <p>7.2</p>	<p>Question 7.1</p> <p>What control measures have been implemented to ensure that financial statements are prepared in accordance with the prescribed financial reporting framework and supported by full and proper records as required by section 40 (1) (a) and (b) of the PFMA before submission for audit and what monitoring controls are in place to detect and correct material misstatements before finalising the financial statements?</p> <p>What control measures have subsequently been implemented to improve revenue management?</p>	<p>Department has developed a checklist for accuracy of the financial statements in line with the internal audit criteria for reviewing the financial statement.</p> <ul style="list-style-type: none"> • A checklist is applied on the financial statements to eliminate material misstatements. • There will be a report on the effectiveness of the checklist and finding thereof every quarter, and on the necessary improvement on the checklist until the correct process is achieved. 	YES

	<p style="text-align: center;">7.3</p>	<p>Question 7.3 What measures subsequently implemented to improve procurement and contract management?</p>	<p>Revenue is recorded and reconciled daily and paid over timeously to the Provincial Revenue Fund Account.</p> <p>The Department will also ensure that all revenue collection sites meet the requirements in terms of security</p> <p>Engagements with Municipalities which are collecting revenue on behalf of the Department deposit timeously and in compliance to the signed SLA</p>	
	<p style="text-align: center;">7.4</p>	<p>What other matters requiring consequent management were reported and how were these matters addressed?</p>	<p>Interest will be charged on accrued revenue. This will be charged at the approved rates determined by the Minister of Finance as required by Treasury Regulation 11.5.1</p> <p>For improvement of procurement, policies and compliance checklists have been developed and are closely monitored.</p> <p>Contract management is a shared responsibility between supply chain management and legal services. The Directorate legal services has developed a monitoring tool which will be used in monitoring the implementation of and adherence to contracts</p> <p>All other matters that warranted investigation were investigated accordingly, and where necessary, required</p>	

			appropriate disciplinary action was taken	
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9. PRIOR MODIFICATIONS TO AUDIT REPORTS

The Department developed a post audit action plan to monitor progress on issues that were raised by the auditor general as follows:

Nature of qualification	Financial year in which it first arose	Progress made in clearing / resolving the matter
Transfers and Subsidies	2014/15	<p>Collected on-board forms from SMF on a monthly basis. - Additionally request tracker reports from operators for all trips on a monthly basis.</p> <p>Amended the SLA to indicate routes to be monitored per month.</p> <p>Developed monthly schedules identifying which routes should the SMF monitor.</p> <p>Ensured that all monitoring tools (Departmental and SMF) are taken into consideration when compiling the payment certificate on monthly basis.</p> <p>Reviewed existing monitoring forms in order to standardise them.</p> <p>The department will continue to perform adhoc monitoring of operators on routes not covered by SMF and monitoring firms.</p> <p>.</p>
Accrued Departmental Revenue	2014/15	<p>Review of prior year data on traffman for corrections of summons</p> <p>Review/updating Traffman with system controls to avoid human</p>

		errors The Department embarked on an exercise to capture all backlogs and disclosed the fines as expected in the 2015/16 financial statement.
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10. INTERNAL CONTROL UNIT

During the year under review, the internal control unit was responsible for review of payment vouchers and bid documents to ensure compliance with relevant laws, policies and procedures (SCM processes) and recommended improvements where gaps were identified. Advisory reports were also compiled for bids which were submitted for verification.

The unit also coordinated the audit processes and assisted managers with development of audit action plans for both Provincial Internal Audit and the Auditor General's reports.

The unit facilitated the process of implementation of these action plans through the Departmental Audit steering Committee meetings which are sitting on a weekly basis.

The unit serves as a communication channel between management and auditors in ensuring that requests for information and management responses are communicated timely to the auditors to ensure the smooth running of the audit processes.

11. INTERNAL AUDIT AND AUDIT COMMITTEES

Key activities and objectives of the internal audit

- **Key activities:**

Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

- **Key objectives:**

Provide a value add risk based internal audit service to the department.

- **Summary of audit work done**

For the financial year under review 28 assurance and advisory reports were issued to the Department. Work performed was based on a risk based internal audit plan and included audits of: risk management; supply chain management; financial statements; report on pre-determined objectives; IT governance; and audit action plans (both internal and external). The audit work performed indicated that various significant deficiencies in internal control, risk management and governance processes exist and that this will require improvement on by the Department through timely and adequate implementation of agreed upon audit action plans.

**AC MEMBERS RECORD OF ATTENDANCE- AUDIT COMMITTEE MEETINGS
(2016-17) DEPARTMENT OF COMMUNITY SAFETY AND TRANSPORT**

Name	Qualifications	Internal or external	If internal, position in the department	Date appointed	Date Resigned	No. of Meetings attended
P. MZIZI	CA SA	External Member	-	01 August 2013	NA	5
M.O MORATA	B. Proc	External Member	-	01 August 2013	NA	4
A.F SINTHUMULE	MBA	External Member	-	01 August 2013	NA	4
M.M MOHOLO	Master of Business Administration	External Member	-	01 August 2013	NA	2
F.C GONDWE	Post Graduate Diploma in Taxation	External Member	-	01 August 2013	NA	1
O. BODIGELO/ NYEZI	Master of Business Administration (UniWest)	Internal Member	Chief Director Corporate Services (READ)	01 January 2014	31 March 2017	0

MANAGEMENT

12. AUDIT COMMITTEE REPORT

Report of the Provincial Audit Committee

We are pleased to present our final report for the financial year ended 31 March 2017.

Audit Committee Members and Attendance

The Audit Committee consists of the members listed hereunder and should meet at least four (4) times per annum as the Central Audit Committee and also four (4) times per annum as the Cluster Audit Committee as per its approved terms of reference. During the current year four (4) meetings were held by the Central Audit Committee and five (5) meetings were held by the Cluster Audit Committee.

Central Audit Committee

Name	Role	Scheduled Meetings	
		Held	Attended
Mr. M. Mohohlo	Chairperson	4	4
Ms. P. Mzizi	External Member	4	4
Ms. N. Mtebele	External Member	4	3
Mr. P. Tjie	External Member	4	4
Mr. F.C Gondwe	External Member	4	3
Mr. M. Mokgobinyane	External Member	4	1*
Mr. N. Kunene	Ex Officio Member	4	3
Mr. G. Paul	Ex Officio Member	4	1
Mr. M. Bogosi	Ex Officio Member	4	1**
Ms. H. Kasirivu	Ex Officio Member	4	1**

*Co-opted for specific meetings.

**On behalf of Ex Officio Members.

Cluster Audit Committee

Name	Role	Scheduled Meetings	
		Held	Attended
Ms. P. Mzizi	Chairperson	5	5
Ms. M.O Morata	External Member	5	4
Mr. A.F Sinthumule	External Member	5	4
Ms. O. Bodigelo/Nyezi	Internal Member	5	0
Mr. M.M. Mohohlo*	External Member	5	2
Mr. F.C Gondwe*	External Member	5	1

*Co-opted for specific meetings.

Audit Committee Responsibility

The Audit Committee reports that it has complied with its responsibilities arising from section 38(1) (a) (ii) of the PFMA and Treasury Regulation 3.1.

The Audit Committee also reports that it has adopted appropriate formal terms of reference as its Audit Committee Charter, has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein.

The effectiveness of internal control

In line with the PFMA, Internal Audit provides the Audit Committee and Management with assurance that the internal controls are appropriate and effective. This is achieved by evaluating internal controls to determine their effectiveness and efficiency, and by developing recommendations for enhancement or improvement. The accounting officer retains responsibility for implementing such recommendations as per Treasury Regulation 3.1.12.

From the various reports of the Internal Auditors and the Auditor General South Africa it was noted that matters were reported indicating deficiencies in the system of internal controls in areas pertaining to annual financial statements, reporting on pre-determined objectives and compliance with laws and regulations.

Through our analysis of audit reports and engagement with the Department it can be reported that the system on internal controls for the period under review was not entirely adequate and effective.

A matter of concern for the Audit Committee that has been raised with the Department continuously is that the Department is currently not implementing all internal and external audit action plans agreed upon. Based on our interaction with the Department we conclude that the Department does not have an adequate and effective action plan management system to address internal and external audit findings and the Audit Committee and Internal Audit have recommended specific improvements in this regard.

Based on the quarterly reviews performed, the departmental fraud and risk management system still requires further improvement.

In-Year Management and Quarterly Reporting

The Provincial Treasury has confirmed that the Department has reported to the Treasury as is required by the PFMA. The quality of the in-year financial and performance reporting including interim financial statements are however a concern to the Audit Committee.

Evaluation of Annual Financial Statements

The Audit Committee has reviewed the draft annual financial statements prepared by the Department and has advised the Accounting Officer to ensure that all the review notes and comments of the Provincial Accountant General, Internal Audit and Audit Committee are fully addressed prior to submission of the annual financial statements to the Auditor General South Africa.

Subsequently the material misstatements identified during the external audit process and material misstatements corrected as a result thereof were also reviewed when

the management report of the Auditor General South Africa was discussed with the Audit Committee.

The Committee is concerned with the financial position of the Department and the impact thereof on service delivery of accruals and commitments on the budget and service delivery for the 2017/18 financial year.

Evaluation of reporting on predetermined objectives

The Audit Committee has reviewed the draft annual report prepared by the Department and has advised the Accounting Officer to ensure that all the review notes and comments of the Internal Audit and Audit Committee are fully addressed prior to submission of the annual report to the Auditor General South Africa.

The Audit Committee has discussed the external audit outcomes on the reporting on predetermined objectives to be included in the annual report with the Auditor General South Africa and the Accounting Officer.

Compliance with laws and regulations

Throughout the year under review the Audit Committee has remained concerned with the status of compliance with all applicable legislation and regulations relating to financial matters, financial management and other related matters. If the Department does not implement an adequate and effective compliance framework and system, non-compliance will continue to occur.

The Audit Committee remains concerned with the slow progress in the finalisation of irregular and fruitless and wasteful expenditure. The current status of the implementation of the guideline(s) as issued by National Treasury to resolve irregular and fruitless wasteful expenditure is not satisfactory.

Internal Audit

The Audit Committee is satisfied that the Internal Audit function operated effectively during the year under review. The Audit Committee also notes that the deficiencies in the risk management system mentioned above may impact on the implementation of the risk based audit approach.

Auditor General South Africa

We have reviewed the department's implementation plan for audit issues raised in the previous year and we are not satisfied that all the matters have been adequately resolved.

Based on our interaction with the Department we conclude that the Department does not have an adequate and effective action plan management system to address external audit findings and the Audit Committee and Internal Audit have recommended specific improvements in this regard.

The Audit Committee is not aware of any unresolved issues with respect to the current audit.

The Audit Committee concurs and accepts the conclusions of the Auditor General South Africa on the Annual Financial Statements and is of the opinion that the audited annual financial statements be accepted and read together with the report of the Auditor General South Africa.

General

The Audit Committee strongly recommends that the Department must ensure adequate and effective implementation and frequent monitoring of the audit action plans for both internal and external audits so as to obtain an unqualified audit opinion.

Signed on behalf of the Cluster Audit Committee by:

P. Mzizi

**Chairperson of the
Cluster Audit Committee**

.....
P Mzizi CA (SA)

Date: 31 July 2017

The above report was presented to, considered and approved by the Central Audit Committee at a meeting held on 30 July 2017 and is signed by:

M.M Mohohlo

**Chairperson of the
Provincial Audit Committee**

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M.M Mohohlo

Date: 31 July 2017

PART D: HUMAN RESOURCE MANAGEMENT

1. INTRODUCTION

2. OVERVIEW OF HUMAN RESOURCES

- The status of human resources in the department.

As at 31st March 2017, the Department had a total of 1641 employees, of which 1362 permanent staff and 279 temporary employees. There is a total of 535 Traffic Officers

The Department is still faced with a shortage of Traffic Officers to increase visibility, hence Training of unemployed youth on a 12 months Learnership Programmes was prioritised. In total 50 Unemployed youth were recruited during the year under review and upon successful completion, based on budget availability, they will be appointed as Traffic officers.

There is also a challenge of shortage of skills within the Airport environment, hence other advertised posts were re-advertised and will be filled in the new Financial Year.

Employee Satisfaction survey was conducted during the year under review. This was done with an effort to obtain a sense on how Employees views the Employer and also suggestions for improved service delivery. Exit interviews are also conducted at Employees who leaves the Department; results thereof are presented to Management for improved service delivery

- Human resource priorities for the year under review and the impact of these.

The Department planned to recruit additional Traffic Officers during the year under review. The aim here was to increase visibility of Traffic Officers. As a result 50 unemployed Youth were recruited and trained on a on the Road Traffic Management Learnership. Upon successful completion, they will be appointed as Traffic Officers. This will ensure the Department has sufficient manpower to deliver on its mandate.

The Department also planned to achieve the National Target of 50% representation of females at SMS level. This was achieved as the Department had a total number of 16 SMS members of which 8 are females and 8 males, which represents 50% females and 50% males. The only non-achievement was recorded in relation to appointment of 2% of persons with Disability at all levels. The disability status is now at 1.65%. The disability status will be addressed through the recruitment process in the new Financial Year.

- **Workforce planning and key strategies to attract and recruit a skilled and capable workforce.**

Filling of positions is always aligned to budget availability. Critical positions to be filled in a particular Financial Year are identified at the beginning of each Financial Year, informed by the needs of the Department. The recruitment processes in the Department is competency based in ensuring that only competent applicants are appointed.

For the year under review 125 positions were prioritised to be filled, as at 31st March 109 were finalised. The remaining posts were as a result of not being able to attract sufficient pool of applicants and posts had to be re-advertised.

The Department has also developed a retention Policy to ensure that critical skills within the Department are retained where possible.

- Employee performance management.

The Department has a Performance Management Development System (PMDS) Policy put in place to ensure that PMDS is adhered to and effectively managed and implemented. The process starts with the development of Individual Performance Agreements and workplans being developed at the beginning of each Financial Year. Performance agreements are linked to the Departmental Performance as reflected in the Annual Performance Plan.

At the end of the 4th quarter, all performance assessments for employees on salary level 1-12 were moderated and qualifying employees were duly remunerated. Developmental areas were identified and addressed through training. This will be integrated in the Training Plan of the following year.

- Employee wellness programmes.

Employee Health & Wellness is deemed one important area in creating a balanced work life for all Employees. This is achieved through allowing all Employees to participate in health screenings during Departmental Wellness days, counselling, spiritual services and participation in various sporting Codes.

The Department has partnered with Government Employee Medical Scheme (GEMS) to offer continuous health screenings at various offices. Every Wednesday from 14h30-16h00 as per approved Provincial Sports & Recreation Policy and the Premiers pronouncement on his 10 key point plan on health issues employees are participating in various fitness programmes of their choice within the department.

There are continuous Health Screenings, prayer devotions and counselling offered to all Employees since the Department views Employee Wellbeing as a critical aspect of an individual.

- Highlight achievements and challenges faced by the department, as well as future human resource plans /goals.

The Department is committed to contribute positively on skills development, specifically on the unemployed Youth. The following achievements were recorded during the year under review:

- Forged partnership with various TVET Colleges (Orbit, Vuselela & Taletso) and this has seen 12 Learners being placed in the Department for experiential learning.
- Appointed 8 Learners from TVET College and placed at the Districts (Ganyesa & Lehurutshe)
- Forged partnership with Hallmark Training Institution (MoU signed) and plays Host Employer for 22 Interns placed at various Directorates.
- 50 Unemployed Youth assumed Road Traffic Management Learnership at Mpumalanga and Boekenhoutkloof Traffic Training College.

- 05 of the former Interns appointed on a permanent basis through the normal recruitment process

The Department will finalize and implement the new Organizational Structure in the new Year which is intended amongst others to decentralize the services to the districts where actual service delivery takes place.

3. HUMAN RESOURCES OVERSIGHT STATISTICS

The department must provide the following key information on its human resources. All the financial amounts must agree with the amounts disclosed in the annual financial statements. Provide reasons for any variances.

Please note that it is very important to follow the format and standards prescribed, to enable collation and comparison of information. **If sub headings/tables are not applicable to the department, it should be stated that there is nothing to report on. Numbering of tables must not be changed and should be maintained as in the guidelines.**

Include any other tables for HR if considered necessary by the department and required by any specific government oversight body. These additional tables must be included at the end of the standardised HR information.

3.1. Personnel related expenditure

The following tables summarises the final audited personnel related expenditure by programme and by salary bands. In particular, it provides an indication of the following:

- amount spent on personnel
- amount spent on salaries, overtime, homeowner's allowances and medical aid.

Table 3.1.1 Personnel expenditure by programme for the period 1 April 2016 and 31 March 2017

Programme	Total expenditure	Personnel expenditure	Training expenditure	Professional and special services expenditure	Personnel expenditure as a % of total expenditure	Average personnel cost per employee
Administration	R 105 296	R 105 409	R3557 926	R269 764	99%	R301 166.00
Civilian Oversight	R 24 976	R 25 751	R 0.00	R41 182	96%	R468 517.00
Transport Regulation	R 324 278	R 312 303	R 0.00	R4 914	103%	R367 848.00
Transport Operations	R 64 217	R 78 474	R 0.00	R26 318	81%	R332 518.00
TOTAL	R 518 767	R 521 937	R3557 926	R342 177	379%	R350 058.00

Table 3.1.2 Personnel costs by salary band for the period 1 April 2016 and 31 March 2017

Salary band	Personnel expenditure	% of total personnel cost	No. of employees	Average personnel cost per employee
Lower skilled (Levels 1-2)	R8 963 726.88	2	62	R144 576.00
Skilled (level 3-5)	R52 676 255.45	10	249	R211 551.00
Highly skilled production (levels 6-8)	R292 160 772.84	56	810	R360 692.00
Highly skilled supervision (levels 9-12)	R133 205 682.88	26	224	R594 668.00
Senior and Top management (levels 13-16)	R18 821 018.31	4	16	R1 176 314.00
Contract (Levels 1-2)	R2 141 786 .78	0	103	R20 794.00
Contract (Levels 3-5)	R2 764 157.02	1	11	R251 287.00
Contract (Levels 6-8)	R1 541 573.82	0	6	R256 929.00
Contract (Levels 9-12)	R4 063 856.61	1	8	R507 982.00

Contract (Levels 13-16)	R5 436 765.69	1	2	R2 718 383.00
Periodical remuneration	R0.00	0	0	R0.00
Abnormal appointment	R160 978.12	0	0	R0.00
Total	R521 936 574.40	100	1491	R350 058.00

Table 3.1.3 Salaries, Overtime, Home Owners Allowance and Medical Aid by programme for the period 1 April 2016 and 31 March 2017

Program me	Salaries		Overtime		Home Owners Allowance		Medical Aid	
	Amount (R'000)	Salaries as a % of personnel costs	Amount	Overtime as a % of personnel costs	Amount	HOA as a % of personnel costs	Amount	Medical aid as a % of personnel costs
Administration	R71 930 253.12	68	R4 056 625.73	4	R2 887 337.00	3	R4 004 800.25	4
Civilian Oversight	R9 976 598.89	69	R93 912.76	1	R422 200.00	3	R618 197.50	4
Transport Regulation	R185 352 536.63	59	R40 558 267.98	13	R9 545 238.90	3	R18 267 668.50	6
Crime Prevention & Community Police Relations	R7 715 161.65	69	R00.00	0	R246 300.00	2	R418 099.75	4
Transport Operations	R53 654 696.98	68	R1 968 743.00	3	R2 620 387.97	3	R4 241 098.91	5
Grand Total	R328 629 247.27	63	R46 677 549.47	9	R15 721 463.87	3	R27 549 864.91	5

Departmental Note: The Personnel expenditure amounts are based on PERSAL data.

