



SUPPLY CHAIN MANAGEMENT

SCHEDULE OF QUESTIONS AND ANSWERS

CS&TM01/20/21: PROVISION OF PUBLIC TRANSPORT SERVICES FOR THE QUALIFYING AND APPROVED LEARNERS TO AND FROM SCHOOLS IN THE FOUR DISTRICT MUNICIPALITIES IN THE NORTH WEST PROVINCE FOR THE PERIOD OF FIVE YEARS.

BID CLOSING DATE : 14/08/2020

FAQs

Q: Morning I would like to ask about the number of school days for 2021 till 2025 for me to be able to do my pricing, and also can I do my separate spread sheet for the district I have selected.

A: The number of school days per year is approximately 200 and can also be verified by Google.

Q: In an Annexure providing the list of routes and relevant parameters, one of the fields indicates the number of buses required for a particle route. In the tender document, the reference is made to different types of vehicles that could be used to provide the service i.e. minibus, midi bus, train bus etc.

In case a bidder would like to demonstrate a mixed fleet of vehicles with different capacities, should the bidder then propose the number of such vehicles for a particular route or would the authority provide guidance by inserting additional fields in the list for different vehicle capacities.

A: The mode of capacity to be used will depend on the number of learners on the route. Any discrepancies will be communicated to the Department in order to investigate, by the successful bidder for that particular route.

Q: I am interested in bidding for the above-mentioned tender and would appreciate some clarity on a few points under the Functionality Criteria.

1. Vehicle Ownership

In the event that I will be leasing the vehicles, should the agreement letter be certified?

2. Fleet Age: Would I lose points if no vehicle registration certificates are provided?

A:

1. Vehicle Ownership: In terms of vehicle ownership, the document specified that it must be certified.

2. Fleet Age: Yes, no proof of availability of vehicles means 0 points will be allocated

Q: Is the lease agreement letter enough for this section or do I need to request the vehicles registration certificates as most companies are not comfortable with issuing such documents as they consider them confidential.

A: When you sign the lease agreement, it must include the registration certificate to proof that indeed there the vehicles are available.

Q: I just wanted to respond on the tender with the following reference number CS&TM 02/20/21 that is accessible on the tender portal I have downloaded the document but it seems like the bill of quantity is not loaded on the trip sheet please advise going forward or am I missing something.

A: Service providers are to use the Application Tool to choose their routes, the formula for calculations is provided and service providers are to use the rates already provided. The total bid price must be carried over to the SBD 1.

Q:

1. The first page of Bid document requests total bid price, whilst the Department has given us remuneration band on proposed rates, Can we get clarity whether we are supposed to suggest our own rates and if so where is the pricing schedule to indicate our own.
2. Page 5 ,Section 8.2.1 suggests that we choose districts but which forms are used to choose or select own preferred districts or schools, the last pages show schools, kms and number of learners but do not give an option to select, can we get clarity on this as well

A:

1. Bidders are to use the determined rates as provided and cannot use their own
2. Service providers are to use the Application Tool to choose their routes

Q:

Please assist me on the above tender. Do we have to do anything on pricing schedule as in for example choose a route and indicate the cars or the routes will be allocated to us we only need to submit company documents. Your previous documents would indicate the column to put bus number and capacity

A: Service providers are to use the Application Tool to choose their routes and indicate the total bid price on SBD 1

Q:

I am writing this letter for clarity from you as management on this bid number :

CS & TM 02/20/21 Provision of Public transport for the qualifying and approved learners to and from in the four district municipality in North West province, as you go through the document on page 5, Special Conditions of the contract 8.2.1 turn to page 6 successful bidders must submit vehicle road worthy certificate of each vehicle in every six month.

The clarity we want to know do we attached only ownership of vehicle and roadworthy will be done after successful bidder shortlisted - that my question thank you for your time.

A: once appointed bidders are will be required to take their vehicles for testing and submit a roadworthy certificate to the department

Q: If you can assist me for clarification, I'm finding myself failing to find or see if to put the number and size of the vehicle.

A: the choice of number and size of vehicle depends on the number of learners.

Do I choose the route or you will allocate the vehicles to the respective districts accordingly, if yes. Where on the document?

A: An application tool has been provided for Bidder to choose their routes

Is the remuneration band a default or just examples of the pattern of pricing?

A: the remuneration band provided is standard and bidder cannot suggest their own rates.

If you can just assist by filling up the rest of the below for me because I don't fully understand some other parts and please correct me from the ones I fill up if I'm wrong:

A:

1. Required by – **Dept. Community Safety and Transport Management**
2. at - **North West – NMMD/ DRKKD/ DRSMMD/ Bojanala (Whichever is applicable)**
3. Brand and Model – **Mercedez – Midi/ Mini/ Bus/ Train/ or N/A (Whichever is applicable)**
4. Country origin - **South Africa/ Germany/ China/ India. e.t.c (Whichever is applicable)**
5. Does the offer comply with the specification – **Yes/ No (Whichever is applicable)**
6. Period required for delivery - **5 years/**
7. Delivery basis – **Monthly/Yearly/ daily (whichever is applicable)**

Q: Please let me know if what does the fourth table on the bid document indicates i.e. Next to schools Does it indicate the number of Learners to be transported?

A: the table in the bid document indicates a remuneration band

Is this an open or open only for North West Based transport operators?

A: Every South African has a right to submit their bids.

Q:

Can you please assist me with 3 questions scholar transport ref: CS&TM 02/07/2020?

