

Department of Community Safety and Transport Management

Chief Directorate: Transport Regulations

Directorate: Operator License And Permits

Director: Operator License And Permits

Salary: R948 174 00 pa (SL 13) The Inclusive remuneration package consists of a basic salary, Contribution to the Government Employee Pension Fund, medical aid fund and a flexible portion in terms of applicable rules.

• REF: 01/2018/19 • Head Office- Mahikeng

NB: This is a re-advertisement, candidates who previously applied are encouraged to re-apply

Requirements: • Grade 12 Certificate • A relevant undergraduate qualification (NQF level 7) recognised by SAQA in the Transport Sector or any (NQF level 7) recognised by SAQA in Management/Administration coupled with a minimum five (5) years' experience at middle management within the Transport Environment • Valid Driving License • Computer Literacy • Project Management will be a strong recommendation.

Knowledge: • Knowledge of National Land Transport Act, Act 05 of 2009 • Knowledge of White Paper on National Transport Policy, 1996 • Knowledge of Public Service Act, Rules and Regulations • Knowledge of Public Finance Management Act • Be able to demonstrate sufficient knowledge of public transport operations in the North West Province.

Capabilities: • Strategic capability and leadership • Programme and Project management • Financial Management • Service delivery innovation • Analytical skills, problem solving and the ability to work independently and/or with little supervision and under pressure • People management and empowerment • Verbal and written communication skills at a high level • Willingness to travel and work irregular hours • Have the ability to generate new ideas and improve where circumstances require • Be able to formulate, write reports and communicate at the highest level • Must have good interpersonal skills and be able to maintain a positive interpersonal relations and be able to work as part of team as an individual.

Duties: • Monitor compliance on operating licence conditions • Ensure proper administration support services to licensing processes and committees • Manage public transport related to conflicts in the province • Ensure proper coordination of issuing of operator License and Permits in line with applicable Provincial and Municipal Transport Plans • Oversee the proper establishment and functioning of Provincial Regulatory Bodies in line with the National Land Transport Act • Manage personnel of the Directorate and provide effective guidance on implementation of government policies and regulations • Manage the implementation of National Transport Policy and Land Transport Acts • Provide Strategic Leadership.

Enquiries: Mr M Morule, tel. (018) 381 9100

SMS appointments are also subjected to SMS competency assessment as a DPSA requirement. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job.

Chief Directorate: Financial Management

Directorate: Financial Management

Director: Financial Management

Salary: R948 174 00 pa (SL 13) The Inclusive remuneration package consists of a basic salary, Contribution to the Government Employee Pension Fund, medical aid fund and a flexible portion in terms of applicable rules.

• REF: 02/2018/19 • Head Office- Mahikeng

Requirements: • Grade 12 Certificate • A relevant undergraduate qualification (NQF level 7) recognised by SAQA in the Finance environment coupled with a minimum of five (5) years' experience at middle management in the Finance • Registration with the institute of Professional Accounts will be an added advantage • Valid Driving License • Computer Literacy.

Knowledge: • In depth knowledge of PFMA, Treasury Regulations and other related Public Service regulatory frameworks • Thorough knowledge of Government accounting and financial system (BAS, WALKER and PERSAL), Principle of financial accounting and financial planning as well as budgeting methodologies.

Skills: • This position is situated for a dynamic, self-motivated professional with well developed, proven leadership within Government Department, excellent organisational skills, Conflict Management, Sound analytical, Problem solving, Coordination and facilitation and be able to interact on high profiled levels • Valid Driving license • Ability to work under pressure and willingness to work long hours as may be requested • Computer Literate.

Duties: • Key responsibility areas: • The successful candidate will manage the Directorate through planning and organising the activities of the Directorate • Provide strategic leadership pertaining to financial services • Ensure that the Directorate complies with and support the Department's business plan • Establish strategy for the Directorate including the approach for development of a set of metrics to monitor the Directorate utilising efficiency and cost reductions whilst maintaining high quality and value • Advice Departmental Management on all finance related issues including, but not limited to, debt management, budgeting and cash-flow, forecasting and implications thereof for the different directorates, Expenditure Management, Monitoring and Reporting • Ensure Integrated financial services through : Being responsible for budgeting processes (MTEF budgets), accounting system, assessment records and payroll, Reporting and accounting as per regulatory requirements of the PFMA, Treasury Regulations, DORA and other statutory regulations e.g. Monthly and Quarterly Reports, Interim and Annual Financial Statements • Assist the CFO to ensure that the financial matters raised in audit reports are adequately resolved • Manage the implementation of the Directorate's audit action plans.

PREFERENCE WILL BE GIVEN TO FEMALE APPLICANTS

Enquiries: Ms K Phatudi, tel. (018) 200 8025

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This Department is an Equal Opportunity Affirmative Action Employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these internship posts and candidates whose appointment will promote representivity will receive preference. An indication in this regard will facilitate the processing of applications.

Note: Applications must be accompanied by signed and dated Z83, a recent updated Comprehensive CV with at least names of three (3) referees with current contact details, originally certified copies of all qualification(s), and ID-document/National Identity card. Failure to submit the requested documents will result in the application not being considered. All qualifications will be verified. Persons in possession of a foreign qualification must furnish this Department with an evaluation certificate from the South African Qualification Authority (SAQA). Positions requiring tertiary qualification/s must be accompanied by certified copies of academic record/transcript(s). Candidates must indicate the number of the post/reference number in their applications.

Candidates requiring additional information regarding an advertised post must direct their queries to the person reflected as enquiries below the post applied for. Applications should be forwarded in time to the department since applications received after the closing date indicated below will as a rule not be accepted. Faxed and emailed applications are not accepted. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department reserves the right not to make appointments and correspondence will be limited to shortlisted candidates only. Previous employment records will be verified.

All appointments are subjected to a positive qualifications verifications as well as security clearance and vetting. SMS appointments are also subjected to SMS competency assessment as a DPSA requirement. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job.

APPLICATIONS: The Head of Department, Department of Community Safety and Transport Management, Private Bag x19, MMABATHO, 2735 Office No. 136, 1st Floor, Tirelo Building, Cnr Albert Luthuli Drive and Dr. James Moroka Drive, for Attention Gadifele Noge.

Closing date: 29 June 2018 at 15:30 pm



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Department:
Community, Safety & Transport Management
North West Provincial Government
REPUBLIC OF SOUTH AFRICA