Table 3.1.4 Salaries, Overtime, Home Owners Allowance and Medical Aid by salary band for the period 1 April 2016 and 31 March 2017

Salary band	Salaries		Overtime		Home Owners Allowance		Medical Aid	
	Amount	Salaries as a % of personnel costs	Amount	Overtime as a % of personnel costs	Amount	HOA as a % of personnel costs	Amount	Medical aid as a % of personnel costs
Skilled (level 1-2)	R5 457 339.30	61	R141 704.04	2	R796 200.00	9	R1 133 493.25	13
Skilled (level 3-5)	R33 941 477.82	64	R2 591 235.91	5	R3 123 899.97	6	R4 481 371.50	9
Highly skilled production (levels 6-8)	R175 971 325.54	60	R38 032 322.02	13	R9177 978.90	3	R17 515 860.75	6
Highly skilled supervision (levels 9-12)	R89 409 382.60	67	R56 401 343.07	4	R2 166 254.00	2	R4 233 256.41	3
Senior management (level 13-16)	R11 952 551.56	64	R0.00	0	R2 166 254.00	2	R185 883.00	1
Contracts (Level 1-2)	R2 106 457.39	98	R0.00	0	R0.00	0	R0.00	0
Contracts (Level 3-5)	R1 803 796.89	65	R270 944.43	10	R0.00	0	R0.00	0
Contracts (Level 6-8)	R1 101 101.76	71	R0.00	0	R0.00	0	R0.00	0
Contracts (Level 9-12)	R2 747 701.42	68	R0.00	0	R6 030.00	0	R0.00	0
Contracts (Level 13-16)	R4 138 112.99	76	R0.00	0	R164 950.00	3	R0.00	0
Periodical Remuneration	R0.00	0	R0.00	0	R0.00	0	R0.00	0
Abnormal Appointment	R0.00	0	R0.00	0	R0.00	0	R0.00	0
Grand Total	R328 629 247.27	63	R466 777 549.47	9	R15 721 463.87	3	R27 549 864.91	5

3.1. **Employment and Vacancies**

The tables in this section summarise the position with regard to employment and vacancies.

The following tables summarise the number of posts on the establishment, the number of employees, the vacancy rate, and whether there are any staff that are additional to the establishment.

This information is presented in terms of three key variables:

- programme
- salary band
- Critical occupations (see definition in notes below).

Departments have identified critical occupations that need to be monitored. In terms of current regulations, it is possible to create a post on the establishment that can be occupied by more than one employee. Therefore, the vacancy rate reflects the percentage of posts that are not filled.

Table 3.2.1 Employment and vacancies by programmeas on 31 March 2017

Programme	Number of posts approved on establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Administration	370	343	7	110
Civilian Oversight	36	34	6	0
Transport Regulation	892	847	5	3
Crime Prevention and Police Relations	23	21	9	0
Transport Operations	267	236	12	0
Grand Total	1588	1481	7	113

Table 3.2.2 Employment and vacancies by salary band as on 31 March 2017

Salary band	Number of posts approved on establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Lower skilled (1-2)	143	136	5	74
Skilled(3-5)	319	282	12	39
Highly skilled production (6-8)	850	813	4	0
Highly skilled supervision (9-12)	251	232	8	0
Senior management (13-16)	25	18	28	0
Total	1588	1481	7	113

Table 3.2.3 Employment and vacancies by critical occupations as on 31 March 2017

Critical occupation	Number of posts approved on establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Administrative related	188	174	7	0
Artisans in buildings	12	10	17	0
Artisans in projects & Superintendents	1	1	0	0
Building & other property and related	15	15	0	0
Heavy Vehicle Drivers	3	3	0	0
Chaplain and related	3	3	0	0
Cleaners in Offices	87	77	12	0
Client Switchboards Clerks	24	23	4	0
Communication and Information Officers	4	2	50	0
Emergency Services and Related	2	2	0	0
Finance and Economics Related	15	14	7	0
Financial and Related Professionals	22	21	5	0
Financial Clerks and Credit Controllers	66	54	18	5

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Fire Fighting and Related	48	46	4	0
General Legal Admin and Related	3	3	0	0
Human Resources and Organisational	23	21	9	0
Human Resource Clerks	15	15	0	0
Human Resource Related	24	24	0	0
Language Practitioners	4	4	0	0
Library Mail and Related	9	9	0	0
Light Vehicles Drivers	7	7	0	0
Logistical Support Personnel	7	7	0	0
Material Recording and Transport Clerks	23	22	4	0
Messenger Porters and Deliveries	29	27	7	0
Motor Vehicle Drivers	4	4	0	0
Other Admin Clerks and Related	209	192	8	34
Other Admin Policy and Related	112	100	11	0
Other Information Technology Personnel	5	5	0	0
Other Occupations	1	1	0	0
Production Advisors	1	1	0	0
Regulatory inspectors	566	548	3	50
Secretaries and Keyboard Operators	22	21	5	0
Security Officers	4	2	50	0
Senior Managers	24	17	29	0
Trade Labourers	6	6	0	0
Grand Total	1588	1481	7	113

Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.
- Critical occupations are defined as occupations or sub-categories within an occupation –
 - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
 - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
 - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
 - (d) in respect of which a department experiences a high degree of difficulty to recruit or retain the services of employees.

3.2. Filling of SMS Posts

The tables in this section provide information on employment and vacancies as it relates to members of the Senior Management Service by salary level. It also provides information on advertising and filling of SMS posts, reasons for not complying with prescribed timeframes and disciplinary steps taken.

Table 3.3.1 SMS post information as on 31 March 2017

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Director-General/ Head of Department	0	0	0	0	0
Salary Level 16	1	1	100	0	0
Salary Level 15	1	0	50	1	50
Salary Level 14	5	4	80	1	20

Salary Level 13	19	13	72	5	28
Total	26	18	72	7	28

Table 3.3.2SMS post information as on 30 September 2016

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Director-General/ Head of Department	0	0	0	0	0
Salary Level 16	1	1	100	0	0
Salary Level 15	1	0	50	1	50
Salary Level 14	5	4	80	1	20
Salary Level 13	19	13	72	6	28
Total	26	18	72	8	30.8

Table 3.3.3Advertising and filling of SMS posts for the period 1 April 2016 and 31 March 2017

SMS Level	Advertising	Filling of Posts	
	Number of vacancies per level advertised in 6 months of becoming vacant	Number of vacancies per level filled in 6 months of becoming vacant	Number of vacancies per level not filled in 6 months but filled in 12 months
Director-General/ Head of Department	0	0	0
Salary Level 16	0	0	0
Salary Level 15	1	0	1
Salary Level 14	1	0	0
Salary Level 13	2	0	0
Total	4	0	1

*Table 3.3.4 Reasons for not having complied with the filling of funded vacant SMS -
Advertised within 6 months and filled within 12 months after becoming vacant for
the period 1 April 2016 and 31 March 2017*

Reasons for vacancies not advertised within six months

Director, Macro Provincial Transport System: post was vacated during August 2015 and was advertised in July 2016, this is due to the fact that the department had a moratorium to freeze filling vacant and funded posts dated 09/02/2015, therefore this post couldn't be advertised in time. This position was only advertised during July 2016, the selection processes unfolded but post couldn't attract potential candidates, therefore the position was re-advertised with the closing date of the 15/12/2016. the selection process is completed. It is envisaged that the candidate to assume duties in the first quarter in 2017/18/.

Reasons for vacancies not filled within twelve months

Head of Department: Head of Department post was vacated on the 31/08/2016, post was advertised during September 2016 with closing date of the 14/10/2016, the post didn't attract sufficient potential candidates and was re-advertised during Nov/Dec'16. Selection process is completed, the Head of Department assumed duty on the 18/04/2017

CD: Transport regulations: was vacated on the 16/05/2016 and advertised in June 2016. Interviews could not proceed in March due to a dispute lodged by one of applicants. Interviews rescheduled for the first quarter in 2017/18/

Director, Road Traffic Management: post vacated on the 30/06/2015 and advertised in July 2015, selection process conducted but post couldn't attract potential candidate, and was re-advertised in September 2016, selection process underway to prepare for interview.

Director, Macro Provincial Transport System: post was vacated during August 2015 and was advertised in July 2016, this is due to the fact that the department had a moratorium to freeze filling vacant and funded posts dated 09/02/2015, therefore this post couldn't be advertised in time. This position was only advertised during July 2016, the selection processes unfolded but post couldn't attract potential candidates, therefore the position was re-advertised with the closing date of the 15/12/2016. the selection process is completed. It is envisaged that the candidate to assume duties in the first quarter in 2017/18/.

Director, Communications: Advertised in October 2014, but couldn't be filled

Notes

- In terms of the Public Service Regulations Chapter 1, Part VII C.1A.3, departments must indicate good cause or reason for not having complied with the filling of SMS posts within the prescribed timeframes.

Table 3.3.5 Disciplinary steps taken for not complying with the prescribed timeframes for filling SMS posts within 12 months for the period 1 April 2016 and 31 March 2017

Reasons for vacancies not advertised within six months
<p>Director, Macro Provincial Transport System: post was vacated during August 2015, due to transfer and promotion of an incumbent, the post was advertised in July 2016, this is due to the fact that the department had a moratorium to freeze filling vacant and funded posts dated 09/02/2015 and 25 September 2015, therefore this post couldn't be advertised in time. This position was only advertised during July 2016, after receiving approval to advertise posts in June '16</p>

Reasons for vacancies not filled within six months
<p>Director, Road Traffic Management: post vacated on the 30/06/2015 due to the moratorium, there was no movement. The post and was advertised in September 2016.</p>
<p>Director, Communications: Advertised in October 2014, but couldn't be filled</p>

Notes

In terms of the Public Service Regulations Chapter 1, Part VII C.1A.2, departments must indicate good cause or reason for not having complied with the filling of SMS posts within the prescribed timeframes. In the event of non-compliance with this regulation, the relevant executive authority or head of department must take appropriate disciplinary steps in terms of section 16A(1) or (2) of the Public Service Act.

3.3 Job Evaluation

Within a nationally determined framework, executing authorities may evaluate or re-evaluate any job in his or her organisation. In terms of the Regulations all vacancies on salary levels 9 and higher must be evaluated before they are filled. The following table summarises the number of jobs that were evaluated during the year under review. The table also provides statistics on the number of posts that were upgraded or downgraded.

Table 3.4.1 Job Evaluation by Salary band for the period 1 April 2016 and 31 March 2017

Salary band	Number of posts on approved establishment	Number of Jobs Evaluated	% of posts evaluated by salary bands	Posts Upgraded		Posts downgraded	
				Number	% of posts evaluated	Number	% of posts evaluated
Lower Skilled (Levels 1-2)	0	0	0	0	0	0	0
Skilled (Levels 3-5)	0	0	0	0	0	0	0
Highly skilled production (Levels 6-8)	0	0	0	0	0	0	0
Highly skilled supervision (Levels 9-12)	0	0	0	0	0	0	0
Senior Management Service Band A	0	0	0	0	0	0	0
Senior Management Service Band B	0	0	0	0	0	0	0
Senior Management Service Band C	0	0	0	0	0	0	0
Senior Management Service Band D	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0

The following table provides a summary of the number of employees whose positions were upgraded due to their post being upgraded. The number of employees might differ from the number of posts upgraded since not all employees

are automatically absorbed into the new posts and some of the posts upgraded could also be vacant.

Table 3.4.2 Profile of employees whose positions were upgraded due to their posts being upgraded for the period 1 April 2016 and 31 March 2017

Gender	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
Total	0	0	0	0	0

Employees with a disability	0
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The following table summarises the number of cases where remuneration bands exceeded the grade determined by job evaluation. Reasons for the deviation are provided in each case.

Table 3.4.3 Employees with salary levels higher than those determined by job evaluation by occupation for the period 1 April 2016 and 31 March 2017

Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
None	0	0	0	0
Total number of employees whose salaries exceeded the level determined by job evaluation				
Percentage of total employed				0

The following table summarises the beneficiaries of the above in terms of race, gender, and disability.

Table 3.4.4 Profile of employees who have salary levels higher than those determined by job evaluation for the period 1 April 2016 and 31 March 2017

Gender	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
Total					

Employees with a disability					0
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Notes

- If there were no cases where the salary levels were higher than those determined by job evaluation, keep the heading and replace the table with the following:

Total number of Employees whose salaries exceeded the grades determine by job evaluation	None
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4. Employment Changes

This section provides information on changes in employment over the financial year. Turnover rates provide an indication of trends in the employment profile of the department. The following tables provide a summary of turnover rates by salary band and critical occupations (see definition in notes below).

Table 3.5.1 Annual turnover rates by salary band for the period 1 April 2016 and 31 March 2017

Salary band	Number of employees beginning of period-1 April 2016	Appointments and transfers into the department	Terminations and transfers out of the department	Turnover rate
Lower skilled (Levels 1-2)	60	1	0	0.01
Skilled (Levels3-5)	252	13	21	0.12
Highly skilled production (Levels 6-8)	808	52	41	0.11

Highly skilled supervision (Levels 9-12)	223	4	19	0.10
Senior Management Service Bands A	13	0	1	0.07
Senior Management Service Bands B	3	0	0	0
Senior Management Service Bands C	0	0	0	0
Senior Management Service Bands D	1	1	1	1
Contracts	44	165	101	5.65
Periodical/Abnormal Appointments	0	16	242	0
Total	1404	252	426	30

Table 3.5.2 Annual turnover rates by critical occupation for the period 1 April 2016 and 31 March 2017

Critical occupation	Number of employees at beginning of period-April 2016	Appointments and transfers into the department	Terminations and transfers out of the department	Turnover rate
Administrative related	162	7	9	6
All Artisans in buildings	11	1	1	9
Artisans in projects & Superintendents	2	0	1	50
Building & other property and related	15	0	0	0
Bus and Heavy Vehicle Drivers	7	0	3	43
Chaplain and related	3	0	0	0
Cleaners in Offices	69	3	4	6
Client Information Switchboards Clerks	1	21	2	200
Communication and Information Officers	3	1	2	67
Emergency Services and Related	0	2	0	0
Engineers and related	1	0	0	0
Finance and Economics Related	9	0	0	0
Financial and Related Professionals	22	0	1	5
Financial Clerks and Credit Controllers	106	0	0	0
Fire Fighting and Related	42	8	8	8
General Legal Admin and Related	3	5	1	2
Human Resources and Organisational	18	0	0	0
Human Resource Clerks	18	0	0	0

Human Resource Related	16	17	17	94
Language Practitioners	4	1	0	0
Library Mail and Related	9	0	0	0
Light Vehicles Drivers	7	1	0	0
Logistical Support Personnel	7	0	0	0
Material Recording and Transport Clerks	22	1	0	14
Messenger Porters and Deliveries	18	2	8	36
Motor Vehicle Drivers	2	7	5	28
Other Admin Clerks and Related	146	0	0	0
Other Admin Policy and Related	100	44	255	175
Other Information Technology Personnel	5	6	6	6
Other Occupations	3	1	1	20
Regulatory inspectors	525	70	4	7
Road Trade Workers	2	0	0	0
Road Workers	2	0	0	0
Secretaries and Keyboard Operators	20	0	0	0
Senior Managers	18	0	4	22
Trade Labourers	6	2	1	17
TOTAL	1404	210	368	26

Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.
- Critical occupations are defined as occupations or sub-categories within an occupation –
 - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
 - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
 - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and

- (d) in respect of which a department experiences a high degree of difficulty to recruit or retain the services of employees.

The table below identifies the major reasons why staff left the department.

Table 3.5.3 Reasons why staff left the department for the period 1 April 2016 and 31 March 2017

Termination Type	Number	% of Total Resignations
Death	6	1.05
Resignation	38	6.7
Expiry of contract	505	89.1
Dismissal – operational changes	0	0
Dismissal – misconduct	0	0
Dismissal – inefficiency	3	0,5
Discharged due to ill-health	3	0,5
Retirement - section 16(1)(a) public service act	8	1.4
Early retirement-section 16(6)(a)public service a	3	0.5
Other(Desertion)	1	0,2
Total	567	99,5
Transfer to other Public Service Departments	3	1
Total number of employees who left as a % of total employment	570	39

Table 3.5.4 Promotions by critical occupation for the period 1 April 2016 and 31 March 2017

Occupation	Employees 1 April 2016	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progression as a % of employees by occupation
Administrative related	162	9	6	135	83
Artisans in buildings	11	0	0	9	82
Artisans in projects & Superintendents	2	0	0	0	0
Building & other	15	0	0	11	73

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property and related					
Bus and Heavy Vehicle Drivers	7	0	0	5	71
Chaplain and related	3	0	0	3	100
Cleaners in Offices	69	0	0	74	107
Client Information Switchboards Clerks	1	0	0	0	0
Communication and Information Officers	3	0	0	0	0
Engineers and related	1	0	0	1	100
Finance and Economics Related	9	1	11	12	133
Financial and Related Professionals	22	0	0	19	86
Financial Clerks and Credit Controllers	106	0	0	67	63
Fire Fighting and Related	42	0	0	20	48
General Admin Legal and Related	3	0	0	2	67
Human Resources and Organisational	18	0	0	20	111
Human Resource Clerks	18	0	0	13	72
Human Resource Related	16	2	13	17	106
Language Practitioners	4	0	0	0	0
Library Mail and Related	9	0	0	5	56
Light Vehicles Drivers	7	0	0	6	86
Logistical Support Personnel	7	2	29	4	57
Material Recording and Transport Clerks	22	0	0	17	77
Messenger Porters and Deliveries	18	0	0	17	94
Motor Vehicle Drivers	2	0	0	3	150
Other Admin and Clerks	146	0	0	99	68

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Related					
Other Admin and Policy Related	100	0	0	82	82
Other Information Technology Personnel	5	1	20	4	80
Other Occupations	3	0	0	1	33
Regulatory inspectors	525	22	4	306	58
Road Trade Workers	2	0	0	2	100
Road Workers	2	0	0	2	100
Secretaries and Keyboard Operators	20	3	15	15	75
Security Officers	0	2	0	0	0
Senior Managers	18	1	6	11	61
Trade Labourers	6	0	0	5	83
TOTAL	1404	43	3	987	70

Table 3.5.5 Promotions by salary band for the period 1 April 2016 and 31 March 2017

Salary Band	Employees 1 April 2016	Promotions to another salary level	Salary bands promotions as a % of employees by salary level	Progressions to another notch within a salary level	Notch progression as a % of employees by salary bands
Lower skilled (Levels 1-2)	84	0	0	48	57
Skilled (Levels 3-5)	263	3	1	184	70
Highly skilled production (Levels 6-8)	810	39	5	545	67
Highly skilled supervision (Levels 9-12)	229	15	7	185	81
Senior management (Levels 13-16)	20	1	5	10	50
Contracts	47	0	0	0	0
Total	1453	58	4	972	67

5. **Employment Equity**

Table 3.6.1 Total number of employees (including employees with disabilities) in each of the following occupational categories as on 31 March 2017

Occupational category	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	9	0	0	0	9	0	0	0	18
Professionals	31	0	0	1	66	0	0	0	98
Technicians and associate professionals	412	18	1	23	371	8	1	3	832
Clerks	86	0	0	0	238	5	1	6	336
Service and sales workers	32	0	0	1	16	0	0	1	50
Skilled agriculture and fishery workers	0	0	0	0	0	0	0	0	0
Craft and related trades workers	8	1	0	3	0	0	0	0	12
Plant and machine operators and assemblers	13	0	0	0	1	0	0	0	14
Elementary occupations	59	0	0	0	66	0	0	0	125
Total	651	19	1	28	767	13	2	10	1491
Employees with disabilities	13	0	0	1	10	0	0	1	25

