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Department:  
Community Safety & Transport Management  
North West Provincial Government  
REPUBLIC OF SOUTH AFRICA

## HUMAN RESOURCE MANAGEMENT

Tirelo Building, Albert Luthuli  
Drive, Mafikeng  
P/Bag x 19 Mmabatho 2735  
Tel: +27 (18) 388 1359  
FAX: 086 500 1607

### DEPARTMENT OF COMMUNITY SAFETY AND TRANSPORT MANAGEMENT

#### VACANCY CIRCULAR NO. 04 OF 2015/2016 FINANCIAL YEAR

**This Department is an Equal Opportunity Affirmative Action Employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts and candidates whose transfer/promotion/appointment will promote representivity will receive preference. An indication in this regard will facilitate the processing of applications.**

**APPLICATIONS:** The Head of Department, Department of Community Safety and Transport Management, Private Bag x19, MMABATHO, 2735 Office No. 132, 1<sup>st</sup> Floor, Tirelo Building, Cnr Albert Luthuli Drive and Dr. James Moroka Drive.

- NOTES:** (a) Applications must be accompanied by a **signed and dated Z83**, a **recent updated comprehensive CV** with at **least names of three(3) referees** with **current contact details**. **Originally certified copies** of all Qualifications, **ID document** and other required documents. **Failure to submit the requested documents will result in the application not being considered**
- b) All qualifications will be verified. Persons in possession of a foreign qualification must furnish this Department with an evaluation certificate from the South African Qualification Authority (SAQA).
  - c) Candidates must indicate the number of the post/reference number and the centre in their applications.
  - d) Candidates requiring additional information regarding an advertised post, must direct their queries to the person reflected as enquiries below the post applied for.
  - e) Applications should be forwarded in time to the department **since applications received after the closing date and time indicated below will as a rule not be accepted. Faxed and emailed applications are not accepted.**
  - f) It will be expected of candidates to be available for selection interviews on a **date, time and place** as determined by the Department.
  - g) The Department reserves the right not to make appointments, and correspondence will be limited to shortlisted candidates only.
  - h) Previous employment records will be verified. All appointments will be subjected to a positive qualifications verifications as well as security clearance and vetting.
  - i) SMS appointments are also subjected to SMS competency assessment as a DPSA requirement.
  - J) Positions requiring tertiary qualification/s must be accompanied by certified copies of academic transcript/s

**CLOSING DATE: 18/03/2016 AT 16H00**

**DIRECTORATE : ROAD TRAFFIC MANAGEMENT**

**POST : CHIEF PROVINCIAL INSPECTOR**

**REF NO : 01/2014**



**"Together we move Bokone Bophirima Province forward"**



**SALARY : R 361 659 pa (SL 10)**

**CENTRE : DR RUTH SEGOMOTSI MOMPATI X1.**

**REQUIREMENTS: QUALIFICATIONS AND EXPERIENCE:**\* Grade 12 plus basic Traffic Diploma from registered traffic.\*Seven (7) years working experience in the road traffic management field, with three (3) years as Supervisor.\* A valid driving license and no criminal record. **KNOWLEDGE:** \*Extensive experience in road traffic and public transport policies and regulations, Law enforcement knowledge with regard to National Road Traffic Act and other relevant road traffic related legislation,\* Vehicle inspections/impoundment;\* Completion of law enforcement documents. **SKILLS:** \*Records management.\*customer relationship management.\*planning; organising; leading; controlling; people management.\* verbal and written communication; decision making; problem solving; report writing; labour relations; driving skills; investigation skills; motivational skills; innovation/creativity skills; operational / Project Management.

**DUTIES:** \* Manage the enforcement of Road Traffic, Public Passenger, Transport Legislations and other relevant legislation. \*Manage joint law enforcement activities and projects (co-operative governance). \*Manage the risks on Public Roads. \*Manage the performance of all administrative and related duties. \*Promote Road Safety through effective and efficient law enforcement by effective leadership and supervision of subordinates.

**Mr. T.V Mogopudi, Tel. Nr (018) 381 9109/9110**

**NB:This is a re-advertisement and candidates who previously applied are encouraged to re-apply**

**POST : CHIEF PROVINCIAL INSPECTOR**

**REF : 03/2014**

**SALARY : R361 659 pa (SL 10)**

**CENTRE : MADIKWE STATION**

**REQUIREMENTS: QUALIFICATIONS AND EXPERIENCE:** Grade 12 or equivalent plus a basic Traffic Diploma from registered traffic college; Seven (7) years working experience in the road traffic management field, of which three (3) years must be at supervisory level; A valid driving license and no criminal record. **KNOWLEDGE:** Extensive experience in road traffic and public transport policies and regulations; Law enforcement knowledge with regard to National Road Traffic Act and other relevant road traffic related legislation; Vehicle Inspections/impoundment; Completion of law enforcement document management systems (TRAFFMAN & e-NATIS); **Skills:** Records management; customer relationship management; planning; organising; leading; controlling; people management; communication; decision making; problem solving; writing and reporting; labour relations; investigation skills; motivational skills; innovation/creativity skills; computer literacy; operational/project management.

**DUTIES:** Ensure general compliance to traffic and public transport legislation; Manage the implementation of Law enforcement operational plans; Respond to trends identified by traffic management information; Co-ordinate traffic related events, Manage HR and Financial Resource.

**Mr. T. V. Mogopudi, Tel. Nr (018) 381 9109/9110**

**NB: This is a re-advertisement and candidates who previously applied are encouraged to re-apply**