1. Document does not have place where I can write the routes that I chose can I write on separate page?

A: An application tool has been provided to choose routes.

2. Can I write total bid price on the first page?

A: Yes, the Total Bid price for Five year must be reflected on SBD 1.

Using which formula rate x km x 22days (month) or 200 days (year)?.

A: Both formulas are correct and should be calculated for 5 year period.

3. Can one company apply for more than 15 routes on one district? Please assist me.

A: Bidder are allowed to bid for one district, however they are permitted to bid for multiple routes in the district of their choice.

1. Page 32 is blank

2. Must I complete all the routes I want to bid for in all districts in one document or should it be separated?

A:

1. Page 32 was caused by formatting to be blank and the suppliers need not to worry about it.

2. Bidders can choose multiple routes in the same documents, however, they must note that a bidder is allow to bid for one district.

Q:

I am just checking with you about the PDF file on the Tender Document which does not want to open the file name is: APPLICATION TOOL AND INSPECTION FORM. Can you please help in this regard?

A: The Application Tool and Inspection Form that does not download is the same as The Application Tool and Monitoring Tool.

Q:

Is Proof of Address Letter for business from Local Councillor also acceptable? (*Tribal Authority/Municipality/Lease Agreement*)

A: Yes

Can I complete the Tender document by **typing** instead of using a **Pen** (*Black Pen*)?

A: Bidders are required to respond on the document provided by the department. In this case, a scanned PDF document which cannot be edited, and therefore should be completed with a black pen.

Do I have to complete (**Application Tool and Inspection Form**) or I can just attach them without completing them.

A: All required information must be provided. Bidders have to indicate their route(s) of choice on Application Tool, and indicate their confirmed kilometres on inspection form as indicated in the document.

Q:

I am requesting document for CS&TM02/20/21(application tool and inspection) this document don't want to open and I cannot print it please can you sent it to me only application tool and inspection.

A: The **Application Tool and Inspection Form** that does not download is the same as **The Application Tool and Monitoring Tool**.

Q:

I would like to check with you if the email address for Mr S. Motshabi is working, I've sent a few emails and I am waiting for a reply, with regards to the tender.

A: Sediri@nwpg.gov.za

I'm XXXXX bidding applicant, enquiring information on how/what information is required from the bidder to fill in on page 29 of the official bid document referenced in Subject line, under (total number of items offered)?

A: where in a form, a required information is not applicable, you write **N/A**

Q:

1. The route selection form, do we need to submit it as part of the final BID submission documents?
2. What are the maximum routes one can select per district?

A:

1. Yes
 2. No limit
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Q:

Pricing – The tender document requires Total bid price and not individual pricing. How will you know which parts/ areas we have quoted for?

Reference 8.4.4 (Page 19 and 20)

A: Bidders are to select routes of their choice, use the provided formula and rates to calculate Total Bid Price.

We would like to clarify the following questions;

1. Are the displayed KM for return trips?

A: Yes, these are the return trips, however, bidders are required to confirm Kms before submitting bids as they will be paid according to what was agreed on SLA

2. In terms of submission, how would you like us to write the pricing schedule as the contract is over 5 years?
Ke ra gore do we work on 22 days x 11 months x 5 years as a total per route?

A: the total bid price for the 5 year period must be indicated on SDB 1

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kindly advice if two companies can bid for CS&TM 02/20/21 using 1 certificate of a bus from a company that is willing to assist young black business people in order to comply.

A: Please refer to Special Conditions of Contract on Bid Document Page 5 and 6

I have questions relating to Transport Sevices Tender on behalf of XXXXXXXXXXXXXXX

1. Does every route require its own attachments to bid i.e. SBD forms, CK1, Tax Clearence, etc.

A: Bidder can choose multiple routes on Application Tool

2. Can an affidavit be used as an agreement of sub contract?

A: An agreement refers to a document that has been signed by two or more parties

Q: I kindly want to establish with your good self of Letter of intent is acceptable in this bid, especially for anybody who can provide oneself with buses?

A: Letter of intent, bank assurance WITH offer to purchase is acceptable.

Q: I also want to check if your page 20 table 1 Remuneration band is the way we should price , if yes why 05-20 km for bus is R70-00 while 51 and above is R50-00?

A: Yes, if you operate fewer kilos at a less rate, you are likely to run at a loss.

Lastly do we choose which school and district do we bid for.

A: Yes, suppliers are to choose their routes.

Q: This serves to enquire that is the Letter of commitment treated the same as an Undertaking form the Bus Dealership with the bus quotation? Our enquiry is based on the attachments to the doc required to support availability of transport.

A: Offer to purchase from dealers and bank assurance is acceptable

Q: I want to understand how we are to select the routes we are bidding for as the document advises but the document itself gives no clear instruction on how to go about doing that, so are required to specifically say which route we are tendering for or will the department decide during the process.

A: Bidders are to indicate the routes of their choice on Application Tool provided.

Q: I also need to find out if the prices used are the ones given in the document or are we suppose to quote based on our own prices.

A: Rates are provided and Bidders cannot suggest their own rates.

Thank you for receiving this enquiry.

On the issue of the REMUNIRATION BAND I'll like to know why the few kilos have more amount than the large ones. e.g. 5-20 km = R 37.00 while 21-30 km = R32.00.

If this is an example please indicate.

A: If you operate fewer kilos at a less rate, you are likely to run at a loss.