Table 3.6.2 Total number of employees (including employees with disabilities) in each of the following occupational bands as on 31 March 2017

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	1	0	0	0	0	0	0	0	1
Senior Management	8	0	0	0	7	0	0	0	15
Professionally qualified and experienced specialists and mid-management	103	2	0	11	107	1	1	0	224
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	377	15	1	16	383	8	1	9	810
Semi-skilled and discretionary decision making	98	0	0	1	145	4	0	1	249
Unskilled and defined decision making	20	0	0	0	42	0	0	0	62
Contracts	43	2	0	0	84	0	0	0	130
Total	650	19	1	28	768	13	2	10	1491

Table 3.6.3 Recruitment for the period 1 April 2016 to 31 March 2017

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	1	0	0	0	0	0	0	0	1
Senior Management	0	0	0	0	0	0	0	0	0
Professionally qualified and experienced specialists and mid-management	3	0	0	0	2	0	0	0	5
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	16	1	0	0	21	1	0	0	39
Semi-skilled and discretionary decision making	20	0	0	0	25	0	0	0	45
Unskilled and defined decision making	37	1	0	0	82	2	1	0	123
Periodical Appointments	3	0	0	0	15	0	0	0	18
Total	80	2	0	0	145	3	1	0	231
Employees with disabilities	1	0	0	0	0	0	0	0	1

Table 3.6.4 Promotions for the period 1 April 2016 to 31 March 2017

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
<i>Top Management</i>	0	0	0	0	0	0	0	0	0
Senior Management	0	0	0	0	1	0	0	0	1
Professionally qualified and experienced specialists and mid-management	10	0	0	0	5	0	0	0	15
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	22	0	0	0	12	0	0	0	34
Semi-skilled and discretionary decision making	0	0	0	0	0	0	0	0	0
Unskilled and defined decision making	0	0	0	0	0	0	0	0	0
Total	32	0	0	0	18	0	0	0	50
Employees with disabilities	1	0	0	0	0	0	0	0	1

Table 3.6.5 Terminations for the period 1 April 2016 to 31 March 2017

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	2	0	0	0	0	0	0	0	2
Senior Management	2	0	0	0	0	0	0	0	2
Professionally qualified and experienced specialists and mid-management	8	0	0	0	9	0	0	0	17
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	25	0	0	0	13	0	1	0	39
Semi-skilled and discretionary decision making	8	0	0	0	5	0	0	0	13
Unskilled and defined decision making	0	0	0	0	0	0	0	0	0
Contracts	35	0	0	0	66	0	0	0	101
Periodical Remuneration	92	0	0	0	150	0	0	0	242
Abnormal Appointment	0	0	0	0	0	0	0	0	0
Total	172	0	0	0	243	0	1	0	416
Employees with Disabilities	1	0	0	0	0	0	0	0	1

Table 3.6.6 Disciplinary action for the period 1 April 2016 to 31 March 2017

Disciplinary action	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Disciplinary action	38	0	0	1	7	0	0	0	46

Table 3.6.7 Skills development for the period 1 April 2016 to 31 March 2017

Occupational category	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	38	0	1	0	41	0	0	0	80
Professionals	16	0	0	0	29	0	0	0	45
Technicians and associate professionals	12	0	0	0	15	1	0	1	29
Clerks	263	9	2	21	268	6	0	5	574
Service and sales workers	1295	47	4	42	894	23	1	4	2310
Skilled agriculture and fishery workers	18	0	0	0	5	0	0	0	23
Craft and related trades workers	0	0	0	0	0	0	0	0	0
Plant and machine operators and assemblers	3	0	0	0	0	0	0	0	3
Elementary occupations	13	0	0	0	61	0	0	0	74
Total	1658	56	7	63	1313	30	1	10	3138
Employees with disabilities	25	0	0	0	0	0	0	0	25

6. Signing of Performance Agreements by SMS Members

All members of the SMS must conclude and sign performance agreements within specific timeframes. Information regarding the signing of performance agreements by SMS members, the reasons for not complying within the prescribed timeframes and disciplinary steps taken is presented here.

Table 3.7.1 Signing of Performance Agreements by SMS members as on 31 May 2016

SMS Level	Total number of funded SMS posts	Total number of SMS members	Total number of signed performance agreements	Signed performance agreements as % of total number of SMS members
Director-General/ Head of Department				
Salary Level 16	1	1	0	
Salary Level 15	1	1	1	
Salary Level 14	5	4	4	
Salary Level 13	19	13	13	
Total	26	19	18	

Notes

- In the event of a National or Provincial election occurring within the first three months of a financial year all members of the SMS must conclude and sign their performance agreements for that financial year within three months following the month in which the elections took place. For example if elections took place in April, the reporting date in the heading of the table above should change to 31 July 2016

Table 3.7.2 Reasons for not having concluded Performance agreements for all SMS members as on 31 March 2017

Reasons
Not applicable The Honourable MEC is classified as an SMS Member level 16 in terms of salary level on the Persal System or salary grading scales, but does not sign a Performance Agreement with the Department.

Notes

- The reporting date in the heading of this table should be aligned with that of Table 3.7.1.

Table 3.7.3 Disciplinary steps taken against SMS members for not having concluded Performance agreements as on 31 March 2017

Reasons
Not Applicable

Notes

- The reporting date in the heading of this table should be aligned with that of Table 3.7.1.

7. Performance Rewards

To encourage good performance, the department has granted the following performance rewards during the year under review. The information is presented in terms of race, gender, disability, salary bands and critical occupations (see definition in notes below).

Table 3.8.1 Performance Rewards by race, gender and disability for the period 1 April 2016 to 31 March 2017

Race and Gender	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within group	Cost	Average cost per employee
African					
Male	222	650	34	R2 773 843.40	R12 494. 80
Female	311	768	41	R3 268 748.07	R10 510.40
Asian					
Male	0	0	0	0	0
Female	0	0	0	0	0
Coloured					
Male	6	19	32	70 338.75	R11 723.10
Female	5	13	39	R38 096.85	R7 619.40
White					
Male	14	28	50	R241 936.80	R17 281.20
Female	8	10	80	R86 076.09	R10 759.60
Total	566	1491	38	R6 479 040.77	R11 447.10

Table 3.8.2 Performance Rewards by salary band for personnel below Senior Management Service for the period 1 April 2016 to 31 March 2017

Salary band	Beneficiary Profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost	Average cost per employee	
Lower Skilled (Levels 1-2)	56	165	34	R229 264.50	R4 094.00	0
Skilled (level 3-5)	125	260	48	R763 620.78	R6 109.00	0
Highly skilled production (level 6-8)	262	816	32	R2 795 497.76	R10 669.80	1
Highly skilled supervision (level 9-12)	120	232	52	R2 542 299.63	R21 185.80	0
Total	563	1473	38	R6 330 682.67	R11 244.60	1

Table 3.8.3 Performance Rewards by critical occupation for the period 1 April 2016 to 31 March 2017

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost	Average cost per employee
Administrative related	84	171	49	R1855675.53	R22091.40
Artisans in buildings	4	11	36	R46851.60	R11712.90
Artisans in projects & Superintendents	0	1	0	R0.00	R0.00
Building & other propertyand related	13	15	87	R54752.40	R4211.70
Bus and Heavy Vehicle Drivers	6	4	150	R54290.70	R9048.50
Chaplain and related	2	3	67	R29630.40	R14815.20
Cleaners in Offices	72	76	95	R325217.85	R4516.90
Client Switchboards Clerks	0	20	0	R0.00	R0.00
Communication and	0	2	0	R0.00	R0.00

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Information Officers					
Emergency Services and Related	0	2	0	R0.00	R0.00
Engineers and related	0	1	0	R0.00	R0.00
Finance and Economics Related	10	13	77	R199209.45	R19920.90
Financial and Related Professionals	17	21	81	R276344.55	R16255.60
Financial Clerks and Credit Controllers	46	80	58	R332431.62	R7226.80
Fire Fighting and Related	3	46	7	R28158.77	R9386.30
General Legal Admin and Related	1	4	25	R30994.35	R30994.40
Human Resources and Organisational	14	20	70	R168442.50	R12031.60
Human Resource Clerks	9	15	60	R95053.80	R10561.50
Human Resource Related	14	20	70	R268166.40	R19154.70
Language Practitioners	0	4	0	R0.00	R0.00
Library Mail and Related	7	9	78	R52879.65	R7554.20
Light Vehicles Drivers	5	7	71	R22941.30	R4588.30
Logistical Support Personnel	5	8	63	R51024.15	R10204.80
Material Recording and Transport Clerks	11	22	50	R89680.65	R8152.80
Messenger Porters and Deliveries	13	25	52	R77632.05	R5971.70
Motor Vehicle Drivers	1	4	25	R8068.80	R8068.80
Other Admin Clerks and Related	54	185	29	R448270.35	R8301.30
Other Admin Policy and Related	39	95	41	R483723.00	R12403.20
Other Information Technology Personnel	4	5	80	R50172.30	R12543.10
Other Occupations	0	1	0	R0.00	R0.00
Regulatory inspectors	118	554	21	R1269015.30	R10754.40
Secretaries and Keyboard Operators	10	23	44	R106291.50	R10629.20
Security Officers	0	2	0	R0.00	R0.00
Senior Managers	1	17	6	R39731.10	R39731.10
Trade Labourers	3	5	60	R14390.70	R4796.90
TOTAL	566	1491	38	R6479040.77	R11447.10

Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.

- Critical occupations are defined as occupations or sub-categories within an occupation –
 - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
 - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
 - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
 - (d) in respect of which a department experiences a high degree of difficulty to recruit or retain the services of employees;

Table 3.8.4 Performance related rewards (cash bonus), by salary band for Senior Management Service for the period 1 April 2016 to 31 March 2017

Salary band	Beneficiary Profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost	Average cost per employee	
Senior Management Service Band A (Level 13)	3	13	23	R148 358.10	R49452.70	0
Senior Management Service Band B (Level 14)	0	4	0	R0.00	R0.00	0
Senior Management Service Band C (Level 15)	0	0	0	R0.00	R0.00	0
MEC & Senior Man. Service Band D	0	1	0	R0.00	R0.00	0

(Level 16)						
Total	3	18	17	R148 358.1 0	R49 452.7 0	0

8. Foreign Workers

The tables below summarise the employment of foreign nationals in the department in terms of salary band and major occupation.

Table 3.9.1 Foreign workers by salary band for the period 1 April 2016 to 31 March 2017

Salary band	01 April 2016		31 March 2017		Change	
	Number	% of total	Number	% of total	Number	% Change
Lower skilled	0	0	0	0	0	0
Highly skilled production (Lev. 6-8)	0	0	0	0	0	0
Highly skilled supervision (Lev. 9-12)	0	0	0	0	0	0
Contract (level 9-12)	0	0	0	0	0	0
Contract (level 13-16)	0	0	0	0	0	0
Total	0	0	0	0	0	0

Table 3.9.2 Foreign workers by major occupation for the period 1 April 2016 to 31 March 2017

Major occupation	01 April 2016		31 March 2017		Change	
	Number	% of total	Number	% of total	Number	% Change
	0	0	0	0	0	0
	0	0	0	0	0	0

9. Leave utilisation

The Public Service Commission identified the need for careful monitoring of sick leave within the public service. The following tables provide an indication of the use of sick leave and disability leave. In both cases, the estimated cost of the leave is also provided.

Table 3.10.1 Sick leave for the period 1 January 2016 to 31 December 2016

Salary band	Total days	% Days with Medical certification	Number of Employees using sick leave	% of total employees using sick leave	Average days per employee	Estimated Cost
Lower Skills (Level 1-2)	621	87	68	6	9	R266163.85
Skilled (levels 3-5)	1916.5	84	210	19	9	R135 6124.58
Highly skilled production (levels 6-8)	6310	88	677	60	9	R6 923 934.06
Highly skilled supervision (levels 9 - 12)	1396	89	160	14	9	R2 780 133.13
Top and Senior management (levels 13-16)	106	88	13	1	8	R388 901.14
Total	10349.5	88	1128	100	9	R11 715 256.76

Table 3.10.2 Disability leave (temporary and permanent) for the period 1 January 2016 to 31 December 2016

Salary band	Total days	% with Medical certification	Days	Number of Employees using disability leave	% of total employees using disability leave	Average days per employee	Estimated Cost
Lower skilled (Levels 1-2)	94	100		1	4	94	R39 728.42
Skilled (Levels 3-5)	138	100		7	27	20	R91 361.96
Highly skilled production (Levels 6-8)	594	100		15	58	40	R684 100.23
Highly skilled supervision (Levels 9-12)	82	100		3	12	27	R187 197.16
Senior management (Levels 13-16)	0	0		0	0	0	R0.00
Total	908			26	100	35	R1 002 387.77

The table below summarises the utilisation of annual leave. The wage agreement concluded with trade unions in the PSCBC in 2000 requires management of annual leave to prevent high levels of accrued leave being paid at the time of termination of service.

Table 3.10.3 Annual Leave for the period 1 January 2016 to 31 December 2016

Salary band	Total days taken	Number of Employees using annual leave	Average days per employee
Lower skilled (Levels 1-2)	1461	105	14
Skilled Levels 3-5)	5969.92	285	21
Highly skilled production (Levels 6-8)	18260.93	836	22
Highly skilled supervision (Levels 9-12)	5563.5	229	24
Senior management (Levels 13-16)	393	19	21
Total	31648.35	1474	21

Table 3.10.4 Capped leave for the period 1 January 2016 to 31 December 2016

Salary band	Total days of capped leave taken	Number of Employees using capped leave	Average number of days taken per employee	Average capped leave per employee as on 31 March 2017
Lower skilled (Levels 1-2)	2	1	2	0
Skilled Levels 3-5)	21	2	11	18
Highly skilled production (Levels 6-8)	95	8	12	29
Highly skilled supervision (Levels 9-12)	17	2	9	43
Senior management (Levels 13-16)	0	0	0	8
Total	135	13	10	26

The following table summarise payments made to employees as a result of leave that was not taken.

Table 3.10.5 Leave payouts for the period 1 April 2016 and 31 March 2017

Reason	Total amount	Number of employees	Average per employee
Leave payout for 2016/17 due to non-utilisation of leave for the previous cycle	0	0	0
Capped leave payouts on termination of service for 2014/15 (LEAVE GRATUITY)	R0.00	0	R0.00
Current leave payout on termination of service for 2014/15 (LEAVE DISCOUNTING \ GRATUITY (UNUSED LEAVE CR))	R1 960 837.19	56	R35 015.00
Grand Total	R1 960 837.19	56	R35 015.00

10. HIV/AIDS & Health Promotion Programmes

Table 3.11.1 Steps taken to reduce the risk of occupational exposure

Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key steps taken to reduce the risk
Traffic officials, Government motor fleet personnel, Commercial cleaners	HIV and AIDS Awareness sessions HCT screenings Safety talks presentations

Table 3.11.2 Details of Health Promotion and HIV/AIDS Programmes (tick the applicable boxes and provide the required information)

Question	Yes	No	Details, if yes
1. Has the department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.	Yes		MS MSTselapedi
2. Does the department have a dedicated unit or has it designated specific staff members to promote the health and well-being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	Yes		14 employees including 24 commercial cleaners
3. Has the department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of this Programme.	Yes		Wellness management programmes (Fitness , wellness screenings, Obesity awareness health walks) Occupational Health and Safety programmes (Safety talks) Health and Productivity Management programmes(PILIR and COIDA)
4. Has the department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.	Yes		OHS Reps Departmental Sports & Recreation committee
5. Has the department reviewed its employment policies and practices to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.	Yes		HIV & AIDS and TB management Policy Wellness Management Policy Health and Productivity Management Policy Safety, Health, Environment, Quality Risk Management Policy
6. Has the department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list		No	

the key elements of these measures.			
7. Does the department encourage its employees to undergo Voluntary Counselling and Testing? If so, list the results that you have you achieved.	Yes		During employee wellness events, Provincial Move for health events, employees are encouraged to test, however they do not disclose their status to the employer
8. Has the department developed measures/indicators to monitor & evaluate the impact of its health promotion programme? If so, list these measures/indicators.	Yes		Quarterly and Annual Reports for office of the Premier and DPSA

3.12 Labour Relations

Table 3.12.1 Collective agreements for the period 1 April 2016 and 31 March 2017

Subject matter	Date
	Nil

Notes

- If there were no agreements, keep the heading and replace the table with the following:

Total number of Collective agreements	None
--	-------------

The following table summarises the outcome of disciplinary hearings conducted within the department for the year under review.

Table 3.12.2 Misconduct and disciplinary hearings finalised for the period 1 April 2016 and 31 March 2017

Outcomes of disciplinary hearings	Number	% of total
Correctional counselling	0	0
Verbal warning	0	0
Written warning	0	0
Final written warning	16	59,26
Suspended without pay	3	11,11
Fine	0	0
Demotion	0	0
Dismissal	3	11,11

Not guilty	1	3,70
Case withdrawn	4	14,81
Total	27	100

Notes

- If there were no agreements, keep the heading and replace the table with the following:

Total number of Disciplinary hearings finalised	None
--	-------------

Table 3.12.3 Types of misconduct addressed at disciplinary hearings for the period 1 April 2016 and 31 March 2017

Type of misconduct	Number	% of total
Unbecoming Conduct	9	19%
Corruption/Abuse of Power	6	13%
Negligence	6	13%
Fraud	4	8%
Remunerative Work Without Approval	0	0
Theft	2	4%
Bribery	3	6%
Intimidation	2	4%
Failure to comply with Act (PFMA)	0	0
Misuse / Loss of State Property/Damage to State Property	5	10%
Abuse of Intoxicating Substance	3	6%
Absenteeism	3	6%
Over utilisation of fuel	1	2%
Assault & Defeating ends of Justice	1	2%
Discrimination	0	0
Failure to follow Instruction	0	0
Contravention of Land Transport Act	0	0
Falsification of Records	0	0
Use of Vulgar Language	0	0
Total	46	100%

Table 3.12.4 Grievances logged for the period 1 April 2016 and 31 March 2017

Grievances	Number	% of Total
Number of grievances resolved	37	100%
Number of grievances not resolved	0	0%
Total number of grievances lodged	37	100%

Table 3.12.5 Disputes logged with Councils for the period 1 April 2016 and 31 March 2017

Disputes	Number	% of Total
Number of disputes upheld	0	0%
Number of disputes dismissed	29	76%
Number of disputes pending	9	23%
Total number of disputes lodged	38	100%

Table 3.12.6 Strike actions for the period 1 April 2016 and 31 March 2017

Total number of persons working days lost	Nil
Total costs working days lost	Nil
Amount recovered as a result of no work no pay (R'000)	Nil

Table 3.12.7 Precautionary suspensions for the period 1 April 2016 and 31 March 2017

Number of people suspended	6
Number of people who's suspension exceeded 30 days	6
Average number of days suspended	420
Cost of suspension(R'000)	R 3859 410.40

11. Skills development

This section highlights the efforts of the department with regard to skills development.

