

**HUMAN RESOURCES MANAGEMENT**First Floor, Tirelo Building
Albert Luthuli Drive
Mafikeng, 2745
P/Bag X 19 Mmabatho 2735
Tel: +27 (18) 200 8264**2018/2019 FINANCIAL YEAR**

This Department is an Equal Opportunity Affirmative Action Employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these internship posts and candidates whose appointment will promote representivity will receive preference. An indication in this regard will facilitate the processing of applications.

POSITION : Graduate Intern
SALARY : Minimum Stipend R 5 354
DURATION : 12 Months
CENTRE : Head Office

Reference Number	Directorate	Post Matric Qualification Required
Ref No. 1/ 2018	Legal Services	Bachelor Degree/ National Diploma in Law/ Paralegal Studies
Ref No. 2/ 2018	Monitoring & Oversight	Bachelor Degree/ National Diploma in Law/ Paralegal Studies
Ref No. 3/ 2018	Human Resource Management	Bachelor Degree/ National Diploma in Management Services
Ref No. 4/ 2018	Strategic Support Services	Bachelor Degree/ National Diploma in Information Technology
Ref No. 5/ 2018	Road Safety Management	Bachelor Degree/ National Diploma in Public Administration/ Education
Ref No. 6/ 2018	Supply Chain Management	Bachelor Degree/ National Diploma in Supply Chain Management/ Logistics/ Purchasing
Ref No. 7/ 2018	Risk Management	Bachelor Degree/ National Diploma in Risk Management/ Auditing
Ref No. 8/ 2018	Communication	Bachelor Degree/ National Diploma in Communication/ Journalism/ Call Centre
Ref No. 9/ 2018	Transport Planning	Bachelor Degree/ National Diploma in Transport Economics/ Transport Management
Ref No. 10/ 2018	Crime Prevention	Bachelor Degree/ National Diploma in Social Science (Development Studies)
Ref No. 11/ 2018	Financial Management	Bachelor Degree/ National Diploma in Financial Management/ Accounting

APPLICATIONS: The Head of Department, Department of Community Safety and Transport Management, Private Bag x19, MMABATHO, 2735, Hand Deliver: 1st Floor, Tirelo Building, Cnr Albert Luthuli Drive and Dr. James Moroka Drive.

Please direct all enquiries to: Mr Gilford Moshito Malotane, Tel. (018) 200 8279 or Ms MMA Sebokolodi, Tel. (018) 200 8247

Note: Applications will be considered only from unemployed South African Citizens, aged between 18 and 35 years old. Applications must be accompanied by signed and dated Z83, a recent updated Comprehensive CV with at least names of three (3) referees with current contact details, originally certified copies of all qualification(s), and ID document/ National Identity card. Failure to submit the requested documents will result in the application not being considered. All qualifications will be verified. Persons in possession of a foreign qualification must furnish this Department with an evaluation certificate from the South African Qualification Authority (SAQA). Positions requiring tertiary qualification/s must be accompanied by certified copies of academic record/ transcript(s). Candidates must indicate the reference number and centre they are applying for in their applications. Candidates requiring additional information regarding an advertised post must direct their queries to the person reflected as enquiries below. Applications should be forwarded in time to the department since applications received after the closing date indicated below will as a rule not be accepted. Faxed and emailed applications are not accepted. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department reserves the right not to make appointments and correspondence will be limited to shortlisted candidates only. Candidates who have already participated in an internship programme in government department will not be considered. Previous employment records will be verified. All appointments are subjected to a positive qualifications verifications as well as security clearance and vetting.

CLOSING DATE: 18/06/2018 AT 15H30