Table 3.13.1 Training needs identified for the period 1 April 2016 and 31 March 2017

Occupational category	Gender	Number of employees as at 1 April 2016	Training needs identified at start of the reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	8	0	41	0	41
	Male	12	0	39	0	39
Professionals	Female	62	0	29	0	29
	Male	32	0	16	0	16
Technicians and associate professionals	Female	368	0	17	0	17
	Male	438	0	12	0	12
Clerks	Female	208	0	279	0	279
	Male	81	0	295	0	295
Service and sales workers	Female	15	0	922	0	922
	Male	28	0	1388	0	1388
Skilled agriculture and fishery workers	Female	15	0	05	0	05
	Male	28	0	18	0	18
Craft and related trades workers	Female	0	0	0	0	0
	Male	13	0	0	0	0
Plant and machine operators and assemblers	Female	2	0	01	0	01
	Male	11	0	33	0	33
Elementary occupations	Female	67	0	0	0	0
	Male	60	0	0	0	0
Sub Total	Female	745	0	1326	0	1326
	Male	671	0	1769	0	1726
Total		1416	0	3 095	0	3 095

Table 3.13.2 Training provided for the period 1 April 2016 and 31 March 2017

Occupational category	Gender	Number of employees as at 1 April 2016	Training provided within the reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	8	0	14	0	14
	Male	12	0	08	0	08
Professionals	Female	62	0	15	0	15
	Male	32	0	05	0	05
Technicians and associate professionals	Female	368	0	11	0	11
	Male	438	0	04	0	04
Clerks	Female	208	0	117	0	117
	Male	81	0	62	0	62
Service and sales workers	Female	15	0	261	0	261
	Male	28	0	225	0	225
Skilled agriculture and fishery workers	Female	15	0	0	0	0
	Male	28	0	01	0	01
Craft and related trades workers	Female	0	0	0	0	0
	Male	13	0	0	0	0
Plant and machine operators and assemblers	Female	2	0	0	0	0
	Male	11	0	2	0	02
Elementary occupations	Female	67	0	12	0	12
	Male	60	0	01	0	01
Sub Total	Female	745	0	430	0	430
	Male	671	0	308	0	308
Total		1416	0	738	0	738

12. Injury on duty

The following tables provide basic information on injury on duty.

Table 3.14.1 Injury on duty for the period 1 April 2016 and 31 March 2017

Nature of injury on duty	Number	% of total
Required basic medical attention only	0	0
Temporary Total Disablement	0	0
Permanent Disablement	0	0
Fatal	0	0
Total	0	0

13. Utilisation of Consultant

The following tables relates information on the utilisation of consultants in the department. In terms of the Public Service Regulations "consultant" means a natural or juristic person or a partnership who or which provides in terms of a specific contract on an ad hoc basis any of the following professional services to a department against remuneration received from any source:

- (a) The rendering of expert advice;
- (b) The drafting of proposals for the execution of specific tasks; and
- (c) The execution of a specific task which is of a technical or intellectual nature, but excludes an employee of a department.

Table 3.15.1 Report on consultant appointments using appropriated funds for the period 1 April 2016 and 31 March 2017

Project title	Total number of consultants that worked on project	Duration (work days)	Contract value in Rand

Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand

Table 3.15.2 Analysis of consultant appointments using appropriated funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 2016 and 31 March 2017

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project

Table 3.15.3 Report on consultant appointments using Donor funds for the period 1 April 2016 and 31 March 2017

Project title	Total Number of consultants that worked on project	Duration (Work days)	Donor and contract value in Rand

Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand

Table 3.15.4 Analysis of consultant appointments using Donor funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 2016 and 31 March 2017

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project

14. Severance Packages

Table 3.16.1 Granting of employee initiated severance packages for the period 1 April 2016 and 31 March 2017

Salary band	Number of applications received	Number of applications referred to the MPSA	Number of applications supported by MPSA	Number of packages approved by department
Lower skilled (Levels 1-2)				
Skilled Levels 3-5)				
Highly skilled production (Levels 6-8)				
Highly skilled supervision (Levels 9-12)				
Senior management (Levels 13-16)				
Total				

PART E: FINANCIAL INFORMATION



Report of the auditor-general to the North West provincial legislature on vote no. 5: Department of Community Safety and Transport Management

Report on the audit of the financial statements

Qualified opinion

1. I have audited the financial statements of the Department of Community Safety and Transport Management set out on pages 188 to 243, which comprise the appropriation statement, the statement of financial position as at 31 March 2017, and the statement of financial performance, and cash flow statement for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, except for the possible effects of the matters described in the basis for qualified opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the Department of Community Safety and Transport Management as at 31 March 2017, and its financial performance and cash flows for the year then ended in accordance with the Modified Cash Standard (MCS) prescribed by the National Treasury and the requirements of the Public Finance Management Act of South Africa, 1999 (Act No. 1 of 1999) (PFMA) and the Division of Revenue Act of South Africa, 2016 (Act No. 3 of 2016) (DoRA).

Basis for qualified opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.
4. I am independent of the department in accordance with the International Ethics Standards Board for Accountants' Code of ethics for professional accountants (IESBA code) together with the ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Transfer and subsidies

6. During 2016, I was unable to obtain sufficient appropriate audit evidence that transfers and subsidies paid to public corporations and private enterprises had been properly accounted for, as information submitted by management was not sufficient to

substantiate subsidies paid for services actually rendered by commuter bus companies. I was unable to determine whether any adjustment to transfers and subsidies of R677 420 000 was necessary. My audit opinion on the financial statements for the period ended 31 March 2016 was modified accordingly. I was still unable to confirm this transfer and subsidies by alternate means. Consequently, my opinion on the current period's financial statements is also modified because of the possible effect of this matter on the comparability of the current period's figures.

Movable tangible capital assets

7. I was unable to obtain sufficient appropriate audit evidence that management had properly accounted for movable tangible capital assets, due to the status of the accounting records. I was unable to confirm these assets by alternative means. Consequently, I was unable to determine whether any adjustments were necessary to movable tangible capital assets of R551 269 000 disclosed in note 27 to the financial statements.

Emphasis of matters

8. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Unauthorised, irregular and fruitless and wasteful expenditure

9. As disclosed in note 8 to the financial statements, the unauthorised expenditure in respect of prior years of R13 662 000 had not yet been resolved.
10. As disclosed in note 23 to the financial statements, irregular expenditure of R880 178 000 was incurred in the current year and irregular expenditure from prior years of R1 840 365 000 was still under investigation.
11. As disclosed in note 24 to the financial statements, fruitless and wasteful expenditure of R142 000 was incurred in the current year and fruitless and wasteful expenditure from prior years of R3 327 000 was still under investigation.

Restatement of corresponding figures

12. As disclosed in note 30 to the financial statements, the corresponding figures for 2015-16 have been restated as a result of an error in the financial statements of the department for the year ended 31 March 2017.

Material under spending of the budget

13. As disclosed in the appropriation statement, the department has materially under spent the budget on Programme 3: Transport Operations by R13 105 000 and Programme 4: Transport Regulations by R17 260 000.

Other matter

14. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited supplementary schedules

15. The supplementary information set out on pages 232 to 243 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and accordingly I do not express an opinion thereon.



Responsibilities of accounting officer for the financial statements

16. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the MCS prescribed by the National Treasury and the requirements of the PFMA and the DoRA and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
17. In preparing the financial statements, the accounting officer is responsible for assessing the department's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless there is an intention either to liquidate the department or to cease operations, or there is no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

18. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
19. A further description of my responsibilities for the audit of the financial statements is included in the annexure to the auditor's report.

Report on the audit of the annual performance report

Introduction and scope

20. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof I have a responsibility to report material findings on the reported performance information against predetermined objectives for selected programmes presented in the annual performance report. I performed procedures to identify findings but not to gather evidence to express assurance.
21. My procedures address the reported performance information, which must be based on the approved performance planning documents of the department. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures also did not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
22. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected programmes presented in the annual performance report of the department for the year ended 31 March 2017:

23.

Programmes	Pages in the annual performance report
Programme 2 – Civilian Oversight	53 - 60
Programme 3 – Transport Operations	61 - 69
-Programme 4 –Transport Regulations	70 - 77

24. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
25. The material findings in respect of the usefulness and reliability of the selected programmes are as follows:

Programme 3: Transport Operations

Indicator: Compliance visits on existing scholar patrols

26. I was unable to obtain sufficient appropriate audit evidence for the reported achievement of this indicator. This was due to limitations placed on the scope of my work. I was unable to confirm the reported achievement by alternative means. Consequently I was unable to determine whether any adjustments are required to the reported achievement of 307 compliance visits on existing scholar patrols.

Indicator: Number of subsidized flights provided at the provincial airports

27. I was unable to obtain sufficient appropriate audit evidence for the reported achievement of this indicator or for the reported reason for the variance, as required by the *Annual report guide for national and provincial departments*. This was due to limitations placed on the scope of my work. I was unable to confirm the reported achievement or reason for variance by alternative means. Consequently I was unable to determine whether any adjustments are required to the reported achievement of 456 flights or to the reason for the variance.

Programme 4: Transport Regulations

Indicator: Number of vehicle weighed

28. I was unable to obtain sufficient appropriate audit evidence for the reported achievement for the indicator. This was due to a lack of proper performance management systems and processes that predetermined how the achievement would be measured, monitored and reported, as required by the Framework for managing programme performance information (FMPPPI). I was unable to confirm that the reported achievement of this indicator by alternative means. Consequently, I was unable to determine whether any adjustments were required to the reported achievement of 177 826 vehicles weighed.



Various indicators: Sufficient support for reasons for variances not provided

29. I was unable to obtain sufficient appropriate audit evidence to support the reported reasons for variances, as required by the *Annual report guide for national and provincial departments* for the following indicators. This was due to limitations placed on the scope of my work. I was unable to confirm the reason for the variance by alternative audit means. Consequently, I was unable to determine whether any adjustments were required to the reason for the variance as reported for the following indicators:

- Number of vehicles stopped and checked
- Number of driving license tested in terms of K53 at Provincial DLTC
- Number of special operations conducted
- Number of speed operations conducted
- Number of roadblocks held
- Number of drunken driving operations conducted

Other matters

30. I draw attention to the matters below.

Achievement of planned targets

31. Refer to the annual performance report on pages 43 to 77 for information on the achievement of planned targets for the year and explanations provided for the under/overachievement of a significant number of targets. This information should be considered in the context of the material findings on the usefulness and reliability of the reported performance information in paragraphs 182 to 184 of this report.

Adjustment of material misstatements

32. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were on the reported performance information of Programme 2: Civilian Oversight and Programme 4: Transport Regulations. As management subsequently corrected only some of the misstatements, I report material findings on the usefulness and reliability of the reported performance information on these programmes.

Report on audit of compliance with legislation

Introduction and scope

33. In accordance with the PAA and the general notice issued in terms thereof I have a responsibility to report material findings on the compliance of the department with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

34. The material findings in respect of the compliance criteria for the applicable subject matters are as follows:

Annual financial statements

35. The financial statements submitted for auditing were not prepared in accordance with the prescribed financial reporting framework and supported by full and proper records as required by section 40(1)(a) and (b) of the PFMA. Material misstatements of



expenditure and disclosure items were identified by the auditors in the submitted financial statements, the uncorrected material misstatements and supporting records that could not be provided resulted in the financial statements receiving a qualified audit opinion.

Expenditure management

36. Effective steps were not taken to prevent irregular expenditure amounting to R880 178 000 as disclosed in note 31 to the annual financial statements, as required by section 38(1) (c) (ii) of the PFMA and treasury regulation 9.1.1. The majority of the irregular expenditure was caused by expenditure on the contracts for scholar and commuter transport awarded in prior years without following a competitive bidding process as required by Treasury Regulation 16A6.1. Irregular expenditure amounting to R811 367 000 was incurred on Public Transport Services.

Procurement and contract management

37. Sufficient appropriate audit evidence could not be obtained that persons in service of the department who had a private or business interest in contracts awarded by the department disclosed such interest, as required by Treasury Regulation 16A8.4 and Public Service Regulation 3C.
38. Sufficient appropriate audit evidence could not be obtained that persons in service of the department who or whose close family members, partners, or associates had a private or business interest in contracts awarded by the department participated in the process relating to that contract in contravention of Treasury Regulation 16A8.4.
39. Fifteen (15) contracts were amended or extended, however the renewal was not justifiable and is indicative of a circumvention of procurement processes

Revenue management

40. Appropriate processes were not implemented to provide for the collection, recording and reconciliation of information about revenue, as required by Treasury Regulation 7.2.1.
41. Effective and appropriate steps were not taken to collect all money due, as required by section 38(1) (c) (i) of the PFMA and Treasury Regulations 11.2.1, 15.10.1.2(a) and 15.10.1.2(e).

Other information

42. The accounting officer of department is responsible for the other information. The other information comprises the information included in the annual report which includes the audit committee's report. The other information does not include the financial statements, the auditor's report thereon and those selected programmes presented in the annual performance report that have been specifically reported on in the auditor's report.
43. My opinion and findings do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.
44. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected programmes presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.



45. If, based on the work I have performed on the other information obtained prior to the date of this auditor's report, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Internal control deficiencies

46. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance thereon. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for qualified opinion, the findings on the annual performance report and the findings on compliance with legislation included in this report.

- The lack of effective leadership and oversight responsibility over financial, performance reporting and non-compliance, resulted in the repetitive findings as reported. Furthermore the lack of continuity in key management positions due to an increase in vacancies is concerning.
- Management did not adequately implement effective controls to ensure that all information in the financial statements and the report on predetermined objectives were reliable before submission for audit. Management could not provide adequate evidence in support of the information presented in the annual performance reports. Management did not adequately review and monitor compliance with applicable laws and regulations resulting in compliance matters not being addressed.
- The risk management process did not adequately address weaknesses in the design and implementation of internal controls resulting in non-compliance with laws and regulations as well as inaccurate financial and performance information.

Auditor - general

Rustenburg

31 July 2017



AUDITOR - GENERAL
SOUTH AFRICA

Auditing to build public confidence



Annexure – Auditor-general’s responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements, and the procedures performed on reported performance information for selected programmes and on the department’s compliance with respect to the selected subject matters.

Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in the auditor’s report, I also:
 - identify and assess the risks of material misstatement of the financial statements whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
 - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the department’s internal control.
 - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer.
 - conclude on the appropriateness of the accounting officer’s use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Department of Community Safety and Transport Management ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor’s report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify the opinion on the financial statements. My conclusions are based on the information available to me at the date of the auditor’s report. However, future events or conditions may cause a department to cease to continue as a going concern.
 - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
4. I also confirm to the accounting officer that I have complied with relevant ethical requirements regarding independence, and communicate all relationships and other matters that may reasonably be thought to have a bearing on my independence and here applicable, related safeguards.



1. ANNUAL FINANCIAL STATEMENTS

Summary of significant accounting policies

The financial statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. Management has concluded that the financial statements present fairly the department's primary and secondary information.

The historical cost convention has been used, except where otherwise indicated. Management has used assessments and estimates in preparing the annual financial statements. These are based on the best information available at the time of preparation.

Where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act (PFMA), Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the PFMA and the annual Division of Revenue Act.

1. Basis of preparation

The financial statements have been prepared in accordance with the Modified Cash Standard.

2. Going concern

The financial statements have been prepared on a going concern basis.

3. Presentation currency

Amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.

4. Rounding

Unless otherwise stated financial figures have been rounded to the nearest one thousand Rand (R'000).

5. Foreign currency translation

Cash flows arising from foreign currency transactions are translated into South African Rands using the spot exchange rates prevailing at the date of payment / receipt.

9. Comparative information

6.1 Prior period comparative information

Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.

a. Current year comparison with budget

A comparison between the approved, final budget and actual amounts for each programme and economic classification is included in the appropriation statement.

7. Revenue

7.1 Appropriated funds

Appropriated funds comprises of departmental allocations as well as direct charges against the revenue fund (i.e. statutory appropriation).

Appropriated funds are recognised in the statement of financial performance on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the statement of financial performance on the date the adjustments become effective.

The net amount of any appropriated funds due to / from the relevant revenue fund at the reporting date is recognised as a payable / receivable in the statement of financial position.

7.2 Departmental revenue

Departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the relevant revenue fund, unless stated otherwise.

Any amount owing to the relevant revenue fund at the reporting date is recognised as a payable in the statement of financial position.

7.3 Accrued departmental revenue

Accruals in respect of departmental revenue (excluding tax revenue) are recorded in the notes to the financial statements when:

- it is probable that the economic benefits or service potential associated with the transaction will flow to the department; and
- the amount of revenue can be measured reliably.

The accrued revenue is measured at the fair value of the consideration receivable.

Accrued tax revenue (and related interest and / penalties) is measured at amounts receivable from collecting agents.

8. Expenditure

8.1 Compensation of employees

8.1.1 Salaries and wages

Salaries and wages are recognised in the statement of financial performance on the date of payment.

8.1.2 Social contributions

Social contributions made by the department in respect of current employees are recognised in the statement of financial performance on the date of payment.

Social contributions made by the department in respect of ex-employees are classified as transfers to households in the statement of financial performance on the date of payment.

8.2 Other expenditure

Other expenditure (such as goods and services, transfers and subsidies and payments for capital assets) is recognised in the statement of financial performance on the date of payment. The expense is classified as a capital expense if the total consideration paid is more than the capitalisation threshold.

8.3 Accrued expenditure payable

Accrued expenditure payable is recorded in the notes to the financial statements when the goods are received or, in the case of services, when they are rendered to the department or in the case of transfers and subsidies when they are due and payable.

Accrued expenditure payable is measured at cost.

8.4 Leases

8.4.1 Operating leases

Operating lease payments made during the reporting period are recognised as current expenditure in the statement of financial performance on the date of payment.

The operating lease commitments are recorded in the notes to the financial statements.

8.4.2 Finance leases

Finance lease payments made during the reporting period are recognised as capital expenditure in the statement of financial performance on the date of payment.

The finance lease commitments are recorded in the notes to the financial statements and are not apportioned between the capital and interest portions.

Finance lease assets acquired at the end of the lease term are recorded and measured at the lower of:

- cost, being the fair value of the asset; or
- the sum of the minimum lease payments made, including any payments made to acquire ownership at the end of the lease term, excluding interest.

9. Aid Assistance

9.1 Aid assistance received

Aid assistance received in cash is recognised in the statement of financial performance when received. In-kind aid assistance is recorded in the notes to the financial statements on the date of receipt and is measured at fair value.

Aid assistance not spent for the intended purpose and any unutilised funds from aid assistance that are required to be refunded to the donor are recognised as a payable in the statement of financial position.

9.2 Aid assistance paid

Aid assistance paid is recognised in the statement of financial performance on the date of payment. Aid assistance payments made prior to the receipt of funds are recognised as a receivable in the statement of financial position.

10. Cash and cash equivalents

Cash and cash equivalents are stated at cost in the statement of financial position. Bank overdrafts are shown separately on the face of the statement of financial position as a current liability.

For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.

11. Prepayments and advances

Prepayments and advances are recognised in the statement of financial position when the department receives or disburses the cash.

Prepayments and advances are initially and subsequently measured at cost.

12. Loans and receivables

Loans and receivables are recognised in the statement of financial position at cost plus accrued interest, where interest is charged, less amounts already settled or

written-off. Write-offs are made according to the department's write-off policy.

13. Investments

Investments are recognised in the statement of financial position at cost.

14. Financial assets

14.1 Financial assets (not covered elsewhere)

A financial asset is recognised initially at its cost plus transaction costs that are directly attributable to the acquisition or issue of the financial.

At the reporting date, a department shall measure its financial assets at cost, less amounts already settled or written-off, except for recognised loans and receivables, which are measured at cost plus accrued interest, where interest is charged, less amounts already settled or written-off.

14.2 Impairment of financial assets

Where there is an indication of impairment of a financial asset, an estimation of the reduction in the recorded carrying value, to reflect the best estimate of the amount of the future economic benefits expected to be received from that asset, is recorded in the notes to the financial statements.

15. Payables

Loans and payables are recognised in the statement of financial position at cost.

16. Capital Assets

16.1 Immovable capital assets

Immovable capital assets are initially recorded in the notes to the financial statements at cost. Immovable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition.

Where the cost of immovable capital assets cannot be determined reliably, the immovable capital assets are measured at R1 unless the fair value of the asset has been reliably estimated, in which case the fair value is used.

All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.

Immovable capital assets are subsequently carried at cost and are not subject to depreciation or impairment.

Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the immovable asset is recorded by another department in which case the completed project costs are transferred to that department.

16.2 Movable capital assets

Movable capital assets are initially recorded in the notes to the financial statements at cost. Movable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition.

Where the cost of movable capital assets cannot be determined reliably, the movable capital assets are measured at fair value and where fair value cannot be determined; the movable assets are measured at R1.

All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.

Movable capital assets are subsequently carried at cost and are not subject to

depreciation or impairment.

Biological assets are subsequently carried at fair value.

Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the movable asset is recorded by another department/entity in which case the completed project costs are transferred to that department.

16.3 Intangible assets

Intangible assets are initially recorded in the notes to the financial statements at cost. Intangible assets acquired through a non-exchange transaction are measured at fair value as at the date of acquisition.

Internally generated intangible assets are recorded in the notes to the financial statements when the department commences the development phase of the project.

Where the cost of intangible assets cannot be determined reliably, the intangible capital assets are measured at fair value and where fair value cannot be determined; the intangible assets are measured at R1.

All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.

Intangible assets are subsequently carried at cost and are not subject to depreciation or impairment.

Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the intangible asset is recorded by another department/entity in which case the completed project costs are transferred to that department.

17. Provisions and Contingents

17.1 Provisions

Provisions are recorded in the notes to the financial statements when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate of the obligation can be made. The provision is measured as the best estimate of the funds required to settle the present obligation at the reporting date.

17.2 Contingent liabilities

Contingent liabilities are recorded in the notes to the financial statements when there is a possible obligation that arises from past events, and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department or when there is a present obligation that is not recognised because it is not probable that an outflow of resources will be required to settle the obligation or the amount of the obligation cannot be measured reliably.

17.3 Contingent asset

Contingent assets are recorded in the notes to the financial statements when a possible asset arises from past events, and whose existence will be confirmed by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department.

17.4 Commitments

Commitments are recorded at cost in the notes to the financial statements when there is a contractual arrangement or an approval by management in a manner that raises a valid expectation that the department will discharge its responsibilities thereby incurring future expenditure that will result in the outflow of cash.

18. Unauthorised expenditure

Unauthorised expenditure is recognised in the statement of financial position until such time as the expenditure is either:

- approved by Parliament or the Provincial Legislature with funding and the related funds are received; or
- approved by Parliament or the Provincial Legislature without funding and is written off against the appropriation in the statement of financial performance; or
- transferred to receivables for recovery.

Unauthorised expenditure is measured at the amount of the confirmed unauthorised expenditure.

19. Fruitless and wasteful expenditure

Fruitless and wasteful expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the total value of the fruitless and or wasteful expenditure incurred.

Fruitless and wasteful expenditure is removed from the notes to the financial statements when it is resolved or transferred to receivables for recovery.

Fruitless and wasteful expenditure receivables are measured at the amount that is

expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.

20. Irregular expenditure

Irregular expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the value of the irregular expenditure incurred unless it is impracticable to determine, in which case reasons therefor are provided in the note.

Irregular expenditure is removed from the note when it is either condoned by the relevant authority, transferred to receivables for recovery or not condoned and is not recoverable.

Irregular expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.

21. Changes in accounting policies, accounting estimates and errors

Changes in accounting policies that are effected by management have been applied retrospectively in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the change in policy. In such instances the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.

Changes in accounting estimates are applied prospectively in accordance with MCS requirements.

Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective

restatement is practicable.

22. Events after the reporting date

Events after the reporting date that are classified as adjusting events have been accounted for in the financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in the notes to the financial statements.

23. Principal-Agent arrangements

The department is party to a principal-agent arrangement for [include details here]. In terms of the arrangement the department is the [principal / agent] and is responsible for [include details here]. All related revenues, expenditures, assets and liabilities have been recognised or recorded in terms of the relevant policies listed herein. Additional disclosures have been provided in the notes to the financial statements where appropriate.

24. Capitalisation reserve

The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are recognised in the capitalisation reserves when identified in the current period and are transferred to the National/Provincial Revenue Fund when the underlying asset is disposed and the related funds are received.

25. Recoverable revenue

Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when

written-off.

26. Related party transactions

A related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party. Related party transactions within the Minister's portfolio are recorded in the notes to the financial statements when the transaction is not at arm's length.

Key management personnel are those persons having the authority and responsibility for planning, directing and controlling the activities of the department. The number of individuals and their full compensation is recorded in the notes to the financial statements.

27. Public-Private Partnerships

Public Private Partnerships are accounted for based on the nature and or the substance of the partnership. The transaction is accounted for in accordance with the relevant accounting policies.

A summary of the significant terms of the PPP agreement, the parties to the agreement, and the date of commencement thereof together with the description and nature of the concession fees received, the unitary fees paid, rights and obligations of the department are recorded in the notes to the financial statements.

**Appropriation Statement
for the year ended 31 March 2017**

Appropriation per programme									
	2016/17							2015/16	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Voted funds and Direct charges									
Programmes									
1. ADMINISTRATION	269 764	-	-	269 764	269 723	41	100.0%	206 670	197 593
2. CIVILLIAN OVERSIGHT	44 182	-	(3 000)	41 182	39 261	1 921	95.3%	40 801	31 967
3. TRANSPORT OPERATIONS	1 034 202	-	-	1 034 202	1 021 098	13 104	98.7%	1 011 229	1 011 045
4. TRANSPORT REGULATIONS	565 746	-	3 000	568 746	551 486	17 260	97.0%	623 042	561 865
Programme sub total	1 913 894	-	-	1 913 894	1 881 568	32	98.3%	1 881 742	1 802 470
Statutory Appropriation	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
TOTAL	1 913 894	-	-	1 913 894	1 881 568	32	98.3%	1 881 742	1 802 470
Reconciliation with Statement of Financial Performance									
Add									
:									
Departmental receipts				9 424				-	
Actual amounts per Statement of Financial Performance (Total Revenue)				1 923 318				1 881	

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			742	
Actual amounts per Statement of Financial Performance Expenditure		1 881 568		1 802 470

Appropriation per economic classification	2016/17							2015/16	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	1 183 113	1 579	-	1 184 692	1 161 031	23 661	98.0%	1 124 381	1 073 298
Compensation of employees	521 960	-	-	521 960	518 766	3 194	99.4%	477 830	472 375
Salaries and wages	461 485	(11 470)	(1 538)	448 477	448 893	(416)	100.1%	415 872	408 378
Social contributions	60 475	11 470	1 538	73 483	69 873	3 610	95.1%	61 958	63 997
Goods and services	661 153	1 579	-	662 732	642 203	20 529	96.9%	646 551	600 923
Administrative fees	66 243	(7 656)	-	58 587	61 611	(3 024)	105.2%	56 690	59 151
Advertising	5 737	2 760	(100)	8 397	7 746	651	92.2%	4 681	4 461
Minor assets	5 058	3 933	-	8 991	9 487	(496)	105.5%	1 798	1 779
Audit costs: External	4 162	249	-	4 411	4 345	66	98.5%	5 930	5 840
Bursaries: Employees	365	-	-	365	313	52	85.8%	322	319
Catering: Departmental activities	2 016	898	(60)	2 854	2 587	267	90.6%	2 279	1 966
Communication (G&S)	5 701	859	-	6 560	6 197	363	94.5%	4 397	3 964
Computer services	509	(10)	-	499	273	226	54.7%	28 470	24 925
Consultants: Business and advisory services	39 281	(5 648)	(200)	33 433	33 919	(486)	101.5%	24 064	23 697
Legal services	1 395	276	-	1 671	2 500	(829)	149.6%	3 414	3 074
Contractors	141 279	(3 069)	(1 040)	137 170	134 777	2 393	98.3%	129 527	130 486
Agency and support / outsourced services	21	-	-	21	-	21	-	632	624
Fleet services (including government motor transport)	766	(766)	-	-	-	-	-	6 705	-

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Inventory: Clothing material and accessories	1 375	(202)	-	1 173	890	283	75.9%	1 024	926
Inventory: Food and food supplies	111	2	-	113	100	13	88.5%	96	87
Inventory: Fuel, oil and gas	50	99	-	149	151	(2)	101.3%	27	20
Inventory: Materials and supplies	207	872	-	1 079	1 080	(1)	100.1%	245	222
Inventory: Medical supplies	806	(806)	-	-	-	-	-	-	-
Inventory: Other supplies	789	(296)	-	493	490	3	99.4%	120	120
Consumable supplies	406	38	-	444	324	120	73.0%	4 038	4 087
office Consumable: Stationery, printing and supplies	5 602	542	-	6 144	5 496	648	89.5%	7 390	6 235
Operating leases	36 533	3 112	-	39 645	40 436	(791)	102.0%	32 772	32 031
Property payments	29 724	5 113	-	34 837	35 356	(519)	101.5%	22 988	22 474
Transport provided: Departmental activity	272 396	347	-	272 743	244 615	28 128	89.7%	254 859	218 623
Travel and subsistence	31 871	1 021	1 400	34 292	39 854	(5 562)	116.2%	40 844	43 159
Training and development	3 230	-	-	3 230	3 163	67	97.9%	5 014	5 014
Operating payments	2 873	(303)	-	2 570	2 776	(206)	108.0%	4 554	4 802
Venues and facilities	674	(87)	-	587	419	168	71.4%	1 441	1 368
Rental and hiring	1 973	301	-	2 274	3 298	(1 024)	145.0%	2 230	1 469
Interest and rent on land	-	-	-	-	62	(62)	-	-	-
Interest (Incl. interest on unitary payments (PPP))	-	-	-	-	62	(62)	-	-	-
Transfers and subsidies	638 641	(20)	-	638 621	659 942	(21 321)	103.3%	628 124	677 420
Departmental agencies and accounts	2 767	(631)	-	2 136	2 137	(1)	100.0%	2 165	1 285
Departmental agencies (non-business entities)	2 767	(631)	-	2 136	2 137	(1)	100.0%	2 165	1 285
Public corporations and private enterprises	633 107	(20)	-	633 087	654 114	(21 027)	103.3%	620 613	671 202
Public corporations	-	-	-	-	-	-	-	1 096	523
Other transfers to public corporations	-	-	-	-	-	-	-	1 096	523
Private enterprises	633 107	(20)	-	633 087	654 114	(21 027)	103.3%	619 517	670 679
Subsidies on products and production (pe)	633 107	(20)	-	633 087	654 114	(21 027)	103.3%	619 517	670 679
Non-profit institutions	928	-	-	928	928	-	100.0%	1 152	1 152

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Households	1 839	631	-	2 470	2 763	(293)	111.9%	4 194	3 781
Social benefits	1 436	631	-	2 067	2 407	(340)	116.4%	3 420	3 019
Other transfers to households	403	-	-	403	356	47	88.3%	774	762
Payments for capital assets	92 140	(1 559)	-	90 581	60 595	29 986	66.9%	129 237	51 752
Buildings and other fixed structures	49 687	(12 187)	-	37 500	25 296	12 204	67.5%	71 000	13 134
Buildings	2 187	(2 187)	-	-	-	-	-	13 500	13 094
Other fixed structures	47 500	(10 000)	-	37 500	25 296	12 204	67.5%	57 500	40
Machinery and equipment	42 453	10 628	-	53 081	35 299	17 782	66.5%	55 596	35 751
Transport equipment	33 270	5 440	-	38 710	27 830	10 880	71.9%	29 500	22 255
Other machinery and equipment	9 183	5 188	-	14 371	7 469	6 902	52.0%	26 096	13 496
Heritage assets	-	-	-	-	-	-	-	2 641	2 867
	1 913 894	-	-	1 913 894	1 881 568	32 326	98.3%	1 881 742	1 802 470

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Programme 1: ADMINISTRATION	1	2	3	4	5	6	7	8	9
	2016/17							2015/16	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. OFFICE OF THE MEC	11 051	2 240	-	13 291	13 291	-	100.0%	13 509	13 391
2. OFFICE OF THE HOD	6 221	157	-	6 378	6 384	(6)	100.1%	4 014	3 869
3. OFFICE OF THE CFO	150 967	3 561	-	154 528	154 776	(248)	100.2%	91 501	85 996
4. CORPORATE SUPPORT	68 467	(6 565)	-	61 902	61 790	112	99.8%	65 066	62 747
5. LEGAL SERVICES	5 277	-	-	5 277	5 628	(351)	106.7%	6 421	6 338
6. SECURITY	27 781	607	-	28 388	27 854	534	98.1%	26 159	25 252
	269 764	-	-	269 764	269 723	41	100.0%	206 670	197 593
Economic classification									
Current payments	265 409	(4 821)	-	260 588	261 178	(590)	100.2%	190 890	185 013
Compensation of employees	107 924	-	-	107 924	105 296	2 628	97.6%	94 458	94 442
Salaries and wages	94 564	122	-	94 686	92 349	2 337	97.5%	80 908	82 932
Social contributions	13 360	(122)	-	13 238	12 947	291	97.8%	13 550	11 510
Goods and services	157 485	(4 821)	-	152 664	155 882	(3 218)	102.1%	96 432	90 571
Administrative fees	60 070	(4 757)	-	55 313	58 337	(3 024)	105.5%	600	3 214
Advertising	2 953	(606)	-	2 347	2 268	79	96.6%	2 566	2 433
Minor assets	3 129	858	-	3 987	4 487	(500)	112.5%	1 735	1 706
Audit costs: External	4 162	249	-	4 411	4 345	66	98.5%	5 930	5 840
Bursaries: Employees	351	-	-	351	309	42	88.0%	83	81
Catering: Departmental activities	829	36	-	865	708	157	81.8%	711	645

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Communication (G&S)	5 201	1 052	-	6 253	5 891	362	94.2%	4 397	3 964
Computer services	369	(10)	-	359	273	86	76.0%	350	125
Consultants: Business and advisory services	503	25	-	528	305	223	57.8%	608	241
Legal services	1 395	33	-	1 428	2 310	(882)	161.8%	2 694	2 691
Contractors	124	(21)	-	103	59	44	57.3%	488	504
Fleet services (including government motor transport)	766	(766)	-	-	-	-	-	6 705	-
Inventory: Clothing material and accessories	17	(8)	-	9	4	5	44.4%	155	155
Inventory: Food and food supplies	80	2	-	82	73	9	89.0%	74	67
Inventory: Materials and supplies	42	-	-	42	23	19	54.8%	47	22
Inventory: Other supplies	3	-	-	3	-	3	-	2	2
Consumable supplies	368	38	-	406	287	119	70.7%	937	952
Consumable: Stationery, printing and office supplies	4 768	148	-	4 916	4 503	413	91.6%	5 736	5 584
Operating leases	36 533	(2 004)	-	34 529	34 816	(287)	100.8%	27 807	27 066
Property payments	25 312	678	-	25 990	25 910	80	99.7%	20 615	20 176
Transport provided: Departmental activity	44	(8)	-	36	38	(2)	105.6%	140	122
Travel and subsistence	6 320	378	-	6 698	7 037	(339)	105.1%	7 518	8 447
Training and development	3 170	-	-	3 170	3 163	7	99.8%	5 014	5 014
Operating payments	331	(25)	-	306	303	3	99.0%	298	306
Venues and facilities	552	(87)	-	465	387	78	83.2%	635	627
Rental and hiring	93	(26)	-	67	46	21	68.7%	587	587
Transfers and subsidies	676	-	-	676	806	(130)	119.2%	633	592
Households	676	-	-	676	806	(130)	119.2%	633	592
Social benefits	316	-	-	316	450	(134)	142.4%	300	272
Other transfers to households	360	-	-	360	356	4	98.9%	333	320
Payments for capital assets	3 679	4 821	-	8 500	7 739	761	91.0%	15 147	11 988
Machinery and equipment	3 679	4 821	-	8 500	7 739	761	91.0%	15 147	11 988
Transport equipment	796	4 950	-	5 746	5 746	-	100.0%	-	-

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Other machinery and equipment	2 883	(129)	-	2 754	1 993	761	72.4%	15 147	11 988
	269 764	-	-	269 764	269 723	41	100.0%	206 670	197 593

Programme 2: CIVILLIAN OVERSIGHT	1	2	3	4	5	6	7	8	9
	2016/17							2015/16	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. PROGRAMME SUPPORT	2 512	-	(396)	2 116	1 784	332	84.3%	1 393	1 336
2. POLICY AND RESEARCH	2 123	-	-	2 123	1 464	659	69.0%	781	781
3. MONITORING AND EVALUATION	15 694	-	(1 200)	14 494	13 853	641	95.6%	12 810	12 825
4. COMMUNITY POLICE RELATION	3 932	-	(24)	3 908	3 867	41	99.0%	3 959	3 956
5. SOCIAL CRIME PREVENTION	19 921	-	(1 380)	18 541	18 293	248	98.7%	21 858	13 069
	44 182	-	(3 000)	41 182	39 261	1 921	95.3%	40 801	31 967
Economic classification									
Current payments	38 553	3 898	(3 000)	39 451	37 749	1 702	95.7%	30 529	30 206
Compensation of employees	26 873	-	(1 600)	25 273	24 975	298	98.8%	22 979	22 976
Salaries and wages	22 787	611	(1 538)	21 860	21 777	83	99.6%	20 620	20 071
Social contributions	4 086	(611)	(62)	3 413	3 198	215	93.7%	2 359	2 905
Goods and services	11 680	3 898	(1 400)	14 178	12 774	1 404	90.1%	7 550	7 230
Administrative fees	424	(424)	-	-	-	-	-	-	-
Advertising	-	627	(100)	527	527	-	100.0%	707	620
Catering: Departmental activities	528	430	(60)	898	716	182	79.7%	981	797
Computer services	140	-	-	140	-	140	-	-	-

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Consultants: Business and advisory services	1 976	(102)	(200)	1 674	1 322	352	79.0%	235	234
Contractors	4 292	3	(1 040)	3 255	3 219	36	98.9%	6	6
Inventory: Clothing material and accessories	250	(55)	-	195	195	-	100.0%	277	278
Inventory: Food and food supplies	13	-	-	13	12	1	92.3%	7	7
Consumable supplies	18	-	-	18	7	11	38.9%	-	-
Consumable: Stationery, printing and office supplies	116	(86)	-	30	-	30	-	129	129
Operating leases	-	2 682	-	2 682	2 673	9	99.7%	-	-
Transport provided: Departmental activity	69	151	-	220	187	33	85.0%	501	501
Travel and subsistence	3 505	492	-	3 997	3 583	414	89.6%	3 823	3 789
Training and development	60	-	-	60	-	60	-	-	-
Operating payments	178	-	-	178	225	(47)	126.4%	572	572
Venues and facilities	111	-	-	111	26	85	23.4%	186	171
Rental and hiring	-	180	-	180	82	98	45.6%	126	126
Transfers and subsidies	1 241	-	-	1 241	1 022	219	82.4%	2 174	1 743
Public corporations and private enterprises	-	-	-	-	-	-	-	1 096	523
Public corporations	-	-	-	-	-	-	-	1 096	523
Other transfers to public corporations	-	-	-	-	-	-	-	1 096	523
Non-profit institutions	928	-	-	928	928	-	100.0%	1 152	1 152
Households	313	-	-	313	94	219	30.0%	(74)	68
Social benefits	313	-	-	313	94	219	30.0%	(74)	68
Payments for capital assets	4 388	(3 898)	-	490	490	-	100.0%	8 098	18
Machinery and equipment	4 388	(3 898)	-	490	490	-	100.0%	8 098	18
Transport equipment	-	490	-	490	490	-	100.0%	-	-
Other machinery and equipment	4 388	(4 388)	-	-	-	-	-	8 098	18
	44 182	-	(3 000)	41 182	39 261	1 921	95.3%	40 801	31 967

Programme 3: TRANSPORT OPERATIONS	1	2	3	4	5	6	7	8	9
	2016/17							2015/16	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. PROGRAMME SUPPORT: OPERATIONS	4 556	(2 547)	-	2 009	2 009	-	100.0%	1 255	1 229
2. PUBLIC TRANSPORT SERVICES	848 388	18 937	-	867 325	861 807	5 518	99.4%	902 434	917 079
3. SAFETY EDUCATION	32 333	-	-	32 333	26 502	5 831	82.0%	63 477	49 903
4. TRANSPORT SYSTEMS	17 466	129	-	17 595	17 594	1	100.0%	12 333	12 251
5. INFRASTRUCTURE OPERATIONS	131 459	(16 519)	-	114 940	113 186	1 754	98.5%	31 730	30 583
	1 034 202	-	-	1 034 202	1 021 098	13 104	98.7%	1 011 229	1 011 045
Economic classification									
Current payments	385 405	2 502	-	387 907	359 088	28 819	92.6%	379 890	335 255
Compensation of employees	68 087	-	-	68 087	64 218	3 869	94.3%	63 216	57 780
Salaries and wages	59 601	(3 545)	-	56 056	55 346	710	98.7%	53 438	49 497
Social contributions	8 486	3 545	-	12 031	8 872	3 159	73.7%	9 778	8 283
Goods and services	317 318	2 502	-	319 820	294 870	24 950	92.2%	316 674	277 475
Administrative fees	150	(105)	-	45	45	-	100.0%	1 236	1 100
Advertising	1 897	2 404	-	4 301	3 739	562	86.9%	5	5
Minor assets	1 925	3 075	-	5 000	5 000	-	100.0%	13	13
Bursaries: Employees	14	-	-	14	4	10	28.6%	239	238
Catering: Departmental activities	361	264	-	625	722	(97)	115.5%	287	271
Computer services	-	-	-	-	-	-	-	28 120	24 800

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Consultants: Business and advisory services	31 889	(5 571)	-	26 318	27 560	(1 242)	104.7%	21 881	21 764
Contractors	1 120	204	-	1 324	1 561	(237)	117.9%	3 362	3 339
Inventory: Clothing material and accessories	255	(20)	-	235	54	181	23.0%	500	493
Inventory: Food and food supplies	3	-	-	3	3	-	100.0%	3	2
Inventory: Fuel, oil and gas	50	99	-	149	151	(2)	101.3%	12	12
Inventory: Materials and supplies	165	2	-	167	199	(32)	119.2%	-	-
Inventory: Other supplies	-	-	-	-	-	-	-	118	118
Consumable supplies	12	-	-	12	10	2	83.3%	73	21
Consumable: Stationery, printing and office supplies	37	280	-	317	271	46	85.5%	-	-
Property payments	2 386	1 645	-	4 031	4 636	(605)	115.0%	2 373	2 298
Transport provided: Departmental activity	271 965	204	-	272 169	244 138	28 031	89.7%	254 144	218 000
Travel and subsistence	3 448	73	-	3 521	3 970	(449)	112.8%	3 723	4 409
Operating payments	616	(273)	-	343	423	(80)	123.3%	385	442
Venues and facilities	11	-	-	11	6	5	54.5%	66	16
Rental and hiring	1 014	221	-	1 235	2 378	(1 143)	192.6%	134	134
Transfers and subsidies	633 278	(20)	-	633 258	654 289	(21 031)	103.3%	619 817	670 915
Departmental agencies and accounts	-	-	-	-	1	(1)	-	80	75
Departmental agencies (non-business entities)	-	-	-	-	1	(1)	-	80	75
Public corporations and private enterprises	633 107	(20)	-	633 087	654 114	(21 027)	103.3%	619 517	670 679
Private enterprises	633 107	(20)	-	633 087	654 114	(21 027)	103.3%	619 517	670 679
Subsidies on products and production (pe)	633 107	(20)	-	633 087	654 114	(21 027)	103.3%	619 517	670 679
Households	171	-	-	171	174	(3)	101.8%	220	161
Social benefits	171	-	-	171	174	(3)	101.8%	220	161
Payments for capital assets	15 519	(2 482)	-	13 037	7 721	5 316	59.2%	11 522	4 875
Buildings and other fixed structures	2 187	(2 187)	-	-	-	-	-	-	-
Buildings	2 187	(2 187)	-	-	-	-	-	-	-
Machinery and equipment	13 332	(295)	-	13 037	7 721	5 316	59.2%	11 522	4 875

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Transport equipment	11 620	-	-	11 620	6 964	4 656	59.9%	9 500	4 112
Other machinery and equipment	1 712	(295)	-	1 417	757	660	53.4%	2 022	763
	1 034 202	-	-	1 034 202	1 021 098	13 104	98.7%	1 011 229	1 011 045

Programme 4: TRANSPORT REGULATIONS									
	1	2	3	4	5	6	7	8	9
	2016/17							2015/16	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. PROGRAMME SUPPORT (TRAFF)	1 803	(1 800)	-	3	3	-	100.0%	-	-
2. OPERATOR LICENCES AND PERMITS	181 430	(1 531)	-	179 899	171 627	8 272	95.4%	176 946	173 993
3. LAW ENFORCEMENT	294 332	8 241	3 000	305 573	314 100	(8 527)	102.8%	353 707	295 484
4. TRANSPORT ADMIN & LICENSING	88 181	(4 910)	-	83 271	65 756	17 515	79.0%	92 389	92 388
	565 746	-	3 000	568 746	551 486	17 260	97.0%	623 042	561 865
Economic classification									
Current payments	493 746	-	3 000	496 746	503 016	(6 270)	101.3%	523 072	522 824
Compensation of employees	319 076	-	1 600	320 676	324 277	(3 601)	101.1%	297 177	297 177
Salaries and wages	284 533	(8 658)	-	275 875	279 421	(3 546)	101.3%	260 906	255 878
Social contributions	34 543	8 658	1 600	44 801	44 856	(55)	100.1%	36 271	41 299
Goods and services	174 670	-	1 400	176 070	178 677	(2 607)	101.5%	225 895	225 647
Administrative fees	5 599	(2 370)	-	3 229	3 229	-	100.0%	54 854	54 837
Advertising	887	335	-	1 222	1 212	10	99.2%	1 403	1 403
Minor assets	4	-	-	4	-	4	-	50	60
Catering: Departmental activities	298	168	-	466	441	25	94.6%	300	253
Communication (G&S)	500	(193)	-	307	306	1	99.7%	-	-
Consultants: Business and advisory services	4 913	-	-	4 913	4 732	181	96.3%	1 340	1 458
Legal services	-	243	-	243	190	53	78.2%	720	383

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Contractors	135 743	(3 255)	-	132 488	129 938	2 550	98.1%	125 671	126 637
Agency and support / outsourced services	21	-	-	21	-	21	-	632	624
Inventory: Clothing material and accessories	853	(119)	-	734	637	97	86.8%	92	-
Inventory: Farming supplies	-	-	-	-	-	-	-	-	-
Inventory: Food and food supplies	15	-	-	15	12	3	80.0%	12	11
Inventory: Fuel, oil and gas	-	-	-	-	-	-	-	15	8
Inventory: Materials and supplies	-	870	-	870	858	12	98.6%	198	200
Inventory: Medical supplies	806	(806)	-	-	-	-	-	-	-
Inventory: Other supplies	786	(296)	-	490	490	-	100.0%	-	-
Consumable supplies	8	-	-	8	20	(12)	250.0%	3 028	3 114
Consumable: Stationery, printing and office supplies	681	200	-	881	722	159	82.0%	1 525	522
Operating leases	-	2 434	-	2 434	2 947	(513)	121.1%	4 965	4 965
Property payments	2 026	2 790	-	4 816	4 810	6	99.9%	-	-
Transport provided: Departmental activity	318	-	-	318	252	66	79.2%	74	-
Travel and subsistence	18 598	78	1 400	20 076	25 264	(5 188)	125.8%	25 780	26 514
Operating payments	1 748	(5)	-	1 743	1 825	(82)	104.7%	3 299	3 482
Venues and facilities	-	-	-	-	-	-	-	554	554
Rental and hiring	866	(74)	-	792	792	-	100.0%	1 383	622
Interest and rent on land	-	-	-	-	62	(62)	-	-	-
Interest (Incl. interest on unitary payments (PPP))	-	-	-	-	62	(62)	-	-	-
Transfers and subsidies	3 446	-	-	3 446	3 825	(379)	111.0%	5 500	4 170
Departmental agencies and accounts	2 767	(631)	-	2 136	2 136	-	100.0%	2 085	1 210
Departmental agencies (non-business entities)	2 767	(631)	-	2 136	2 136	-	100.0%	2 085	1 210
Households	679	631	-	1 310	1 689	(379)	128.9%	3 415	2 960
Social benefits	636	631	-	1 267	1 689	(422)	133.3%	2 974	2 518
Other transfers to households	43	-	-	43	-	43	-	441	442

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Payments for capital assets	68 554	-	-	68 554	44 645	23 909	65.1%	94 470	34 871
Buildings and other fixed structures	47 500	(10 000)	-	37 500	25 296	12 204	67.5%	71 000	13 134
Buildings	-	-	-	-	-	-	-	13 500	13 094
Other fixed structures	47 500	(10 000)	-	37 500	25 296	12 204	67.5%	57 500	40
Machinery and equipment	21 054	10 000	-	31 054	19 349	11 705	62.3%	20 829	18 870
Transport equipment	20 854	-	-	20 854	14 630	6 224	70.2%	20 000	18 143
Other machinery and equipment	200	10 000	-	10 200	4 719	5 481	46.3%	829	727
Heritage assets	-	-	-	-	-	-	-	2 641	2 867
	565 746	-	3 000	568 746	551 486	17 260	97.0%	623 042	561 865

Notes to the Appropriation Statement

1 Detail of transfers and subsidies as per Appropriation Act (after Virement):

Detail of these transactions can be viewed in the note on Transfers and subsidies and Annexure 1 (A-D) to the Annual Financial Statements.

2 Detail of specifically and exclusively appropriated amounts voted (after Virement):

Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.

3 Detail on payments for financial assets

Detail of these transactions per programme can be viewed in the note to Payments for financial assets to the Annual Financial Statements.

4 Explanations of material variances from Amounts Voted (after virement):

4.1 Per programme:	Final Appropriation R'000	Actual Expenditure R'000	Variance R'000	Variance as a % of Final Appropriation %
Administration	269 764	269 723	41	0.02

No major over/underspending

Civilian Oversight	41 182	39 261	1 921	4.66
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Major underspending was on cost containment measures implement on Goods and services which resulted in the saving.

Transport Operations	568 746	551 486	17 260	3.03
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Underspending in this programme is caused by the savings realised in scholar transport services following the reviewed route kilometres.

Transport Regulations	1 034 202	1 021 098	13 104	1.27
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Underspending is due to the in-progress infrastructure projects which could not be finalised at year end and the related expenditure delayed by strikes that took place during the year. Secondly is the transport equipment not delivered by year end.

4.2 Per economic classification:	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Appropriation
	R'000	R'000	R'000	%
Current expenditure				
Compensation of employees	521 960	518 766	3 194	0.61
Goods and services	662 732	642 203	20 529	3.10
Interest and rent on land	0	62	(62)	-
Transfers and subsidies				
Provinces and municipalities				
Departmental agencies and accounts	2 136	2 137	(1)	-0.05
Higher education institutions			-	
Public corporations and private enterprises	633 087	654 114	(21 027)	-3.32
Non-profit institutions	928	928	-	-
Households	2 470	2 763	(293)	-11.86
Payments for capital assets				
Buildings and other fixed structures	37 500	25 296	12 204	32.54
Machinery and equipment	53 081	35 299	17 782	33.50
Payments for financial assets				

The was a major under spending under programme 03-Transport Regulations. The allocated funds were for the construction of Traffic College, Vryburg Weighbridge and Taung Vehicle Testing Station.

4.3 Per conditional grant	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Appropriation
	R'000	R'000	R'000	%
Public Transport Operation Grant	100 925	98 781	2144	2.12

Statement of Financial Performance

	<i>Not e</i>	2016/17 R'000	2015/16 R'000
REVENUE			
Annual appropriation	1.1	1 913 894	1 881 742
Departmental revenue	2	9 424	-
TOTAL REVENUE		1 923 318	1 881 742
EXPENDITURE			
Current expenditure			
Compensation of employees	3	518 768	472 375
Goods and services	4	642 203	600 923
Interest and rent on land	5	62	-
Total current expenditure		1 161 033	1 073 298
Transfers and subsidies			
Transfers and subsidies	6	659 940	677 420
Total transfers and subsidies		659 940	677 420
Expenditure for capital assets			
Tangible assets	7	60 595	51 752
Total expenditure for capital assets		60 595	51 752
Unauthorised expenditure approved without funding	8	-	-
TOTAL EXPENDITURE		1 881 568	1 802 470
SURPLUS FOR THE YEAR		41 750	79 272
Reconciliation of Net Surplus for the year			
Voted Funds		32 326	79 272
Annual appropriation		30 182	78 140
Conditional grants		2 144	1 132
Departmental revenue	13	9 424	-
SURPLUS/(DEFICIT) FOR THE YEAR		41 750	79 272

Statement of Financial Position

	<i>Note</i>	2016/17 R'000	2015/16 R'000
ASSETS			
Current Assets		60 425	257 327
Unauthorised expenditure	8	13 662	114 453
Cash and cash equivalents	9	46 203	141 264
Receivables	11	560	1 610
Non-Current Assets		-	-
TOTAL ASSETS		60 425	257 327
LIABILITIES			
Current Liabilities		60 425	257 327
Voted funds to be surrendered to the Revenue Fund	12	32 326	55 147
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	13	12 484	195 779
Payables	14	15 615	6 401
Non-Current Liabilities		-	-
TOTAL LIABILITIES		60 425	257 327

Cash Flow Statement

	<i>Note</i>	2016/17 R'000	2015/16 R'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts		2 579 274	2 434 683
Annual appropriated funds received	1.1	1 913 894	1 831 250
Departmental revenue received	2	665 378	603 426
Interest received	2.3	2	7
Net (increase)/ decrease in working capital		111 055	(4 955)
Surrendered to Revenue Fund		(904 233)	(590 421)
Current payments		(1 160 971)	(1 073 298)
Interest paid	5	(62)	-
Transfers and subsidies paid		(659 940)	(677 420)
Net cash flow available from operating activities	15	(34 877)	88 589
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for capital assets	7	(60 595)	(51 752)
Proceeds from sale of capital assets	2.4	411	10 137
Net cash flows from investing activities		(60 184)	(41 615)
CASH FLOWS FROM FINANCING ACTIVITIES			
Distribution/dividend received		-	-
Increase/ (decrease) in net assets		-	-
Increase/ (decrease) in non-current payables		-	-
Net cash flows from financing activities		-	-
Net increase/ (decrease) in cash and cash equivalents		(95 061)	46 974
Cash and cash equivalents at beginning of period		141 264	94 290
Unrealised gains and losses within cash and cash equivalents		-	-
Cash and cash equivalents at end of period	9	46 203	141 264

Notes to the Financial Statement

1 Annual Appropriation

1.1 Annual Appropriation	2016/17			2015/16	
	Final Appropriation R'000	Actual Funds Received R'000	Funds not requested/ not received R'000	Final Appropriation R'000	Appropriation Received R'000
Programmes					
ADMINISTRATION	269 764	269 764	-	206 670	165 030
CIVILLIAN OVERSIGHT	44 182	44 182	-	40 801	36 100
TRANSPORT OPERATIONS	1 034 202	1 034 202	-	623 042	624 609
TRANSPORT REGULATIONS	565 746	565 746	-	1 011 229	1 005 511
Total	1 913 894	1 913 894	-	1 881 742	1 831 250

1.2 Conditional grants**	Note	2016/17 R'000	2015/16 R'000
Total grants received	31	100 925	93 313

2 Departmental Revenue

	Note	2016/17 R'000	2015/16 R'000
Tax revenue		427 983	410 916
Sales of goods and services other than capital assets	2.1	217 386	177 257
Fines, penalties and forfeits	2.2	18 005	14 961
Interest, dividends and rent on land	2.3	2	7
Sales of capital assets	2.4	411	10 137
Transactions in financial assets and liabilities	2.5	2 004	292
Transfer received	2.6	-	-
Total revenue collected		665 791	613 570
Less: Own revenue included in appropriation	13	656 367	613 570
Departmental revenue collected		9 424	-

2.1 Sales of goods and services other than capital assets	Note	2016/17 R'000	2015/16 R'000
Sales of goods and services produced by the department	2	217 386	177 256
Sales by market establishment		-	-
Administrative fees		25 583	23 295
Other sales		191 803	153 961
Sales of scrap, waste and other used current goods		-	1
Total		217 386	177 257

2.2 Fines, penalties and forfeits	Note	2016/17 R'000	2015/16 R'000
Fines	2	16 348	14 450
Penalties		1 657	511
Total		18 005	14 961

2.3 Interest, dividends and rent on land	Note	2016/17 R'000	2015/16 R'000
Interest	2	2	7
Total		2	7

2.4 Sales of capital assets	Note	2016/17 R'000	2015/16 R'000
Tangible assets	2	411	10 137
Buildings and other fixed structures	28	-	-
Machinery and equipment	27	411	10 137
Total		411	10 137

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	Note	2016/17 R'000	2015/16 R'000
2.5 Transactions in financial assets and liabilities	2		
Other Receipts including Recoverable Revenue		2 004	292
Total		2 004	292
	Note	2016/17 R'000	2015/16 R'000
3 Compensation of Employees			
3.1 Salaries and wages			
Basic salary		329 490	300 852
Performance award		6 464	6 760
Service Based		542	381
Compensative/circumstantial		53 285	41 355
Other non-pensionable allowances		59 111	59 027
Total		448 892	408 375
	Note	2016/17 R'000	2015/16 R'000
3.2 Social Contributions			
Employer contributions			
Pension		42 195	38 033
Medical		27 578	25 862
Bargaining council		103	105
Total		69 876	64 000
Total compensation of employees		518 768	472 375
Average number of employees		1 438	1 541
	Note	2016/17 R'000	2015/16 R'000
4 Goods and services			
Administrative fees		61 611	58 051
Advertising		7 745	5 563
Minor assets	4.1	9 487	1 780
Bursaries (employees)		309	81
Catering		2 590	2 204
Communication		6 198	3 964
Computer services	4.2	273	125
Consultants: Business and advisory services		33 919	48 496
Legal services		2 501	3 074
Contractors		134 777	130 485
Agency and support / outsourced services		-	625
Audit cost – external	4.3	4 344	5 840
Inventory	4.4	2 709	1 258
Consumables	4.5	5 820	10 440
Operating leases		40 437	32 031
Property payments	4.6	35 358	22 474
Rental and hiring		3 298	-
Transport provided as part of the departmental activities		244 613	218 623
Travel and subsistence	4.7	39 854	43 158
Venues and facilities		419	967
Training and development		3 163	5 013
Other operating expenditure	4.8	2 778	6 671
Total		642 203	600 923
	Note	2016/17 R'000	2015/16 R'000
4.1 Minor assets	4		
Tangible assets		9 487	1 780
Machinery and equipment		9 487	1 780
Intangible assets		-	-
Total		9 487	1 780
	Note	2016/17 R'000	2015/16 R'000
4.2 Computer services	4		
SITA computer services		273	125
Total		273	125
	Note	2016/17 R'000	2015/16 R'000
4.3 Audit cost – external	4		
Regularity audits		4 344	5 840
Total		4 344	5 840

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4.4 Inventory	4		
Clothing material and accessories		891	926
Food and food supplies		97	91
Fuel, oil and gas		151	19
Materials and supplies		1 570	222
Total		2 709	1 258
		2016/17	2015/16
	Note	R'000	R'000
4.5 Consumables	4		
Consumable supplies		342	4 208
Uniform and clothing		18	3 066
Household supplies		-	904
IT consumables		-	125
Other consumables		324	113
Stationery, printing and office supplies		5 478	6 232
Total		5 820	10 440
		2016/17	2015/16
	Note	R'000	R'000
4.6 Property payments	4		
Other		35 358	22 474
Total		35 358	22 474
		2016/17	2015/16
	Note	R'000	R'000
4.7 Travel and subsistence	4		
Local		39 854	43 127
Foreign		-	31
Total		39 854	43 158
		2016/17	2015/16
	Note	R'000	R'000
4.8 Other operating expenditure	4		
Resettlement costs		311	226
Other		2 467	6 445
Total		2 778	6 671
		2016/17	2015/16
	Note	R'000	R'000
5 Interest and Rent on Land			
Interest paid		62	-
Total		62	-
		2016/17	2015/16
	Note	R'000	R'000
6 Transfers and Subsidies			
Provinces and municipalities		2 136	1 210
Departmental agencies and accounts	ANNEXURE 1A	1	75
Public corporations and private enterprises	ANNEXURE 1B	654 114	671 202
Non-profit institutions	ANNEXURE 1C	928	1 152
Households	ANNEXURE 1D	2 761	3 781
Total		659 940	677 420
		2016/17	2015/16
	Note	R'000	R'000
7 Expenditure for capital assets			
Tangible assets		60 595	51 752
Buildings and other fixed structures	28	25 296	13 134
Machinery and equipment	27	35 299	38 618
Total		60 595	51 752
7.1 Analysis of funds utilised to acquire capital assets - 2016/17			
	Voted Funds	Aid assistance	TOTAL
	R'000	R'000	R'000
Tangible assets	60 595	-	60 595
Buildings and other fixed structures	25 296	-	25 296
Machinery and equipment	35 299	-	35 299
Total	60 595	-	60 595

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7.2 Analysis of funds utilised to acquire capital assets - 2015/16

	Voted Funds R'000	Aid assistance R'000	TOTAL R'000
Tangible assets	51 752	-	51 752
Buildings and other fixed structures	13 134	-	13 134
Machinery and equipment	38 618	-	38 618
Total	51 752	-	51 752

	2016/17 R'000	2015/16 R'000
7.3 Finance lease expenditure included in Expenditure for capital assets		
Tangible assets		
Machinery and equipment	4 821	4 280
Biological assets	-	-
Total	4 821	4 280

	Note	2016/17 R'000	2015/16 R'000
8 Unauthorised Expenditure			
8.1 Reconciliation of unauthorised expenditure			
Opening balance		114 453	114 453
Prior period error		-	-
As restated		114 453	114 453
Unauthorised expenditure - discovered in the current year (as restated)		-	-
Less: Amounts approved by Parliament/Legislature with funding		(100 791)	-
Less: Amounts approved by Parliament/Legislature without funding and written off in the Statement of Financial Performance		-	-
Current		-	-
Capital		-	-
Transfers and subsidies		-	-
Less: Amounts transferred to receivables for recovery		-	-
Closing balance		13 662	114 453

	2016/17 R'000	2015/16 R'000
8.2 Analysis of unauthorised expenditure awaiting authorisation per economic classification		
Current	13 662	114 453
Capital	-	-
Transfers and subsidies	-	-
Total	13 662	114 453

	R'000	R'000
8.3 Analysis of unauthorised expenditure awaiting authorisation per type		
Unauthorised expenditure relating to overspending of the vote or a main division within the vote	13 662	114 453
or main division	-	-
Total	13 662	114 453

	Note	2016/17 R'000	2015/16 R'000
9 Cash and Cash Equivalents			
Consolidated Paymaster General Account		45 841	141 090
Cash receipts		132	190
Disbursements		230	(16)
Total		46 203	141 264

	Note	2016/17 R'000	2015/16 R'000
10 Prepayments and Advances			
10.1 Prepayments (Expensed)			
<i>Listed by economic classification</i>			
Goods and services		-	-
Interest and rent on land		-	-
Transfers and subsidies		-	-
Capital assets		9 800	-
Other		-	-
Total		9 800	-

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				2016/17	2015/16		
				R'000	R'000		
10.2 Advances paid (Expensed)	Note						
National departments				-	-		
Provincial departments				-	-		
Public entities	Annex 6			5 000	-		
Other institutions				-	-		
Total				5 000	-		
		2016/17			2015/16		
	Note	Current	Non-current	Total	Current	Non-current	Total
		R'000	R'000	R'000	R'000	R'000	R'000
11 Receivables							
Claims recoverable		-	-	-	-	-	-
Trade receivables		-	-	-	-	-	-
Recoverable expenditure	11.1	131	-	131	1 326	-	1 326
Staff debt	11.2	429	-	429	278	-	278
Fruitless and wasteful		-	-	-	-	-	-
Other debtors	11.3	-	-	-	6	-	6
Total		560	-	560	1 610	-	1 610
	Note			2016/17	2015/16		
				R'000	R'000		
11.1 Recoverable expenditure (disallowance accounts)	15						
(Group major categories, but list material items)							
Damages and losses				14	14		
Dishonoured cheques				117	1 312		
Total				131	1 326		
	Note			2016/17	2015/16		
				R'000	R'000		
11.2 Staff debt	15						
(Group major categories, but list material items)							
Debt Account				429	278		
Total				429	278		
	Note			2016/17	2015/16		
				R'000	R'000		
11.3 Other debtors	15						
(Group major categories, but list material items)							
Pension recoverable				-	6		
Total				-	6		
	Note			2016/17	2015/16		
				R'000	R'000		
12 Voted Funds to be Surrendered to the Revenue Fund							
Opening balance				55 147	76 263		
Prior period error	18.2			-	-		
As restated				55 147	76 263		
Transfer from statement of financial performance (as restated)				32 326	79 272		
Add: Unauthorised expenditure for current year	11			-	-		
Voted funds not requested/not received	1.1			-	(50 492)		
Transferred to retained revenue to defray excess expenditure	18.1			-	-		
Paid during the year				(55 147)	(49 896)		
Closing balance				32 326	55 147		
	Note			2016/17	2015/16		
				R'000	R'000		
13 Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund							
Opening balance				195 779	122 734		
Prior period error				-	-		
As restated	19.1			195 779	122 734		
Transfer from Statement of Financial Performance (as restated)				9 424	-		
Own revenue included in appropriation				656 367	613 570		
Transfer from aid assistance	4			-	-		
Transfer to voted funds to defray expenditure (Parliament/Legislatures)	18.1			-	-		
Paid during the year				(849 086)	(540 525)		
Closing balance				12 484	195 779		

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	Note	2016/17 R'000	2015/16 R'000
14 Payables - current			
Amounts owing to other entities		-	-
Advances received	21.1	-	-
Clearing accounts	21.2	139	286
Other payables	21.3	15 476	6 115
Total		15 615	6 401
	Note	2016/17 R'000	2015/16 R'000
14.1 Clearing accounts	21		
(Identify major categories, but list material amounts)			
Sal income tax		132	265
Sal pension fund		6	21
Sal finance other institution		1	-
Total		139	286
	Note	2016/17 R'000	2015/16 R'000
14.2 Other payables	21		
(Identify major categories, but list material amounts)			
Payable: ADV		15 459	6 115
Sal acb recall		17	-
Total		15 476	6 115
	Note	2016/17 R'000	2015/16 R'000
15 Net cash flow available from operating activities			
Net surplus/(deficit) as per Statement of Financial Performance		41 750	79 272
Add back non cash/cash movements not deemed operating activities		(76 627)	9 317
(Increase)/decrease in receivables		1 050	(614)
(Increase)/decrease in prepayments and advances		-	-
(Increase)/decrease in other current assets		100 791	-
Increase/(decrease) in payables – current		9 214	(4 341)
Proceeds from sale of capital assets		(411)	(10 137)
Proceeds from sale of investments		-	-
(Increase)/decrease in other financial assets		-	-
Expenditure on capital assets		60 595	51 752
Surrenders to Revenue Fund		(904 233)	(590 421)
Surrenders to RDP Fund/Donor		-	-
Voted funds not requested/not received		-	(50 492)
Own revenue included in appropriation		656 367	613 570
Other non-cash items		-	-
Net cash flow generated by operating activities		(34 877)	88 589
	Note	2016/17 R'000	2015/16 R'000
16 Reconciliation of cash and cash equivalents for cash flow purposes			
Consolidated Paymaster General account		45 841	141 090
Cash receipts		132	190
Disbursements		230	(16)
Total		46 203	141 264
	Note	2016/17 R'000	2015/16 R'000
17 Contingent liabilities and contingent assets			
17.1 Contingent liabilities			
Liable to	Nature		
Housing loan guarantees	Employees	30	92
Claims against the department		48 587	51 110
Total		48 617	51 202
	Note	2016/17 R'000	2015/16 R'000
18 Commitments			
Current expenditure			
Approved and contracted		925 154	1 071 553
Approved but not yet contracted		-	2 437
		925 154	1 073 990
Capital Expenditure			
Approved and contracted		26 707	-
Approved but not yet contracted		-	-
		26 707	-
Total Commitments		951 861	1 073 990

Included in the R952 million above is commitment which are longer than 12 months totalling R264 millions. The amount is made up of project for development of transport plans R3,5 million, monitoring of scholar and commuter transport subsidies R28 million CCTV maintenance project R2,4 million and Airline subsidy of R230 million.

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				2016/17 R'000	2015/16 R'000
19 Accruals and payables not recognised					
19.1 Accruals					
Listed by economic classification	30 days	30+ days	Total	Total	
Goods and services	42 890	-	42 890	89 880	
Interest and rent on land	-	-	-	-	
Transfers and subsidies	109 568	-	109 568	88 496	
Capital assets	2 956	-	2 956	992	
Other	-	-	-	-	
Total	155 414	-	155 414	179 368	

		2016/17 R'000	2015/16 R'000
Listed by programme level	Note		
Administration		18 153	8 888
Civilian Oversight		2	457
Transport Regulations		955	10 869
Transport Operations		136 304	159 154
Total		155 414	179 368

				2016/17 R'000	2015/16 R'000
19.2 Payables not recognised					
Listed by economic classification	30 days	30+ days	Total	Total	
Goods and services	3 436	4 413	7 849	5 452	
Interest and rent on land	-	-	-	-	
Transfers and subsidies	-	-	-	844	
Capital assets	4 224	-	4 224	-	
Other	-	-	-	-	
Total	7 660	4 413	12 073	6 296	

		2016/17 R'000	2015/16 R'000
Listed by programme level	Note		
Administration		134	2 541
Civilian Oversight		6	-
Transport Regulations		8 036	2
Transport Operations		3 897	3 753
Total		12 073	6 296

		2016/17 R'000	2015/16 R'000
<i>Included in the above totals are the following:</i>	Note		
Confirmed balances with departments	Annex 5	702	-
Confirmed balances with other government entities	Annex 5	2 036	-
Total		2 738	-

		2016/17 R'000	2015/16 R'000
20 Employee benefits	Note		
Leave entitlement		25 283	25 092
Service bonus (Thirteenth cheque)		14 105	12 803
Performance awards		8 661	7 559
Capped leave commitments		41 296	41 130
Other		547	520
Total		89 892	87 104

21 Lease commitments					
21.1 Operating leases expenditure					
	Specialise d military assets	Land	Buildings and other fixed structures	Machinery and equipment	Total
	R'000	R'000	R'000	R'000	R'000
2016/17					
Not later than 1 year			32 783		32 783
Later than 1 year and not later than 5 years			335		335
Later than five years					-
Total lease commitments	-	-	33 118	-	33 118
2015/16					
Not later than 1 year				2 820	2 820
Later than 1 year and not later than 5 years				4 935	4 935
Later than five years					-
Total lease commitments	-	-	-	7 755	7 755

Operating lease relates to VIP vehicles which have been acquired for usage by the various departmental MEC during their service in the state. The lease does not constitute finance lease as it false all the tests to be classified as such.

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4.1.2 Finance leases expenditure

2016/17	Specialise d military assets R'000	Land R'000	Buildings and other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year				2 953	2 953
Later than 1 year and not later than 5 years				2 554	2 554
Later than five years				-	-
Total lease commitments	-	-	-	5 507	5 507

2015/16	Specialise d military assets R'000	Land R'000	Buildings and other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year	-	-	-	2 681	2 681
Later than 1 year and not later than	-	-	-	1 298	1 298
Later than five years	-	-	-	-	-
Total lease commitments	-	-	-	3 979	3 979

	Note	2016/17 R'000	2015/16 R'000
22 Accrued departmental revenue			
Tax revenue		158 276	120 953
Sales of goods and services other than capital assets		69 978	95 905
Fines, penalties and forfeits		187 378	126 885
Sale of capital assets		-	410
Total		415 632	344 153

Prior figures have been restated as follows:

1. Sales of goods and services by R16.43 million resulting corrected logsheet debt balances by government departments;
2. Fines, penalties and forfeits increase by R10.6 million as a result of changes effected in the individuals traffics capture incorrectly in the previous years.

	Note	2016/17 R'000	2015/16 R'000
22.1 Analysis of accrued departmental revenue			
Opening balance		344 153	231 616
Less: Amounts received		589 359	550 889
Add: Amounts recognised		686 825	685 340
Less: Amounts written-off/reversed as irrecoverable		25 989	21 914
Closing balance		415 630	344 153

	Note	2016/17 R'000	2015/16 R'000
22.2 Accrued department revenue written off			
Nature of losses			
(Group major categories, but list material items)			
Commission to Registering Authorities		20 498	18 467
Traffic Fines (Reductions and cancellations)		5 491	5 296
Total		25 989	23 763

Commission to be paid to Registering Authorities for collecting on behalf of the department. Traffic Fine revenue that was recorded and later became irrecoverable due to court cancellations and reductions

	Note	2016/17 R'000	2015/16 R'000
22.3 Impairment of accrued departmental revenue			
Estimate of impairment of accrued departmental revenue		149 902	103 699
Total		149 902	103 699

The fines have a 20% recovery rate compared to issued fines during the year and the fines have been impaired at 80% of Accrued Revenue on Fines

	Note	2016/17 R'000	2015/16 R'000
23 Irregular expenditure			
23.1 Reconciliation of irregular expenditure			
Opening balance		1 840 365	948 536
Prior period error		-	-
As restated		1 840 365	948 536
Add: Irregular expenditure - relating to prior year		-	-
Add: Irregular expenditure - relating to current year		880 178	891 829
Less: Prior year amounts condoned		-	-
Less: Current year amounts condoned		-	-
Less: Amounts not condoned and recoverable		-	-
Less: Amounts not condoned and not recoverable		-	-
Irregular expenditure awaiting condonation		2 720 543	1 840 365
Analysis of awaiting condonation per age classification			
Current year		880 178	891 829
Prior years		1 840 365	948 536
Total		2 720 543	1 840 365

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		2016/17	
		R'000	
23.2 Details of irregular expenditure – added current year (relating to current an			
Incident	Disciplinary steps taken		
SCM process not followed	investigation	26 666	
Security Services unreasonable extention	investigation	30 518	
Contract inhereted contracts	investigation	10 946	
Finance lease	investigation	681	
Scholar transport	investigation	230 115	
Commuter transport	investigation	581 252	
Total		880 178	
		2016/17	2015/16
		R'000	R'000
24 Fruitless and wasteful expenditure			
24.1 Reconciliation of fruitless and wasteful expenditure			
Opening balance		3 327	3 274
Prior period error			-
As restated		3 327	3 274
Fruitless and wasteful expenditure – relating to prior year			-
Fruitless and wasteful expenditure – relating to current year		142	53
Less: Amounts resolved			-
Less: Amounts transferred to receivables for recovery	15.6		-
Closing balance		3 469	3 327
		2016/17	2015/16
		R'000	R'000
24.2 Analysis of awaiting resolution per economic classification			
Current		1 272	1 130
Capital		2 197	2 197
Transfers and subsidies			-
Total		3 469	3 327
		2016/17	
		R'000	
24.3 Analysis of Current Year's Fruitless and wasteful expenditure			
Incident	proceedings		
Interest on overdue accounts	under investigation	142	
Total		142	
		2016/17	2015/16
		R'000	R'000
25 Related party transactions	Note		
<i>List related party relationships</i>			
The department has under its control the North West Transport Investment (Nti) as its public entity and for the year under review no financial transactions have been undertaken.			
<i>The Department of Community Safety and Transport Management used office buildings of the Department of Public Works at not cost.</i>			
		2016/17	2015/16
		R'000	R'000
26 Key management personnel	No. of Individuals		
Political office bearers (provide detail below)			-
Officials:			-
Level 15 to 16	5	7 308	3 512
lower level)	6	5 947	4 592
Family members of key management personnel			-
Total		13 255	8 104
		2016/17	2015/16
		R'000	R'000
27 Movable Tangible Capital Assets			
2017			
	Opening balance	Value adjustments	Additions
	R'000	R'000	R'000
			Disposals
			R'000
			Closing balance
			R'000
MACHINERY AND EQUIPMENT	516 251	-	35 069
Transport assets	457 776		21 674
Computer equipment	17 816		1 204
Furniture and office equipment	7 207		1 103
Other machinery and equipment	33 452		11 088
ASSETS	516 251	-	35 069
			51
			551 269

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Additions
27.1 2017

	Cash	Non-cash	(Capital work-in-progress current costs and finance lease payments)	Received current, not paid (Paid current year, received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
MACHINERY AND EQUIPMENT	35 299	10 990	(11 220)	-	35 069
Transport assets	12 815	10 990	(2 131)		21 674
Computer equipment	1 204	-			1 204
Furniture and office equipment	1 103	-			1 103
Other machinery and equipment	20 177	-	(9 089)		11 088
TANGIBLE CAPITAL ASSETS	35 299	10 990	(11 220)	-	35 069

Disposals
27.2 2017

	Sold for cash	Non-cash disposal	Total disposals	Cash received Actual
	R'000	R'000	R'000	R'000
MACHINERY AND EQUIPMENT	-	51	51	-
Transport assets				
Computer equipment				
Furniture and office equipment		51	51	
Other machinery and equipment				
TANGIBLE CAPITAL ASSETS	-	51	51	-

27.3 Movement for 2015/16
2016

	Opening balance	Prior period error	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000	R'000
MACHINERY AND EQUIPMENT	408 731	(23 005)	177 806	47 281	516 251
Transport assets	366 070	(23 005)	161 578	46 867	457 776
Computer equipment	10 134		8 090	408	17 816
Furniture and office equipment	5 083		2 130	6	7 207
Other machinery and equipment	27 444		6 008	-	33 452
CAPITAL ASSETS	408 731	(23 005)	177 806	47 281	516 251

27.3.1 Prior period error

	Note	2015/16 R'000
Relating to 2014/15 (affecting the opening balance)		(23 005)
Duplicated assets retired during the year	27.3	(23 005)
Relating to 2015/16		(11 509)
Duplicated assets retired during the year	27.3	(11 509)
Total		(34 514)

27.4 Minor assets

MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2017

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	R'000	R'000	R'000	R'000	R'000	R'000
Opening balance	-	-	-	16 454	-	16 454
Value adjustments						-
Additions				4 736		4 736
Disposals				289		289
TOTAL MINOR ASSETS	-	-	-	20 901	-	20 901

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	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
Number of R1 minor assets						-
Number of minor assets at				1 224		1 224
MINOR ASSETS	-	-	-	1 224	-	1 224

Minor assets
MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2016

	Specialised military assets R'000	Intangible assets R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Opening balance	-	-	-	14 609	-	14 609
error	-	-	-	-	-	-
Additions	-	-	-	2 140	-	2 140
Disposals	-	-	-	295	-	295
TOTAL MINOR ASSETS	-	-	-	16 454	-	16 454

28 Immovable Tangible Capital Assets
2017

	Opening balance R'000	Value adjustments R'000	Additions R'000	Disposals R'000	Closing balance R'000
STRUCTURES	-	-	-	-	-
Capital Work-in-progress	13 134	-	25 296	-	38 430
CAPITAL ASSETS	13 134	-	25 296	-	38 430

Additions

28.1 2017

	Cash R'000	Non-cash R'000	(Capital work-in-progress current costs and finance lease payments) R'000	Received current, not paid (Paid current year, received prior year) R'000	Total R'000
STRUCTURES	25 296	-	(25 296)	-	-
Other fixed structures	25 296	-	(25 296)	-	-
TANGIBLE CAPITAL ASSETS	25 296	-	(25 296)	-	-

Included in cash additions is an amount of R3,4m constituting a prepayment for renovation of vehicle testing station. The prepayment is also disclosed in Note 10.1 as such

Movement for 2015/16

28.2 2016

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing balance R'000
STRUCTURES	-	-	-	-	-
Capital Work-in-progress	-	-	13 134	-	13 134
CAPITAL ASSETS	-	-	13 134	-	13 134

29 Principal-agent arrangements - Department acting as the principal

	2016/17 R'000	2015/16 R'000
	Fee paid	
External Registering Authorities - Municipalities	58 875	55 194
External Registering Authorities - South African Post Office	2 488	1 000
Total	61 363	56 194

The Department act as the principal for External Registering Authorities who collect revenue (Motor Vehicle Licence) on behalf of the Department. The Department is liable for commission to be paid to registering Authorities who collect revenue on behalf of the department..

30 Prior period errors

	Note	2015/16 R'000
Expenditure:		
Goods & Services: Consultants Business and Advisory Services	6	(32 031)
Goods & Services: Operating Lease	6	32 031
Net effect		-
Disclosure:		
Accrued Departmental Revenue: Sales of Goods and services other than capital assets	22	(16 430)
Accrued Departmental Revenue: Fines, penalties and forfeits	22	10 600
Movable Assets: Transport assets	27.3.1	(34 514)
Net effect		(40 344)

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31. STATEMENT OF CONDITIONAL GRANTS RECEIVED

NAME OF GRANT	GRANT ALLOCATION					SPENT				2015/16	
	Division of Revenue Act/Provincial Grants	Roll Overs	DORA Adjustments	Other Adjustments	Total Available	Amount received by department	Amount spent by department	Under / (overspending)	% of available funds spent by dept	Division of Revenue Act	Amount spent by department
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Public Transport Operations Grant	100 925				100 925	100 925	98 781	2 144	98%	92 313	91 658
EPWP Grant					-			-		1 000	523
	100 925	-	-	-	100 925	100 925	98 781	2 144		93 313	92 181

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ANNEXURE 1A

STATEMENT OF TRANSFERS TO DEPARTMENTAL AGENCIES AND ACCOUNTS

DEPARTMENT/AGENCY/ACCOUNT	TRANSFER ALLOCATION				TRANSFER		2015/16
	Adjusted appropriation	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	Appropriation Act
	R'000	R'000	R'000	R'000	R'000	%	R'000
South African Civil Aviation				-	1		75
Total	-	-	-	-	1		75

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**ANNEXURE 1B
STATEMENT OF TRANSFERS/SUBSIDIES TO PUBLIC CORPORATIONS AND PRIVATE ENTERPRISES**

NAME OF PUBLIC CORPORATION/PRIVATE ENTERPRISE	TRANSFER ALLOCATION				EXPENDITURE				2015/16
	Adjusted appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	Capital	Current	Appropriation Act
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000
Private enterprises									
Transfers	-	-	-	-	98 780	-	-	-	523
EPWP PROGRAMME	-	-	-	-	-	-	-	-	523
AMAROSA TRADING (PTY)	-	-	-	-	42 599	-	-	-	-
ATAMELANG BUS TRANSPORT	-	-	-	-	38 670	-	-	-	-
PUMUTRA TRANSPORT ENTERPRIS	-	-	-	-	16 177	-	-	-	-
SA REVENUE SERVICES	-	-	-	-	1 334	-	-	-	-
Subsidies	-	-	-	-	555 334	-	-	-	669 679
AMAROSA TRADING (PTY)	-	-	-	-	164 821	-	-	-	274 869
ATAMELANG BUS TRANSPORT	-	-	-	-	117 753	-	-	-	120 451
BOJANALA BUS(PTY)LTD	-	-	-	-	205 112	-	-	-	196 519
PUMUTRA TRANSPORT ENTERPRIS	-	-	-	-	-	-	-	-	17 401
LENGAU TRAVEL & TOURS	-	-	-	-	-	-	-	-	439
SOUTH AFRICAN EXPRESS	-	-	-	-	67 648	-	-	-	60 000
TOTAL	-	-	-	-	654 114		-	-	670 202

**ANNEXURE 1C
STATEMENT OF TRANSFERS TO NON-PROFIT
INSTITUTIONS**

NON-PROFIT INSTITUTIONS	TRANSFER ALLOCATION				EXPENDITURE		2015/16
	Adjusted appropriation Act	Roll Overs	Adjustm ents	Total Availa ble	Actua l Trans fer	% of Availabl e funds transfer red	Appropria tion Act
	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
Assen	-	-	-	-	-	-	-
Amalia	-	-	-	-	-	-	14
Bedwang	-	-	-	-	14	-	17
Bethanie	-	-	-	-	16	-	15
Biesiesvlei	-	-	-	-	18	-	-
Bloemhof	-	-	-	-	-	-	14
Boitekong	-	-	-	-	-	-	15
Bray	-	-	-	-	13	-	13
Brits	-	-	-	-	13	-	-
Christiana	-	-	-	-	-	-	16
Cyferskuil	-	-	-	-	15	-	7
Ganyesa	-	-	-	-	16	-	9
Groot Marico	-	-	-	-	16	-	17
Haartbeespoortdam	-	-	-	-	10	-	9
Hartebeesfontein	-	-	-	-	18	-	18
Hebron	-	-	-	-	20	-	14
Ikageng	-	-	-	-	15	-	14
Ipelegeng	-	-	-	-	-	-	-
Itsoseng	-	-	-	-	15	-	13
Jericho	-	-	-	-	16	-	13
Jouberton	-	-	-	-	14	-	12
Kanana	-	-	-	-	18	-	16
Khuma	-	-	-	-	19	-	15
Klerkskraal	-	-	-	-	-	-	9
Klerksdorp	-	-	-	-	16	-	11
Koster	-	-	-	-	-	-	11
Leeudoringstad	-	-	-	-	16	-	16
Lehurutshe	-	-	-	-	17	-	13
Lethabong	-	-	-	-	14	-	12
Letlhabile	-	-	-	-	15	-	13
Lichtenburg	-	-	-	-	8	-	7
Lomanyaneng	-	-	-	-	15	-	12
Madikwe	-	-	-	-	-	-	11
Mafikeng	-	-	-	-	-	-	12
Makapanstad	-	-	-	-	17	-	18

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Makgobistad	-	-	-	-	13	-
Mmabatho	-	-	-	-	-	9
Mogwase	-	-	-	-	14	11
Mooifontein	-	-	-	-	12	12
Mooinooi	-	-	-	-	17	15
Mothotlung	-	-	-	-	11	12
Ottosdal	-	-	-	-	14	14
Phokeng	-	-	-	-	18	12
Pudimoe	-	-	-	-	15	20
Sannieshof	-	-	-	-	13	14
Setlagole	-	-	-	-	15	8
Stella	-	-	-	-	7	8
Stilfontein	-	-	-	-	-	9
Sun City	-	-	-	-	16	14
Taung	-	-	-	-	-	12
Tlhabane	-	-	-	-	-	11
Tshidilamolomo	-	-	-	-	-	12
Ventersdorp	-	-	-	-	15	12
Vryburg	-	-	-	-	15	20
Wolmaranstad	-	-	-	-	16	14
Zeerust	-	-	-	-	-	19
Zeerust Cluster board	-	-	-	-	-	34
Madibogo	-	-	-	-	-	14
Youth for christ	-	-	-	-	-	25
U Can Orphanage	-	-	-	-	-	30
House	-	-	-	-	-	30
NW Tswelopele	-	-	-	-	-	20
Aquatics	-	-	-	-	-	20
Kgorogo Social	-	-	-	-	20	-
Respect Sports	-	-	-	-	-	-
Develop	-	-	-	-	15	20
Power Preventing	-	-	-	-	-	-
Crime	-	-	-	-	-	20
Kagisano Orphans	-	-	-	-	-	25
Home of Hope Against	-	-	-	-	9	24
Cultural Renaissance	-	-	-	-	-	30
Mmakau	-	-	-	-	15	13
Nietverdient	-	-	-	-	-	12
Marikana	-	-	-	-	20	18
Piet- Plessies	-	-	-	-	13	12
Kgomotso	-	-	-	-	11	15
Huhudi	-	-	-	-	11	15
Delareyville	-	-	-	-	-	12
Klipgat	-	-	-	-	20	18
Morokweng	-	-	-	-	-	13
Rustenburg	-	-	-	-	31	20
Potchefstroom	-	-	-	-	-	11
Orkney	-	-	-	-	-	8

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Motswedi	-	-	-	-	19	7
Vorstershoop	-	-	-	-	-	11
Coligny	-	-	-	-	8	14
Boshoek	-	-	-	-	-	10
Boons	-	-	-	-	-	15
Makwassie	-	-	-	-	15	-
Ottoshoop	-	-	-	-	-	10
Atamelang	-	-	-	-	-	12
Swartruggens	-	-	-	-	8	-
Reivilo	-	-	-	-	10	-
Ditau Night Patrollers The Provincial CPF Board	-	-	-	-	20	-
Magogong Anti crime	-	-	-	-	15	-
One foundation NPO	-	-	-	-	20	-
TOTAL	-	-	-	-	928	1 152

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**ANNEXURE 1D
STATEMENT OF TRANSFERS TO HOUSEHOLDS**

HOUSEHOLDS	TRANSFER ALLOCATION				EXPENDITURE		2015/16
	Adjusted appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	Appropriation Act
	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
Injury on duty	-	-	-	-	418		220
Leave gratuity	-	-	-	-	1 944		2 799
Bursaries(non employees)	-	-	-	-	356		320
Claims against state	-	-	-	-	43		442
Total	-	-	-	-	2 761		3 781

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ANNEXURE 2A

STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 MARCH 2017 - LOCAL

GUARANTOR INSTITUTION	Guarantee in respect of	Original guaranteed capital amount	Opening balance 1 April 2016	Guarantees draw downs during the year	Guaranteed repayments/ cancelled/ reduced/ released during the year	Revaluations	Closing balance 31 March 2017	Guaranteed interest for year ended 31 March 2017	Realised losses not recoverable i.e. claims paid out
		R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
	Housing								
STANDARD BANK OF S.A. LIMITED		-	79	-	62	-	17	-	-
FIRST RAND BANK LTD (FNB - FORMER SAAMBOU)		-	13	-	-	-	13	-	-
	Total	-	92	-	62	-	30	-	-

Annexures to the Annual Financial Statements

ANNEXURE 2B
STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH 2017

NATURE OF LIABILITY	Opening balance 1 April 2016	Liabilities incurred during the year	Liabilities paid/ cancelled/ reduced during the year	Liabilities recoverable (Provide details hereunder)	Closing balance 31 March 2017
	R'000	R'000	R'000	R'000	R'000
Claims against the department					
MBD Credit Solution	1 368	-	-	-	1 368
INCA or Mosiamise Business Solutions	2 671	-	-	-	2 671
S J Nel	26	-	-	-	26
P Mashishi	100	-	-	-	100
JPJ and AJ DU Plooy	818	-	-	-	818
Serbel CC	18	-	-	-	18
H.B Ferreira	29	-	29	-	-
Seretse Kingsly Mmolawa	5 000	-	-	-	5 000
WCJ Mostert and S P Mostert	250	-	-	-	250
Lengane investment Holdings(Pty) Ltd	6 091	-	-	-	6 091
Lengane investment Holdings(Pty) Ltd	1 063	-	-	-	1 063
Lengane investment Holdings(Pty) Ltd	19 500	-	-	-	19 500
k Lekau & others	173	236	-	-	409
Gaelejwe G V	17	-	-	-	17
Hyundai automotive	154	-	154	-	-
Shotec trade 20 cc	6 700	-	-	-	6 700
Lapeng invest 120 cc	2 830	-	-	-	2 830
susan De Wet & Carol	200	-	-	-	200
Selaeka M.I	16	-	-	-	16
Johnson V & Mogaila	81	-	-	-	81
Williams W.S	200	-	-	-	200
Lekala L.A	500	-	-	-	500
Neosoul Promotions	3 306	-	3 306	-	-
N. T T Motors	-	188	188	-	-
Senyane T. S	-	10	-	-	10
Maruping Peter Leeuw	-	250	-	-	250
Mothibi S M	-	400	-	-	400
Seleka	-	16	-	-	16
Maretloane Transport	-	98	98	-	-
Mokaila T S Kgatisoe M. A	-	53	-	-	53
	-	-	-	-	-
TOTAL	51 111	1 251	3 775	-	48 587

Annexures to the Annual Financial Statements

**ANNEXURE 3
CLAIMS RECOVERABLE**

GOVERNMENT ENTITY	Confirmed balance outstanding		Unconfirmed balance outstanding		Total	
	31/03/2017	31/03/2016	31/03/2017	31/03/2016	31/03/2017	31/03/2016
	R'000	R'000	R'000	R'000	R'000	R'000
DEPARTMENTS						
Office of the Premier	823	-	716	1 268	1 539	1 268
Legislature	14	-	68	136	82	136
Health	58 360	-	-	1 689	58 360	1 689
Culture Arts and Traditional	544	-	509	79 065	1 053	79 065
Economics and Enterprise Development	364	-	588	485	952	485
Finance	293	-	-	1 573	293	1 573
Education and Sports Development	3 811	-	-	1 476	3 811	1 476
Local Government and Human Settlement	356	-	1	1 095	357	1 095
Tourism	129	-	1	315	130	315
Public Works and Roads	706	-	132	4 329	838	4 329
Social Development	1 006	-	(1)	6 161	1 005	6 161
Rural Environment and Agriculture	1 532	-	24	7 932	1 556	7 932
	67 938	-	2 038	105 524	69 976	105 524
OTHER GOVERNMENT ENTITIES (MUNICIPALITIES)						
1088 Vryburg	-	-	24 422	25 471	24 422	25 471
1112 Stella	-	-	792	1 141	792	1 141
4008 Bloemhof	-	-	187	-	187	-
4015 Christiania	-	-	546	95	546	95
4011 Brits	-	-	103	4 350	103	4 350
4016 Delareyville	-	-	957	933	957	933
4026 Klerksdorp	-	-	61 214	38 044	61 214	38 044
4039 Orkney	-	-	19 921	12 339	19 921	12 339
4057 Stilfontein	-	-	15 493	9 666	15 493	9 666
4080 Hartbeesfontein	-	-	5 191	3 312	5 191	3 312
4029 Lichtenburg	-	-	5 709	4 824	5 709	4 824
4040 Ottosdal	-	-	290	218	290	218
4044 Potchefstroom	-	-	2 098	528	2 098	528
4050 Rustenburg	-	-	3 688	-	3 688	-
4053 Sannieshof	-	-	740	584	740	584
4069 Wolmaransstad	-	-	2 326	2 899	2 326	2 899
4070 Zeerust	-	-	4 707	4 830	4 707	4 830
4074 Coligny	-	-	596	378	596	378
4027 Koster	-	-	240	1 287	240	1 287
4061 Ventersdorp	-	-	3 139	-	3 139	-
4054 Schweizer-Reneke	-	-	1 199	402	1 199	402
4087 Swaruggens	-	-	103	380	103	380
4309 Mabopane/Temba	-	-	-	4 186	-	4 186
4310 Moretele	-	-	8	-	8	-
4011D Hartbeespoordam	-	-	182	665	182	665
	-	-	153 851	116 532	153 851	116 532
Total	67 938	-	155 889	222 056	223 827	222 056

Annexures to the Annual Financial Statements

**ANNEXURE 4
INTER-GOVERNMENT PAYABLES**

GOVERNMENT ENTITY	Confirmed balance outstanding		Unconfirmed balance outstanding		Total	
	31/03/2017	31/03/2016	31/03/2017	31/03/2016	31/03/2017	31/03/2016
	R'000	R'000	R'000	R'000	R'000	R'000
DEPARTMENTS						
Current						
Office of the Premier	702	-	-	-	702	-
Total Departments	702	-	-	-	702	-
OTHER GOVERNMENT ENTITY						
Current						
Auditor General	758	-	-	-	758	-
State Attorney	986	-	-	-	986	-
Government Printers	15	-	-	-	15	-
Mafikeng Local Municipality	183	-	-	-	183	-
Ramotshere Moiloa Municipality	23	-	-	-	23	-
Lekwa Teemane Municipality	39	-	-	-	39	-
Greater Taung Local Municipality	1	-	-	-	1	-
Total Other Government Entities	2 005	-	-	-	2 005	-
TOTAL INTERGOVERNMENTAL	2 707	-	-	-	2 707	-

Annexures to the Annual Financial Statements

ANNEXURE 5

Movement in Capital Work-in-Progress

MOVEMENT IN CAPITAL WORK-IN-PROGRESS FOR THE YEAR ENDED 31 MARCH 2017

	Opening balance R'000	Current Year Capital WIP R'000	Completed Assets R'000	Closing balance R'000
BUILDINGS AND OTHER FIXED STRUCTURES	13 134	25 296	-	38 430
Dwellings				-
Non-residential buildings				-
Other fixed structures	13 134	25 296		38 430
TOTAL	13 134	25 296	-	38 430

Age analysis on ongoing projects	Number of projects		2016/17 Total R'000
	Planned, construction not started	Planned, construction started	
0 to 1 year		2	6 400
1 to 3 year(s)		2	38 430
3 to 5 years			
Longer than 5 years			
Total	-	4	44 830

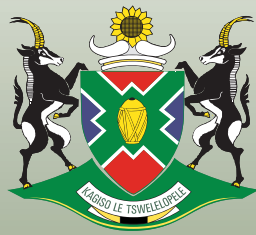
MOVEMENT IN CAPITAL WORK-IN-PROGRESS FOR THE YEAR ENDED 31 MARCH 2016

	Opening balance R'000	Prior period errors R'000	Current Year Capital WIP R'000	Completed Assets R'000	Closing balance R'000
BUILDINGS AND OTHER FIXED STRUCTURES	-	-	13 134	-	13 134
Dwellings					-
Non-residential buildings					-
Other fixed structures			13 134		13 134
TOTAL	-	-	13 134	-	13 134

Annexures to the Annual Financial Statements

ANNEXURE 6
INTER-ENTITY ADVANCES PAID (note 10)

ENTITY	Confirmed balance outstanding		Unconfirmed balance outstanding		Total	
	31/03/2017	31/03/2016	31/03/2017	31/03/2016	31/03/2017	31/03/2016
	R'000	R'000	R'000	R'000	R'000	R'000
NATIONAL DEPARTMENTS						
PUBLIC ENTITIES						
Denel	-	-	5 000	-	5 000	-
Total	-	-	5 000	-	5 000	-



**Department of Community Safety and
Transport Management**

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**Address : Cnr Albert Luthuli &
James Moroka Road | Mmabatho**



Together we move Bokone Bophirima Province forward